

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT BOARD OF ACCOUNTANCY

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Use of Designation/Holding Out
#98-001
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
December 7, 1998
3. **Summary of the contents of the substantive policy statement:**
This policy provides guidelines for the practitioner who does not perform attest accounting services in Arizona. The guidelines address use of the "CPA" designation while employed by unregistered firms.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Ruth R. Lee, Executive Director
Address: State Board of Accountancy
3877 N. 7th Street, Suite 106
Phoenix, Arizona 85014
Telephone: (602) 255-3648, Ext. 18
Fax: (602) 255-1283
6. **Information about where a person may obtain a copy of the substantive policy statement:**
Copies may be obtained at a cost of \$2 by contacting the person at the address listed in question #5.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT DEPARTMENT OF ENVIRONMENTAL QUALITY

1. **Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:**
Document Title: Interest Charges During Appeals Policy
Identification number: 0134.000
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 14, 1999
3. **Summary of the contents of the substantive policy statement:**
This policy establishes procedures for employees to consistently apply interest charges during informal agency reviews or appealable agency actions relating to amounts due ADEQ. The regulated community occasionally seeks review of ADEQ decisions that particular fees, fines or penalties, are due and owing. Some of these requests are appeals to the Office of Administrative Hearings based on ADEQ final decisions which constitute appealable agency actions. Other requests for an informal agency review of a non-final agency decision on whether an amount

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is due and owing or the amount has been correctly assessed. This policy sets forth how interest will be assessed on the disputed amount during the appeal/review period.

4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Michael Clark
Title: Chief Financial Officer
Address: 3033 N. Central Avenue
Phoenix, AZ 85012-2809

Telephone #: (602) 207-4756
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this policy statement are available at a cost of .25/page from the Information Center Front Desk, Suite 100, ADEQ, 3033 N. Central Avenue, Phoenix, Arizona 85012-2809.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF ENVIRONMENTAL QUALITY

1. **Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:**
Document Title: ADEQ External Distribution Policy for GIS Data
Identification number: 0141.000
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 15, 1999
3. **Summary of the contents of the substantive policy statement:**
This policy establishes the Arizona Department of Environmental Quality (ADEQ) policy and procedures for distributing electronic Geographic Information System (GIS) data created at the ADEQ to external customers.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Victor Gass
Title: GIS Project Leader
Address: 3033 N. Central Avenue
Phoenix, AZ 85012-2809

Telephone #: (602) 207-4517
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this policy document are available at a cost of .25/page from the Information Center Front Desk, Suite 100, ADEQ, 3033 N. Central Avenue, Phoenix, Arizona 85012-2809.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF ENVIRONMENTAL QUALITY

1. **Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:**
Document Title: Enforcement of Annual Emissions Inventory Questionnaire Submittal Policy
Identification number: 0158.000

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2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Date of Document: February 4, 1999
Effective date of document: February 4, 1999
3. **Summary of the contents of the substantive policy statement:**
This policy establishes procedures intended to be used by the Emission Inventory Team of the Air Quality Compliance Section, Air Quality Division, in escalating enforcement against those facilities that fail to submit a timely annual emissions inventory questionnaire (AEIQ) as required by A.A.C. R18-2-327 or fail to submit additional information to complete or correct the AEIQ.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Lathal Toopal
Title: Emissions Inventory Coordinator
Address: 3033 N. Central Avenue
Phoenix, AZ 85012-2809

Telephone #: (602) 207-2273
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this policy document are available at a cost of .25/page from the Information Center Front Desk, Suite 100, ADEQ, 3033 N. Central Avenue, Phoenix, Arizona 85012-2809.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Private Pool Notice: Safety Education and Responsibilities of Pool Ownership
Statement number: SP001PHP
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
July 1, 1999
3. **Summary of the contents of the substantive policy statement:**
Under A.R.S. § 36-1681(E), this Substantive Policy is being published to provide the requirements for the enclosure of private pools, and to provide advice for the safety of children and the prevention of drowning.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This statement was previously promulgated as a notice under A.A.C. R9-3-101.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Ann Tarpy
Address: Office of Prevention and Health Promotion
2700 N. 3rd Street, Suite 4050
Phoenix, Arizona 85004

Telephone: (602) 542-7341
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of this statement can be obtained at no cost from the address listed in question #5.

**NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENTS
INDUSTRIAL COMMISSION OF ARIZONA**

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Timely payment of permanent awards.
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
September 1997
3. **Summary of the contents of the substantive policy statement:**
Permanent awards are paid on a monthly basis for the full awarded amount. Payments are not be reduced or payment schedules adjusted to accommodate individualized carrier payment systems.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Laura L. McGrory, Assistant Chief Counsel
Address: Industrial Commission of Arizona, Legal Division
800 West Washington Street, Suite 303
Phoenix, Arizona 85005

Telephone: (602) 542-5781
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the statement can be obtained at the address listed in question #5 at a cost of .25 cents per page.

**NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENTS
INDUSTRIAL COMMISSION OF ARIZONA**

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Reimbursement by the Special Fund Division under A.R.S. § 23-1065(B). Policy statement dated August 1994.
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
August 29, 1994.
3. **Summary of the contents of the substantive policy statement:**
In all loss in earning capacity cases in which reimbursement from the Special Fund Division is requested under A.R.S. § 23-1065(B), and it is demonstrated that an applicant is unable to return to the applicant's date of injury employment, the Industrial Commission Claims Division will calculate the total amount of permanent benefits that a carrier or employer is solely responsible to pay based upon 75% of the applicant's average monthly wage.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Laura L. McGrory, Assistant Chief Counsel
Address: Industrial Commission of Arizona, Legal Division
800 West Washington Street, Suite 303
Phoenix, Arizona 85005

Telephone: (602) 542-5781
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the statement can be obtained at the address listed in question #5 at a cost of .25 cents per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENTS
INDUSTRIAL COMMISSION OF ARIZONA

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Public record requests for workers' compensation claims information for pre-employment screening purposes.
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issue date: April 22, 1999
3. **Summary of the contents of the substantive policy statement:**
The Industrial Commission of Arizona will not provide to any employer (regardless of size), or any employer's agent, workers' compensation claims information that the employer or employer's agent, intends to use for pre-employment screening purposes.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new statement that supplements a resolution dated July 26, 1992, addressing the same issue.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Laura L. McGrory, Assistant Chief Counsel
Address: Industrial Commission of Arizona, Legal Division
800 West Washington Street, Suite 303
Phoenix, Arizona 85005

Telephone: (602) 542-5781
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the statement can be obtained at the address listed in question #5 at a cost of .25 cents per page.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENTS
INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
OSHA Instruction CPL 2-0.51J: Enforcement Exemptions and Limitations under the Appropriations Act.
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Effective date of OSHA Instruction is June 23, 1998
3. **Summary of the contents of the substantive policy statement:**
This instruction explains the exemptions and limitations for the Occupational Safety and Health Administration's (OSHA) enforcement activity under the Appropriations Act. And describes the restrictions and limitations of inspections of those employers who employ 10 or fewer employees in the following categories: Small farming operations and small employees in low-hazard industries.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This instruction is a new statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

Notices of Substantive Policy Statements

6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**

Copies of the CPL can be obtained, for .25¢ per page, from the Arizona Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

OSHA Instruction CPL 2-2.68: Inspection Procedures for Occupational Exposure to Methylene Chloride.

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date of this instruction is June 23, 1998.

3. **Summary of the contents of the substantive policy statement:**

This instruction establishes policies and provides clarification to ensure uniform enforcement of the Occupational Exposure to Methylene Chloride Standard, 29 CFR 1910.1052, 29 CFR 1915.1052 and 29 CFR 1926.1152.

4. **A statement as to whether the substantive policy statement is a new statement or a revision:**

This instruction is a new standard.

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**

Copies of the CPL can be obtained at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

OSHA Instruction CPL 2-1: Interim Enforcement Policy for Steel Erection.

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date of the instruction is February 18, 1999.

3. **Summary of the contents of the substantive policy statement:**

This Instruction describes the enforcement policy for steel erection in the interim period between the publication of the proposed rule and the enactment of a final rule. An employer engaged in steel erection must comply with either the current steel erection standards contained in 29 CFR 1926.750-752 and 29 CFR 1926.105 (a) until promulgation of a final steel erection standard, or the proposed steel erection standard published in the Federal Register on August 13, 1998 (63 FR 43451) with one exception. The proposed rule allows deckers (working in a controlled decking zone) to work up to 30 feet before fall protection is required. The current standard (1926.105 (a)) requires deckers working in single tiered buildings to be protected from fall at 25 feet. The current 25 foot requirement will continue to be enforced.

4. **A statement as to whether the substantive policy statement is a new statement or a revision:**

The Instruction is a new statement.

Notices of Substantive Policy Statements

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**

Copies of the CPL can be obtained, at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

CPL 2.120, Inspection Procedures for the Respiratory Protection Standard

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

October 27, 1998

3. **Summary of the contents of the substantive policy statement:**

This instruction establishes agency interpretations and enforcement policies, and provides instruction to ensure uniform enforcement of the Respiratory Protection Standard, 29 # CFR 1910.134

4. **A statement as to whether the substantive policy statement is a new statement or a revision:**

CPL 2.120 is a new statement.

