

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES  
BUREAU OF COMMUNITY AND FAMILY HEALTH

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

#SP-045-PHS-CHS Hearing Screening Program

Clarification of Requirements in A.R.S. § 36-1921(6)

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

July 12, 2002

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement is to clarify for the general public that the Department considers an individual who is qualified to perform a hearing screening in a school according to A.A.C. R9-13-107 to be certified by the Department for the school hearing screening program.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Karen Kuhfuss, Planning and Partnership Unit Manager

Address: Arizona Department of Health Services  
Bureau of Community and Family Health Services  
2927 N. 35th Avenue, Suite 300  
Phoenix, AZ 85017

Telephone: (602) 364-1400

Fax: (602) 364-1496

or

Name: Kathleen Phillips, Rules Administrator

Address: Arizona Department of Health Services  
1740 W. Adams, Suite 102  
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 364-1150

E-mail: kphilli@hs.state.az.us

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Department of Health Services, Bureau of Community and Family Health, 2927 N. 35th Avenue, Suite 300, Phoenix, AZ 85017 for a 25¢ per page copying charge. Payment is accepted in cash or a money order made payable to the Department of Health Services.