

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### BOARD OF PHARMACY

- 1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**  
Approved Continuing Education Policy Statement SPS03
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
March 7, 2001
- 3. Summary of the contents of the substantive policy statement:**  
This policy statement describes the Board of Pharmacy approval process for non-ACPE approved continuing education providers.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This statement is a revision of a September 16, 1998 policy statement.
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: L.A. Lloyd  
Executive Director  
  
Address: Board of Pharmacy  
4425 West Olive Avenue, Suite 140  
Glendale, Arizona 85302  
  
Telephone: (623) 463-2727  
Fax: (623) 934-0583
- 6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
Copies of this policy statement may be obtained from the person listed in paragraph #5 for \$0.25 per page.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### BOARD OF PSYCHOLOGIST EXAMINERS

- 1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**  
Auditing Licensees' Continuing Education Requirements SP.001-97
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
February 8, 1997
- 3. Summary of the contents of the substantive policy statement:**  
The Board has issued a policy statement to set forth guidelines to inform its licensees regarding the Board's auditing of continuing education requirements.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**  
Revised

*Arizona Administrative Register*  
Notices of Substantive Policy Statements

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**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Maxine McCarthy  
Executive Director

Address: Board of Psychologist Examiners  
1400 West Washington, Room 235  
Phoenix, Arizona 85007

Telephone: (602) 542-8162

Fax: (602) 542-8279

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies are available at the Board of Psychologist Examiners or from the person listed in paragraph #5 for \$0.25 per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF INSURANCE**

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Revision of Property Damage Threshold for purposes of A.R.S. § 20-1631(E)

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

February 7, 2001

**3. Summary of the contents of the substantive policy statement:**

This bulletin addresses the increase to the property damage threshold. The limit is increased to \$1,900 from \$1,840.00.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

New

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Vista Thompson Brown

Address: Arizona Department of Insurance  
2910 North 44th Street, Suite 210  
Phoenix, AZ 85018

Telephone: (602) 912-8456

Fax: (602) 912-8452

**6. Information about where a person may obtain a copy of the substantive policy statement:**

Copies of this policy may be obtained from the Internet at [www.state.az.us/id](http://www.state.az.us/id) or from the person listed in paragraph # 5 for 25 cents per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**OFFICE OF ADMINISTRATIVE HEARINGS**

**1. Title of the substantive policy statement and number by which the policy statement is referenced:**

“Interpretation of the terms, ‘signature’ and ‘express mail’ for the purposes of A.A.C. R2-19-108 Filing Documents”; Reference Number PS - 1.0

**2. The date of the issuance and the effective date of the substantive policy statement:**

March 2, 2001

**3. Summary of the contents of the substantive policy statement:**

Interpretation of the terms, “signature” and “express mail” for the purposes of A.A.C. R2-19-108 Filing Documents

*Arizona Administrative Register*  

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**Notices of Substantive Policy Statements**

**4. Whether the substantive policy statement is a new statement or a revision:**

New

**5. The name and address of agency personnel to whom questions and comments about the substantive policy statement may be directed:**

Name: Cliff J. Vanell

Address: 1400 West Washington, Suite 101  
Phoenix, Arizona 85007

Telephone: (602) 542-9826

Fax: (602) 542-9858

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs of obtaining the document:**

The substantive policy statement may be obtained free of charge at [www.azoah.com/Substantive1.htm](http://www.azoah.com/Substantive1.htm). Interested parties may also obtain a free copy by writing the Office of Administrative Hearings, 1400 West Washington, Suite 101 Phoenix, Arizona 85007. In addition, parties may review the substantive policy statement at 1400 West Washington, Suite 101 Phoenix, Arizona 85007.