

NOTICES OF GUIDANCE DOCUMENTS

The Administrative Procedure Act requires the publication of guidance documents and substantive policy statements issued by agencies (A.R.S.) § 41-1013(B)(14)). Substantive policy statements and guidance documents are written expressions which inform the general public of an agency's current approach to rule or regulation practice. A substantive policy statements does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF GUIDANCE DOCUMENT DEPARTMENT OF HEALTH SERVICES

1. **Title of the guidance document and the guidance document number by which the document is referenced:**
Cancer Reporting Procedures for Physicians, Dentists & Freestanding Outpatient Clinics (GD-025-PHS-PHT)
2. **Date of the publication of the guidance document and the effective date of the document if different from the publication or issuance date:**
June 1996
3. **Summary of the contents of the guidance document:**
This booklet includes a description of the reporting procedures for physicians, dentists and outpatient clinics to report cancer cases. It includes report form instructions and how to report.
4. **A statement as to whether the guidance document is a new document or a revision:**
This is a new document on file.
5. **The name, address, and telephone number of the person to whom questions and comments about the guidance document may be directed:**
Name: Georgia Armenta Yee, Office Chief
Address: Department of Health Services
2700 N. 3rd Street, Suite 4075
Phoenix, Arizona 85004
Telephone: (602) 542-7308
Fax: (602) 542-7362
6. **Information about where a person may obtain a copy of the guidance document and the costs for obtaining the document:**
A copy of this document can be obtained by contacting the person listed in question #5.