



Notices of Proposed Rulemaking

**3. A list of all previous notices appearing in the Register addressing the proposed rules:**

Notice of Rulemaking Docket Opening: 9 A.A.R. 3833, August 29, 2003

**4. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**

Name: Janis K. Humphrey  
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**5. An explanation of the rules, including the agency's reasons for initiating the rules:**

The State Board of Technical Registration (Board) is charged with protecting the health, safety, and welfare of the public. Toward this end, the Board examines, registers, and issues certificates to architects, assayers, clandestine drug lab remediation firms and their employees, certified remediation specialists, engineers, geologists, home inspectors, landscape architects, and land surveyors. Under A.R.S. § 32-106(A)(1), the Board has authority to adopt rules for, *inter alia*, the “performance of duties imposed upon it by law.” The subject rulemaking is submitted pursuant to that authority.

The proposed rulemaking is an “omnibus” package, comprised primarily of a series of “housekeeping” measures, which touch on several different areas of the Board’s jurisdiction and regulations. It is intended to institute necessary improvements in agency regulations that will benefit the public in several important respects. First, the proposed new rules would create consistency in the terminology relative to certification and registration in an effort to provide added clarity for the public and regulated professionals. Second, the proposed rules would tighten compliance with agency regulations by inserting new language that is intended to provide an extra degree of exactness to the Agency’s rules on enforcement.

In addition to deciding in favor of these “housekeeping” rule changes, the Board has determined that changing the prerequisites for home inspector certification would be in the best interests of all parties concerned. The Board is imposing an additional recordkeeping requirement on applicants while reducing the number of home inspection reports those applicants are required to submit to the Board as part of their registration application package. The Board is proposing a rule change designed to increase the accountability of applicants and their supervisors and the reliability of the documentation they submit to the Board. Specifically, the Board is proposing a requirement that applicants retain the parallel home inspection reports that are part of their application package for a period of two years from their application. The Board is proposing a requirement that supervising home inspectors complete a sworn statement that the home inspection reports they review and supervise meet the standards set forth in Agency rules. The Board is proposing a rule change that would reduce the number of home inspection reports that applicants are required to submit from five to one. The Agency has found that these reports tend to duplicate each other as far as the quality of the work reflected and reviewing five reports is not necessary to secure an adequate evaluation of the applicant. The Board believes reducing the number of reports reviewed would eliminate a constraint to meeting administrative processing time-frames.

Two other provisions of the rulemaking package are noteworthy. First, it incorporates a change in the fee schedule authority rule to conform to a statutory change enacted by the 45th Legislature, Second Regular Session in H.B. 2595, when it exempted from the rulemaking process the Board’s authority to set renewal fees. Second, the Board is adding a new requirement on the use of seals for signing professional documents. Specifically, the Board is proposing that registrants sign, date, and seal a professional document if the document is prepared for the purpose of dispute resolution, litigation, arbitration, or mediation.

Finally, the rulemaking package is designed to update Board rules and to make them consistent with recent statutory enactments, agency practice, and current rulewriting standards.

**6. A reference to any study relevant to the rules that the agency reviewed and either proposes to rely on in its evaluation of or justification for the rules or proposes not to rely on in its evaluation of or justification for the rules, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

Not applicable

**7. A showing of good cause why the rules are necessary to promote a statewide interest if the rules will diminish a previous grant of authority of a political subdivision of this state:**

Not applicable

**8. The preliminary summary of the economic, small business, and consumer impact:**

It is expected that the rulemaking, by simplifying and updating the rules, will benefit all parties involved in the certification process.

The proposed rulemaking would clarify requirements for applicants seeking professional registration or certification in the regulated professions and occupations; specifically, architects, assayers, clandestine drug lab remediation firms and their employees, certified remediation specialists, engineers, geologists, home inspectors, landscape architects, and surveyors. In calendar year 2002, the Agency received 1,936 applications for registration or certification for these areas of specialization. The proposed rulemaking would streamline the application process for approximately this number of new applicants.

A.R.S. § 41-1001(19) defines “small business” as a “concern, including its affiliates, which is independently owned and operated, which is not dominant in its field and which employs fewer than one hundred full-time employees or which had gross annual receipts of less than four million dollars in its last fiscal year.” The majority of registrants regulated by the Board are employees of small businesses. The proposed rule changes will not impose significant additional costs for small business.

Changing the prerequisites for certification as a home inspector is not expected to impose significant costs on applicants or their small business employers. Home inspector applicants or their small business employers will incur minimal additional costs resulting from new recordkeeping requirements. The requirement that supervising home inspectors submit sworn statements certifying that home inspection reports completed by applicants under their supervision meet standards set forth in the rules will not result in significant added costs and will provide additional accountability. Reducing the number of home inspection reports required to be submitted for review is expected to reduce the burden of the application process for applicants and the Agency in terms of application processing time. The change will reduce report evaluation time by four-fifths.

The proposed rulemaking would tighten language relating to enforcement and clarify compliance requirements, which is expected to affect small business positively. In the last calendar year, 287 investigations of non-compliance with Agency laws and regulations were opened. The proposed rulemaking, by defining “insufficient evidence to support disciplinary action” and “de minimis” clarifies the Agency’s ability in allowing it to use non-disciplinary actions when minor (technical) violations of statutes and rules are substantiated. At the same time, the benefit to the consumer would be that the practitioner would be held accountable in a reasonable fashion for the violations and continued acts could result in discipline.

The proposed rulemaking is not expected to have a significant impact on the following sectors of the economy: 1) the competitiveness of professionals in Arizona compared to their counterparts from other states; 2) the prices of goods and services in the state; 3) business estimates of additional personnel and outside expenses, such as legal and consulting fees; and 4) state revenues.

The additional administrative costs to state agencies, such as to the Board, the Secretary of State’s Office, and the Governor’s Regulatory Review Council, are not thought to be significant.

**9. The name and address of agency personnel with whom persons may communicate regarding the accuracy of the economic, small business, and consumer impact statement:**

Name: Janis K. Humphrey  
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1110 W. Washington, Suite 240  
Phoenix, AZ 85007  
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**10. The time, place, and nature of the proceedings for the making, amendment, or repeal of the rules, or if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rules:**

No proceeding is scheduled. Written and/or oral comments will be accepted between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 1110 W. Washington, Suite 240, Phoenix, Arizona 85007.

**11. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**

Not applicable

**12. Incorporations by reference and their location in the rules:**

Not applicable

**13. The full text of the rules follows:**

**TITLE 4. PROFESSIONS AND OCCUPATIONS**

**CHAPTER 30. BOARD OF TECHNICAL REGISTRATION**

**ARTICLE 1. GENERAL PROVISIONS**

Section

- R4-30-101. Definitions
- R4-30-102. Home Inspection Definitions
- R4-30-103. Drug Laboratory Site Remediation Definitions
- R4-30-106. Fees
- R4-30-107. Registration and Certification Expiration Dates
- R4-30-126. Service of Board Decisions; Rehearing of Board Decisions

**ARTICLE 2. REGISTRATION PROVISIONS**

Section

- R4-30-201. Professional Registration
- R4-30-202. In-training Designation
- R4-30-202.01. Remediation Specialist Certification
- R4-30-203. Waiver of Examination
- R4-30-204. Examinations
- R4-30-209. Time-frames for Professional Registration, Certification, or In-training Designation
- R4-30-210. Time-frames for Approval to Sit for, or for Waiver of, the Professional, Certification, or In-training Examination
- R4-30-211. ~~Time-frames for Waiver of the Professional, Certification, or In-training Examination~~ Repealed
- R4-30-212. Architect-in-training Designation
- R4-30-214. Architect Registration
- R4-30-221. Engineering Branches Recognized
- R4-30-222. Engineer-in-training Designation
- R4-30-224. Engineer Registration
- R4-30-242. Geologist-in-training Designation
- R4-30-244. Geologist Registration
- R4-30-247. Home Inspector Certification
- R4-30-252. Landscape Architect-in-training Designation
- R4-30-254. Landscape Architect Registration
- R4-30-262. Assayer-in-training Designation
- R4-30-264. Assayer Registration
- R4-30-270. Drug Laboratory Site Remediation Firm Registration
- R4-30-271. On-site Supervisor Certification and Renewal
- R4-30-272. On-site Worker ~~Registration~~ Certification and Renewal
- R4-30-282. Land Surveyor-in-training Designation

**ARTICLE 3. REGULATORY PROVISIONS**

Section

- R4-30-301. Rules of Professional Conduct
- R4-30-303. Securing Seals
- R4-30-304. Use of Seals
- R4-30-305. Drug Laboratory Site Remediation Best Standards and Practices
- Appendix A. ~~Repealed~~ Sample Seals

**ARTICLE 1. GENERAL PROVISIONS**

**R4-30-101. Definitions**

The following definitions apply in this Chapter unless the context otherwise requires:

1. ~~“Active engagement” means actually practicing or providing professional services.~~ “Act” means the Technical Registration Act, A.R.S. Title 32, Chapter 1.
2. ~~“Act” means the Technical Registration Act, Title 32, Chapter 1, Arizona Revised Statutes.~~ “Active engagement” means actually practicing or providing architectural, assaying, engineering, geological, landscape architectural, or land surveying services.