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**

Copies of the CPL can be obtained, at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

OSHA Instruction CPL 2-1.22: Logging Operations, Inspection Procedures and Interpretive Guidance including 12 previously stayed provisions.

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date of the OSHA Instruction is February 28, 1997.

3. **Summary of the contents of the substantive policy statement:**

Arizona Administrative Register
Notices of Substantive Policy Statements

This instruction establishes revised policies and provides clarification to ensure uniform enforcement of the Logging Operations Standard #29 CFR 1910.266. These policies and procedures have been amended in part to clarify enforcement of the previously stayed provisions of the standard.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This instruction is a new statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:

Copies of the CPL can be obtained at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

**NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
INDUSTRIAL COMMISSION OF ARIZONA**

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Instruction memorandum dated July 10, 1997 regarding the application of certain provisions of the asbestos standard to steel production facilities in SIC 3312.

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Effective date of instruction is November 14, 1997.

3. Summary of the contents of the substantive policy statement:

This instruction describes a settlement agreement and memorandum of understanding reached between Federal OSJA and the American Iron & Steel Institute to resolve the steel industry's judicial challenges to the 1994 asbestos standards for general industry and construction work, and to modifications to those standards made on June 29, 1995, and August 23, 1996. A memorandum of understanding attached to the agreement clarifies the application of various provisions of the standards to only steel producing facilities in SIC 3312. The agreement does not result in changes to the language of the standards.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This instruction is a new statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:

Copies of the Memo can be obtained, at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

**NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
INDUSTRIAL COMMISSION OF ARIZONA**

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
OSHA Instruction T.E.D. 3.5 B: Revised Consultation Policies and Procedures Manual.
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Effective date of OSHA instruction is March 25, 1997.
3. **Summary of the contents of the substantive policy statement:**
This instruction revises Part I of the Consultation Policies and Procedures Manual (CPPM).
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This instruction is a revision to the CPPM.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695
6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**
Copies of the Instruction can be obtained, at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

**NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT
INDUSTRIAL COMMISSION OF ARIZONA**

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
The Arizona Division of Occupational Safety and Health's Field Inspection Reference Manual ("FIRM") Chapter IV, pages 9-18
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
October 30, 1998
3. **Summary of the contents of the substantive policy statement:**
These changes establish a policy for assessing greater penalties when a Compliance Officer determines a occupational safety and health violation results in, causes, or contributes to the death of a worker.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
The policy is a revision to the FIRM.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

Notices of Substantive Policy Statements

6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**

Copies of the FIRM changes can be obtained, at .25¢ per page, from the Arizona Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Instruction memo regarding the interpretations of 29 CFR 1910.119 and its application to stored flammables under the Process Safety Management Standard. Instruction dated May 12, 1997.

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date of instruction is November 14, 1997.

3. **Summary of the contents of the substantive policy statement:**

This instruction establishes that until the standard is amended, ADOSH will not cite 29 CFR 1910.119 under circumstances when coverage of the process would be based partly, or solely on the quantity of flammable liquid in connected atmospheric storage tanks, that would otherwise qualify for the 29 CFR 1910.119 (a)(1)(ii)(B) exemption. Citations under 1910.119 will continue to be issued when the quantity of flammables in the process, not counting atmospheric storage, exceeds 10,000 pounds, or where the quantities in storage do not fall within the exemption for other reasons (that is, Storage not atmospheric, storage relies on refrigeration, quantities not actually in storage).

4. **A statement as to whether the substantive policy statement is a new statement or a revision:**

This instruction is a new statement.

5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health.

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. **Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:**

Copies of the Memo can be obtained, at .25¢ per page from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

INDUSTRIAL COMMISSION OF ARIZONA

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Instruction memo regarding consistency of enforcement under 29 CFR 1926.95 (a) for the wearing of short pants by employees engaged in hot tar and asphalt construction work. Instruction dated April 17 1997.

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date of instruction is November 14, 1997.

3. **Summary of the contents of the substantive policy statement:**

This instruction provides guidance to ensure consistency in the enforcement of 29 CFR 1926.95 (a).

4. **A statement as to whether the substantive policy statement is a new statement or a revision:**

This instruction is a new statement.

Notices of Substantive Policy Statements

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Patrick Ryan, Assistant Director
Arizona Division of Occupational Safety and Health.

Address: Industrial Commission of Arizona
800 West Washington Street
Phoenix, AZ 85007

Telephone: (602) 542-1695

6. Information about where a person may obtain a copy of the substantive policy statement and the cost for obtaining the policy statement:

Copies of the Memo can be obtained, at .25¢ per page, from the Division of Occupational Safety and Health, 800 West Washington Street, Suite 203, Phoenix, AZ 85007.