ARTICLE 1. GENERAL PROVISIONS

Article 1, consisting of Sections R17-2-01 through R17-2-06, repealed effective May 2, 1990; new Article 1, consisting of Sections R17-2-101 adopted effective May 2, 1990.

Section
R17-2-101. Definitions

ARTICLE 2. GRAND CANYON NATIONAL PARK AIRPORT - OPERATION AND MANAGEMENT

Article 2, consisting of Sections R17-2-201 through R17-2-204 adopted effective May 2, 1990.

Section
R17-2-201. Fees and Charges for Services and Use of Facilities and Equipment at the Airport

R17-2-202. Airport Use Permits
R17-2-203. Minimum Requirements for Fixed Base Operators
R17-2-204. Airport Ground Leases
R17-2-205. Airport Parking Limitations; Prohibited Activities
R17-2-206. Airport Impoundment Procedures; Notice of Impound

ARTICLE 1. GENERAL PROVISIONS

R17-2-101. Definitions

In this Chapter, the following definitions shall apply:

“ADOT” means the Arizona Department of Transportation.

“Aircraft ramp area” means an artificially surfaced section of airport ground designed and used for aircraft parking with access to a taxiway.

“Airport” means the geographical boundaries of the property owned by the Arizona Department of Transportation known as the Grand Canyon National Park Airport.

“Airport business” means any business venture operating inside the boundaries of the Grand Canyon National Park Airport or relying on business generated as a result of the presence of the airport, its customers, or employees.

“Airport gate” means an entryway onto an apron, not on leased property, whether through a fence or a building.

“Airport leaseholder” means a user of the airport under a lease agreement with the Department.

“Airport management” means one or more persons designated by the Director as responsible for the management of the airport and its operations.

“Airport operations area” means an area of the airport, within a fenced perimeter, including a runway, taxiway, apron, or other FAA-mandated safety areas that are used or intended to be used for landing, takeoff, or the surface maneuvering of aircraft.

“Airport terminal building” means a building owned by the airport that is used for accommodating the enplaning and deplaning of passengers and other associated activities.

“Apron” means an artificially surfaced area of ground designed and used for the parking and storage of aircraft at an airport.

“Commercial aviation” means the scheduled or non-scheduled transportation by air of persons or property for compensation or hire under FAA regulations.

“Commercial fuel handling” means the sale, storage, transportation, or distribution of fuels for compensation.

“Commercial ground transportation” means the non-air transportation of persons or property to or from the airport for compensation.

“Commercial service aircraft” means any aircraft while being used for commercial aviation purposes.

“Commercial service aircraft passenger” means a person, other than aircraft flight crew, who enplanes, deplanes, or who is onboard a commercial service aircraft.

“Commercial service aircraft ramp” means an apron designated by airport management for the parking of commercial service aircraft and the enplaning or deplaning of commercial service aircraft passengers.

“Direct costs” means labor, materials, and variable overhead expenses that are directly associated with a specific service.

“Direct phone” means telephone service directly to hotels, motels, or other businesses.

“Director” means the Director of the Arizona Department of Transportation or the Director’s designee.

“Disabled aircraft” means an aircraft that requires assistance to move from any position on a runway, taxiway, or apron area of the airport.

“Disabled aircraft support equipment” means any equipment used to assist aircraft movement from any position on a runway, taxiway, or apron area of the airport.

“Electronic access security badge” means a credential issued by airport management to a person for identification as an employee of the airport, an airport tenant, or an airport contractor authorized to open electronically controlled gates.

“FAA” means the Federal Aviation Administration of the United States Department of Transportation.

“Fixed base operator” means an airport business that provides airport user services, including but not limited to, commercial fuel handling within the boundaries of the airport.

“Fuel” means all flammable fluids composed of a mixture of selected hydrocarbons manufactured and blended for the purpose of aircraft, railroad, or motor vehicle propulsion.

“Fuel supplier” means an airport business that dispenses fuel to retail customers or into vehicles owned or operated by that business.

“Lease” means a contract granting use or occupation of property during a specified period in exchange for a specified compensation.

“License agreement” means a contract granting use or occupation of a portion of the terminal or other state-owned building in exchange for a specific compensation.