3. No change
  - a. No change
  - b. No change
  - c. No change
    - i. No change
    - ii. No change
    - iii. No change
4. No change
5. No change
6. “De minimis violations” means violations of Board statutes or rules that do not present a threat to public welfare, health, or safety.
- ~~6-7.~~ No change
- ~~7-8.~~ No change
- ~~8-9.~~ No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
- ~~9-10.~~ No change
- ~~10-11.~~ “Good moral character and repute” means that the registration or certification ~~candidate~~ applicant:
  - a. No change
  - b. Has not been convicted of a felony or misdemeanor if the offense has a reasonable relationship to the functions of the employment or category for which the registration, certification, or designation is sought; ~~except that this subsection does not apply to an applicant for certification as a home inspector who can show documentation of absolute discharge from sentence at least five years before the date of application;~~
  - c. No change
  - d. No change
  - e. No change
  - f. No change
  - g. No change
  - h. No change
- ~~11-12.~~ No change
- ~~12-13.~~ No change
14. “Insufficient evidence to support disciplinary action” means:
  - a. The Board determines there was no evidence to warrant disciplinary action, but believes that continuation of the actions leading to the investigation may result in future Board action against the registrant; or
  - b. The Board determines that there were de minimis violations of Board statutes or rules, but no disciplinary action should be taken against the certification or registration and that a letter of concern would be as effective a resolution as a letter of reprimand in deterring future violations of a like nature.
- ~~13-15.~~ No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
- ~~14-16.~~ No change
- ~~15-17.~~ No change
- ~~16-18.~~ No change
- ~~17-19.~~ No change
- ~~18-20.~~ No change
- ~~19-21.~~ No change
- ~~20-22.~~ No change
- ~~21-23.~~ No change
- ~~22-24.~~ No change

**R4-30-102. Home Inspection Definitions**

The following definitions apply to home inspection requirements in this Chapter:

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change
7. No change
8. No change
9. No change
10. "Parallel inspection" means a home inspection by ~~a candidate~~ an applicant supervised by a certified home inspector, in the presence of no more than three other ~~candidates~~ applicants, that includes a written report prepared by the ~~candidate~~ applicant, ~~and reviewed and corrected by the supervising certified home inspector, and returned to the applicant within 10 days after the supervising certified home inspector receives the written report.~~
11. No change
12. No change
13. No change
14. No change
15. No change
16. No change
17. No change
18. No change
19. No change
20. No change

**R4-30-103. Drug Laboratory Site Remediation Definitions**

In addition to the definitions provided in A.R.S. §§ 12-990, 32-101, and R4-30-101, the following definitions ~~shall~~ apply only to drug laboratory site remediation requirements in this Chapter:

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change
7. No change
8. No change
9. No change
10. No change
11. No change
12. No change
13. No change
14. No change
15. No change
16. No change
17. No change
18. No change
19. No change
20. No change
21. No change
22. No change
23. No change
24. No change
25. No change
26. No change
27. No change
28. No change
29. No change
30. No change

- 31. No change
- 32. No change
- 33. No change
- 34. No change
- 35. No change
- 36. No change
- 37. ~~“On-site/remediation supervisor” means an employee of a drug laboratory site remediation firm who is authorized to oversee on-site workers in the performance of their duties.~~
- 38. ~~“On-site supervisor” has the same meaning as “on-site/remediation supervisor.”~~
- ~~39-37.~~No change
- ~~40-38.~~No change
- ~~41-39.~~No change
- ~~42-40.~~No change
- ~~43-41.~~No change
- ~~44-42.~~No change
- ~~45-43.~~No change
- ~~46-44.~~No change
- ~~47-45.~~No change
- ~~48-46.~~No change
- ~~49-47.~~No change
- ~~50-48.~~No change
- ~~51-49.~~No change
- ~~52-50.~~No change
- ~~53-51.~~No change
- ~~54-52.~~No change
- ~~55-53.~~No change
- ~~56-54.~~No change
- ~~57-55.~~No change
- ~~58-56.~~No change

**R4-30-106. Fees**

- A. No change
  - ~~1. The triennial renewal fee is \$126.~~
  - ~~2. The delinquent renewal fee is \$21.00 per year or any fraction of a year that the renewal is delinquent.~~
  - ~~3-1.~~ No change
  - ~~4-2.~~ No change
  - ~~5-3.~~ No change
  - ~~6-4.~~ No change
  - ~~7-5.~~ No change
  - ~~8-6.~~ No change
  - ~~9-7.~~ No change
  - ~~10-8.~~No change
  - ~~11. The annual renewal fee for certification as a home inspector is \$400.00.~~
  - ~~12. The Drug Laboratory Site Remediation Firm initial registration fee, and annual renewal fee, is \$1,000.00.~~
  - ~~13. The On-site Worker initial registration fee, and annual renewal fee, is \$300.00.~~
  - ~~14. The On-site/Remediation Supervisor initial certification fee, and annual renewal fee, is \$300.00.~~
- B. No change
- C. No change
- D. No change

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**R4-30-107. Registration and Certification Expiration dates**

A. ~~Registrants' Registrants with~~ Registrants with triennial registration have expiration dates ~~are~~ based upon the date of initial registration. The following table indicates triennial registration renewal periods:

Initial Registration Granted Date	Initial Triennial Renewal Expiration Date
Jan. 1 through Mar. 31	Three years from Mar. 31
Apr. 1 through Jun. 30	Three years from Jun. 30
Jul. 1 through Sept. 30	Three years from Sept. 30
Oct. 1 through Dec. 31	Three years from Dec. 31

B. No change

C. ~~Home inspector~~ All annual registrations and certifications expire one year from the date of issuance.

~~D. Drug Laboratory Site Remediation Firm Registration, On-site Worker Registration and On-Site Remediation Supervisor Certifications shall expire one year from the date of issuance.~~

**R4-30-126. Service of Board Decisions; Rehearing of Board Decisions**

A. Except as provided in subsection (G), any party to an appealable agency action or contested case before the Board who is aggrieved by a decision rendered in the matter may file with the Board, not later than 30 days after service of the decision, a written motion for rehearing or review of the decision specifying the particular grounds for the motion. A decision shall be deemed to have been served when personally delivered or mailed by certified mail to the party's last known address of record with the agency. The filing of a motion for rehearing is a condition precedent to the right of appeal provided in A.R.S. § 32-128~~(H)~~ (J).

B. No change

C. No change

1. No change

2. No change

3. No change

4. No change

5. No change

6. No change

7. No change

D. No change

E. No change

F. No change

G. No change

**ARTICLE 2. REGISTRATION PROVISIONS**

**R4-30-201. Professional Registration**

A. ~~A candidate~~ An applicant for professional registration ~~as an architect, assayer, engineer, geologist, landscape architect, or land surveyor~~ shall submit an original and one copy of a completed application package that contains the following: ~~the following application package to the Board:~~

~~1. An original and one copy of a completed application;~~

2.1. Evidence of successful completion of the current national professional examination or waiver of the examination pursuant to A.R.S. § 32-126 and R4-30-203 in the category, and branch if applicable, for which registration is sought.

