

## NOTICES OF RULEMAKING DOCKET OPENINGS

The Administrative Procedure Act (APA) requires the publication of Notices of Rulemaking Docket Opening whenever an agency opens a rulemaking docket to consider rulemaking. Under the APA effective January 1, 1995, agencies must submit a Notice of Rulemaking Docket Opening before beginning the formal rulemaking process.

### NOTICE OF RULEMAKING DOCKET OPENING

#### DEPARTMENT OF ADMINISTRATION

1. **Title and its heading:** 2, Administration  
**Chapter and its heading:** 5, Department of Administration - Personnel Administration  
**Article and its heading:** 5, Conditions of Employment  
**Section number:** R2-5-503
2. **Subject matter of the proposed rules:**  
The proposed rulemaking provides flexibility to agencies in the performance-appraisal process by delegating to agencies the authority to develop their own performance-appraisal systems. The proposed rulemaking establishes parameters for performance-appraisal ratings and the conversion of agency ratings to Department of Administration ratings. Also, the frequency of appraisal for probationary status employees is clarified.
3. **A citation to all published notices relating to the proceeding:**  
None published.
4. **Name and address of agency personnel with whom persons may communicate regarding the rule:**  
Name: Gordon Carrigan, Human Resources Generalist  
Address: ADOA Human Resources  
1831 West Jefferson, Room 107  
Phoenix, Arizona 85007  
Telephone: (602) 542-4784  
Fax: (602) 542-4507
5. **The time during which written submissions may be made and the time and place where oral comments may be made:**  
The Department will accept written comments between 8 a.m. and 5 p.m. Monday through Friday.  
The Department will accept oral comments between 8 a.m. and 4 p.m. Monday through Friday at the address listed above.
6. **A timetable for agency decisions or other action in the proceeding:**  
March 15, 1996

### NOTICE OF RULEMAKING DOCKET OPENING

#### DEPARTMENT OF ADMINISTRATION

1. **Title and its heading:** 2, Administration  
**Chapter and its heading:** 5, Department of Administration - Personnel Administration  
**Article and its heading:** 9, Separations  
**Section numbers:** R2-5-902 and R2-5-903
2. **Subject matter of the proposed rules:**  
R9-5-902 contains proposed amendments to the procedures for conducting a reduction in force, including the bases for reduction, class status, type of employment, calculation of retention points, offer of position, and employee review requests. R2-5-903 is a new proposed rule for temporary reduction in force for up to 30 working days due to reduced or suspending funding for programs.
3. **A citation to all published notices relating to the proceeding:**  
None published.
4. **Name and address of agency personnel with whom persons may communicate regarding the rule:**  
Name: Gordon Carrigan, Human Resources Generalist  
Address: ADOA Human Resources  
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Phoenix, Arizona 85007  
Telephone: (602) 542-4784  
Fax: (602) 542-4507
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*Arizona Administrative Register*  
**Notices of Rulemaking Docket Openings**

Oral comments will be accepted between 8 a.m. and 4 p.m. Monday through Friday.

6. A timetable for agency decisions or other action in the proceeding:  
March 15, 1996

**NOTICE OF RULEMAKING DOCKET OPENING**

**STATE BOARD OF DIRECTORS FOR COMMUNITY COLLEGES OF ARIZONA**

1. Title and its heading: 7, Education  
Chapter and its heading: 1, State Board of Directors for Community Colleges of Arizona  
Article and its heading: 7, Instruction, Faculty, and Staff  
Section number: R7-1-701
2. Subject matter of the proposed rules:  
Establishes curricula standards for occupational, baccalaureate, and special courses/programs.
3. A citation to all published notices relating to the proceeding:  
None published.
4. Name and address of agency personnel with whom persons may communicate regarding the rule:  
Name: Thomas J. Saad, Associate Executive Director  
Address: State Board of Directors for Community Colleges of Arizona  
3225 North Central Avenue, Suite 1220  
Phoenix, Arizona 85012  
Telephone: (602) 255-4037  
Fax: (602) 279-3464
5. The time during which written submissions may be made and the time and place where oral comments may be made:  
Written comments will be received through April 20, 1996.  
Oral comments will be received as follows:  
Date: April 20, 1996  
Time: 9 a.m.  
Location: Chandler-Gilbert Community College Campus  
2626 East Pecos Road  
Chandler, Arizona
6. A timetable for agency decisions or other action in the proceeding:  
The proposed rule will be considered for adoption on April 20, 1996, at a public hearing at 9 a.m.

