

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to, or opinion of, the requirements of the United States or Arizona Constitution, federal or state statute, administrative rule or regulation, or the final judgment of a court of competent jurisdiction, including, where appropriate, the agency's current practice, procedure, or method of action based upon that approach or opinion. A substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents which only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties, confidential information, or rules adopted in accordance with A.R.S. Title 41, Chapter 6.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

- Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
AHCCCS Encounter Reporting User Manual
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
The manual was first issued on April 1, 1995.
- Summary of the contents of the substantive policy statement:**
This manual is a reference guide for Health Plans and Program Contractors which are required to submit encounter data to the AHCCCS Administration. The manual contains chapters specific to the encounter submission process requirements, tape specifications, coding schemes, tape syntax check, pending encounter correction, and other encounter-related subjects.
- A statement as to whether the substantive policy statement is a new statement or a revision.**
The AHCCCS Encounter Reporting User Manual is an existing manual, to be revised as needed to implement state and federal law.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Fred Meister, Administrative Services Officer
Address: AHCCCS Administration
Office of Policy Analysis and Coordination
801 East Jefferson, Mail Drop 4200
Phoenix, Arizona 85034
Telephone: (602) 417-4462
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the manual may be obtained from the Office listed above for 30¢ per page plus postage.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

- Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
AHCCCS Claims Policy and Procedure Manual
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
The manual was first issued on January 1, 1993.
- Summary of the contents of the substantive policy statement:**
The manual sets forth policies and procedures for the submission of claims to the AHCCCS Administration. The manual contains sections dealing with:
 - General claims submission, processing, and payment standards
 - Special program provider claims submission, processing, and payment standards
 - Provider registration
 - Provider assistance
 - System problems
 - Security
- A statement as to whether the substantive policy statement is a new statement or a revision.**
The AHCCCS Claims Policy and Procedure Manual is an existing manual, to be revised as needed to implement state and federal law.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Meister, Administrative Services Officer
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
ALTCS Eligibility Policy and Procedure Manual
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
The manual was first issued on December 1, 1988.
3. Summary of the contents of the substantive policy statement:
This manual sets forth policies and procedures for eligibility determinations relating to the Arizona Long-term Care System (ALTCS).
4. A statement as to whether the substantive policy statement is a new statement or a revision.
The ALTCS Eligibility Policy and Procedure Manual is an existing manual, to be revised as needed to implement state and federal law.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Meister, Administrative Services Officer
Address: AHCCCS Administration
Office of Policy Analysis and Coordination
801 East Jefferson, Mail Drop 4200
Phoenix, Arizona 85034
Telephone: (602) 417-4462
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Office of Managed Care Policy Manual
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
The manual was first issued in October 1993.
3. Summary of the contents of the substantive policy statement:
This manual clarifies contractual issues and requirements for Health Plans and Program Contractors. The manual contains policies dealing with member:
- Transition
 - Sanctions
 - Marketing
 - Change of plan
4. A statement as to whether the substantive policy statement is a new statement or a revision.
The Office of Managed Care Policy Manual is an existing manual, to be revised as needed to implement state and federal law or to clarify contractual requirements.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Fred Meister, Administrative Services Officer
Address: AHCCCS Administration
Office of Policy Analysis and Coordination
801 East Jefferson, Mail Drop 4200
Phoenix, Arizona 85034
Telephone: (602) 417-4362

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the manual may be obtained from the Division listed above for 30¢ per page plus postage.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

AHCCCS Reinsurance/Deferred Liability Policy Manual

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

The manual was first issued on June 1, 1995.

3. Summary of the contents of the substantive policy statement:

This manual is a reference guide for Health Plans and Program Contractors concerning reinsurance and deferred liability under the AHCCCS (acute care) and ALTCS programs. The manual addresses coverage, billing procedures, and reimbursement policies and procedures and contains sections dealing with the following topics:

- Acute Reinsurance
- Acute Catastrophic Reinsurance
- ALTCS Reinsurance
- Deferred Liability
- Remittance Advice
- Grievance Process

4. A statement as to whether the substantive policy statement is a new statement or a revision.

The AHCCCS Reinsurance/Deferred Liability Policy Manual is an existing manual, to be revised as needed to implement state and federal law.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Fred Meister, Administrative Services Officer
Address: AHCCCS Administration
Office of Policy Analysis and Coordination
801 East Jefferson, Mail Drop 4200
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Telephone: (602) 417-4462

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

County Eligibility and Enrollment Policy Manual

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

The manual was first issued on October 1, 1982.

3. Summary of the contents of the substantive policy statement:

This manual sets forth policies and procedures for eligibility determinations and enrollment relating to state-funded eligibility groups.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

The County Eligibility and Enrollment Policy Manual is an existing manual, to be revised as needed to implement state and federal law.

Arizona Administrative Register
Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
AHCCCS Medical Policy Manual
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
The manual was first issued on October 1, 1994.
3. Summary of the contents of the substantive policy statement:
This manual documents the medical policies and requirements implemented by the Arizona Health Care Cost Containment System (AHCCCS) for health plans, program contractors, and fee-for-service (FFS) providers of covered services. The manual provides information regarding AHCCCS covered health care services. It also provides information regarding behavioral health services, long-term care services covered through the Arizona Long-term Care System (ALTCS) for eligible elderly and physically disabled (E/PD), and developmentally disabled (DD) members.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
The AHCCCS Medical Policy Manual is an existing manual, to be revised as needed to implement state and federal law.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
AHCCCS Fee-for-Service Provider Manual
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
The manual was first issued on October 1, 1994.
3. Summary of the contents of the substantive policy statement:
This manual sets forth policies and procedures for fee-for-service providers of medical and health services participating in the AHCCCS program. The manual contains sections dealing with:
 - Administration and financing of the program
 - Recipient eligibility and enrollment
 - Coverage of medical and health services
 - Provider registration
 - General policies and procedures applicable to all providers
 - General billing instructions
 - Specific instructions for completing claim forms
4. A statement as to whether the substantive policy statement is a new statement or a revision.
The AHCCCS Fee-for-Service is an existing manual, to be revised as needed to implement state and federal law.

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Applications, GE-1
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy providing guidelines for the approval of applications to assure uniform and fair treatment of all applicants.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Witte, Administration Division Manager
Address: Banking Department
2910 North 44th Street, #310
Phoenix, Arizona 85018
Telephone: (602) 255-4421, ext. 122
Fax: (602) 381-1225
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies are available at the Banking Department or from the person listed above.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Short Distance Relocation of Office, GE-2
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy defining guidelines for the short distance relocation of banks, savings and loan associations, and credit union offices.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Witte, Administration Division Manager
Address: Banking Department
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Credit Reports/Arrest Records, GE-3

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 29, 1995

3. Summary of the contents of the substantive policy statement:

The Department has issued a policy advising applicants that credit reports and Federal Bureau of Investigation reports of arrest records may be obtained to help the Department determine the character/reputation of the applicant and/or its directors and responsible individuals.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Fred Witte, Administration Division Manager
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Minimum Audit Procedures, BA-1

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 29, 1995

3. Summary of the contents of the substantive policy statement:

The Department has issued a policy adopting the Federal Deposit Insurance Corporation "Statement of Policy Providing Guidance on External Auditing Procedures for Nonmember Banks."

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Fred Witte, Administration Division Manager
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Legal Lending Limits, BA-2

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy adopting the Office of the Comptroller of Currency's "Common Enterprise" definition in determining the compliance of legal lending limits.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Witte, Administration Division Manager
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Legal Lending Restrictions, BA-3
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy regarding the application of legal lending limit restrictions to loan renewals when the outstanding amounts of such loans exceed the bank's legal lending limit.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Witte, Administration Division Manager
Address: Banking Department
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Phoenix, Arizona 85018
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Doubtful Loan Classification, BA-4
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy providing guidelines regarding the examination report treatment of assets classified as "Doubtful."
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.

Arizona Administrative Register
Notices of Substantive Policy Statements

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Calculating Legal Lending Limits, BA-5

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 29, 1995

3. Summary of the contents of the substantive policy statement:

The Department has issued a policy adopting the Federal Deposit Insurance Corporation "Statement of Policy Providing Guidance on External Auditing Procedures for Nonmember Banks."

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Fred Witte, Administration Division Manager
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Loan Production Offices, BA-6

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 29, 1995

3. Summary of the contents of the substantive policy statement:

The Department has issued a policy defining a loan production office.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Fred Witte, Administration Division Manager
Address: Banking Department
2910 North 44th Street, #310
Phoenix, Arizona 85018
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Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Escrow Company Services that Can Be Paid by a Bank, BA-7
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
September 29, 1995
3. **Summary of the contents of the substantive policy statement:**
The Department has issued a policy clarifying what type of services can be provided or what kinds of escrow expenses can be paid by the earnings credits generated by deposits of title and escrow company depositors.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Fred Witte, Administration Division Manager
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Financial Accounting Standard 115, BA-8
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
September 29, 1995
3. **Summary of the contents of the substantive policy statement:**
The Department has issued a policy stating that state-chartered banks will not be subject to Financial Accounting Standards 115 in calculating their capital to determine the bank's legal lending limit. However, state-chartered banks must continue to use Financial Accounting Standard 115 for all other regulatory reporting purposes.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Semi-Annual Report, EA-1

Arizona Administrative Register
Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy concerning the Semi-Annual reports due to the Superintendent of Banks regarding the business activity of escrow agents.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Anti-Inducement Statute, EA-2
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy concerning the prohibition on payment of commissions or other consideration as an inducement or as compensation for any escrow business.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Loan Processing Companies, MB-1
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy regarding activities that require licensure in the originating and processing of mortgage loans.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

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1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Loan Agreements, MB-2
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy concerning loan agreements that restrict active competition.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

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1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Out-of-state Branches, MB-3
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy addressing the applicability of branch licensing statutes to out-of-state operations of Arizona licensees.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Witte, Administration Division Manager
Address: Banking Department
2910 North 44th Street, #310
Phoenix, Arizona 85018
Telephone: (602) 255-4421, ext. 122
Fax: (602) 381-1225
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies are available at the Banking Department or from the person listed above.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

BANKING DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Renewal Fees, MB-4
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 29, 1995
3. Summary of the contents of the substantive policy statement:
The Department has issued a policy concerning the number of loans negotiated or closed by a licensee during the immediately preceding calendar year.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Fred Witte, Administration Division Manager
Address: Banking Department
2910 North 44th Street, #310
Phoenix, Arizona 85018
Telephone: (602) 255-4421, ext. 122
Fax: (602) 381-1225
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies are available at the Banking Department or from the person listed above.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

GAME AND FISH DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Races, Rallies, Enduros, SP.001-I2.1
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 1, 1991
3. Summary of the contents of the substantive policy statement:
Department procedure on monitoring activities involving all-terrain motor-powered vehicles that may affect wildlife or create conflicts among competing users of the land resource.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Kim Keith, Law Enforcement Programs Manager
Law Enforcement Branch
Address: Game and Fish Department
2221 West Greenway Road
Phoenix, Arizona 85023
Telephone: (602) 789-3383
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above at 50¢ per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

GAME AND FISH DEPARTMENT

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Public Records Copy Sales, SP.002-G2.3
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 15, 1993

Notices of Substantive Policy Statements

3. **Summary of the contents of the substantive policy statement:**
Prescribes the Department's internal policies on sale of public records and fees for sale based on commercial and noncommercial use of the records.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Barbara Parrish, Information Branch Office Manager
Address: Game and Fish Department
2221 West Greenway Road
Phoenix, Arizona 85023
Telephone: (602) 789-3210
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above at 50¢ per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

GAME AND FISH DEPARTMENT

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Leasing of Commission Lands, SP.003-A2.2
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
March 15, 1991
3. **Summary of the contents of the substantive policy statement:**
Policy of the Arizona Game and Fish Commission on leasing of Commission lands.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Jim Burton, Habitat Branch Chief
Address: Game and Fish Department
2221 West Greenway Road
Phoenix, Arizona 85023
Telephone: (602) 789-3602
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above at 50¢ per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

GAME AND FISH DEPARTMENT

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Appeals, Reports, and Public Hearings Relative to Relocation Assistance on Federal Aid Land Acquisition Programs, SP.004-A2.1
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
March 15, 1991
3. **Summary of the contents of the substantive policy statement:**
Policy and procedure of the Arizona Game and Fish Commission on appeals, reports, and public hearings relative to relocation assistance on federal aid land acquisition programs.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Jim Burton, Habitat Branch Chief
Address: Game and Fish Department
2221 West Greenway Road
Phoenix, Arizona 85023
Telephone: (602) 789-3602
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above at 50¢ per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

