

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

### NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

#### GAME AND FISH COMMISSION

1. **Subject of the substantive policy statement and the number by which the policy statement is referenced:**  
Public Records Copy Sales  
SP.002-G2.3
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
Effective: April 15, 1993  
Revised: July 22, 1997
3. **Summary of the contents of the substantive policy statement:**  
Prescribes the Department's internal policies on sale of public records and fees for sale based on commercial and noncommercial use of records.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a revised statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: Barbara Parrish, Customer Service Supervisor  
Address: Game and Fish Commission  
2221 West Greenway Road IEIN  
Phoenix, Arizona 85023  
Telephone: (602) 789-3210
6. **Information about where a person may obtain a copy of the substantive policy statement:**  
A copy of the substantive policy statement may be obtained from Dona Marie Markley (rule writer), at the address listed in question #5. There is no charge for 1 copy of the policy statement if obtained from the Department's office. There is a charge of 25¢ per page for a policy statement if mailed, and there is a charge of 15¢ per page for a policy statement copied using one's own copier at the Department office.