**NOTICE OF RULEMAKING DOCKET OPENING**

**STATE BOARD OF DIRECTORS FOR COMMUNITY COLLEGES OF ARIZONA**

1. Title and its heading: 7, Education  
Chapter and its heading: 1, State Board of Directors for Community Colleges of Arizona  
Article and its heading: 7, Instruction, Faculty, and Staff  
Section number: R7-1-705
2. Subject matter of the proposed rules:  
Establishes employment standards and clarifies district governing board role and responsibility for employment, compensation, and employee benefits.
3. A citation to all published notices relating to the proceeding:  
None published.
4. Name and address of agency personnel with whom persons may communicate regarding the rule:  
Name: Thomas J. Saad, Associate Executive Director  
Address: State Board of Directors for Community Colleges of Arizona  
3225 North Central Avenue, Suite 1220  
Phoenix, Arizona 85012  
Telephone: (602) 255-4037  
Fax: (602) 279-3464

*Arizona Administrative Register*  
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Date: April 20, 1996

Time: 9 a.m.

Location: Chandler-Gilbert Community College Campus  
2626 East Pecos Road  
Chandler, Arizona

**6. A timetable for agency decisions or other action in the proceeding:**

The proposed rule will be considered for adoption on April 20, 1996, at a public hearing at 9 a.m.

**NOTICE OF RULEMAKING DOCKET OPENING**

**DEPARTMENT OF REVENUE**

1. **Title and its heading:** 15, Revenue  
**Chapter and its heading:** 3, Department of Revenue - Luxury Tax Section  
**Articles and their headings:** 3, Tobacco  
3.1, Indian Reservation Tobacco Tax  
**Section numbers:** R15-3-301 through R15-3-316 and R15-3-323 through R15-3-334

2. **Subject matter of the proposed rules:**

The rules will prescribe the procedures for claiming and verifying exempt sales of cigarettes under the Indian Reservation Tobacco Tax. In addition, the remainder of Article 3, Tobacco, is being renumbered and/or amended to update and clarify current provisions.

3. **A citation to all published notices relating to the proceeding:**

None published.

4. **Name and address of agency personnel with whom persons may communicate regarding the rule:**

Name: Holly Unck  
Address: Tax Research and Analysis Section  
Department of Revenue  
1600 West Monroe  
Phoenix, Arizona 85007

Telephone: (602) 542-4672

Fax: (602) 542-4680

5. **The time during which written submissions may be made and the time and place where oral comments may be made:**

To be published in the Notice of Proposed Rulemaking.

6. **A timetable for agency decisions or other action in the proceeding:**

Unknown.

**NOTICE OF RULEMAKING DOCKET OPENING**

**ARIZONA RACING COMMISSION**

1. **Title and its heading:** 19, Alcohol, Horse and Dog Racing, Lottery, and Gaming  
**Chapter and its heading:** 2, Arizona Racing Commission  
**Articles and its heading:** 3, Greyhound Racing  
**Section number:** R19-2-325

2. **Subject matter of the proposed rules:**

The amendment strikes the language requiring a kennel permit per A.R.S. § 11-1009.

3. **A citation to all published notices relating to the proceeding:**

None published.

Notices of Rulemaking Docket Openings

4. **Name and address of agency personnel with whom persons may communicate regarding the rule:**  
Name: Aikaterine Vervilos  
Address: Department of Racing  
15 South 15th Avenue, Suite 100  
Phoenix, Arizona 85007  
Telephone: (602) 542-5151  
Fax: (602) 542-5177
5. **The time during which written submissions may be made and the time and place where oral comments may be made:**  
The Commission will accept written comments for 30 days following publication of the proposed rulemaking.  
Oral proceedings have not been scheduled.
6. **A timetable for agency decisions or other action in the proceeding:**  
None.

NOTICE OF RULEMAKING DOCKET OPENING

ARIZONA STATE LOTTERY COMMISSION

1. **Title and its heading:** 19, Alcohol, Horse and Dog Racing, Lottery, and Gaming  
**Chapter and its heading:** 3, Arizona State Lottery Commission  
**Articles and its heading:** 3, Instant Lottery Games  
**Section numbers:** R19-3-312 and R19-3-313
2. **Subject matter of the proposed rules:**  
These rules identify new instant ticket games.
3. **A citation to all published notices relating to the proceeding:**  
None published.
4. **Name and address of agency personnel with whom persons may communicate regarding the rule:**  
Name: Sandy Williams, Executive Director  
Address: Arizona State Lottery Commission  
4740 East University Drive  
Phoenix, Arizona 85034  
Telephone: (602) 921-4400  
Fax: (602) 921-4512
5. **The time during which written submissions may be made and the time and place where oral comments may be made:**  
The Commission will accept written comments between 8 a.m. and 5 p.m. Monday through Friday (except state holidays).  
The Commission will accept oral comments between 8 a.m. and 4:30 p.m. Monday through Friday (except state holidays) at the address listed above.
6. **A timetable for agency decisions or other action in the proceeding:**  
None.