“Maximum landing weight” means the maximum weight at which an aircraft may normally be landed as determined by the
“Terminal ramp area” means the portion of aircraft ramp area designated by airport management for the parking of aircraft when use of a terminal building is required.

“Terminal road” means an artificially surfaced strip of ground positioned in front of an airport terminal building, which is designated by airport management for the parking of vehicles and the loading or unloading of passengers.

“Terminal space” means any area within a structure designated as a terminal and used by the public for transitioning between aircraft and ground transportation.


“Use permit” means a contract granting the privilege to conduct commercial operations at the airport in exchange for a specific compensation.

“Vehicle” means any equipment, other than aircraft, that is used for transporting persons or property.

**Historical Note**


**ARTICLE 2. GRAND CANYON NATIONAL PARK AIRPORT - OPERATION AND MANAGEMENT**

R17-2-201. **Fees and Charges for Services and Use of Facilities and Equipment at the Airport**

The fees and charges in Table 1 apply to all tenants and users of the airport and its facilities.

**Historical Note**


### Table 1. Grand Canyon National Park Airport Fees and Charges

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Landing Fees</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For commercial flight operations landing at the airport including, but not limited to, air carrier, air taxi, air tour, and air freight:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single-engine fixed wing, multi-engine fixed wing, or rotorcraft using the airport operations area</td>
<td></td>
<td>$1.05 per 1,000 lbs., or part of 1,000 lbs., of FAA-certified maximum landing weight</td>
</tr>
<tr>
<td>Rotorcraft not using the airport operations area</td>
<td></td>
<td>$0.30 per 1,000 lbs., or part of 1,000 lbs., of FAA-certified maximum landing weight</td>
</tr>
<tr>
<td><strong>Aircraft Parking Fees</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For non-commercial service aircraft parking areas within airport boundaries designated by airport management:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single-engine fixed wing or rotorcraft</td>
<td></td>
<td>$50.00 per month, if parked in designated public tie-down areas Daily rate is one-tenth of the monthly rate</td>
</tr>
<tr>
<td>Multi-engine fixed wing or rotorcraft</td>
<td></td>
<td>$100.00 per month, if parked in designated public tie-down areas Daily rate is one-tenth of the monthly rate</td>
</tr>
<tr>
<td><strong>Terminal Fees</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising space</td>
<td></td>
<td>$5.00 per sq. ft. (sign size), per month, for terminal and counter areas $8.00 per sq. ft. (sign size), per month, for outdoor sign space</td>
</tr>
<tr>
<td>After-hours terminal use</td>
<td></td>
<td>$200.00 per hour, or part of an hour, in excess of 10 minutes after scheduled terminal closure</td>
</tr>
<tr>
<td>Direct phone space</td>
<td></td>
<td>$35.00 per phone unit, per month</td>
</tr>
<tr>
<td>Public address system</td>
<td></td>
<td>$35.00 per monthly subscription to use the public address system</td>
</tr>
<tr>
<td>Retail sales space</td>
<td></td>
<td>$26.00 per sq. ft., per year</td>
</tr>
<tr>
<td>Terminal counter space</td>
<td></td>
<td>$26.00 per sq. ft., per year</td>
</tr>
<tr>
<td>Terminal office space</td>
<td></td>
<td>$26.00 per sq. ft., per year</td>
</tr>
</tbody>
</table>
### Gate Fees

For loading or unloading commercial service aircraft passengers through an unleased airport gate that provides access to or from the aircraft ramp area:

<table>
<thead>
<tr>
<th>Category</th>
<th>Maximum Landing Weight</th>
<th>Fee per Flight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport leaseholder using an aircraft</td>
<td>Less than 12,500 lbs.</td>
<td>$1.00</td>
</tr>
<tr>
<td></td>
<td>12,500 lbs. to 44,999 lbs.</td>
<td>$5.00</td>
</tr>
<tr>
<td></td>
<td>45,000 lbs. to 99,999 lbs.</td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>100,000 lbs. to 199,999 lbs.</td>
<td>$50.00</td>
</tr>
<tr>
<td></td>
<td>200,000 lbs. or greater</td>
<td>$75.00</td>
</tr>
<tr>
<td>Non-airport leaseholder using an aircraft</td>
<td>Less than 12,500 lbs.</td>
<td>$1.50</td>
</tr>
<tr>
<td></td>
<td>12,500 lbs. to 44,999 lbs.</td>
<td>$7.50</td>
</tr>
<tr>
<td></td>
<td>45,000 lbs. to 99,999 lbs.</td>
<td>$15.00</td>
</tr>
<tr>
<td></td>
<td>100,000 lbs. to 199,999 lbs.</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>200,000 lbs. or greater</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