Candidates Applicants shall arrange to have their examination results sent directly to the Board from the applicable testing agency holding the examination results;

~~3.2. No change~~

~~4.3. No change~~

B. ~~A candidate~~ An applicant who wishes to sit for professional examination shall submit ~~to the Board~~ an original and one copy of a completed application for professional examination, and provide the following ~~information:~~

1. Name, residence address, ~~e-mail address, residence~~ mailing address if different from residence, and telephone number; ~~and residence facsimile number of the candidate applicant;~~

2. Date of birth and social security number of the ~~candidate applicant;~~

3. No change

4. Category, and branch of engineering if applicable, for which the ~~candidate applicant~~ applicant is seeking registration;

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5. No change
    - a. Any disciplinary action, including suspension and revocation, taken by any state or jurisdiction on any professional or occupational registration, certification, or license held by the candidate applicant in any state or jurisdiction;
    - b. Refusal of any professional or occupational registration, certification, or license by any state or jurisdiction;
    - c. Any pending disciplinary action in any state or jurisdiction on any professional or occupational registration, certification, or license held by the candidate applicant;
    - d. Any alias or other name used by the candidate applicant; and
    - e. No change
  6. ~~Jurisdiction~~ State or jurisdiction in which any other professional or occupational registration, certification, or license is held, type of registration, certification, or license, number, year granted, how registration, certification, or license was granted (that is, by examination, education, experience, or reciprocity), and the number of examination hours taken by the candidate applicant;
  7. Name of the state or jurisdiction, the type of professional or occupational registration, certification, or license the candidate applicant is seeking, and the current status of any professional or occupational application for registration, certification, or license pending in any ~~other~~ state or jurisdiction;
  8. Name, mailing address, years attended, graduation date, major, and type of degree received from each college, university, or educational institution ~~that~~ the candidate applicant attended.
  9. Certified transcripts sent directly to the Board from the registrar of each college, university, or educational institution ~~that~~ the candidate applicant attended.
  10. Name, current address, and telephone number of the candidate's applicant's current and former employers in the category for which registration is sought; dates of employment; candidate's applicant's title; description of the work performed, and number of hours worked per week;
  11. Names and addresses of immediate supervisors in past and present employment in the category for which registration is sought. ~~Candidates~~ Applicants who have been working in the category for which registration is sought for 10 or more years shall provide the names and addresses of all immediate supervisors during the most recent ten-year period. If a ~~candidate~~ an applicant cannot supply the names and addresses of supervisors for at least three engagements, the candidate applicant shall provide to the Board a written, sworn statement explaining the inability to provide this information, and the names and addresses of three additional references, unrelated to the candidate applicant, at least two of whom are registered in the category for which registration is sought;
  12. A release authorizing the Board to investigate the candidate's applicant's education, experience, moral character, and repute;
  13. Certificate of Experience Record and Reference Forms from the candidate's applicant's present and past immediate supervisors. The candidate applicant shall also provide Certificate of Experience Record and Reference Forms to additional references as required by the Board. The candidate applicant shall provide the name, address, and telephone numbers of all references. The candidate applicant shall ensure that completed reference forms are provided to the Board;
  14. Evidence of successful completion, or waiver by the Board, of the applicable in-training examination. ~~A candidate~~ An applicant for professional registration, who has successfully completed an in-training examination in another jurisdiction in the category for which registration is sought equivalent to the examination for that category administered in Arizona, shall submit proof of examination directly from the authority that administered the original examination. ~~A candidate~~ An applicant seeking professional registration as an architect or landscape architect may take the in-training examination at the same time as the professional examination. ~~A candidate~~ An applicant seeking professional registration as an assayer, engineer, geologist, or land surveyor shall pass the applicable in-training examination ~~prior to~~ before admission to the professional examination;
  15. No change
- C. ~~A candidate~~ An applicant holding a certificate of qualification issued by one of the national registration bodies recognized in R4-30-203(B) shall arrange to have the record forwarded to the Board by the national registration body. If the forms provided by the national registration body contain all the information described in A.R.S. § 32-122.01 and subsection (B), the Board may accept the forms in lieu of requiring the candidate applicant to furnish the information directly to the Board.
- D. The Board staff shall review all applications and, if necessary, refer completed applications to an advisory committee for evaluation. If the application is complete and in the proper form and the Board staff or committee is satisfied that all statements on the application are true and that the candidate applicant is eligible in all other aspects to be registered in the field for which the application was filed, the Board staff or committee shall recommend that the Board certify the candidate applicant as eligible to take the examination, or if exempt from examination pursuant to statute or rule, as eligible for registration. If for any reason the Board staff or committee is not satisfied that all of the statements on the application are true or that the candidate applicant is eligible in all respects for examination or registration, the Board staff shall make a further investigation of the candidate applicant. The Board staff and committee shall submit recommendations to the Board for

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approval. The Board may also require a ~~candidate~~ an applicant to submit additional oral or written information if the ~~candidate~~ applicant has not furnished satisfactory evidence of qualifications for examination or registration.

- E. No change
- F. No change

**R4-30-202. In-training Designation**

- A. ~~A candidate~~ An applicant for in-training designation shall submit an original and one copy of a completed in-training the following application package that contains the following: ~~to the Board:~~
  - 1. ~~An original and one copy of a completed application;~~
  - 2. 1. No change
  - 3. 2. No change
  - 4. 3. No change
- B. An in-training ~~candidate~~ applicant who wants to sit for an in-training examination shall submit ~~to the Board~~ an original and one copy of a completed application for in-training designation to the Board, ~~providing and provide~~ the following information:
  - 1. Name, residence address, mailing address if different from residence, ~~telephone number, and facsimile number and current or school address~~ and telephone number ~~and facsimile number if different from residence~~, of the ~~candidate~~ applicant;
  - 2. Date of birth and social security number of the ~~candidate~~ applicant;
  - 3. No change
  - 4. Category, and branch of engineering if applicable, for which the ~~candidate~~ applicant is seeking an in-training designation;
  - 5. Information regarding any conviction for a felony or misdemeanor, other than a minor traffic violation, and any alias or other name used by the ~~candidate~~ applicant;
  - 6. Name, mailing address, years attended, graduation date, major, and type of degree received from each college, university, or educational institution that the ~~candidate~~ applicant attended;
  - 7. Certified transcripts sent directly to the Board from the registrar of each college, university, or educational institution ~~that the candidate applicant attended;~~
  - 8. A release authorizing the Board to investigate the ~~candidate's~~ applicant's education, experience, moral character, and repute;
  - 9. ~~An affidavit~~ Certification that the information provided to the Board is accurate, true, and complete.
- C. If otherwise qualified, the Board shall permit ~~a candidate~~ an applicant for in-training designation to take the in-training examination in the final year of a baccalaureate, masters, or other degree program accepted by the Board and accredited in the category for which the application is made. The ~~candidate~~ applicant shall have the application form endorsed by the ~~candidate's applicant's~~ college dean or faculty advisor, or, if already a graduate, may arrange to have a final transcript, indicating the degree awarded, sent directly from the registrar to the Board, in lieu of the endorsement.
- D. The Board shall permit ~~a candidate~~ an applicant for in-training designation without an accredited college degree to take the in-training examination after submitting to the Board evidence of four years, or if an architect-in-training ~~candidate~~ applicant, five years of satisfactory experience or education or both. The ~~candidate~~ applicant shall provide the name, current address, and telephone number, ~~and facsimile number~~ of all current and former employers; names of all supervisors and their titles; dates of employment; ~~candidate's applicant's~~ title, and a description of the work performed. The ~~candidate~~ applicant shall provide Certificate of Experience Record and Reference Forms to immediate supervisors at present and past employers. The ~~candidate~~ applicant shall ensure ~~that~~ the completed reference forms are submitted to the Board. The ~~candidate~~ applicant shall meet all other requirements of this Section.

**R4-30-202.01. Remediation Specialist Certification**

- A. ~~A candidate~~ An applicant for certification as a remediation specialist shall submit an original and one copy of a completed application package ~~containing~~ that contains the following information:
  - 1. Name, residence address, mailing address if different from residence, and residence telephone number, ~~and residence~~ ~~facsimile number~~ of the ~~candidate~~, ~~if applicable~~ applicant;
  - 2. Date of birth and social security number of the ~~candidate~~ applicant;
  - 3. A detailed explanatory statement regarding:
    - a. Any disciplinary action, including suspension and revocation, taken by any ~~other~~ state or jurisdiction on any professional or occupational registration, certification, or license held by the candidate applicant in any ~~other~~ state or jurisdiction;
    - b. Refusal of any professional or occupational registration, certification, or license by any ~~other~~ state or jurisdiction;
    - c. Any pending disciplinary action in any ~~other~~ state or jurisdiction on any professional or occupational registration, certification, or license held by the candidate applicant;