STATE PERSONNEL BOARD

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Appeals/Complaints Policy, 0010
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 20, 1995
3. Summary of the contents of the substantive policy statement:
The policy identifies the manner in which appeals/complaints filed pursuant to statute will be handled by the State Personnel Board.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Judy Henkel, Executive Director
Address: State Personnel Board
1400 West Washington, Suite 280
Phoenix, Arizona 85007
Telephone: (602) 542-3888
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of this policy statement are available at no cost from the Personnel Board at the address listed above.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

STATE RETIREMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Americans with Disabilities Act (ADA) Grievance Procedures
Number: Not numbered
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 22, 1995
3. Summary of the contents of the substantive policy statement:
The Statement communicates the agency's policy not to discriminate against anyone in regard to the admission to, access to, or operations of its programs, services, or activities. The statement advises any non-employee of the procedures for the filing of a complaint alleging ADA violations.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new statement of agency policy to comply with ADA requirements.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Donald C. Rohan, Assistant Director External Affairs
Address: Arizona State Retirement System
P.O. Box 33910
Phoenix, Arizona 85067-3910
or
3300 North Central Avenue
Phoenix, Arizona 85012
Telephone: (602) 240-2022
(800) 621-3778, ext. 2022 (toll free)

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy are available at the above address.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
STATE RETIREMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Arizona State Retirement System (ASRS) Policy, Procedures, and Appeals Committee Decision Log, Not numbered
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
The log was started in June 1994
3. Summary of the contents of the substantive policy statement:
The log is a compilation of decisions recommended by the committee and approved by the ASRS Director regarding issues of interpretation of the Arizona Revised Statutes governing the operation of ASRS.
The decisions apply existing interpretations or determine new interpretations of the applicable statutes to individual and general situations on the appeal of an ASRS member and/or to specific issues as they arise.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
The log is updated each time the committee makes a recommendation approved by the Director in regard to a member's appeal or other issue of a rule interpretation.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Donald C. Rohan, Assistant Director External Affairs
Address: Arizona State Retirement System
P.O. Box 33910 (Mailing address)
Phoenix, Arizona 85067-3910
or 3300 North Central Avenue (Street address)
Phoenix, Arizona 85012
Telephone: (602) 240-2022
(800) 621-3778, ext. 2022 (toll free)

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of selected decisions may be obtained at the above address at the cost of reproduction at 10¢ per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
STATE RETIREMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Instructions to Investment Managers Employed by the Arizona State Retirement System (ASRS), Not numbered
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
Date issued is unknown. Effective date was May 1, 1992.
3. Summary of the contents of the substantive policy statement:
The policy states the general requirements governing the transactions of investment managers acting on behalf of the ASRS. The policy includes explanations and instructions on the following subjects:
- Governing statutes
 - Statutory constraints
 - Prohibited transactions
 - Long-term and interim investment objectives
 - Evaluation of managers
 - Reporting and general duties
 - Definition of terms
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This statement is a revision of previously issued instructions.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Donald C. Rohan, Assistant Director External Affairs
Address: Arizona State Retirement System
P.O. Box 33910 (Mailing address)
Phoenix, Arizona 85067-3910
or 3300 North Central Avenue (Street address)
Phoenix, Arizona 85012

Notices of Substantive Policy Statements

Telephone: (602) 240-2022
(800) 621-3778, ext. 2022 (toll free)

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the instructions is provided to each investment manager under contract to do business on behalf of the ASRS. Additional copies may be obtained at the above address at the cost of reproduction at 10¢ per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

STATE RETIREMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Arizona State Retirement System (ASRS) Long-term Disability Income Program - Member Booklet, Not numbered

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 1995

3. Summary of the contents of the substantive policy statement:

The booklet is a comprehensive description of the Long-term Disability Income Program defining the following rules pertaining to disability coverage:

- Eligibility for benefits
- Effective date of coverage
- Disability condition
- Disabilities not covered
- When benefits begin
- Health Insurance Premium Program
- Actions when a disability stops and then recurs
- Amount of benefits
- Taxing of benefits
- Offsets against the monthly benefit payments
- Minimum benefit
- How long benefits are payable
- How to file a claim
- Notification of decision by program administrator

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This booklet is a revision of an earlier edition.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Donald C. Rohan, Assistant Director External Affairs

Address: Arizona State Retirement System
P.O. Box 33910 (Mailing address)
Phoenix, Arizona 85067-3910

or 3300 North Central Avenue (Street address)
Phoenix, Arizona 85012

Telephone: (602) 240-2022
(800) 621-3778, ext. 2022 (toll free)

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the booklet was provided to each active member distributed through the employer members. Individual copies may be obtained from the Arizona State Retirement System at no cost at the above address.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

STATE RETIREMENT SYSTEM

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Arizona State Retirement System (ASRS) Member Benefit Handbook, Not numbered

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 1993

3. Summary of the contents of the substantive policy statement:

The handbook is a comprehensive descriptive summary of the following general rules, requirements, and member rights under the retirement defined benefit program:

Arizona Administrative Register
Notices of Substantive Policy Statements

- History of the Arizona State Retirement System
 - Plan participation rules
 - Credited service and service credit purchase provisions
 - Retirement benefits and how to apply for benefits
 - Retirement annuity options
 - Taxing of pension benefits
 - Long-term Disability program
 - Survivor benefits
 - Health insurance benefits
 - Returning to covered employment after retirement
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
The Member Benefits Handbook is a revision of an earlier edition.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Donald C. Rohan, Assistant Director External Affairs
Address: Arizona State Retirement System
P.O. Box 33910 (Mailing address)
Phoenix, Arizona 85067-3910
or
3300 North Central Avenue (Street address)
Phoenix, Arizona 85012
Telephone: (602) 240-2022
(800) 621-3778, ext. 2022 (toll free)
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy is provided to each member distributed through employer members of the ASRS. Individual copies may be obtained from the Arizona State Retirement System at no cost at the above address.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

STATE RETIREMENT SYSTEM

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Arizona State Retirement System (ASRS) Contribution Reporting Procedures, Not numbered
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
July 1, 1991
3. **Summary of the contents of the substantive policy statement:**
The Contribution Reporting Procedures Manual is a summary of the rules and requirements pertaining to retirement contribution reporting. The manual advises ASRS employer members of procedures to be followed, covering the following topics:
- Payroll reporting requirements and method options
 - Magnetic media reporting requirements and standards
 - Pre-payroll (paper) reporting requirements and procedures
 - Payroll adjustment procedures
 - Procedures for reconciling enrollment errors
 - Glossary of terms
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
The Contribution Reporting Procedures Manual was a new substantive policy statement when issued.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Donald C. Rohan, Assistant Director External Affairs
Address: Arizona State Retirement System
P.O. Box 33910 (Mailing address)
Phoenix, Arizona 85067-3910
or
3300 North Central Avenue (Street address)
Phoenix, Arizona 85012
Telephone: (602) 240-2022
(800) 621-3778, ext. 2022 (toll free)
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the manual was distributed to each employer member of ASRS. A copy is distributed to each new employer when approved for membership. Additional copies are provided to employer members on request at no charge. Copies may be obtained by non-ASRS employer members at the address above at the cost of reproduction at 10¢ per page.

Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Cafeteria Plans, ITR 94-11
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 11, 1995
3. Summary of the contents of the substantive policy statement:
The substantive policy statement sets forth the Arizona income tax and withholding tax treatment of employee benefits received from an employee benefit plan which qualifies under the requirements of Internal Revenue Code § 125 (Cafeteria Plans). Since Arizona has no specific tax provisions relating to cafeteria plan benefits, such benefits will be excluded from or included in Arizona gross income to the extent they are excluded from or included in federal adjusted gross income. Cafeteria plan benefits which are excluded from or included in wages subject to federal withholding will be treated similarly for Arizona withholding purposes.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038
This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Tangible Personal Property Temporarily Stored in State, CTR 94-17
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 11, 1995
3. Summary of the contents of the substantive policy statement:
Tangible personal property being transported through Arizona which is temporarily stored in the state due to interruption of an interstate journey shall not be considered to be stored or shipped from this state for sales factor purposes if the interruption is solely caused by inability to continue immediate transshipment and the property is not utilized or stored for any other purpose.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

Arizona Administrative Register
Notices of Substantive Policy Statements

6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

S Corporations and Combined Returns, CTR 95-3

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

April 11, 1995

3. **Summary of the contents of the substantive policy statement:**

An S corporation may be included in an Arizona combined return for a unitary business. However, the S corporation must be the parent of one or more C corporations and own or control more than 50% but less than 80% of the voting stock of the C corporations. The income of the unitary business group subject to apportionment and allocation may include only the portion of the S corporation's income that is subject to tax at the corporate level for federal income tax purposes. The apportionment factors of the unitary business group may include only a proportionate share of the S corporation's property, payroll, and sales factors.

4. **A statement as to whether the substantive policy statement is a new statement or a revision.**

This is a new substantive policy statement.

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Effect of 1993 Nonconformity on Future Corporate Filings, CTR 95-4

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

May 31, 1995

3. **Summary of the contents of the substantive policy statement:**

Arizona gross income, for taxable years beginning from and after December 31, 1992, through December 31, 1993, is based on federal taxable income as computed under the Internal Revenue Code as amended by the Revenue Reconciliation Act of 1993. Those taxpayers that filed 1993 Arizona corporate income tax returns prior to the effective date of A.R.S. § 43-106 should file Arizona amended returns to reflect any difference in Arizona gross income as computed under the Internal Revenue Code as amended by the Revenue Reconciliation Act of 1993.

The additional subtractions applicable to corporations which were enacted under A.R.S. § 43-106 will not impact taxable years 1994 and later.

Notices of Substantive Policy Statements

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Personal Property Liquidations, TPR 95-1

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 11, 1995

3. Summary of the contents of the substantive policy statement:

Beginning January 1, 1995, personal property liquidation transactions, including estate sales and auctions conducted at the dwelling of the owner of the property, are subject to tax under the retail classification if the activities of the person conducting the sale indicate that the person is a personal property liquidator conducting a sale in a personal property liquidation transaction.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers: (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Definition of Publication, TPR 95-2

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 11, 1995

Notices of Substantive Policy Statements

3. **Summary of the contents of the substantive policy statement:**
As used in A.R.S. § 42-1310.05, the term "publication" means a communication available to the general public and includes newspapers, magazines, sheet music, periodicals, and other literary works made available to the general public.
A publication is available to the general public and taxable when its readership is not limited by any special qualifications. The publication need only be available to anyone without restriction, even though actual subscribers may constitute a certain segment of society.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038
This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Leasing of Agricultural Real Property, TPR 95-3
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 11, 1995
3. **Summary of the contents of the substantive policy statement:**
On or after July 17, 1993, leases of real property for agricultural purposes are not subject to transaction privilege tax if they leave no more than 3 agricultural properties. However, lessors of real property for agricultural purposes will be subject to tax if they have more than 3 agricultural properties for lease.
The lease of several parcels of agricultural land may constitute one lease if the separate parcels are managed as one economic unit and each parcel makes a functional contribution to the agricultural use of the property.
Additionally, on or after July 17, 1993, lessors of agricultural real property are not subject to tax if the lease or rental is between family members or entities in which 80% of the entity's members share a family relationship.
4. **A statement as to whether the substantive policy statement is a new statement or a revision.**
This ruling supersedes and updates Transaction Privilege Tax Ruling TPR 93-7 for periods after July 16, 1993.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038
This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
"911" Tax on Cellular Phone Service, TPR 95-5
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 11, 1995
3. Summary of the contents of the substantive policy statement:
The telecommunication services excise tax does not apply to cellular telephone service if the service does not involve customer premises. However, the transaction privilege tax under the telecommunications classification imposed on the business of providing intrastate cellular telephone service remains applicable.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038
This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Prescription Plan Cards, TPR 95-6
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
Issued May 30, 1995; effective July 17, 1994
3. Summary of the contents of the substantive policy statement:
Arizona use tax does not apply to the storage, use, or consumption of prescription plan identification cards or tangible personal property which directly enters into and becomes an ingredient or component part of such cards.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
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Phoenix, Arizona 85038
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Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Florists, TPR 95-7
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 14, 1995
3. Summary of the contents of the substantive policy statement:
This ruling distinguishes between nontaxable purchases of tangible personal property for resale and taxable purchases of supplies used in a florist's business.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
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Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038
This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Carrier Exemption for Lessors, TPR 95-8
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
Issued April 5, 1995; effective July 1, 1982
3. Summary of the contents of the substantive policy statement:
The gross income derived from leasing or renting a motor vehicle or a lightweight motor vehicle is not subject to transaction privilege tax when the motor carrier tax has been paid.
Additionally, sales of motor vehicles and lightweight motor vehicles, repair and replacement parts, and tangible personal property becoming a part of the vehicle are not subject to transaction privilege tax or use tax when sold to a person who is engaged in the business of leasing such vehicles.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

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Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Motor Carrier Exemption for Allocated Fleets, TPR 95-9

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued April 7, 1995; effective July 1, 1982

3. Summary of the contents of the substantive policy statement:

The gross income derived in Arizona from leasing a lightweight motor vehicle, which is a one-way rental vehicle subject to the motor carrier tax as part of a proportionally registered fleet, is not subject to transaction privilege tax regardless of the state in which the vehicle is registered.

