

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

SP-007-ALS-CCL, Injections given in an emergency

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 15, 2000

3. Summary of the contents of the substantive policy statement:

This substantive policy statement is to inform the general public of the Department's current approach to injections given in an emergency and to clarify under what circumstances and by which individuals an injection may be given to an enrolled child at a child care facility.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name and address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kathleen Phillips, Rules Administrator

Address: Department of Health Services
1740 W. Adams, Suite 102
Phoenix, Arizona 85007

Telephone: (602) 542-1264

Fax: (602) 542-1290

or

Name: Lourdes Ochoa, Program Manager

Address: Department of Health Services
Assurance and Licensure Services
1647 E. Morten, Suite 230
Phoenix, Arizona 85020

Telephone: (602) 674-4220

Fax: (602) 861-0674

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Department of Health Services' Office of Child Care Licensure for a 25 cent per page copying charge. Payment is accepted in cash, check, or money order made payable in advance to the Department of Health Services.