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- d. Any alias or other name used by the candidate applicant; and
  - e. No change
4. ~~Jurisdiction~~ State or jurisdiction in which any ~~other~~ professional or occupational registration, certification, or license is held; type of professional or occupational registration, certification, or license; registration, certification, or license number, year ~~license~~ granted, how registration, certification, or license was granted (that is, by examination, education, experience or reciprocity), and the number of examination hours taken by the candidate applicant;
  5. Name of the state or jurisdiction, type of professional or occupational registration, certification, or license the candidate applicant is seeking, and the current status of any application for professional or occupational registration, certification, or license pending in any ~~other~~ state or jurisdiction;
  6. Name, mailing address, years attended, graduation date, major, and type of degree received from each college, university or educational institution ~~that~~ the candidate applicant attended;
  7. Relevant certified transcripts sent directly to the Board from the registrar of educational institutions ~~that~~ the candidate applicant attended;
  8. Name, current address, and telephone number, ~~and facsimile number~~ of the candidate's applicant's current and former employers in the area of remediation; dates of employment; candidate's applicant's title; description of the work performed, and the number of hours worked per week;
  9. Names and addresses of immediate supervisors in past and present employment in the area of remediation. ~~Candidates Applicants~~ who have been working in remediation for 10 or more years shall provide the names and addresses of all immediate supervisors during the most recent ten-year period. If a ~~candidate~~ an applicant cannot supply the names and addresses of all immediate supervisors for at least three engagements, the candidate applicant shall provide to the Board a written, sworn statement explaining the inability to provide this information;
  10. A release authorizing the Board to investigate the candidate's applicant's education, experience, moral character and repute;
  11. Certificate of Experience Record and Reference forms from the candidate's applicant's present and past immediate supervisors. The candidate applicant shall also provide Certificate of Experience Record and Reference forms to additional references as required by the Board. The candidate applicant shall provide the name, address, and telephone numbers of all references. ~~The candidate and shall~~ ensure that completed reference forms are provided to the Board;
  12. ~~An affidavit~~ Certification that the information provided to the Board is accurate, true, and complete;
  13. No change
  14. No change
- B.** The Board staff shall review all applications and, if necessary, refer completed applications to an advisory committee for evaluation. If the application is complete and in the proper form and the Board staff or committee is satisfied that all statements on the application are true and that the candidate applicant is eligible in all other aspects to be certified as a remediation specialist, the Board staff or committee shall recommend that the Board certify the candidate applicant as eligible to take the examination. If for any reason the Board staff or committee is not satisfied that all of the statements on the application are true or that the candidate applicant is eligible in all other respects for registration, the Board staff shall make a further investigation of the candidate applicant. The Board staff ~~and~~ or committee shall submit recommendations to the Board for approval. The Board may also require a ~~candidate~~ an applicant to submit additional oral or written information if the candidate applicant has not furnished satisfactory evidence of qualifications for examination or certification.

**R4-30-203. Waiver of Examination**

- A.** The Board shall grant a waiver of the professional examination requirement in A.R.S. § 32-122.01 and R4-30-201 to a candidate an applicant for professional registration who holds a valid professional or occupational registration, certification, or license in the category for which registration, certification, or licensure is sought, and is in good standing in another state, ~~or jurisdiction, territory or county~~ provided:
1. The candidate applicant submits verifiable documentation to the Board that the education, experience, and examination requirements under which the ~~candidate applicant~~ was registered in the original state or jurisdiction were substantially identical to those existing in Arizona at the time of the candidate's applicant's original registration, certification, or licensure; or
  2. The candidate applicant submits verifiable documentation to the Board that the candidate applicant has been actively engaged as a professional or occupational registrant, certificant, or licensee in another state, ~~or jurisdiction, territory, or county~~ for at least 10 years in the category for which registration, certification, or licensure is sought. For purposes of this subsection, "actively engaged as a professional registrant" means that the candidate applicant holds a valid professional or occupational registration, certification, or license in good standing, and has been practicing or offering professional services for at least 10 of the last 15 years.

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- B. The Board shall grant a waiver of the professional examination requirement in A.R.S. § 32-122.01 and R4-30-201 to a ~~candidate~~ an applicant for professional registration who submits verifiable documentation to the Board that the ~~candidate~~ applicant holds one of the following professional records, issued by a national registration body, and is registered in good standing in another state or jurisdiction. The Board recognizes the following national registration body records:
  - 1. No change
  - 2. No change
  - 3. No change
- C. When reviewing an engineering ~~candidate's~~ applicant's experience and examination information, the Board shall take into account the specific branch of engineering in which the ~~candidate~~ applicant is seeking proficiency recognition.
- D. The Board shall waive the in-training examination if a ~~candidate~~ an applicant has successfully completed an in-training examination in another state or jurisdiction in the category for which registration is sought, which is equivalent to those examinations administered in Arizona. The ~~candidate~~ applicant shall ensure that proof of successful completion is forwarded directly from the authority that administered the original examination.
- E. The Board shall waive the in-training examination for a ~~candidate~~ an applicant who has a degree listed in R4-30-208(A) or other educational credit approved by the Board in the category, and branch if applicable, for which registration is sought, and meets all other requirements of A.R.S. § 32-126 ~~(C)~~ (D).
- F. All ~~candidates~~ applicants who request a waiver of any examination requirement shall meet all other requirements for professional registration or in-training designation ~~set forth~~ in R4-30-201 and R4-30-202. A ~~candidate~~ An applicant applying for a waiver under subsection (B) shall ensure that the required documentation is forwarded directly to the Board from the national registration body.
- G. The Board shall waive the remediation specialist examination requirement if the ~~candidate~~ applicant has successfully completed a remediation specialist examination in another state or jurisdiction that is substantially equivalent to the remediation specialist examination provided in Arizona.

**R4-30-204. Examinations**

- A. All examinations shall be given at the times and places determined by the Board. Once the Board approves a ~~candidate~~ an applicant to sit for any examination, the ~~candidate~~ applicant shall communicate all questions and concerns regarding extensions and refunds to the applicable testing agency. The ~~candidate~~ applicant shall make any request for additional time or other special test examination accommodation to the Board within a reasonable time before the test examination date. The Board shall not refund any examination fee paid to a testing agency.
- B. A ~~candidate~~ An applicant who fails to achieve a passing grade on any division of any examination may request re-examination by notifying the Board in writing of the ~~candidate's~~ applicant's desire to re-take the examination and paying the appropriate examination fee. A ~~candidate~~ An applicant who re-takes any examination shall advise the Board of any changes in the information provided under R4-30-201(B) and R4-30-202(B) within 30 days from the date of the change. The Board shall close a ~~candidate's~~ an applicant's file if the Board does not receive written confirmation from the ~~candidate~~ applicant of the ~~candidate's~~ applicant's desire to re-take the examination within one year from the request for re-examination. A ~~candidate~~ An applicant whose file has been closed and who later wishes to apply for professional registration shall submit a new application package to the Board pursuant to R4-30-201 and R4-30-202.
- C. A ~~candidate~~ An applicant who has failed any division of an examination shall be re-examined only on the division failed. The Board shall deny a ~~candidate's~~ an application if the ~~candidate~~ applicant fails to pass all divisions of an examination within five years after first taking any division of an examination. The ~~candidate~~ applicant shall submit a new application, and retake and pass those divisions of the examination, except the in-training examination, whose results are five or more years old.
- D. A ~~candidate~~ An applicant who wishes to review the ~~candidate's~~ applicant's examination scores shall file a written request with the Board within 30 days after receiving notification of the failing grade. The ~~candidate~~ applicant may review an examination by making prior arrangements with the staff and paying the applicable fee. The ~~candidate~~ applicant shall complete any review within 60 days of the request for a review. In reviewing multiple choice questions, a ~~candidate~~ an applicant may review only those questions that were incorrect.
- E. A ~~candidate~~ An applicant who desires a re-grade of an examination shall file a written request with the Board within 30 days after receiving notification of the failing grade or within 30 days after reviewing the examination, whichever is applicable, and pay the applicable fee. The ~~candidate~~ applicant shall identify the questions to be reviewed. The ~~candidate~~ applicant shall state why a review of the item is justified. The ~~candidate~~ applicant shall provide specific facts, data, and references to support any assertion that the solution deserves more credit. The Board shall determine whether it will re-grade the examination or whether it will send the examination to the applicable testing agency for re-grading.
- F. If a ~~candidate~~ an applicant does not have the required education and experience, the Board may hold the application for a period of time not exceeding one year upon request of the ~~candidate~~ applicant. All time-frames adopted pursuant to Title 41, Chapter 6, Article 7.1 are suspended during the above-referenced time.

- G. ~~A candidate~~ An applicant may withdraw an application for registration or designation by written request to the Board. Any fee paid by the ~~candidate~~ applicant is non-refundable. If ~~a candidate~~ an applicant withdraws an application, the Board shall close the file. ~~A candidate~~ An applicant whose file has been closed and who later wishes to apply for professional registration or in-training designation shall submit a new application package to the Board pursuant to R4-30-201 and R4-30-202.