Additionally, sales of lightweight motor vehicles, repair and replacement parts, and tangible personal property becoming a part of the vehicle are not subject to transaction privilege tax or use tax when sold to a person who is engaged in the business of leasing such vehicles as part of a proportionally registered one-way fleet.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Motor Carrier Exemption for Leasing to Transporters, TPR 95-10

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued April 5, 1995; effective July 1, 1982

3. Summary of the contents of the substantive policy statement:

The gross income derived from leasing or renting a motor vehicle or a lightweight motor vehicle to a person who is engaged in business under the transporting classification is not subject to transaction privilege tax when the motor carrier tax has been paid on the specific vehicle which is being leased.

The gross income derived by the lessee from the business of transporting with such vehicles is not subject to transaction privilege tax.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

Arizona Administrative Register
Notices of Substantive Policy Statements

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. **Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Taxation on Indian Reservations, TPR 95-11

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

April 21, 1995

3. **Summary of the contents of the substantive policy statement:**

In general, Arizona's transaction privilege tax applies to taxable businesses owned by non-affiliated Indians or non-Indians located on Indian reservations within Arizona. However, Arizona's transaction privilege tax does not apply if the business is owned by the Indian tribe, a tribal entity, or an individual tribal member if the business activity takes place on the reservation which was established for the benefit of the tribe.

Sales by businesses located on Indian reservations by non-affiliated Indian vendors or non-Indians to enrolled members of the tribe for which the reservation was established are not subject to Arizona's transaction privilege tax.

Sales of tangible personal property, other than motor vehicles, to Indians by businesses located off an Indian reservation are generally subject to Arizona's transaction privilege tax. However, sales by businesses located off Indian reservations are not subject to Arizona's transaction privilege tax if the sale itself takes place on the reservation, i.e., solicitation of the order, the delivery of the goods, and the payment for the goods must take place on or from the reservation and the sale must be to the tribe or tribal entity for which the reservation was established or the sale must be to an individual Indian who is an enrolled member of the tribe for which the reservation was established.

The sale of a motor vehicle to an enrolled member of an Indian tribe who resides on the reservation established for that tribe is exempt from transaction privilege tax.

4. **A statement as to whether the substantive policy statement is a new statement or a revision.**

This ruling supersedes and rescinds Arizona Sales Tax Ruling No. 11-17-80 and Transaction Privilege Tax Rulings TPR 89-2 and TPR 89-3.

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Model Home Furniture, TPR 95-12
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 17, 1995
3. Summary of the contents of the substantive policy statement:
Transaction privilege tax is imposed on the sale, or use tax is imposed on the purchase, of furniture used in a model home. The transaction privilege and use tax exemptions for sales or purchases of tangible personal property to be incorporated or fabricated into real property by prime contractors do not apply to the sale or purchase of furniture for use in a model home.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:
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Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038
This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Vehicles Removed from Dealer Inventory, TPR 95-14
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
May 19, 1995
3. Summary of the contents of the substantive policy statement:
A dealer's use of a "hard plated" motor vehicle from the dealer's active sales inventory for more than one year is subject to use tax based upon 100% of the dealer's cost.
Effective January 1, 1993, a motor vehicle from a dealer's active sales inventory which is "hard plated" for direct use in the conduct of the dealer's business is subject to use tax imposed monthly on 1/39 of the vehicle's value if returned to the dealer's active sales inventory within one year after the date of initial use.
Effective January 1, 1987, the use tax does not apply to a motor vehicle which a dealer provides to an I.R.C. § 501(c)(3) charitable or educational institution, a public educational institution, a state university, or an affiliated organization of a state university if no part of the organization's net earnings inures to the benefit of any private shareholder or individual.
4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement in regard to the use tax exemption for vehicles which are provided to public educational institutions, state universities, or affiliated organizations of a state university.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Permit Fees Under Prime Contracting, TPR 95-15

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 17, 1995

This ruling is effective for reporting periods beginning from and after July 1, 1995.

3. Summary of the contents of the substantive policy statement:

The business of prime contracting includes obtaining permits required for performance of a contracting activity. The amount received by a prime contractor for reimbursement of permit fees is fully taxable as gross income under the prime contracting classification.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Anyone wishing to obtain a copy of this document should call one of the following Phoenix telephone numbers, (602) 255-3381 or 1-800-352-4090 (from within Arizona only), or write to:

Taxpayer Information and Assistance
Arizona Department of Revenue
P.O. Box 29086
Phoenix, Arizona 85038

This information is also available on the electronic bulletin board system (BBS) at (602) 542-5557.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF REVENUE

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Transactions with the United States Government, TPR 95-16

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

May 30, 1995

3. Summary of the contents of the substantive policy statement:

Sales made directly to the United States Government or its departments or agencies by a manufacturer, modifier, assembler, or repairer are exempt from transaction privilege tax under the retail classification. Additionally, the tax base is 50% of the gross proceeds of sales for all other sales under the retail classification to the United States Government.

Leases or rentals of tangible personal property directly to the United States Government by a manufacturer, modifier, assembler, or repairer are not subject to transaction privilege tax under the personal property classification.

A transaction charged to a credit card account and billed directly to the Federal Government is deemed to be a sale or lease made directly to the United States. A transaction charged to a government credit card account which is billed directly to an employee/cardholder is not a sale made directly to the Federal Government.

Use tax does not apply to purchases made by the United States Government or its departments or agencies.

Notices of Substantive Policy Statements

4. A statement as to whether the substantive policy statement is a new statement or a revision.
This is a new substantive policy statement in regard to credit card transactions with the Federal Government.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: No name listed
Address: Tax Research and Analysis Section
Arizona Department of Revenue
1600 West Monroe
Phoenix, Arizona 85007
Telephone: (602) 542-4672
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Manual Organization, Use, and Updating; 000.05;
Authorizing statute: A.R.S. § 28-202
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 8, 1992
3. Summary of the contents of the substantive policy statement:
This policy establishes the responsibility for the development and maintenance of Division policy manuals.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Vehicle Division Directives; 000.06;
Authorizing statute: A.R.S. § 28-202
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 8, 1992
3. Summary of the contents of the substantive policy statement:
This policy defines the purpose of Motor Vehicle Division Directives and their relationship to Division policy manuals.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Robbery/Burglary Response; 000.10;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 23, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish guidelines for response in the event of a robbery or burglary.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of September 23, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Screening Process; DL100.05;
Authorizing statutes: A.R.S. §§ 28-102, 28-411, 28-412, 28-413, 28-414, 28-415, 28-416, 28-417, 28-417.01, 28-421, 28-426, and 28-1601.
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 11, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to summarize the screening process through which an applicant applies for an instruction permit, driver license, or identification license.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
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Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Eligibility and Documentation for Age and Identification; DL100.10;
Authorizing statutes: A.R.S. §§ 28-413, 28-415, 28-416, 28-417, 28-421.01, and 28-422.

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 11, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to specify age and identification eligibility requirements for obtaining a driver license or identification license and forms of documentation necessary to comply with these requirements.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Fraudulent Identification or Proof of DOB; DL100.11;
Authorizing statutes: A.R.S. §§ 28-28-441 and 28-471

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 11, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for Driver License Examiners when they suspect a driver license or identification license is being obtained using fraudulent identification or proof of birth date.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Eligibility and Documentation for Signatures for Minors; DL100.15;
Authorizing statute: A.R.S. § 28-417.

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 11, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to ensure that the person having custody of a minor or authority to sign for a minor accepts financial responsibility for the minor.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Other Eligibility and Documentation Screening Requirements; DL100.20;
Authorizing statutes: A.R.S. §§ 28-102, 28-412, 28-421, 28-421.01, and 28-426.
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 11, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for a Driver License Examiner in determining an applicant's eligibility for the screening process.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Clearance for Out-of-State Applicants; DL100.25;
Authorizing statute: A.R.S. § 28-1601
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 11, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to identify conditions under which an applicant is required to obtain clearance of the applicant's driving record from the applicant's previous state of residence.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Renew-by-mail Walk-in service; DL100.30;
Authorizing statute: A.R.S. § 28-426.01

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 8, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for Driver License Examiners, hereinafter referred to as "Examiners", to process applicants who bring their Renew-by-mail form in to a driver license facility instead of completing and mailing the renewal application.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Motor Vehicle Records; DL100.35;
Authorizing statute: A.R.S. § 28-210

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

November 1, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the preparation and release of driver license Motor Vehicle Records.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
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Notices of Substantive Policy Statements

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Commercial Driver License Applicant Screening; DL100.40;
Authorizing statutes: A.R.S. §§ 28-413, 28-415, 28-421, 28-421.02, 28-426, and 28-1601; A.A.C. R17-4-435
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 17, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to summarize the applicant screening process by which eligibility is determined when a person applies for a commercial driver license.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Third-Party Tester; DL100.45;
Authorizing statute: A.R.S. § 28-430.01; A.A.C. R17-4-805
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 20, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the acceptance of a Third-Party Tester for the issuance of a commercial driver license.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-430 as of April 20, 1992.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Application Distribution and Fee Determination; DL200.05;
Authorizing statutes: A.R.S. §§ 28-205, 28-302.02, 28-414 through 28-422, 28-421.01, and 28-425 through 28-427; A.A.C. R17-4-508
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 17, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to identify the various types of licenses, identification licenses, and the associated fees for application.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Verification/Issuance of the Driving Record; DL200.10;
Authorizing statutes: A.R.S. §§ 28-413 and 28-1601
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for database verification of a driving record and clearance of prohibitive codes.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
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1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Fee Acceptance; DL200.15;
Authorizing statutes: A.R.S. §§ 28-205 and 28-416

Arizona Administrative Register
Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for check acceptance for payment of driver license applications.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Dishonored Check Redemption; DL200.20;
Authorizing statute: A.R.S. § 28-213; A.A.C. R17-4-707
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the collection, processing, and accountability of replacement funds for dishonored checks.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Abandoned Vehicle Fees; DL200.25;
Authorizing statutes: A.R.S. §§ 28-215 and 28-1401
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the collection and processing of the abandoned vehicle fees.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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1801 West Jefferson
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Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Validator; DL200.30;
Authorizing statutes: A.R.S. Title 28
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the use of the validator.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Information Recorded on Applications; DL200.35;
Authorizing statutes: A.R.S. Title 28
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to ensure the Division that information obtained during the screening and distribution process of the driver license application is recorded.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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Notices of Substantive Policy Statements

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Determination of Expiration Dates: DL200.40;
Authorizing statute: A.R.S. § 28-426

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 16, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines to determine the appropriate period of time for which a license is valid.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Forms and Tests Distribution; DL200.45;
Authorizing Statutes: A.R.S. Title 28

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 16, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for determining which forms and tests are to be distributed.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
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Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Restricted Driver License/Registration; DL200.50;
Authorizing statutes: A.R.S. §§ 28-1167, 28-1174, 28-1251 through 28-1255, 28-1256.02, 28-1259, and 28-1262

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 16, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the issuance or denial of a restricted driver license and/or vehicle registration if suspended.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Cash Handling Training and Standards; DL200.55;
Authorizing statutes: A.R.S. Title 28, § 28-205
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for basic standards and minimum training requirements in the control and accountability of funds and forms.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Written Test Requirements; DL300.05;
Authorizing statutes: A.R.S. §§ 28-421 and 28-426
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to the Driver License Examiner for determining when a written examination is required.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Arizona Administrative Register
Notices of Substantive Policy Statements