### Fuel Flowage Fees

- Fuel flowage: $0.03 per gallon of fuel delivered to the airport, and $0.07 per gallon of fuel sold at the airport

### Equipment Use Fees

- Aircraft tug: $100.00 per use
- Auxiliary power unit: $100.00 per use
- Non-aviation equipment: As negotiated
- Passenger stairs: $100.00 per use
- Portable heater: $50.00 per use

### Miscellaneous Fees

- Clean up of hazardous materials: Direct costs
- Disabled aircraft assistance: Direct costs
- Disabled aircraft support equipment: Direct costs
- Repairs of damage to airport property: Direct costs
- Storage of crash debris: $25.00 per sq. ft., per month, or part of a month beyond 72 hours after release of the crash debris by the FAA or National Transportation Safety Board
- Use of airport personnel, whether requested or required by regulation, when the FAA Air Control Tower is closed: $100.00 per landing, take-off, or if on standby, for each 30-minute increment

### Commercial Ground Transportation Fees

All commercial ground transportation use permit holders shall report and pay monthly the following fees and charges as appropriate:

- Daily airport access charge: $100.00 per day charged to any commercial ground transportation company that accesses the airport without an annual airport access permit
- Annual airport access permit: $20.00 per vehicle for an airport leaseholder, $25.00 per vehicle for a non-airport leaseholder
- Commercial ground transportation: $7.00 per vehicle each time the vehicle is used on the airport for the purpose of loading or unloading passengers
- Terminal road parking permit: $10.00 per use for an airport leaseholder, $20.00 per use for a non-airport leaseholder

### Vehicle Parking Fees

For areas located within the airport boundaries and designated by airport management for restricted parking:

- Daily commercial ground transportation use permit parking: $10.00 per vehicle, per day, or any portion of a 24-hour period for an airport leaseholder, $15.00 per vehicle, per day, or any portion of a 24-hour period for a non-airport leaseholder
- Monthly commercial ground transportation use permit parking: $100.00 per vehicle, per month, for an airport leaseholder, $150.00 per vehicle, per month, for a non-airport leaseholder
- Overnight parking, commercial vehicles in excess of designated number as specified by license agreement as defined in R17-2-101, or use permit, and private vehicles: $10.00 per vehicle, per 24-hour period, $100.00 per vehicle, per month, in designated area
- Rental car parking: Auto storage, in a designated area, as established by use permit terms
R17u2u202. Airport Use Permits

A. A user operating commercially at the airport shall first obtain a use permit or be subject to a $100.00 fine for each infraction. Use permits shall be based on highest bids that are in the best interest of the airport and shall contain provisions for not less than the percentage in this schedule:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air tour flights originating at the airport regardless of where the tour was sold</td>
<td>1.5%</td>
</tr>
<tr>
<td>Vendor fuel sales</td>
<td>5%</td>
</tr>
<tr>
<td>Other</td>
<td>As negotiated</td>
</tr>
</tbody>
</table>

Use of Other Facilities Outside the Terminal

Use of other facilities outside the terminal

Security Fees

For airport employees, airport tenant employees, and airport users for badges and to meet security requirements of the FAA and TSA

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Security badge</td>
<td>$25.00 per year</td>
</tr>
<tr>
<td>Replacement security badge</td>
<td>$50.00 for first lost security badge occurrence</td>
</tr>
<tr>
<td>Unreturned security badge</td>
<td>$200.00 for failure to return security badge at termination of employment (charged to airport tenant)</td>
</tr>
<tr>
<td>Electronic access badge</td>
<td>$30.00 per year for a badge providing access to the airfield and other secured areas</td>
</tr>
<tr>
<td>Replacement electronic access badge</td>
<td>$60.00 for first lost electronic access security badge occurrence</td>
</tr>
<tr>
<td>Unreturned electronic access badge</td>
<td>$250.00 for failure to return electronic access security badge at termination of employment (charged to airport tenant)</td>
</tr>
<tr>
<td>Security screening</td>
<td>$150.00 per flight for use of airport security screening facilities</td>
</tr>
<tr>
<td>Security violation charge</td>
<td>$100.00 per violation of airport, FAA, or TSA security regulations</td>
</tr>
<tr>
<td></td>
<td>$250.00 for each additional violation in a 30-day period</td>
</tr>
</tbody>
</table>