**R4-30-209. Time-frames for Professional Registration, Certification, or In-training Designation**

A. No change

1. If the application package is complete, the Board shall notify the ~~candidate~~ applicant that the package is complete and that the administrative completeness review is finished.
2. If the application package is incomplete, the Board shall notify the ~~candidate~~ applicant that the package is deficient and specify the information or documentation that is missing. All time-frames are suspended from the date the notice is mailed to the ~~candidate~~ applicant until the Board receives all missing information or documentation.
3. ~~A candidate~~ An applicant with an incomplete application package shall supply the missing information or documentation within 90 days from the date of the notice of deficiencies. However, the Board may hold a home inspector applicant's package for one year to permit a home inspector applicant to meet the requirements of R4-30-247(A)(7). If the ~~candidate~~ applicant fails to supply the missing information or documentation, the Board may close the ~~candidate's~~ applicant's application file. Any fee paid by the ~~candidate~~ applicant is non-refundable. ~~A candidate~~ An applicant whose file has been closed and who later wishes to apply for professional registration, certification, or in-training designation shall submit a new application package and pay the applicable fee.
4. If ~~a candidate~~ an applicant requests to sit for the professional, certification, or in-training examination, or requests a waiver of examination, the time-frames in R4-30-210 apply until the Board grants or denies the ~~candidate's~~ applicant's ~~request to sit for the examination.~~
5. ~~If a candidate requests a waiver of examination under R4-30-203, the time-frames in R4-30-211 apply until the Board grants or denies the waiver of examination.~~
6. ~~If a candidate is applying for certification as a home inspector, the time-frames in this Section apply until the Board grants or denies certification.~~

B. The Board shall complete its substantive review of the application package and render a decision no later than 60 days after the date the Board mails the notice of administrative completeness to the ~~candidate~~ applicant.

1. If the Board finds that the ~~candidate~~ applicant meets all requirements in statute and rule, the Board shall approve the ~~candidate~~ applicant for professional registration, certification, or in-training designation.
2. If the Board finds that the ~~candidate~~ applicant does not meet all requirements in statute and rule, the Board shall deny the ~~candidate~~ applicant professional registration, certification, or in-training designation. The Board shall provide written notice of the denial. The notice shall include justification for the denial, references to the statutes or rules on which the denial was based, and an explanation of the ~~candidate's~~ applicant's right to appeal, including the number of days the ~~candidate~~ applicant has to file an appeal, and the name and telephone number of a Board contact person who will answer questions regarding the appeals process.
3. If the Board finds a deficiency during the substantive review of the application package, the Board shall issue a written request, specifying the additional information or documentation to be submitted and the deadline for submission. The time-frame for substantive review of an application package is suspended from the date the written request for additional information or documentation is ~~serve~~ mailed until the date that all missing information or documentation is received ~~or the deadline for submission passes.~~
4. When the Board and ~~candidate~~ applicant mutually agree in writing, the Board or its designee shall grant extensions of the substantive review time-frame totaling no more than 30 days.
5. If the ~~candidate~~ applicant fails to supply the missing information or documentation by the deadline date, the Board may close the ~~candidate's~~ applicant's application file. Any fee paid by the ~~candidate~~ applicant is non-refundable. ~~A candidate~~ An applicant whose file has been closed and who later wishes to apply for professional registration, certification, or in-training designation shall submit a new application package and pay the applicable fee.

C. Saturdays, Sundays, and legal holidays are not counted in calculating the number of days under this Section. ~~A candidate is served by the Board when the Board mails the notice by regular mail.~~

D. No change

1. No change
2. No change
3. No change

**R4-30-210. Time-frames for Approval to Sit for, or for Waiver of, the Professional, Certification, or In-training Examination**

- A. Within 60 days of receiving the initial application package to sit for, or for waiver of, the professional, certification, or in-training examination, the Board shall finish an administrative completeness review.

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1. If the application package is complete, the Board shall notify the ~~candidate~~ applicant that the package is complete and that the administrative completeness review is finished.
  2. If the application package is incomplete, the Board shall notify the ~~candidate~~ applicant that the package is deficient and specify the information or documentation that is missing. All time-frames are suspended from the date the notice is mailed to the ~~candidate~~ applicant until the Board receives all missing information or documentation.
  3. ~~A candidate~~ An applicant with an incomplete application package shall supply the missing information or documentation within 90 days from the date of the notice of deficiencies. If the ~~candidate~~ applicant fails to supply the missing information or documentation, the Board may close the ~~candidate's~~ applicant's application file. Any fee paid by the ~~candidate~~ applicant is non-refundable. ~~A candidate~~ An applicant whose file has been closed and who later wishes to sit for the in-training, certification, or professional examination, or who requests a waiver of examination, shall submit a new application package and pay the applicable fee.
- B.** The Board shall complete its substantive review of the application package and render a decision no later than 120 days after the date the Board mails the notice of administrative completeness to the ~~candidate~~ applicant.
1. If the Board finds that the ~~candidate~~ applicant meets all requirements in statute and rule, the Board shall either approve the ~~candidate~~ applicant to sit for the next in-training, certification, or professional applicable examination, or the Board shall waive the examination requirement.
  2. If the Board finds that the ~~candidate~~ applicant does not meet all requirements in statute or rule, the Board shall not allow the ~~candidate~~ applicant to sit for the ~~in-training, certification, or professional~~ applicable examination: ~~or shall deny a waiver of examination.~~ The Board shall provide written notice of its refusal to allow the candidate to sit for the examination. The notice shall include justification for the denial, references to the statutes or rules on which the denial was based, and an explanation of the candidate's right to appeal, including the number of days the candidate has to file an appeal, and the name and telephone number of a Board contact person who will answer questions regarding the appeals process.
  3. The Board shall provide written notice of its refusal to allow the applicant to sit for the examination, or for its decision to deny a waiver of the examination. The notice shall include justification for the denial, references to the statutes or rules on which the denial was based, an explanation of the applicant's right to appeal, including the number of days the applicant has to file an appeal, and the name and telephone number of a Board contact person who will answer questions regarding the appeal process. If the Board issues a denial of waiver of an examination, it may allow the applicant to sit for the applicable examination or, depending on the circumstances and the applicant's qualifications, require the applicant to submit an application to sit for the applicable examination.
  - ~~3-4.~~ If the Board finds a deficiency during the substantive review of the application package, the Board shall issue a written request, specifying the additional information or documentation to be submitted and the deadline for submission. The time-frame for substantive review of an application package is suspended from the date the written request for additional information or documentation is mailed until the date that all missing information or documentation is received.
  - ~~4-5.~~ When ~~If~~ the Board and ~~candidate~~ applicant mutually agree in writing, the Board or its designee shall grant extensions of the substantive review time-frames totaling not more than 45 days.
  - ~~5-6.~~ If the ~~candidate~~ applicant fails to supply the missing information or documentation by the deadline date, the Board may close the ~~candidate's~~ applicant's application file. Any fee paid by the ~~candidate~~ applicant is non-refundable. ~~A candidate~~ An applicant whose file has been closed and who later wishes to sit for the ~~in-training, certification, or professional~~ applicable examination or request a waiver of examination shall submit a new application package and pay the applicable fee.
- C.** Saturdays, Sundays, and legal holidays are not counted in calculating the number of days under this Section. ~~A candidate is served by the Board when the Board mails the notice by regular mail.~~
- D.** For the purposes of A.R.S. § 41-1073, the Board establishes the following time-frames for ~~a candidate~~ an applicant wishing to sit for ~~either the in-training, certification, or professional~~ the applicable examination or to request a waiver of examination:
1. No change
  2. No change
  3. No change

**R4-30-211. Time-frames for Waiver of the Professional, Certification, or In-training Examination Repealed**

- A.** Within 60 days of receiving the initial application package for a waiver of the professional, certification, or in-training examination, the Board shall finish an administrative completeness review.
1. ~~If the application package is complete, the Board shall notify the candidate that the package is complete and that the administrative completeness review is finished.~~
  2. ~~If the application package is incomplete, the Board shall notify the candidate that the package is deficient and specify the information or documentation that is missing. All time-frames are suspended from the date the notice is mailed to the candidate until the Board receives all missing information or documentation.~~

3. A candidate with an incomplete application package shall supply the missing information or documentation within 90 days from the date of the notice of deficiencies. If the candidate fails to supply the missing information or documentation the Board may close the candidate's application file. Any fee paid by the candidate is non-refundable. A candidate whose file has been closed and who later wishes to apply for professional registration, certification, or in-training designation shall submit a new application package and pay the applicable fee.
- ~~B.~~ The Board shall complete its substantive review of the application package and render a decision no later than 120 days after the date the Board mails the notice of administrative completeness to the candidate.
  1. If the Board finds that the candidate does not meet all requirements in statute and rule, the Board shall waive the professional, certification, or in-training examination requirement for the candidate.
  2. If the Board finds that the candidate does not meet all requirements in statute and rule, the Board shall deny the waiver. The Board may allow the candidate to sit for the professional, certification, or in-training examination, or the Board may require the candidate to submit an application to sit for the professional, certification or in-training examination. The Board shall provide written notice of denial. The notice shall include justification for the denial, references to the statutes or rules on which the denial was based, and an explanation of the candidate's right to appeal, including the number of days the candidate has to file an appeal, the name and telephone number of a Board contact person who will answer questions regarding the appeals process.
  3. If the Board finds a deficiency during the substantive review of the application package, the Board shall issue a written request, specifying the additional information or documentation to be submitted and the deadline for submission. The time frame for substantive review of an application package is suspended from the date the written request for additional information or documentation is served until the date that all missing information or documentation is received.
  4. When the Board and candidate mutually agree in writing, the Board or its designee shall grant extensions of the substantive review time frame totaling no more than 45 days.
  5. If the candidate fails to supply the missing information or documentation by the deadline date, the Board may close the candidate's application file. Any fee paid by the candidate is non-refundable. A candidate whose file has been closed and who later wishes to apply for professional registration, certification, or in-training designation shall submit a new application package and pay the applicable fee.
- ~~C.~~ Saturdays, Sundays, and legal holidays are not counted in calculating the number of days under this Section. A candidate is served by the Board when the Board mails the notice by regular mail.
- ~~D.~~ For the purposes of A.R.S. § 41-1073, the Board establishes the following time frames for a candidate requesting a waiver of the professional, certification, or in-training examination:
  1. Administrative completeness review time frame: 60 days;
  2. Substantive review time frame: 120 days; and
  3. Overall time frame: 180 days.