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Monitoring the Written Test; DL300.10;
Authorizing statutes: A.R.S. §§ 28-421 and 28-426
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
June 2, 1992
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines to the Driver License Examiner for monitoring the written test.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Oral Testing; DL300.15;
Authorizing statutes: A.R.S. §§ 28-421 and 28-426
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
June 16, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines to the Driver License Examiner for administering oral testing to applicants who cannot read or understand the written tests provided by the Division.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
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1801 West Jefferson
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Notices of Substantive Policy Statements

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Written Test Scoring Standards; DL300.20;
Authorizing statutes: A.R.S. §§ 28-421 and 28-426

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 16, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines to the Driver License Examiner for scoring written driver license tests.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Administration of Written CDL Test; DL300.25;
Authorizing statute: A.R.S. § 28-421

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 25, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines to the Driver License Examiner for identifying the types of commercial license and endorsement tests used in the issuance of a Commercial Driver License (CDL).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Review Process; DL400.05;
Authorizing statutes: A.R.S. §§ 13-2002, 28-413, and 28-447

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to the Driver License Examiner for the review of application information, supporting documentation, and forms.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
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6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
General Medical Screening; DL400.10;
Authorizing statutes: A.R.S. §§ 14-5101, 14-5304, and 28-421; 40 CFR 391.41
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for general medical screening of applicants.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Review of Other Application Information and Forms; DL400.15;
Authorizing statute: A.R.S. § 28-416
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to the Driver License Examiner for the review of forms.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Voter Registration; DL400.20;
Authorizing statutes: A.R.S. §§ 16-112 and 16-134

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

November 2, 1994

3. Summary of the contents of the substantive policy statement:

This policy provides guidelines for distribution of the Voter Registration Form and the transfer of completed forms to the county recorders.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Non-CDL Vision Screening; DL500.05;
Authorizing statutes: A.R.S. §§ 28-421 and 28-426; A.A.C. R17-4-520 and R17-4-521

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 2, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to summarize the process by which an applicant's vision is screened and appropriate actions and/or restrictions are determined.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
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Arizona Administrative Register
Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

CDL Vision Standards; DL500.10;

Authorizing: A.A.C. R17-4-435 and R17-4-436; Federal standards: 49 CFR 171, 172, 173, 177, 178, 180, and 391

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 24, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to summarize vision standards used to determine the applicant's eligibility for a Commercial Driver License.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director interpretation of federal standards as of April 24, 1992.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Road Testing Process; DL600.05;

Authorizing statutes: A.R.S. §§ 28-421, 28-426, and 28-430.01

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 11, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines to the Driver License Examiner for administration of the road test.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Vehicle Inspection; DL600.10;

Authorizing statutes: A.R.S. §§ 28-421 and 28-921

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 17, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for a Driver License Examiner to evaluate the roadworthiness of a motor vehicle prior to its use in a road test.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Three-Point Turn and Parallel Parking Tests; DL600.15;
Authorizing statute: A.R.S. § 28-421
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to the Driver License Examiner for administration of the parallel parking and three-point turn tests.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Scoring the Road Test and Restrictions; DL600.25;
Authorizing statutes: A.R.S. §§ 28-421, 28-424, and 28-430.01
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 17, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to the Driver License Examiner for scoring of the road test and the assignment of applicable restrictions.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
CDL Skills Testing; DL600.30
Authorizing statutes: A.R.S. §§ 28-413, 28-421, 28-426, and 28-1601; A.A.C. R17-4-435
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 2, 1992
3. Summary of the contents of the substantive policy statement:
This policy provides guidelines to the Driver License Examiner for administration of Commercial Driver License (CDL) skills tests.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of June 2, 1992.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motorcycle Operator Testing; DL700.05;
Authorizing statutes: A.R.S. §§ 28-421, 28-426, 28-921 through 28-965; A.A.C. R17-4-706
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 10, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to Driver License Examiners for assessing applicant's knowledge of riding techniques and physical ability to use the skills known to be most critical for accident avoidance.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-421 as of June 10, 1992.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

ALMOST Test Track Layout, Equipment, and Maintenance; DL700.10;
Authorizing statute: A.R.S. § 28-421

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 10, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the layout, operation, and maintenance of an Alternate Motorcycle Operator Skill Test (ALMOST) testing track.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

ALMOST Skill Test Administration and Scoring; DL700.15;
Authorizing statute: A.R.S. § 28-421

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 10, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines to the Driver License Examiners for administering and scoring the Alternate Motorcycle Operator Skill Test (ALMOST).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
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6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

SMST Test Track Layout, Equipment, and Maintenance; DL700.20;
Authorizing statute: A.R.S. § 28-421

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 10, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the layout, operation, and maintenance of a Specialty Motorcycle Skill Test (SMST) test track.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-421 as of June 10, 1992.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
SMST Skill Test Administration and Scoring; DL700.25;
Authorizing statute: A.R.S. § 28-421
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 10, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to the Driver License Examiner for administering and scoring the Specialty Motorcycle Skill Test (SMST).
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-421 as of June 10, 1992.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
MLST Test Track Layout, Equipment and Maintenance; DL700.30;
Authorizing statute: A.R.S. § 28-421
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 10, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the layout operation, equipment, and maintenance for the Motorcycle Licensing Skill Test (MLST) testing track.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

MLST Skill Test Administration and Scoring; DL700.35;
Authorizing statute: A.R.S. § 28-421

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 10, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the Driver License Examiners for administering and scoring the Motorcycle Licensing Skill Test (MLST).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
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Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Examiner Training and Certification; DL700.40;
Authorizing statute: A.R.S. § 28-421

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 10, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for training and certifying Driver License Examiners to administer motorcycle skill tests.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-421 as of June 10, 1992.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
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Arizona Administrative Register
Notices of Substantive Policy Statements

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Forms and Attachments Review; DL800.10;
Authorizing statute: A.R.S. Title 28 and § 36-844

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 2, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the review of forms including attachments.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Disposition of Surrendered Licenses; DL800.20;
Authorizing statutes: A.R.S. Title 28, Chapter 4 and §§ 28-691, 28-694, and 28-1601

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 25, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the disposition of surrendered licenses.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Preparation of Driver License Field Station Report (Transmittal); DL900.05;
Authorizing statutes: A.R.S. Title 28

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

October 15, 1992

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is provide guidelines for the preparation of the Driver License Field Station Report (Transmittal).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Deposit of Revenue and Transfer of Work/Reports; DL900.15;
Authorizing statute: A.R.S. § 28-422

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 15, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for depositing revenue and transferring work/reports from the station to the Division.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Operating Standards; PO100.06;
Authorizing statute: None

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish standards for the hours of operation and the priorities of basic functions for ports of entry.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a not revision but is a policy statement of the Director as of July 27, 1990.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Vehicles Required to Stop; PO100.10;
Authorizing statutes: A.R.S. §§ 28-302, 28-501, 28-1562, 28-1599.01; A.R.S. Title 28, Article 18
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to set criteria for determining if a vehicle must stop for screening at Arizona Ports of entry.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Multipurpose Receipt (MRP); PO100.15;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to describe the items on the Multipurpose Receipt that may be completed in the issuance of manual permits.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Citations; PO100.20;

Authorizing statutes: A.R.S. §§ 28-203 and 28-1058

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 26, 1992

3. Summary of the contents of the substantive policy statement:

This policy provides guidelines for the issuance of citations and other enforcement actions taken by Field Officers/Agents.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

General Enforcement; PO100.25;

Authorizing statute: A.R.S. § 28-203

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 1, 1989

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish the conditions under which Motor Vehicle Division enforcement personnel may initiate enforcement action pursuant to statutory authority.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Weight Enforcement Policy; PO100.30;

Authorizing statutes: A.R.S. §§ 28-203, 28-206, 28-1008, 28-1009, 28-1009.01, 28-1010, 28-1011, 28-1014, and 28-1031

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish procedures for enforcing the Arizona Revised Statutes that prescribe maximum weight limitations for vehicle and enforcement authority.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Fees in Phoenix Permit Companies Only; PO100.35;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 14, 1989
3. Summary of the contents of the substantive policy statement:
This policy establishes standards and controls for the proper handling, processing, and payment of trip permits by permit companies operating under Fees in Phoenix accounts.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 14, 1989.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Credential Requirements; PO110.05;
Authorizing statutes: A.R.S. §§ 28-302, 28-501, 28-1562, and 28-1599
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to specify, for vehicles which must stop at Ports of Entry, the types of credentials that are required and reviewed by Field Officers/Agents. This policy summarizes the standards of Policies PO200.05, PO200.10, and PO200.15.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Logging of Vehicles; PO110.10;
Authorizing statute: None

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the completion of the Motor Vehicle Division Credential Log and issuing of verification receipts.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Temporary Permit Authorization (TPA); PO110.11;
Authorizing statutes: A.R.S. §§ 28-202, 28-221, 28-225, and 28-1599

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of a Temporary Permit Authorization (TPA) to International Registration Plan (IRP) and Prorate carriers.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Arizona Administrative Register
Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Cab Card Verification Automated Procedures; PO110.15;
Authorizing statute: None

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide instructions for the verification of Cab Cards and recording of mileage through the use of the Tax and Revenue Group Automated Tracking System.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Temporary Cab Card Verification Automated Procedures; PO110.20;
Authorizing statute: None

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide instructions for the verification of Temporary Cab Cards and the recording of mileage through the use of the Tax and Revenue Group Automated Tracking System.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Exemptions Automated Procedures; PO110.25;
Authorizing statute: None

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide instructions for the counting of exempt vehicles through the use of the Tax and Revenue Group Automated Tracking System.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Registration Screening and Exemptions; PO200.05;
Authorizing statutes: A.R.S. §§ 28-302 and 28-501
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 28, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for screening of Arizona registration credentials of drivers who are required to stop at Ports of Entry.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of July 28, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Carrier Tax Credential Screening and Exemptions; PO200.10;
Authorizing statutes: A.R.S. §§ 28-1599.01, 28-1599.04, and 28-1599.05
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for screening Motor Carrier tax credentials for validity.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Use Fuel Tax Credential Screening and Exemptions; PO200.15;
Authorizing statutes: A.R.S. §§ 28-1551, 28-1552, 28-1553, 28-1559, and 28-1562
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for screening Use Fuel Tax credentials for validity.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Registration Single Trip Permit; PO210.05;
Authorizing statutes: A.R.S. §§ 28-181, 28-207, 28-501, and 28-501.01
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of Single Trip Permits to nonresident commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Motor Carrier Tax Single Trip Permit; PO210.10;
Authorizing statutes: A.R.S. §§ 28-1599.01 and 28-1599.05
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 29, 1988
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of the Motor Carrier Tax Single Trip Permit to commercial carriers.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Use Fuel Single Trip Permit; PO210.15;
Authorizing statutes: A.R.S. §§ 28-1552, 28-1553, and 28-1559
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 29, 1988
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of the Use Fuel Single Trip Permit to vehicles which use Use Fuel.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Single Trip Permit Automated Procedures; PO210.20;
Authorizing statute: None

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide instructions for the issuance of Single Trip Permits and the receipt of funds using the Tax and Revenue Group Automated Tracking System. This policy and procedure will encompass Single Trip Registration, Motor Carrier, and Use Fuel Permits.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
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Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Nonresident Registration (30-, 60-, 90-Day); PO220.05;
Authorizing statute: A.R.S. § 28-501
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 20, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of 30-, 60-, and 90-day registration permits to nonresident commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Carrier Tax 30-Day Permit; PO230.05;
Authorizing statutes: A.R.S. §§ 28-1599.01 and 28-1599.05
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for issuing the Motor Carrier Tax 30-Day Permit to commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Use Fuel Tax 30-Day Permit; PO230.10;
Authorizing statutes: A.R.S. §§ 28-1552, 28-1553, and 28-1599

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 29, 1988

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of the Use Fuel 30-Day Permit to vehicles which use Use Fuel.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

30-Day Permit (UF/MC) Automated Procedures; PO230.15; Authorizing statutes: A.R.S. §§ 28-1552, 28-1553, 28-1599.01, and 28-1599.05

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 29, 1988

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide instruction for the issuance of a 30-Day Use Fuel/Motor Carrier (UF/MC) permit/receipt.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Hunter's Permit (IRP Only); PO300.05;
Authorizing statute: A.R.S. § 28-225; International Registration Plan, Article IX, Section 3
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 29, 1988
- Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of a Hunter's Permit to International Registration Plan (IRP) owner/operators who have canceled or terminated their lease with an IRP carrier. (Policies PO300.05 and TR610.20 coincide.)
- A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
30-Day Nonresident Registration (Drive Out); PO300.10;
Authorizing statutes: A.R.S. §§ 28-302 and 28-501
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 29, 1988
- Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of the 30-Day Nonresident registration. (Policies PO300.10 and TR310.05 coincide.)
- A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Interstate Registration; PO300.15;
Authorizing statutes: A.R.S. §§ 28-207 and 28-501

