

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### STATE BOARD OF DENTAL EXAMINERS

**1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Agency Substantive Policy Statement #17: Anesthesia On-Site Evaluation

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

December 1, 2000

**3. Summary of the contents of the substantive policy statement:**

The statement describes specific items the on-site evaluation team expects to observe during an anesthesia on-site evaluation visit to ensure a licensee's compliance with A.A.C. R4-11-1301(C)(1)(a) through (c).

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is an existing policy statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Julie N. Chapko, Executive Director

Address: Board of Dental Examiners  
5060 N. 19th Avenue, Suite 406  
Phoenix, Arizona 85015

Telephone: (602) 242-1492

Fax: (602) 242-1445

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of this policy statement may be obtained from the person listed above for \$0.25 per page.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF HEALTH SERVICES

**1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Department of Health Services, Bureau of Epidemiology and Disease Control, School and Child Care Entry Immunizations; SP-039-PHS-EDC

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date: June 1, 2001

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement informs the general public of the procedure the Arizona Department of Health Services (ADHS) will follow when there is a shortage of a vaccine for diseases listed in R9-6-701.

1. If ADHS receives a written notification from the Centers for Disease Control (CDC) that there is a shortage of a vaccine, or if the CDC limits the amount of a vaccine, ADHS shall notify Arizona schools, child care, and children's parents about the shortage of the vaccine, and that an immunization for the disease will be delayed.

2. When ADHS receives a written notification from the CDC that the vaccine is available, ADHS shall notify Ari-

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zona schools, child care, and children's parents about the availability of the vaccine and the time within which the vaccine must be administered.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Kathy Fredrickson  
Address: Department of Health Services  
3850 N. Black Canyon Hwy.  
Phoenix, Arizona 85015  
Telephone: (602) 230-5855

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Information about or a copy of the statement can be requested from the above address or telephone number. Payment is based on the number of pages at a cost of 25 cents per page payable upon receipt. The check or money order should be made payable to the Arizona Department of Health Services.