

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

STATE LAND DEPARTMENT

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Procedures for Processing Conflicting Applications for Surface Lease or Permit
State Land Department Policy No. P02-1

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issue date: April 22, 2002

3. Summary of the contents of the substantive policy statement:

The policy clarifies the procedure in considering conflicting lease or permit applications for lease or use of State Trust land; defines equities to be considered when the Department reviews conflicting applications; and establishes deadlines by which conflicting applications will be accepted by the State Land Commissioner on expiring permits or lease.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Richard B. Oxford
Address: Arizona State Land Department
1616 W. Adams
Phoenix, AZ 85007
Telephone: (602) 542-4602
Fax: (602) 542-5223

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Address: Arizona State Land Department
Public Records, 1st Floor
1616 W. Adams
Phoenix, AZ 85007
Telephone: (602) 542-4631
Copy costs: Copies made by public: \$.25 page
Copies made by staff: \$1.00 page