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance and the renewal of Interstate Registration to nonresident commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
One Trip Registration Permit; PO300.20;
Authorizing statutes: A.R.S. §§ 28-302, 28-302.03, and 28-1302
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a One Trip Registration Permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Border Zone Permit; PO300.25;
Authorizing statutes: A.R.S. §§ 28-102, 28-202, 28-207, 28-302, and 28-501
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 28, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for issuing the Border Zone Permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Size and Weight Screening and Exemptions; PO400.05;
Authorizing statutes: A.R.S. §§ 28-1001 through 28-1033
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for determining if vehicles are within Arizona legal limits of size and weight.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Vehicle Size and Weight Corrective Actions; PO400.10;
Authorizing statutes: A.R.S. §§ 28-1001 through 28-1007, 28-1008 through 28-1009.01, 28-1010, and 28-1014
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 9, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for enforcement and corrective actions to be taken with oversize/overweight vehicles.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Overdimensional Restriction Sheet; PO400.15;
Authorizing statute: None

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to describe the items on the Overdimensional Restriction Sheet that are to be completed in conjunction with the issuance of manually prepared overdimensional permits. References are made to the restriction information that is provided on permits generated from the automated system.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Class A Oversize/Overweight Permit; PO410.05;
Authorizing statutes: A.R.S. §§ 28-1001 and 28-1011; A.A.C. R17-4-406 through R17-4-413

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of the Class A Oversize/Overweight Permit.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Class B Oversize Permit; PO410.10;
Authorizing statutes: A.R.S. §§ 28-1001 and 28-1011; A.A.C. R17-4-406 through R17-4-413

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of the Class B Oversize Permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Class C Oversize/Overweight Permit; PO410.15;
Authorizing statutes: A.R.S. §§ 28-1001 and 28-1011; A.A.C. R17-4-406 through R17-4-413
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of the Class C Oversize/Overweight Permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Class D Oversize/Overweight Permit; PO410.20;
Authorizing statutes: A.R.S. §§ 28-1001 and 28-1011; A.A.C. R17-4-406 through R17-4-413
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of the Class D Oversize/Overweight permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Class E Oversize Multiple Trailer Permit; PO410.25;
Authorizing statutes: A.R.S. §§ 28-1001, 28-1004, 28-1008, 28-1009, 28-1009.01, and 28-1011; A.A.C. R17-4-407 and R17-4-426

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of the Class E Oversize Multiple Trailer Permit.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Class F Overheight Permit for Height of 14 Feet or Less; PO410.30;
Authorizing statutes: A.R.S. §§ 28-1001, 28-1004, and 28-1011; A.A.C. R17-4-425

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 27, 1990

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of the Class F Overheight Permit for Height of 14 Feet or Less.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Class G Overwidth Permit for Reducible Loads Under 10 Feet Wide; PO410.35;
Authorizing statutes: A.R.S. §§ 28-1001, 28-1002, and 28-1011
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
July 27, 1990
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of the Class G Overwidth Permit for Reducible Loads Under 10 Feet Wide.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Class H Annual Watercraft Permit; PO410.40;
Authorizing statutes: A.R.S. §§ 28-1001 and 28-1002; A.A.C. R17-4-427
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
July 27, 1990
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of the Class H Annual Watercraft Permit.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Oversize/Overweight Automated Procedure; PO410.45;
Authorizing statute: None

Arizona Administrative Register
Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide instructions for the issuance of Oversize/Overweight permits and the receipt of funds using the Tax and Revenue Group Automated Tracking System. This policy and procedure will encompass permit Classes A through H.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Regional Oversize/Overweight Permit; PO410.50;
Authorizing statute: A.R.S. § 28-202
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 16, 1992
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards and instructions for the issuance of a regional oversize/overweight permit and the receipt of funds using the Tax and Revenue Group Automated Tracking System.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of January 16, 1992.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Vehicle Verification Inspection; PO500.05;
Authorizing statutes: A.R.S. §§ 1-215, 28-303, 28-321.01, and 28-921 through 28-965
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to specify the actions taken to complete vehicle verification inspection. (Policies PO500.05 and TR140.05 coincide.)
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Delinquent Tax Accounts; PO500.10;
Authorizing statutes: A.R.S. Title 28, Chapter 9, Articles 2 and 6
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish guidelines for handling delinquent tax accounts at Ports of Entry.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Special Serial Numbers; PO500.15;
Authorizing statutes: A.R.S. §§ 28-320 and 28-1329
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 31, 1989
3. Summary of the contents of the substantive policy statement:
This policy outlines the procedures for the documentation requirements when applying for a special serial number, as well as issuing, accounting for, and affixing the special serial number to a vehicle or to a major component part. References are made to transactions involving Bonded titles and specific situations involving Orders of Forfeiture.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Importation and Exportation of Fuels; PO500.20;
Authorizing statutes: A.R.S. §§ 28-101, 28-1501, 28-1501.01, and 28-1515.01

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date: February 29, 1988

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for a field officer/agent in processing vehicles which are importing or exporting fuels.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Specially Constructed Vehicles; PO500.25;
Authorizing statutes: A.R.S. §§ 28-303 and 28-304

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 28, 1988

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for titling and/or registering specially constructed vehicles. This procedure is included in this manual for informational purposes only.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director as of July 28, 1988.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Reconstructed Vehicles; PO500.30;
Authorizing statutes: A.R.S. §§ 28-303 and 28-304

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 8, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for titling and/or registering reconstructed vehicles. This procedure is included in this manual for informational purposes only.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of July 8, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Requirements for Registration Plans; PO600.05;
Authorizing statutes: A.R.S. §§ 28-202, 28-221, and 28-225; A.A.C. R17-4-54
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to describe Proportional Registration (Prorate) and International Registration (IRP). This procedure is included in this manual for informational purposes only.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Requirements for Motor Carrier Tax Accounts; PO600.10;
Authorizing statutes: A.R.S. §§ 28-1559.01, 28-1599.01, and 28-1599.06
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide information about establishment of motor carrier tax accounts and issuance of cab cards. This section is for informational purposes only.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

Arizona Administrative Register
Notices of Substantive Policy Statements

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Requirement for Use Fuel Tax Account; PO600.15;
Authorizing statutes: A.R.S. §§ 28-1560 and 28-1562; International Fuel Tax Agreement
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 29, 1988
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines for applying for a Use Fuel account used for payment and reporting of the Use Fuel tax. This section is for informational purposes only.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Special Interstate/Arizona Registration Only (SPI) (ARO); PO610.05;
Authorizing statutes: A.R.S. §§ 28-302, 28-303, and 28-304.01
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 29, 1988
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of Arizona Registration Only and Special Interstate Registration to vehicles not required to be titled in Arizona. This procedure is for informational purposes only. (Policies PO610.05 and TR310.15 coincide.)
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Nonresident Daily Commuter Indicia (Decal); PO610.10;

Authorizing statutes: A.R.S. §§ 28-207, 28-361, 28-362, 28-363 through 28-365, and 28-501; A.A.C. R17-4-80

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 29, 1988

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of a nonresident daily commuter indicia (decal). This policy is for informational purposes only. (Policies PO610.10 and TR610.40 coincide.)

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Ninety-Day Resident Registration; PO610.15;

Authorizing statutes: A.R.S. §§ 28-210 and 28-302

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

June 28, 1988

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of an Arizona 90-Day Resident Registration. This procedure is included in this manual for informational purposes only.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Forms of Payment Accepted; PO700.05;

Authorizing statute: None

Arizona Administrative Register

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
July 27, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the forms of payment that are acceptable to Port of Entry and Enforcement personnel.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Use of Cash Register; PO700.10;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the use of the cash register and for the handling of money and making of change.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Shift and Daily Checkout; PO700.15;
Authorizing statute: A.R.S. § 35-301
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for accounting for fees collected and permits issued.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of February 29, 1988.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Fees; PO700.20;
Authorizing statutes: A.R.S. Title 28
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
December 16, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to specify the fees collected at Ports of Entry for the issuance of Registration Permits, Motor Carrier Permits, Use Fuel Permits, Size and Weight Permits, and other credentials.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Cash Handling Training; PO700.25;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 29, 1988
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines relative to the control and accountability of funds received by Motor Vehicle Division employees assigned to handle monies. Additionally, basic standards, general training criteria and allowable variances are provided.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of November 29, 1988.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Bank Courier; PO700.35;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 22, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for a courier when transporting a daily bank deposit. Also included are the procedures for completing the Courier Log.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director as of January 22, 1990.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Arizona Certificates of Title; TR100.01;
Authorizing statutes: A.R.S. §§ 28-303 and 28-303.01
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to familiarize users with the different types of valid Arizona Certificates of Title.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-303 as of February 12, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Certification of Registering Agents; TR100.05;
Authorizing statutes: A.R.S. §§ 28-204, 28-301, 28-303, 28-304, and 42-643

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 15, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide a process by which the Division Director may grant authority to specific personnel, certifying them as registering agents, to acknowledge signatures and administer oaths.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Title Only and Vehicles Not Required to be Registered; TR100.10;
Authorizing statutes: A.R.S. §§ 28-302, 28-302.04, 28-303, 28-303.01, and 42-643
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for vehicles which may be issued a title without registration and identifies owners who are exempt from registering their vehicles.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Completing a Title Application; TR100.15;
Authorizing statutes: A.R.S. §§ 28-206, 28-302, 28-303, 28-304, 28-305, 28-314, and 28-1591
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards for completing an Application for Arizona Certificate of Title when applying for an Arizona title and/or registration.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Joint Ownership; TR100.20;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, and 42-643; A.A.C. R17-4-207

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 15, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish standards for a uniform method of indicating the types of joint ownership for a vehicle.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Verification of Signatures; TR100.30;
Authorizing statutes: A.R.S. §§ 28-204, 28-314, 28-323, 33-501, and 33-506; A.A.C. R17-4-206

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 15, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish the minimum standards required for the acknowledgment of signatures by Motor Vehicle Division agents, including licensed Arizona dealerships and title service companies, on title transactions. This procedure also lists the requirements of the Division when a signature has been notarized.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Proper Names/One and the Same Statement; TR100.35;
Authorizing statute: A.R.S. § 28-303; A.A.C. R17-4-206

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 15, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for determining acceptable signatures on title documents.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Power of Attorney; TR100.40;
Authorizing statutes: A.R.S. §§ 28-204, 28-303, 28-304, 28-314, and 42-643; A.A.C. R17-4-206

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 26, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the completion and proper use of a power of attorney.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Unclaimed Titles; TR100.45;
Authorizing statute: None

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 15, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for maintaining and releasing unclaimed titles.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Retention of Certificates of Title; TR100.50;
Authorizing statutes: A.R.S. §§ 28-341, 28-341.01, 28-341.02, 28-341.03; and 28-343
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for processing the request by the owner of a motor vehicle of historic value to reclaim the old canceled certificate of title.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Lien Filing/Lien Holder Records; TR110.05;
Authorizing statutes: A.R.S. §§ 28-318 and 28-325
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for filing a lien, issuing a title with a lien, and generating a lien holder record, including obtaining a record search to replace a lien holder record.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Lien Clearance Requirements; TR110.10;
Authorizing statute: A.R.S. § 28-325; A.A.C. R17-4-231
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 25, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for requiring satisfactory proof that a lien is cleared.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Private Parties; TR120.05;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-318, and 42-643; A.A.C. R17-4-206 and R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 25, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for transferring ownership of a vehicle between private parties.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Private Party to Dealer, Dealer to Dealer; TR120.10;
Authorizing statutes: A.R.S. §§ 28-204, 28-303, 28-304, 28-314, 28-1301, 28-1310, and 42-643; A.A.C. R17-4-206 and R17-4-241
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
March 26, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for transferring the ownership of a vehicle from a private party to an Arizona-licensed dealer or between dealers.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Dealer to Private Party; TR120.15;
Authorizing statutes: A.R.S. §§ 28-204, 28-303, 28-304, 28-314, 28-1310, 28-1322, and 42-643; A.A.C. R17-4-206 and R17-4-241
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 19, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for transferring the ownership of a vehicle from an Arizona-licensed dealer to a private party.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
New Vehicles; TR120.20;
Authorizing statutes: A.R.S. §§ 28-204, 28-303, 28-304, 28-314, 28-1301, 28-1304, 28-1313 through 28-1320, and 42-643; A.A.C. R17-4-218 and R17-4-237

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a title and registration to new vehicles which have not been previously titled or registered.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Out-of-State/Country Vehicles; TR120.25;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-318, 28-325, 28-326, 28-921 through 28-965, and 42-623; A.A.C. R17-4-206 and R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for titling out-of-state and out-of-country vehicles, including vehicles with military registration and vehicles which do not meet federal import standards.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Duplicate Title; TR120.30;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-312, 28-314, and 42-643
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a duplicate title when the original title is lost, destroyed, mutilated, or has become illegible.