**R4-30-212. Architect-in-training Designation**

- A. To qualify for admission to the in-training examination solely on the basis of education, ~~a candidate~~ an applicant shall be a graduate of a five-year architectural degree program accredited at the time of graduation by the National Architectural Accrediting Board (NAAB).
- B. To qualify for admission to the in-training examination, ~~a candidate~~ an applicant who is not a graduate of a five-year NAAB-accredited degree program shall have at least five years of education or experience or both directly related to the practice of architecture. Experience directly related to the practice of architecture of a character satisfactory to the Board includes ~~but is not limited to~~ the following:
  1. No change
  2. No change
  3. No change
  4. No change
  5. No change
  6. No change
  7. No change
  8. No change
- C. ~~A candidate~~ An applicant shall successfully complete the architect-in-training examination designated by the Board and provided by the National Council of Architectural Registration Boards.

**R4-30-214. Architect Registration**

- A. ~~A candidate~~ An applicant shall provide evidence of diverse work experience; that is of a character acceptable to the Board, ~~that and which~~ includes, ~~but is not limited to~~, each of the following areas:
  1. No change
  2. No change

3. No change
4. No change
5. No change
6. No change
7. No change
8. No change
9. No change
10. No change
11. No change
12. No change
13. No change
14. No change
15. No change

- B. ~~A candidate~~ An applicant shall successfully complete the professional architect examination designated by the Board and provided by the National Council of Architectural Registration Boards.

**R4-30-221. Engineering Branches Recognized**

- A. The Board shall recognize the branches of engineering described below for review of experience, selection of examination, definition of examination areas, and definition of demonstrated proficiency areas to be inscribed on the seal. The branches do not limit the areas of a registrant's practice of engineering. (See R4-30-301~~(10),(11), and (12)~~(18))

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change
7. No change
8. No change
9. No change
10. No change
11. No change
12. No change
13. No change
14. No change
15. No change
16. No change

- B. ~~A candidate~~ An applicant shall submit a separate application and application fee for each branch for which application is made. ~~A candidate~~ An applicant who wishes to change the branch of application after the application has been evaluated shall submit the request in writing and pay an additional application fee.

**R4-30-222. Engineer-in-training Designation**

- A. To qualify for admission to the in-training examination solely on the basis of education, ~~a candidate~~ an applicant shall be a graduate of a four-year engineering degree program accredited at the time of graduation by the Accreditation Board for Engineering and Technology (ABET) or an equivalent predecessor organization.

- B. To qualify for admission to the in-training examination, ~~a candidate~~ an applicant who is not a graduate of a four-year ABET-accredited engineering degree program shall have at least four years of education or experience or a combination of both directly related to the practice of engineering. Experience directly related to the practice of engineering of a character satisfactory to the Board includes ~~but is not limited to~~ the following in the ~~candidate's~~ applicant's branch of engineering:

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change
7. No change
8. No change
9. No change
10. No change

11. No change

- C. ~~A candidate~~ An applicant shall successfully complete the engineer-in-training examination designated by the Board and provided by the National Council of Examiners for Engineers and Surveyors.

**R4-30-224. Engineer Registration**

- A. Work experience credited toward the eight-year active engagement requirement shall be directly related to the applicant's branch of engineering and of a character satisfactory to the Board and attained as described in R4-30-222, except that work experience for specific branches of engineering as described in ~~R4-30-222~~ R4-30-221 shall be for the purpose of qualifying ~~a candidate~~ an applicant for registration only and shall not be construed to restrict or confine the work practices of or engineering engagements accepted by a registrant.
- B. ~~A candidate~~ An applicant shall successfully complete the professional engineer examinations offered in the ~~candidate's~~ applicant's branch of engineering designated by the Board.

**R4-30-242. Geologist-in-training Designation**

- A. To qualify for admission to the in-training examination solely on the basis of education, ~~a candidate~~ an applicant shall be a graduate of a four-year degree program with a major in geology at a college or university accredited at the time of graduation by a regional accrediting agency recognized by the Arizona Board of Regents.
- B. To qualify for admission to the in-training examination, ~~a candidate~~ an applicant who is not a graduate of a four-year degree program as specified in subsection (A) shall have at least four years of education or experience or both directly related to the practice of geology. Experience directly related to the practice of geology of a character satisfactory to the Board shall include ~~but not be limited to~~ the following:
1. No change
  2. No change
  3. No change
  4. No change
  5. No change
  6. No change
  7. No change
- C. ~~A candidate~~ An applicant shall successfully complete the geologist-in-training examination designated by the Board and provided by the Association of State Boards of Geology.

**R4-30-244. Geologist Registration**

~~A candidate~~ An applicant shall successfully complete the professional geologist examination designated by the Board and provided by the Association of State Boards of Geology.

**R4-30-247. Home Inspector Certification**

- A. An applicant for certification as a home inspector shall submit ~~all of the following in an application package to the Board:~~ an original and one copy of a completed application package that contains the following:
- ~~1.~~ 1. An original and one copy of a completed application;
  - ~~2.~~ 1. No change
  - ~~3.~~ 2. The information in subsections ~~(C)~~ (B)(1) through (10);
  - ~~4.~~ 3. No change
  - ~~5.~~ 4. No change
  - ~~6.~~ 5. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
    - f. No change
    - g. No change
    - h. No change
    - i. No change
    - j. No change
    - k. No change
  - ~~7.~~ 6. An applicant who has lawfully conducted home inspections as part of a business shall provide evidence of successful completion of 100 home inspections that meet the standards referenced in R4-30-301.01 on a form provided by the Board. An applicant under this subsection shall meet all other requirements for certification in this Section;

8-7. To complete a home inspector in-training program, an applicant who otherwise qualifies for certification as a home inspector except for meeting the qualification in subsection (A)(7)(6), shall present evidence of completion of 30 parallel ~~home~~ inspections. The 30 parallel ~~home~~ inspections and home inspection report shall meet the standards in R4-30-301.01 and be retained by the applicant for at least two years from the date of application. The applicant shall conduct these inspections on separate residential dwelling units and shall list them on a log provided by the Board. The log shall include, with respect to each inspection, the address of the property, the date of the inspection, and the name and certification number of the supervising home inspector. The Board may hold the applicant's package for a period of one year based solely on the need for time to permit the applicant to complete the required parallel inspections. All time-frames promulgated under A.R.S. Title 41, Chapter 6, Article 7.1 are suspended during this period.

~~B.~~ ~~The Board may hold an application package for a period of one year based on the need for time to complete the required parallel home inspections.~~

~~C.~~ ~~B.~~ The application package shall contain the following information:

1. Name, residence address, mailing address if different from residence address, e-mail address (if applicable), residence and telephone number; and residence facsimile number (if applicable);
2. Date of birth and social security number of the ~~candidate~~ applicant;
3. No change
4. A detailed explanatory statement regarding:
  - a. Any disciplinary action, including suspension and revocation, taken by ~~another~~ any state or jurisdiction on any professional or occupational registration, license, or certification held by the applicant in any ~~other~~ state or jurisdiction;
  - b. Refusal of any professional or occupational registration, license, or certification by any ~~other~~ state or jurisdiction;
  - c. Any pending disciplinary action in any ~~other~~ state or jurisdiction on any professional or occupational registration, license, or certification held by the ~~candidate~~ applicant;
  - d. No change
  - e. No change
5. Documentation of absolute discharge from sentence at least five years before the date of application if an applicant has been convicted of one or more felonies;
6. ~~Jurisdiction~~ State or jurisdiction in which any ~~other~~ professional or occupational registration, license or certification is held; type of registration, license, or certification; number; year granted, and how registration, license, or certification was granted (that is, by examination, education, experience, or reciprocity);
7. The current status of any application for any type of professional or occupational registration, license or certification pending in another state or jurisdiction;
8. A release authorizing the Board to investigate the applicant's education, experience, and ~~good~~ moral character and repute.
9. Certification that the information provided to the Board is accurate, true, and complete; ~~and~~
10. ~~Copies~~ Copy of ~~five one reports~~ report that ~~meet~~ meets the standards in R4-30-301.01; and
11. Sworn statement or statements by the supervising certified home inspector or inspectors that the parallel inspections conducted by the applicant meet the standards in R4-30-301.01.