Commercial Use Ramp Fees

Exclusion. This fee does not apply to any commercial service aircraft that provides air tours departing from and returning to the airport or to air tour flights that bring commercial service aircraft to the airport for this purpose:

<table>
<thead>
<tr>
<th>Area</th>
<th>Fee per hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terminal ramp area</td>
<td>$15.00</td>
</tr>
<tr>
<td>Non-terminal ramp area</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

Water Usage Fees

Water usage fees consist of the total direct cost of water paid by the Department for Airport usage, including all fees and taxes, the actual cost per gallon of all expenses for water testing, repair and maintenance to the water delivery system for the Airport, and an administrative fee of 5%.

Historical Note

New Table 1 made by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4).
4. A list of all employees with access to airport security areas and any changes in the list. In addition, the fixed base operator shall provide verification of compliance with employee security checks required under federal, state, and local laws, rules, regulations, and policies governing the use of the airport;
5. Evidence of compliance with all other jurisdictions’ requirements for permits, licenses, insurance and certificates; and
6. Detailed descriptions of any space within the public use terminal assigned to the commercial user and provisions describing allowable uses for the space as well as minimum expected maintenance of the facilities provided.

Historical Note

R17-2-203. Minimum Requirements for Fixed Base Operators
A. Before entering into a contract or commencing any operation at the airport as a fixed base operator, each fixed base operator shall:
1. Hold a commercial fuel handling use permit;
2. Submit to airport management, a verified statement that contains a detailed description of the scope of the intended operation. This statement shall include:
   a. The means and methods that will be employed to accomplish the aviation operation, including how the operating standards and requirements will be met; and
   b. The nature of ownership and the responsible parties. If the responsible party is:
      i. An individual, include the person’s name and address;
      ii. A partnership, include the names and addresses of all the partners; or
      iii. A corporation, association, or other organization, include the names of the president, vice president, secretary, and managing officer or managing employee;
3. Possess a minimum of three years experience, within the past five years, in managing a fixed base operation at an airport.
   a. The experience requirement applies either to:
      i. The individual owner, if a sole proprietorship;
      ii. One of the partners, if a partnership; or
      iii. The permanent full-time managing officer or employee, if a corporation.
   b. If more than one person shares the full-time management responsibilities and duties of the organization, their collective management experience may be used to satisfy subsection (A)(3) if that experience encompasses each particular service or operation proposed;
4. Provide to airport management, a complete certified financial statement, prepared by an independent accounting firm;
5. Provide to airport management, evidence of current public liability insurance coverage in the minimum amount required by the Department of Administration’s Risk Management Section, naming the state as co-insured. Hangarkeeper’s liability insurance may be required if aircraft are on the premises for safekeeping, storage, service, or repair; and
6. Submit to airport management, a verified statement that there is a commitment from a fuel supplier to supply fuel. The commitment shall specify the types and volumes of fuel available to the fixed base operator.
B. Upon commencing operations, a fixed base operator shall:
1. Provide to airport management, an annual financial statement at the close of the state's fiscal year;
2. Obtain and keep current, during the term of the use permit, all required federal, state, and local licenses and ensure compliance with all federal, state, and local laws, rules, regulations, and policies governing the use of the airport;
3. Remain available as required by airport management, either individually or in connection with the other fixed base operators situated at the airport, to provide service and to respond to emergencies during after-hours;
4. Report all data pertaining to gallons and types of fuel pumped and other types of information as required by additional use permits. Reports shall be provided to the airport management and other requesting agencies in a timely manner;
5. Report all activity for which fees are established and pay all fees before the 10th calendar day of each month;
6. Retain all financial records at the airport for five years and comply with all auditing requirements in the use permit;
7. Provide airport management with a list of all employees with access to airport security areas and notify airport management of any changes;
8. Provide verification of compliance with employee security checks required under federal, state, and local laws, rules, regulations, and policies governing the use of the airport;
9. Comply with all FAA and NFPA inspection criteria;
10. Provide airport management with a copy of written fueling operations procedures, safety and inspection manuals, and records, as required by FAA and NFPA regulations; and
11. Maintain an approved, written, spill-prevention contingency and control plan that meets all applicable federal and state standards.