Arizona Administrative Register
Notices of Substantive Policy Statements

4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Divorce Decree; TR130.05;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-315, 28-318, and 42-643
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the transfer of title to a vehicle awarded to the person named in a divorce decree.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Estate (Probate); TR130.10;
Authorizing statutes: A.R.S. §§ 14-3703, 28-303, 28-304, 28-314, 28-318, and 42-643; A.A.C. R17-4-206 and R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the transfer of title of a vehicle involved in the administration of an estate of a deceased person.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Judgments; TR130.15;

Authorizing statutes: A.R.S. §§ 12-1521, 28-303, 28-304, 28-314, 28-315, 28-318, and 42-643

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 25, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the transfer of title to a vehicle acquired by means of a court-issued judgment.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Bankruptcy; TR130.20;

Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-315, and 42-643

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 25, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the transfer of title to a vehicle sold in conjunction with a bankruptcy settlement.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Sheriff's Sale; TR130.25;

Authorizing statutes: A.R.S. §§ 12-1621 through 12-1626, 13-4301 through 13-4315, 28-303, 28-304, 28-314, 28-315, 28-318, 28-325, 42-611 through 42-617, and 42-643

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the transfer of title of a vehicle acquired as a result of Sheriff's Sale.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Conservator/Guardianship; TR130.30;
Authorizing statutes: A.R.S. §§ 14-5605, 14-5606, 28-303, 28-304, 28-314, 28-318, and 42-643; A.A.C. R17-4-206
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the transfer of a vehicle title by a conservator or guardian.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Restitution Lien; TR130.35;
Authorizing statute: A.R.S. § 13-806
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for filing a restitution lien, including the requirements for a subsequent transfer of ownership.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Racketeering Lien; TR130.40;
Authorizing statutes: A.R.S. §§ 13-2301, 13-2312, 13-2314.02, and 13-4314
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for filing a Racketeering Lien with the Division and subsequent transfer of ownership.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Order of Forfeiture; TR130.45;
Authorizing statutes: A.R.S. §§ 13-106, 13-3409, 13-4301 through 13-4315, 28-315, 28-1329, 28-2314.02, 36-1041
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the transfer of ownership of a vehicle when ownership has been determined as a result of a court-issued Order of Forfeiture, including the filing of a Notice of Pending Forfeiture.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Arizona Administrative Register

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

DES Lien; TR130.50;

Authorizing statutes: A.R.S. §§ 23-745 and 23-746

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 16, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for filing a Department of Economic Security (DES) lien, including the requirements for a subsequent transfer of ownership.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 23-746 as of April 16, 1993.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director

Motor Vehicle Division

1801 West Jefferson

Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

DOR Lien; TR130.55;

Authorizing statutes: A.R.S. §§ 42-1821 and 42-1822

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 16, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for filing a Department of Revenue (DOR) lien, including the requirements for a subsequent transfer of ownership.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 42-1821 as of April 16, 1993.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director

Motor Vehicle Division

1801 West Jefferson

Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Estate (Non-Probate); TR140.05;

Authorizing statutes: A.R.S. §§ 14-3971 through 14-3972, 28-303, 28-304, 28-314, and 42-643; A.A.C. R17-4-206

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the transfer of a title to the heir of a deceased person's estate when the estate does not come under the jurisdiction of a probate court and is not valued at more than \$30,000.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Repossessions; TR140.10;
Authorizing statutes: A.R.S. §§ 28-314, 28-315, 28-318, and 33-811; A.A.C. R17-4-206, R17-4-218, and R17-4-260
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the transfer of a title to a vehicle repossessed because of a default in payments.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Mechanic's Lien; TR140.15;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-315, 28-318, 33-1022, 33-1023, and 42-643; A.A.C. R17-4-206 and R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for transferring ownership of a vehicle which has been acquired by the proprietor of a garage, repair shop, or service station in payment for labor, material, supplies, and storage.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Landlord's Lien; TR140.20;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-315, 28-318, 33-361, 33-362, 33-1023, and 42-643; A.A.C. R17-4-206 and R17-4-218
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 26, 1993
- Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for transferring ownership of a vehicle which has been seized by a landlord in payment of rent due.
- A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Abandoned Vehicles; TR140.25;
Authorizing statutes: A.R.S. §§ 28-205, 28-215, and 28-1401 through 28-1412
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 9, 1993
- Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines for applying for ownership of an abandoned vehicle and the subsequent issuance of an ownership document.
- A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Arizona Administrative Register
Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Corrected Title; TR150.05;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, and 42-643

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for issuing a corrected title when a title has been issued with an error, including the issuance of a title following the assigning and affixing of a Special Serial Number.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Lien-Free Title; TR150.10;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-325, and 42-643

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of a lien-free title when a lien has been satisfied and there is no change in ownership.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

New Lien and Second Lien Titles; TR150.15;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, 28-325, and 42-643

Arizona Administrative Register

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for processing the filing of a lien or a second lien when a change in ownership has not occurred.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Legal Status Change; TR150.20;
Authorizing statute: A.A.C. R17-4-207
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for processing requests for a change of legal status on an Arizona title.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Bonded Title; TR150.25;
Authorizing statutes: A.R.S. §§ 28-304.01, 28-318, and 28-1401.01
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a title when the required documents cannot be obtained.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Salvage Certificate and Restored Salvage Title; TR150.30;
Authorizing statutes: A.R.S. §§ 28-312, 28-321, and 28-323
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for issuing a salvage certificate, issuing a title for a recovered stolen undamaged vehicle, and/or issuing a restored salvage title to an owner who has elected to retain possession of a salvage vehicle.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Government Surplus Sales/Seizures; TR150.35;
Authorizing statutes: A.R.S. §§ 11-485, 28-303, 28-304, 28-314, 28-315, 28-318, 41-811, and 42-643
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a certificate of title for a vehicle sold by the United States Government and the issuance of a registration only for a vehicle on loan from the United States Government.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Transactions Involving a Trust; TR150.40;
Authorizing statutes: A.R.S. §§ 28-303, 28-304, 28-314, and 42-643; A.A.C. R17-4-206

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance and transfer of titles in the name of a trust.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Dismantle Permit and Dismantle Request; TR160.05;
Authorizing statutes: A.R.S. §§ 28-302, 28-321.01, 28-323, 28-325, and 42-643

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 2, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the processing of a Dismantle Request, the issuance of a Dismantle Permit, and the issuance of a certificate of title from a Dismantle Permit.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Vehicles Required to be Registered; TR200.05;
Authorizing statutes: A.R.S. §§ 28-102(A)(B), 28-221, 28-225, 28-302(A), 28-302.02, 28-305, 28-308, 28-310, 28-313.01, 28-313.02, 28-352, 28-501, 28-1301, and 28-1591(B)

Arizona Administrative Register

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for identifying and registering vehicles which require registration including the staggered, calendar year, and designated registration cycles, and renewal process.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Registration Category Codes; TR200.10;
Authorizing statutes: A.R.S. §§ 28-207, 28-308, and 28-317
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the proper coding of registered vehicles by use and for proper category code changes.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Emission Requirements; TR200.15;
Authorizing statutes: A.R.S. §§ 15-1444, 15-1627(G) 28-301.01, 28-327, 28-955(C), 28-982, 28-983, 49-541, 49-542, 49-546, 49-551, and 28-1327; A.A.C. R18-2-1008
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for identifying vehicles subject to emission requirements.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Arizona Administrative Register

Notices of Substantive Policy Statements

- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Mandatory Insurance/Registration Reinstatement; TR200.20;
Authorizing statutes: A.R.S. §§ 28-221, 28-225, , 28-302, 28-501, 28-1145, 28-1231 through 28-1238, and 28-1251 through 28-1262; A.A.C. R17-4-445 through R17-4-448
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
March 19, 1993
- Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines for owners of commercial and noncommercial motor vehicles in complying with the Arizona Mandatory Insurance Program.
- A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Duplicate Registration, Replacement Plates, and Tabs; TR200.30;
Authorizing statutes: A.R.S. §§ 28-205, 28-302, 28-308, 28-312 and 28-313.01(F); A.A.C. R17-4-218(G)
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 2, 1993
- Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of duplicate registration, replacement plates, and validating year and month indicator tabs which have become lost, mutilated, or illegible.
- A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Special Interstate/Arizona Registration Only (SPI) (ARO); TR210.05;
Authorizing statutes: A.R.S. §§ 102, 28-302, 28-303, and 28-304.01(B)

- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

March 26, 1993

- Summary of the contents of the substantive policy statement:**

The purpose of this policy is to provide guidelines for the issuance of Special Interstate Registration (SPI) and Arizona Registration Only (ARO) to vehicles not required to be titled in Arizona.

- A statement as to whether the substantive policy statement is a new statement or a revision:**

This statement is a revision of a previous substantive policy statement.

- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Seasonal Agricultural Vehicles; TR210.10;
Authorizing statutes: A.R.S. §§ 28-206, 28-206.01, and 28-302(A)

- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

April 9, 1993

- Summary of the contents of the substantive policy statement:**

The purpose of this policy is to provide standards for the registration of seasonal agricultural vehicles.

- A statement as to whether the substantive policy statement is a new statement or a revision:**

This statement is a revision of a previous substantive policy statement.

- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Mopeds; TR210.15;
Authorizing statutes: A.R.S. §§ 28-101 and 28-302.02

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 26, 1993
3. Summary of the contents of the substantive Policy statement:
The purpose of this policy is to provide guidelines for the issuance of registration for pedal bicycles with helper motors (mopeds).
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Golf Carts; TR210.18;
Authorizing statutes: A.R.S. §§ 28-101(25), 28-302(A), 28-921(A), and 28-1251(G)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines in titling and registering golf carts.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not a revision but is a policy statement of the Director as of March 26, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Nonresident Daily Commuter Decal; TR210.20;
Authorizing statutes: A.R.S. §§ 28-361 through 28-365; A.A.C. R17-4-222
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a nonresident daily commuter decal.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Thirty-Day Nonresident Registration (Drive-out); TR220.05;
Authorizing statute: A.R.S. §§ 28-302
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of the Thirty-Day Nonresident Registration.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
One Trip Registration Permit; TR220.10;
Authorizing statutes: A.R.S. §§ 28-205, 28-302.03, and 28-1302(C)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of a One Trip Registration Permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Ninety-Day Resident Registration; TR220.15;
Authorizing statutes: A.R.S. §§ 28-210, 28-302, and 49-542(J)
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 9, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines for the issuance of an Arizona 90-Day Resident Registration.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Temporary General Use Registration Permit; TR220.20;
Authorizing statutes: A.R.S. §§ 28-302, 28-302.05, 28-362, 28-501, and 28-501.01
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
March 26, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines for the issuance of the Temporary General Use Registration Permit, including eligibility criteria, instructions for form completion, and steps for distribution.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-302 as of March 26, 1993.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Border Zone Permit; TR220.25;
Authorizing statutes: A.R.S. §§ 28-102, 28-202, 28-207, 28-302, and 28-501

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for issuing a Border Zone Permit, including instructions for completing the application and the permit.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Temporary Registration Plates; TR220.30;
Authorizing statutes: A.R.S. §§ 28-315, 28-1313, 28-1314 through 28-1321, 28-1452, 28-1455 through 28-1459, and 43-1201;
A.A.C. R47-1-219
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for the issuance of temporary registration plates.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Multipurpose Receipt; TR230.05;
Authorizing statute: A.R.S. § 28-202
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to describe the items on the Multipurpose Receipt that may be completed in the issuance of permits.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Oversize/Overweight Permits; TR230.10;
Authorizing statutes: A.R.S. §§ 28-1001(A) and (B) and 28-1011; A.A.C. R17-4-406 through R17-4-427

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 12, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for determining eligibility for oversize/overweight permits.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Hunter's Permit (IRP Only); TR230.15;
Authorizing statute: A.R.S. § 28-225(G); Article IX, Section 3(c) of the International Registration Plan Agreement