~~D.~~ ~~C.~~ The Board staff shall review all applications and, if necessary, refer completed applications to the Home Inspector Rules and Standards Committee for evaluation. If the application is complete and in the proper form, ~~and~~ the Board staff or committee is satisfied that all statements on the application are true, ~~and that~~ the applicant is eligible in all other aspects to be certified as a home inspector, the Board staff or committee shall recommend that the Board certify the applicant. If the evidence is not clear and convincing of qualification for certification, the matter shall be reviewed by the committee and the committee may request additional information regarding any issue upon which the applicant has not established qualification by clear and convincing evidence.

~~E.~~ ~~D.~~ A certified home inspector shall notify the Board in writing within five business days of any loss of, or change in, financial assurance. If a certified home inspector loses financial assurance, the inspector shall provide written notification to the Board within five business days. The Board shall suspend the certificate holder's certification immediately and prohibit further home inspections until current proof of financial assurance is provided to the Board. The Board shall revoke a certificate if the certificate holder fails to provide proof of financial assurance within 90 days of loss of financial assurance or lapse of policy. ~~A candidate~~ All certified home inspectors shall ~~also~~ provide proof of financial assurance at the time of each annual certification renewal. The Board shall not renew a home inspector certification unless the financial assurance is in full force and effect.

#### R4-30-252. Landscape Architect-in-training Designation

A. To qualify for admission to the in-training examination solely on the basis of education, ~~a candidate~~ an applicant shall be a graduate of a four- or five-year landscape architectural degree program accredited at the time of graduation by the Landscape Architectural Accreditation Board (LAAB) or an equivalent predecessor organization.

B. To qualify for admission to the in-training examination, ~~a candidate~~ an applicant who is not a graduate of a four- or five-year LAAB-accredited landscape architectural degree program shall have at least four years of education or experience or both directly related to the practice of landscape architecture. Experience directly related to the practice of landscape architecture of a character satisfactory to the Board shall include ~~but not be limited to~~ the following:

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change
7. No change
8. No change

C. ~~A candidate~~ An applicant shall successfully complete the landscape architect-in-training examination designated by the Board and provided by the Council of Landscape Architectural Registration Boards.

**R4-30-254. Landscape Architect Registration**

~~A candidate~~ An applicant shall successfully complete the professional landscape architect examination designated by the Board and provided by the Council of Landscape Architectural Registration Boards.

**R4-30-262. Assayer-in-training Designation**

A. To qualify for admission to the in-training examination solely on the basis of education, ~~a candidate~~ an applicant shall be a graduate of a four-year degree program with a major in chemistry, metallurgy or other science directly related to the analysis of metals and ores at a college or university accredited at the time of graduation by a regional accrediting agency recognized by the Arizona Board of Regents.

B. To qualify for admission to the in-training examination, ~~a candidate~~ an applicant who is not a graduate of a four-year degree program with a major in chemistry, metallurgy or other science directly related to the analysis of metals and ores at an accredited college or university specified in subsection (A), shall have at least four years of education or experience or both directly related to the practice of assaying. Experience directly related to the practice of assaying of a character satisfactory to the Board shall include ~~but not be limited to~~ the following:

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change
7. No change
8. No change

C. ~~A candidate~~ An applicant shall successfully complete the assayer-in-training examination administered and provided by the Board.

**R4-30-264. Assayer Registration**

~~A candidate~~ An applicant shall successfully complete the professional assayer examination administered and provided by the Board.

**R4-30-270. Drug Laboratory Site Remediation Firm Registration**

An applicant for drug laboratory site remediation firm registration shall submit ~~the following application package to the Board:~~ an original and one copy of a completed application package that contains the following:

~~1. An original completed application, containing the following information:~~

~~a.1. Name of business, business address, mailing address if different from business address, and business telephone number, and mailing address, if different than the business address;~~

~~b.2. No change~~

~~e.3. No change~~

~~d.4. No change~~

~~e.5. No change~~

~~f.6. No change~~

~~2.7. No change~~

~~3.8. No change~~

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**R4-30-271. On-site Supervisor Certification and Renewal**

A. An applicant for on-site supervisor certification shall submit an original and one copy of a completed application package ~~containing that contains~~ the following information:

1. Name, residence address, mailing address if different from residence address, and residence telephone number;
2. No change
3. No change
4. ~~Jurisdiction~~ State or jurisdiction in which any other professional or occupational certification, registration, or license is held by the applicant, type of certification, registration, or license, number, and year granted;
5. The name of the state or jurisdiction, the type of professional or occupational certification, registration, or license the applicant is seeking, and the status of any professional or occupational certification, registration, or license application pending in any state or jurisdiction;
6. No change
  - a. Refusal of professional or occupational certification, registration, or license by any state or jurisdiction;
  - b. Any pending disciplinary action in any state or jurisdiction on any professional or occupational certification, registration, or license held by the applicant;
  - c. No change
  - d. No change
  - e. Any disciplinary action taken by any state or jurisdiction on any professional or occupational registration, certification, or license held by the applicant in any state or jurisdiction.
7. No change
8. No change
9. No change
10. No change
11. No change
12. A signed release authorizing the Board to investigate the applicant's education, experience, and ~~good~~ moral character and repute; and
13. No change

B. No change

1. No change
2. No change
3. No change
4. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
  - g. No change
5. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
6. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
7. No change

C. No change

**R4-30-272. On-site Worker ~~Registration~~ Certification and Renewal**

A. An applicant for on-site worker ~~registration~~ certification shall submit an original and one copy of a completed application package ~~containing that contains~~ the following information:

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1. Name, residence address, mailing address if different from residence address, and ~~residence~~ telephone number;
  2. No change
  3. No change
  4. ~~Jurisdiction~~ State or jurisdiction in which any ~~other~~ professional or occupational certification, registration, or license is held by the applicant, type of certification, registration, or license, number, and year granted;
  5. Name of the state or jurisdiction, the type of professional or occupational certification, registration, or license the applicant is seeking, and the status of any professional or occupational application pending in any state or jurisdiction;
  6. A detailed explanatory statement regarding:
    - a. Any refusal of professional or occupational certification, registration, or license by any state or jurisdiction;
    - b. Any pending disciplinary action in any state or jurisdiction on any professional or occupational certification, registration, or license held by the applicant;
    - c. No change
    - d. No change
    - e. Any disciplinary action taken by any state or jurisdiction on any professional or occupational certification, registration, or license held by the applicant in any state or jurisdiction;
  7. No change
  8. No change
  9. A signed release authorizing the Board to investigate the applicant's education, experience, and ~~good~~ moral character and repute; and
  10. No change
- B.** Effective September 30, 2003, an applicant for renewal of on-site worker ~~registration~~ certification shall submit an application package that contains:
1. A completed renewal application form provided by the Board, signed and dated by the ~~registrant~~ applicant that provides the information contained in subsections (A)(1), (2), (6) and (7);
  2. A copy of the ~~registrant's~~ applicant's current 8-hour HAZWOPER refresher certificate;
  3. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
    - f. No change
    - g. No change
  4. No change
- C.** The Board staff shall review all applications and, if necessary, refer completed applications to the Environmental Remediation Rules and Standards Committee for evaluation. If the application is complete and in the proper form, and the Board staff or committee is satisfied that all statements on the application are true and the applicant is eligible in all other respects to be ~~registered~~ certified, the Board staff or committee shall recommend that the Board ~~register~~ certify the applicant. If for any reason the Board staff or committee is not satisfied that all of the statements on the application are true, the Board staff shall make a further investigation of the applicant. The Board staff or committee shall submit recommendations to the Board for approval. The Board may also require an applicant to submit additional oral or written information if the applicant has not furnished satisfactory evidence of qualifications for registration.

