

NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Department of Health Services, Office of Vital Records, Certificate of Birth Resulting in Stillbirth; SP-044-PHS-VRS.

2. Date of substantive policy statement was issued and the effective date of the policy statement if different from issuance date:

Effective date: August 9, 2001

3. Summary of the contents of the substantive policy statement:

The purpose of this substantive policy statement is to inform the general public of the Department's implementation of A.R.S. § 36-329.01 that establishes a Certificate of Birth Resulting in Stillbirth for the parents of a fetus born/delivered dead after a gestational period of at least 20 completed weeks.

4. A statement as to whether the substantive policy is a new statement or a revision:

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy may be directed:

Name: Julie Frasco, Assistant State Register, Office Chief, Office of Vital Records

Address: Department of Health Services
2727 West Glendale Avenue
Phoenix, AZ 85051

Telephone: (602) 364-1244

Fax: (602) 364-1257

or

Name: Kathleen Phillips, Rules Administrator

Address: Department of Health Services
1740 West Adams, Suite 102
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 542-1150

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Information about or a copy of the statement may be requested from the above addresses or telephone numbers. Payment based on the number of pages at a cost of 25 cents per page payable on receipt. The check or money order should be made payable to the Arizona Department of Health Services.