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 12, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of a Hunter's Permit to International Registration Plan (IRP) owner/operators who have canceled or terminated their lease with an IRP carrier.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Single Trip Permit; TR230.20;
Authorizing statutes: A.R.S. §§ 28-207, 28-302.03, 28-501, and 28-501.01
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of Single Trip Permits to nonresident commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Carrier Tax Single Trip Permit; TR230.25;
Authorizing statutes: A.R.S. §§ 28-1599.01(A) and (F), and 28-1599.05(A)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 25, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of the Motor Carrier Tax Single Trip Permit to commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Use Fuel Tax Single Trip Permit; TR230.30;
Authorizing statutes: A.R.S. §§ 28-1552, 28-1553, and 28-1559

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of the Use Fuel Single Trip Permit to vehicles that utilize use fuel.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Interstate Registration; TR240.05;
Authorizing statutes: A.R.S. §§ 28-102, 28-207, and 28-501(A)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of Interstate Registration to nonresident commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Permanent Fleet Registration; TR240.10;
Authorizing statutes: A.R.S. §§ 28-351 through 28-357 and 28-1591(F)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for processing requests for fleet registration.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Alternative Registration Plans; TR240.15;
Authorizing statutes: A.R.S. §§ 28-202, 28-221, and 28-225; A.A.C. R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to describe Proportional Registration (Prorate) and the International Registration Plan (IRP).
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Five-Year Registration for Trailers; TR240.20;
Authorizing statute: A.R.S. § 28-313.02
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 25, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of multi-year license plates and annual registration for fleet utility trailers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Car Rentals; TR240.25;

Authorizing statutes: A.R.S. §§ 28-202, 28-206, 28-225, 28-308(C), and 28-1591.05

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 9, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the registration of allocated rental passenger vehicles which are registered based on revenue generated in each state.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director

Motor Vehicle Division

1801 West Jefferson

Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

One-Way Registration (Allocated); TR240.30;

Authorizing statutes: A.R.S. §§ 28-202 and 28-225

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

January 25, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the registration of one-way allocated vehicles which are registered based on mileage traveled in each state.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director

Motor Vehicle Division

1801 West Jefferson

Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Nonresident Registration (30-, 60-, 90-Day); TR240.35;

Authorizing statutes: A.R.S. §§ 28-181, 28-501, and 28-501.01

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 25, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of 30-, 60-, and 90-day registration permits to nonresident commercial carriers.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Retention of Plates for Souvenir; TR300.05;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the retention of a special vehicle plate and/or a foreign state plate as a souvenir.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Cancellation of Plates; TR300.10;
Authorizing statutes: A.R.S. §§ 28-303 and 28-308
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 22, 1994
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the cancellation and destruction of vehicle plates surrendered to the Division or its agents.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Basic License Plate Information; TR310.05;
Authorizing statutes: A.R.S. §§ 28-101, 28-101.6, 28-206, 28-303.01, 28-308, 28-309, and 28-925

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards to assist in identifying the basic types of license plates issued by the Division, the vehicle type they may be issued to, and the formats used on the vehicle plates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
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Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Congressional Medal of Honor Plates; TR320.05;
Authorizing statutes: A.R.S. §§ 28-205 and 28-308.03

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of distinctive plates to recipients of the Congressional Medal of Honor including applicant eligibility criteria, steps for transfer and surrender of plates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Former Prisoner of War Plates; TR320.10;
Authorizing statutes: A.R.S. §§ 28-205 and 28-308.05

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of distinctive plates to former prisoners of war, including applicant eligibility criteria, steps for transfer, and surrender of plates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Purple Heart Medal Plates; TR320.15;
Authorizing statutes: A.R.S. §§ 28-205 and 28-307.07

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 5, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of distinctive number plates to a veteran and a Purple Heart Medal recipient, including applicant eligibility criteria, steps for transfer, and surrender of plates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Pearl Harbor Survivor Plates; TR320.20;
Authorizing statutes: A.R.S. §§ 28-205 and 28-308.08

Arizona Administrative Register
Notices of Substantive Policy Statements

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
March 5, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of distinctive plates to Pearl Harbor survivors, including applicant eligibility criteria, steps for transfer, and surrender of plates.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Disability Plates/Placards; TR330.05;
Authorizing statutes: A.R.S. §§ 28-308, 28-378, and 28-883
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 2, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of Disability Plates and Placards.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Hearing Impaired Plates/Placards; TR330.10;
Authorizing statutes: A.R.S. §§ 28-308, 28-372, and 28-377
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 2, 1993
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide standards for the issuance of Hearing Impaired vehicle plates and Hearing Impaired placards. Included in the policy are applicant eligibility criteria, plate and placard issuance, plate transfer, replacement, and surrender.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.

Arizona Administrative Register

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Amateur Radio Plates; TR330.15;
Authorizing statutes: A.R.S. §§ 28-311 and 28-378
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of Amateur Radio Plates and Amateur Radio Disability Plates. Included in the policy are applicant eligibility criteria and the steps to follow for plate issuance, transfer, and surrender.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
No-Fee Plates; TR330.20;
Authorizing statutes: A.R.S. §§ 28-207, 28-317, 28-318, 28-1441, and 28-1443; A.A.C. R17-4-252
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of "no-fee" vehicle plates to governmental agencies not required to pay registration fees.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Honorary Foreign Consul Plates; TR330.25;
Authorizing statutes: A.R.S. §§ 28-205, 28-308, and 28-308.06

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 26, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish standards for the issuance of Honorary Foreign Consul plates to active Honorary Consular Officers or similar officials such as Emeritus Honorary Consuls, including applicant eligibility criteria, steps for transfer, and surrender of the plates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Horseless Carriage Plates; TR340.05;
Authorizing statutes: A.R.S. §§ 28-205, 28-341, 28-342, and 28-343

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 26, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish standards for the issuance of special numbered plates for motor vehicle classified as Horseless Carriages.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Classic Car Plates; TR340.10;
Authorizing statutes: A.R.S. §§ 28-205, 28-341.01, 28-342, and 28-343
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards for the issuance of specially numbered plates for motor vehicles identified as classic cars.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Historic Vehicle Plates; TR340.15;
Authorizing statutes: A.R.S. §§ 28-205, 28-341.02, 28-342, and 28-343
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards for the issuance of special numbered plates for motor vehicles classified as Historic Vehicles or Historic Motorcycles.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Antique Plates; TR340.20;
Authorizing statutes: A.R.S. §§ 28-342 and 28-344

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards authorizing the use of Antique plates, including vehicle eligibility, Antique plate requirements, and application procedures.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-344 as of April 2, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Street Rod Plates; TR340.25;
Authorizing statutes: A.R.S. §§ 28-205, 28-341.03, 28-342, and 28-343
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards for the issuance of specially numbered license plates for motor vehicles classified as street rods including guidelines for determining vehicle eligibility, documents and actions required for the issuance of the Street Rod Plates.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-341.03 as of April 9, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Personalized Plates; TR350.05;
Authorizing statutes: A.R.S. §§ 28-205, 28-302.01, and 28-308
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the issuance of personalized plates.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Collegiate Plates; TR350.10;
Authorizing statutes: A.R.S. §§ 28-372 and 28-381
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards for the issuance of Collegiate License Plates including applicant eligibility criteria, steps to follow for plate issuance, transfer, and surrender.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of February 12, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Environmental Plates; TR350.15;
Authorizing statutes: A.R.S. §§ 28-372 and 28-382
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 12, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards for the issuance of Environmental Plates, including applicant eligibility criteria, steps for plate issuance, transfer, and surrender.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is not a revision but is a policy statement of the Director interpretation of A.R.S. § 28-372 as of February 12, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Arizona Administrative Register

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Vehicle Verification Inspection; TR400.05;

Authorizing statutes: A.R.S. §§ 1-215, 28-303, 28-320, 28-321.01, 28-902, 28-921, and 36-1717; A.A.C. R9-3-1029

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 9, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide specific actions taken to complete a vehicle verification inspection.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Reconstructed Vehicles; TR410.05;

Authorizing statutes: A.R.S. 28-101 28-303, and 28-304

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 19, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for titling and/or registering reconstructed vehicles.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Specially Constructed Vehicles; TR410.10;

Authorizing statutes: A.R.S. §§ 28-101, 28-101.57, 28-303, and 28-304

Arizona Administrative Register

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for titling and/or registering specially constructed vehicles.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Foreign Vehicles Non-conforming (Grey Market); TR410.15;
Authorizing statute: A.R.S. § 28-303
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for titling and registering foreign vehicles which, when imported into this country, did not meet the United States DEPARTMENT OF TRANSPORTATION and/or the Environmental Protection Agency requirements.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Motor Homes; TR420.05;
Authorizing statutes: A.R.S. §§ 28-206, 28-305, 28-308, 28-313.01, and 32-1172; A.A.C. R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for titling and registering motor homes.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Van Conversions; TR420.10;
Authorizing statutes: A.R.S. §§ 28-305, 28-308, and 28-313.01; A.A.C. R17-4-218

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 26, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for identifying and assigning license plates to vans that have been converted for recreational use.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Travel Trailers; TR420.15;
Authorizing statutes: A.R.S. §§ 28-302, 28-304.02, 28-1002, 28-1252, 33-1476.03, 41-2142, 42-610, 42-641, 42-641.01, and 42-642

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 9, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the issuance of a title and/or registration for travel trailers, changes in travel trailer use and database update.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Mobile Homes; TR420.20;

Authorizing statutes: A.R.S. §§ 28-304.02, 33-1476.03, 41-2195, 42-610, 42-641, 42-641.01, 42-642, and 42-643

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 9, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for the titling of mobile homes, including the filing of an Affidavit of Affixture, reactivating a title when a mobile home is no longer affixed, incorporating a mobile home into a permanent structure, relocating a mobile home, and updating the database.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Off-road Recreational Motor Vehicles; TR420.25;

Authorizing statutes: A.R.S. §§ 28-181, 28-303.01, 28-314, and 28-318

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 26, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of a title and identification plate for an off-road recreational motor vehicle.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Fees; TR500.05;
Authorizing statutes: A.R.S. §§ 28-209, 28-212, 28-216, 28-301, and 49-543; A.A.C. R17-4-702
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the assessment of fees, taxes, fee and tax payments, to include penalty fees and exemptions to payments.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Weight/Commercial Registration Fees (CRF); TR500.10;
Authorizing statutes: A.R.S. §§ 28-206, 28-206.01, and 28-207
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 9, 1993
3. Summary of the contents of the substantive policy statement:
This policy provides standards for the assessment of weight fees. Standards for determining eligibility for an exemption from weight fees are also included.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Late Renewal Penalty; Waiver; TR500.15;
Authorizing statutes: A.R.S. 28-318, 28-327, 28-955, and 49-541 through 49-552

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for assessing or waiving a late renewal penalty fee.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Late Title Transfer Penalty/Waiver; TR500.20;
Authorizing statutes: A.R.S. §§ 28-314, 28-315, and 28-318; A.A.C. R17-4-218
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 26, 1993
3. Summary of the contents of the substantive policy statement:
This policy provides standards for assessing or waiving a late title transfer penalty fee.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Vehicle License Tax (VLT); TR510.05;
Authorizing statutes: A.R.S. §§ 28-214, 28-302, 28-302.02, 28-1591, 28-1591.03, 28-1599.03, and 42-236; Article 9, Section 11, of the Arizona State Constitution
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the assessment of a vehicle license tax.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Alternate Fuel Tax; TR510.08;
Authorizing statutes: A.R.S. § 28-1591.04; Article IX, Section 11 of the Constitution of Arizona
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 16, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the alternate fuel tax reduction.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director interpretation of A.R.S. § 28-1591.04 as of April 16, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Vehicle License Tax, Exemptions; TR510.10;
Authorizing statutes: A.R.S. §§ 28-1591.01 and 28-1591.02; Arizona State Constitution: Article 9, Section 2 and 2.1; Article 20, Paragraph 5; Arizona Department of Revenue, Guideline, Property Tax Exemptions dated June 19, 1980; Soldiers and Sailors Civil Relief Act of 1940, Title 50, U.S.C.A. 574(A); Attorney General's opinion No. 66-12 relating to the Soldiers and Sailors Civil Relief Act and Attorney General's letter of clarification concerning opinion 66-12
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 2, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for determining which individuals, agencies, or organizations are exempt from the payment of the vehicle license tax.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
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6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Use (DOR) Tax; TR510.15;
Authorizing statutes: A.R.S. §§ 28-30442-1408, and 42-1409
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the assessment of a vehicle use tax, including standards for determining eligibility for a use tax exemption.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Use Fuel Tax and IFTA; TR510.20;
Authorizing statutes: A.R.S. §§ 28-1551, 28-1552, 28-1553, 28-1560, and 28-1562; International Fuel Tax Agreement (IFTA)
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 26, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for establishing a Use Fuel Tax or IFTA account used for payment and reporting of the Use Fuel tax.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Motor Carrier Tax Lightweight/Heavyweight; TR510.25;
Authorizing statutes: A.R.S. §§ 28-1599.01, 28-1599.04, 28-1599.05, and 28-1599.06