**R4-30-282. Land Surveyor-in-training Designation**

- A.** To qualify for admission to the in-training examination solely on the basis of education, ~~a candidate~~ an applicant shall be a graduate of a four-year land surveying degree program accredited at the time of graduation by the Accreditation Board for Engineering and Technology (ABET) or an equivalent predecessor organization.
- B.** To qualify for admission to the in-training examination, ~~a candidate~~ an applicant who is not a graduate of a four-year ABET-accredited land surveying degree program shall have at least four years of education or experience or both directly related to the practice of land surveying. Experience directly related to the practice of land surveying of a character satisfactory to the Board shall include ~~but not be limited to~~ the following:
1. No change
  2. No change
  3. No change
  4. No change
  5. No change
  6. No change
  7. No change

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- 8. No change
- 9. No change
- 10. No change
- 11. No change
- 12. No change
- C. The ~~candidate~~ applicant shall successfully complete the land surveyor-in-training examination designated by the Board and provided by the National Council of Examiners and Surveyors.

ARTICLE 3. REGULATORY PROVISIONS

**R4-30-301. Rules of Professional Conduct**

- ~~A.~~ All registrants shall comply with the following ~~standards~~ rules of professional conduct:
  - 1. A registrant shall not submit any materially false statements or fail to disclose any material facts requested in connection with an application for registration, certification, or subpoena.
  - 2. No change
  - 3. No change
  - 4. No change
  - 5. No change
  - 6. No change
  - 7. No change
  - 8. No change
  - 9. ~~A registrant shall not accept any professional engagement or assignment outside the registrant's area of certification.~~
  - ~~10-9.~~ No change
    - a. No change
    - b. No change
  - ~~11-10.~~ No change
  - ~~12-11.~~ No change
  - ~~13-12.~~ No change
  - ~~14-13.~~ No change
  - ~~15-14.~~ No change
  - ~~16-15.~~ No change
- ~~B.~~ All registrants shall comply with the following ~~rules~~ of professional conduct:
  - ~~1-16.~~ No change
  - ~~2-17.~~ Except as provided subsections ~~(B)(3) and (4), (18) and (19)~~, a registrant shall not accept any professional engagement or assignment outside the registrant's professional registration category unless:
    - a. No change
    - b. No change
  - ~~3-18.~~ No change
  - ~~4-19.~~ No change
  - ~~5-20.~~ No change

**R4-30-303. Securing Seals**

- A. Each registrant required to use a seal shall secure and use an ink seal 1 1/2 inches in diameter and identical in style, size, and appearance to the sample shown in Appendix F A. The upper portion of the annular space between the second and third circles shall bear whichever of the following phrases is applicable to the registrant:
  - 1. No change
  - 2. No change
- B. The registrant may order the seal through any vendor and shall pay the cost of its manufacture. Immediately upon receipt of the seal and ~~prior to~~ before using the seal for any purpose, the registrant shall file with the Board, for its records, on a form provided by the Board, an imprint of the seal with an original signature superimposed over it and an affidavit regarding the use of the seal. The Board, within 10 working days of receipt of the form from the registrant, shall disapprove any seal ~~not meeting that does not meet~~ the exact specifications of subsection (A) ~~of this rule and shall that~~ require the registrant ~~to obtain and pay for another seal meeting that meets~~ those specifications ~~prior to before~~ sealing any work. Engineers registered in more than one branch shall secure and use a seal for each branch of engineering in which registration has been granted. ~~No additional or replacement seal shall be ordered or obtained by a registrant without first providing the Board, for its records, a sworn statement attesting to the need and purpose. No additional replacement seal shall be obtained without following the procedures set forth in this subsection for securing seals.~~

**R4-30-304. Use of Seals**

- A. No change

1. No change
  2. No change
  3. No change
  4. No change
  5. No change
  6. No change
  7. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
- B.** No change
- C.** No change
- D.** A registrant shall sign, date and seal a professional document before the document is submitted to a client, contractor, any regulatory or review body, or any other person, unless the document is marked "preliminary" or "not for construction." A registrant shall sign, date, and seal a professional document:
1. Before the document is submitted to a client, contractor, any regulatory or review body, or any other person, unless the document is marked "preliminary," "draft," or "not for construction"; and
  2. In all cases, if the document is prepared for the purpose of dispute resolution, litigation, arbitration, or mediation.
- E.** No change
1. No change
  2. No change
  3. No change
- F.** No change
- G.** No change

**R4-30-305. Drug Laboratory Site Remediation Best Standards and Practices**

- A.** No change
1. No change
  2. No change
  3. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
  4. No change
  5. No change
  6. No change
    - a. Complete identifying information of the real property, such as street address, mailing address, owner of record, legal description, county tax or parcel identification number, or vehicle identification number if a mobile home; registration number of the drug laboratory site remediation firm, name and certification number of the on-site supervisor; and ~~name and registration numbers of the~~ on-site workers that will be performing remediation services on the residually contaminated portion of the real property;
    - b. Copies of the current certification of the on-site supervisor and ~~registrations of~~ on-site workers that will be performing remediation services on the residually contaminated portion of the real property;
    - c. No change
    - d. No change
    - e. No change
    - f. No change
    - g. No change
    - h. No change
      - i. No change
      - ii. No change
      - iii. No change
      - iv. No change
      - v. No change
      - vi. No change
    - i. No change

- j. No change
- 7. No change
  - a. No change
  - b. No change
  - c. No change
- B.** No change
  - 1. No change
  - 2. No change
  - 3. No change
  - 4. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
  - 5. No change
    - a. No change
      - i. No change
      - ii. No change
      - iii. No change
      - iv. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
  - 6. No change
  - 7. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
    - f. No change
    - g. No change
  - 8. No change
    - a. No change
    - b. No change
      - i. No change
      - ii. No change
        - (1) No change
        - (2) No change
        - (3) No change
        - (4) No change
        - (5) No change
    - c. No change
      - i. No change
      - ii. No change
        - (1) No change
        - (2) No change
        - (3) No change
        - (4) No change
        - (5) No change
        - (6) No change
  - 9. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
- C.** No change

1. No change
2. No change
3. No change
4. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
  - g. No change
    - i. No change
    - ii. No change
    - iii. No change
    - iv. No change
    - v. No change
    - vi. No change
    - vii. No change
  - h. No change
    - i. No change
    - ii. No change
    - iii. No change
  - i. No change
    - i. No change
    - ii. No change
    - iii. No change
    - iv. No change
  - j. No change
    - i. No change
      - (1) No change
      - (2) No change
      - (3) No change
    - ii. No change
  - k. No change
    - i. No change
    - ii. No change
    - iii. No change
  - l. No change
    - i. No change
    - ii. No change
    - iii. No change
      - (1) No change
      - (2) No change
      - (3) No change

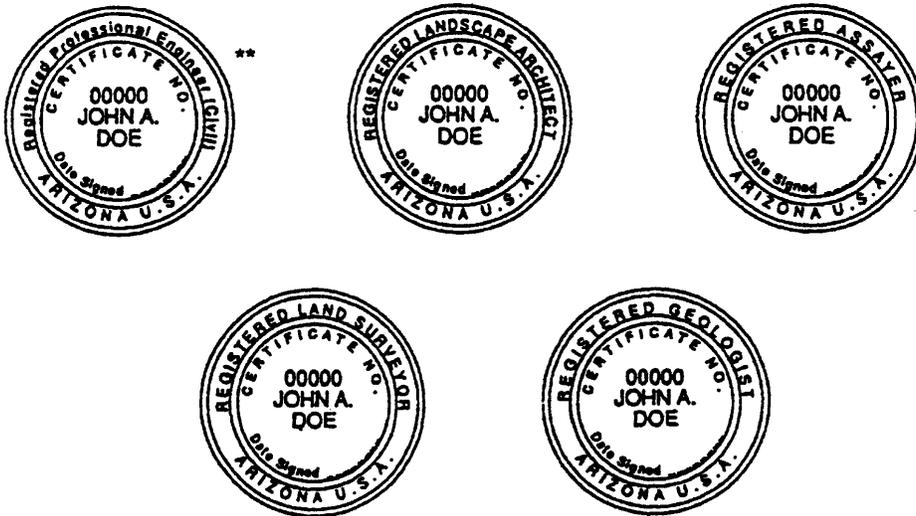
**D. No change**

1. No change
  - a. No change
  - b. No change
  - c. No change
2. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
  - g. No change
  - h. No change
3. No change

**Appendix A. Repealed Sample Seals**

**SAMPLES:**

Sign your name across lower portion of the seal. Do not cover your name or registration number with your signature.



**\*\* ENGINEERS MUST LIST DISCIPLINE** - Agriculture, Chemical, Civil, Control Systems, Electrical, Environmental, Fire Protection, Geological, Industrial, Mechanical, Metallurgical, Mining, Nuclear, Petroleum, Sanitary, Structural

Outer circle should be  $1\frac{1}{2}'' \pm \frac{1}{16}''$

Inner circle should be  $1\frac{1}{8}'' \pm \frac{1}{16}''$