Historical Note
Adopted effective May 2, 1990 (Supp. 90-2). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Section heading corrected per Department’s request as amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 09-2).

R17-2-204. Airport Ground Leases
A. The Division may enter into leases of airport property for the operation of businesses that foster the development of the airport.
B. All leases of airport property, other than the existing or any future public use terminal facility, shall be based on a competitive sealed proposal process as specified in A.R.S. § 41-2534. At minimum, leases shall be based on a price per square foot of property as valued through an appraisal of that property. In addition, leases shall contain provisions for not less than the percentage in the following schedule:
   1. Food and beverage - 5%
   2. Rental of personal property - 10%
   3. Retail sales of merchandise - 10%
   4. Other - As negotiated

Historical Note
Adopted effective May 2, 1990 (Supp. 90-2). Amended by final rulemaking at 12 A.A.R. 4437, effective January
R17-2-205. Airport Parking Limitations; Prohibited Activities

A. For a special occasion, or during an emergency, airport management may impose parking limitations as circumstances require.

B. A person or entity using the airport and its facilities shall not:
   1. Park a vehicle in an area designated a no parking zone as indicated by a sign or red painted curb;
   2. Drive or park a vehicle in any area on airport property that is closed by the use of a barricade, chain, or other traffic control device;
   3. Park a vehicle on a pedestrian path, sidewalk, or safety zone;
   4. Park a vehicle in a manner or location that obstructs another parked vehicle; or
   5. Camp on airport property.

Historical Note
Adopted effective March 17, 1995 (Supp. 95-1).
Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4).

R17-2-206. Airport Impoundment Procedures; Notice of Impound

This Section applies to all persons or entities using the airport and its facilities:

1. Airport management may remove and impound any aircraft or other vehicle found on state property if an owner has:
   a. Parked the aircraft or vehicle in an area designated and posted as a restricted area;
   b. Parked the aircraft or vehicle in violation of this Article;
   c. Abandoned the aircraft or vehicle on airport property for more than 14 days without prior notification and permission of airport management;
   d. Failed to pay parking fees for 15 days after the date a parking statement is attached to the aircraft or vehicle, indicating that a parking fee is due; or
   e. Parked the aircraft or vehicle in a manner or location that constitutes a hazard or impediment to the general public or to the movement and operation of aircraft or emergency equipment.

2. Notice of Impound.
   a. An authorized agent of the airport’s management, at the time of removal for impound, shall post a Notice of Impound as near to the location from which the aircraft or vehicle was removed as is practical, and a copy of the notice shall be mailed to the address listed on the:
      i. Aircraft or vehicle,
      ii. Vehicle registration in the aircraft or vehicle, or
      iii. Airport records.

b. If no address is available under subsection (2)(a), airport management, within a period of 10 business days from the date of impoundment, shall twice publish the Notice of Impound in a daily newspaper with a general circulation in Coconino County. The notice shall describe the:
   i. Aircraft or vehicle,
   ii. Parking violation that necessitated the impoundment,
   iii. Location to which the aircraft or vehicle was impounded,
   iv. Name and address of the person to contact regarding the impoundment, and
   v. Owner's right to file a request for a hearing under subsection (5).

3. Airport management shall ensure that:
   a. A vehicle is removed by a tow truck registered with the Department of Public Safety, and
   b. An aircraft is removed by a fixed base operator that has complied with R17-2-203.

4. Costs to owner. The owner of an aircraft or vehicle is responsible for all costs involved in the removal, impoundment, and storage of the aircraft or vehicle, plus any costs incurred by publication of the Notice of Impound.

5. Hearing requests. Any person subject to a decision made by airport management under this Chapter may request a hearing with the Director. The person shall submit a written request for the hearing to the Department not more than 30 days after the action taken by airport management. The hearing shall be held in accordance with A.R.S. Title 41, Chapter 6, Article 6.

Historical Note
Adopted effective March 17, 1995 (Supp. 95-1).
Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4).