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 2, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide information about establishment of motor carrier tax accounts and issuance of cab cards.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Federal Heavy Vehicle Use Tax; TR510.30;
Authorizing statute: A.R.S. § 28-329; Omnibus Deficit Reduction Act of 1984, effective October 1, 1985

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 26, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for meeting proof of filing requirements for the Federal Highway Use Tax prior to the issuance of Arizona registration.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Records Search; TR600.05;
Authorizing statutes: A.R.S. §§ 28-209 and 28-210; A.A.C. R17-4-702

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
March 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards, including identification requirements, for obtaining and releasing driver, vehicle, and mobile home records to requestors.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Customer Service/Auto License Facilities; TR600.10;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 25, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards of operation for customer service areas of the various Division Auto License facilities.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Title Service Companies; TR610.05;
Authorizing statutes: A.R.S. §§ 28-1451 through 28-1461
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for the licensing of title service companies and establish standards of Division service for these companies.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Dealer/Automotive Recycler Licensing; TR610.10;
Authorizing statutes: A.R.S. §§ 28-1301, 28-1302, 28-1303, 28-1304, 28-1304.01, 28-1304.02, 28-1305, 28-1307, 28-1308, 28-1309, 28-1311, and 28-1323; A.A.C. R17-4-242

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 19, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the licensing and provisional licensing of dealers of new and used vehicles. Included are the licensing procedures for automotive recyclers.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Dealer Plates, DL, DT, TR & DLR; TR610.15;
Authorizing statutes: A.R.S. §§ 28-202, 28-205, 28-310, 28-1311, 28-1311.01, 28-1362, 28-1362.01, and 28-1362.03

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 19, 1993

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide standards for the issuance of dealer plates, including applicant eligibility criteria and steps for issuance, cancellation, use of plates, and record maintenance.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Notices of Substantive Policy Statements

- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Transporter Plates (XP); TR610.20;

Authorizing statutes: A.R.S. §§ 28-302, 28-1361.01, 28-1361.02, 28-1361.03, 28-1361.04, 28-1361.05, 28-1361.06, 28-1361.07, 28-1361.07, 28-1559, and 28-1599.01

- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

March 19, 1993

- Summary of the contents of the substantive policy statement:**

The purpose of this policy is to provide standards for the issuance and renewal of transporter plates.

- A statement as to whether the substantive policy statement is a new statement or a revision:**

This statement is a revision of a previous substantive policy statement.

- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Manufacturer Test Plates; TR610.25;

Authorizing statutes: A.R.S. §§ 28-205, 28-309, 28-1311.01, 28-1311.02, and 28-1311.03; A.A.C. R17-4-239

- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

March 19, 1993

- Summary of the contents of the substantive policy statement:**

The purpose of this policy is to provide standards for the issuance, use, and renewal of manufacturer test plates.

- A statement as to whether the substantive policy statement is a new statement or a revision:**

This statement is a revision of a previous substantive policy statement.

- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Gail A. Saba

Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007

Telephone: (602) 255-7345

- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

- Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Unclaimed Titles/Special Plates; TR1000.10;

Authorizing statutes: None

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 19, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide standards for maintaining, releasing unclaimed titles, and special plates.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
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Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Special Serial Numbers; TR1000.15;
Authorizing statutes: A.R.S. §§ 28-320 and 28-1329
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 5, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines for documentation requirements when applying, issuing, accounting for, and affixing the special serial number to a vehicle or to a major component part including references to transactions involving bonded titles and specific situations involving Orders of Forfeiture.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
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Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Suspension: Modifying or Voiding Actions; 200.55;
Authorizing statutes: A.R.S. Title 28
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
August 13, 1986
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish the criteria under which voiding of suspension actions are taken.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Summary Suspension; 300.06;
Authorizing statute: A.R.S. 41-1012
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
August 13, 1986
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish criteria and to provide guidance in affecting summary suspensions of drivers, pending further licensing action.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of August 13, 1986.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Re-examinations: Criteria/Scheduling Revocation/Investigation; 300.10;
Authorizing statutes: A.R.S. §§ 28-426.01 and 28-447
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
December 31, 1986
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to identify the process under which a licensed driver will be required to submit to a re-examination or evaluation for the purpose of determining medical competency and/or ability to safely operate a motor vehicle.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of December 31, 1986.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

Arizona Administrative Register

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Cancellation/National Driver Register; 400.10;
Authorizing statutes: A.R.S. §§ 28-413 and 28-441

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 3, 1985

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to identify the conditions under which a driver's license will be canceled, upon receiving license withdrawal information from the National Driver Register, or a state other than Arizona.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a not revision but is a policy statement of the Director as of September 3, 1985.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Other Actions: Court Recommended DUI Restricted Permits; 500.16;
Authorizing statutes: A.R.S. §§ 8-249 and 28-692.01

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

April 24, 1986

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to provide guidelines for issuing a restricted driver license following a court ordered suspension for first time DUI convictions or a restricted license as it relates to juvenile alcohol offenses.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substance policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Pending Actions Court Review Desk/Data Entry Process; 1000.20;
Authorizing statute: A.R.S. Title 28

Arizona Administrative Register
Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 3, 1985
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to ensure a higher level of integrity of the Driver License Program and to increase the timeliness in processing mandatory driver improvement actions.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of September 3, 1985.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Points Accumulation/TSS Assignment/Suspension; DR200.05;
Authorizing statutes: A.R.S. §§ 28-443 and 28-446; Arizona Administrative Code R17-4-506
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 17, 1994
3. Summary of the contents of the substantive policy statement:
The Division applies progressive sanctions, beginning with TSS, against drivers as points are accumulated on the driver record.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Restriction Violations; DR200.10;
Authorizing statutes: A.R.S. §§ 28-424 and 28-453
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
August 20, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to issue either a warning letter or suspend the driving privileges of a person who has been convicted of a violation of A.R.S. § 28-424.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Arizona Administrative Register

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Unlawful Use of License; DR200.15;
Authorizing statutes: A.R.S. §§ 28-446 and 28-471
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 6, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide criteria for the suspension decisions for those individuals who have used a license in violation of the law (non alcohol/alcohol related).
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Improper Use of License/Under Legal Drinking Age; DR200.20;
Authorizing statutes: A.R.S. §§ 4-241 and 28-452
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
February 28, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide the criteria for suspension decisions for individuals, under the legal drinking age, convicted of use of a license or other identification instrument with the intent to obtain alcoholic beverages.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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Notices of Substantive Policy Statements

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Juvenile-related Alcohol Offenses; DR200.26;
Authorizing statutes: A.R.S. §§ 8-249, 28-205.9, 28-452, and 28-454
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 30, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide the criteria for juvenile license suspension decisions relating to alcohol.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
False/Fraudulent Driver/Identification License; DR200.28;
Authorizing statutes: A.R.S. §§ 28-441 and 28-446.6
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
June 7, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide criteria for suspension and/or cancellation upon notification of a false/fraudulent driver/identification license or permit received by the Division.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Driving While License Suspended; DR200.30;
Authorizing statutes: A.R.S. §§ 28-446 and 28-473

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 6, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide suspension penalties for convictions of driving while a license or privilege to operate a motor vehicle is suspended.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Admin Per Se and Implied Consent Reporting; DR200.40;
Authorizing statutes: A.R.S. §§ 4-244, 28-691, 28-692, 28-694, and 28-697
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 9, 1993
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to law enforcement agencies in completing, processing and serving an Admin Per Se/Implied Consent form.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of April 9, 1993.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Failure to Complete TSS/TVS; DR200.45;
Authorizing statute: A.R.S. § 28-446; Arizona Administrative Code R17-4-506
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 30, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide criteria for suspension decisions for those individuals who fail to complete a Traffic Survival School/Traffic Violator School assignment.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
Phoenix, Arizona 85007
Telephone: (602) 255-7345
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Reporting Civil and Criminal Traffic Violations; DR200.45;
Authorizing statutes: A.R.S. §§ 28-443, 28-444, 28-692.02, and 28-1061
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
April 27, 1994
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide guidelines to be used by all courts for reporting and Motor Vehicle Division for recording civil and criminal traffic convictions, dismissals, set asides, warrants and failures to appear or pay.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
License suspension Starting Dates; DR200.50;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 6, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide criteria for suspension starting dates.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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Notices of Substantive Policy Statements

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Copies of the policy may be obtained from the person listed above for \$.25 per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Administrative Per Se/Implied Consent Notification; DR200.65;
Authorizing statutes: A.R.S. 28-691, 28-692, 28-692.02, and 28-694

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

September 26, 1991

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to establish the acceptable documents and procedures to administer and modify suspension pursuant to A.R.S. § 28-691 (Implied Consent) and A.R.S. § 28-694 (Administrative or "Admin" Per Se).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Mandatory Revocation; DR300.05;
Authorizing statutes: A.R.S. §§ 8-232, 28-448, and 28-445

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

November 6, 1989

3. Summary of the contents of the substantive policy statement:

The purpose of this policy is to identify the conditions under which mandatory revocations are initiated and establishes standards used to determine revocation starting dates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This statement is a revision of a previous substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Gail A. Saba
Address: Central Communications, Office of the Director
Motor Vehicle Division
1801 West Jefferson
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Revocation: Habitual Negligence/Inimical to Public Safety; DR300.15;
Authorizing statutes: A.R.S. §§ 28-413, 28-446, and 41-1064

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
September 27, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish standards to identify habitually negligent and unsafe drivers and establish the criteria used to revoke their driving privileges.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
Address: Central Communications, Office of the Director
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Driving While License Revoked; DR300.20;
Authorizing statute: A.R.S. § 28-473
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 6, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish a standard for the extension of a revocation period when a driver is convicted of driving while their license is revoked.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Investigation after NDR Notification/Cancellation; DR300.26;
Authorizing statutes: A.R.S. §§ 28-448 and 28-1601
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 30, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to establish the criteria for investigation after receiving notification through a review of the National Driver Register that an applicant's license has been revoked in another state and subsequently canceled in Arizona.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of January 30, 1990.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Voiding; Active/Pending Revocation; DR300.30;
Authorizing statute: A.R.S. § 28-448
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 30, 1990
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to identify the conditions under which active or pending revocations are voided.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
License Revocation Starting Dates; DR300.35;
Authorizing statute: None
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 6, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide criteria for the determination of license revocation starting dates.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a revision of a previous substantive policy statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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Arizona Administrative Register
Notices of Substantive Policy Statements

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Restricted Permit Under Mandatory Insurance Suspension; DR500.17;
Authorizing statute: A.R.S. § 28-1259
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
January 30, 1990
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to establish guidelines for the issuance or denial of a driver license and/or vehicle registration when a person has been suspended for failure to possess evidence of financial responsibility under the mandatory insurance law, A.R.S. § 28-1259.A.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Reinstatement Requirements - Proof of Financial Responsibility; DR500.35;
Authorizing statute: A.R.S. § 28-454
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
January 30, 1990
3. **Summary of the contents of the substantive policy statement:**
The purpose of this policy is to provide guidelines and decision criteria to determine when proof of financial responsibility is required to terminate certain suspensions and revocations.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement is a revision of a previous substantive policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Correction of Erroneous Citation Entry; DR500.40;
Authorizing statute: None

Notices of Substantive Policy Statements

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
November 6, 1989
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to identify the proper method for correcting an erroneous citation entry.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of November 6, 1989.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Suspension: Out-of-State Convictions; 200.40;
Authorizing statutes: A.R.S. §§ 28-443 and 28-446
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
January 8, 1985
3. Summary of the contents of the substantive policy statement:
The purpose of this policy is to provide criteria for suspension decisions for those licensed Arizona drivers who obtain convictions in another state.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This statement is a not revision but is a policy statement of the Director as of January 8, 1985.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Gail A. Saba
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