

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF WATER RESOURCES

[M09-38]

**1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

MP1 – Guidance Document for Large Municipal Providers Entering the Modified Non-Per Capita Conservation Program

**2. Date the substantive policy statement was issued and the effective date of the policy statement, if different from issuance date:**

The substantive policy statement was issued on December 22, 2008.

**3. Summary of the contents of the substantive policy statement:**

The Director of the Department of Water Resources is required by statute to prepare a guidance document to assist municipal providers entering into the modified Non-Per Capita Conservation Program. A.R.S. § 45-566.01(P). The guidance document must “inform municipal providers of the requirements of the program as adopted in the management plan and the manner in which the director will implement the program.” *Id.* This substantive policy statement adopts the required guidance document.

**4. Statement as to whether the substantive policy statement is a new statement or a revision:**

New statement

**5. The name, address and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Jack Lavelle  
Public Information Officer

Address: Department of Water Resources  
3550 N. Central Ave., Fourth Floor  
Phoenix, AZ 85012-2105

Telephone: (602) 771-8430

**6. Information about where a person may obtain a copy of the substantive policy statement and costs for obtaining the policy statement:**

Name: Mary Bolitho, Supervisor  
Information Services

Address: Department of Water Resources  
3550 N. Central Ave., Second Floor  
Phoenix, AZ 85012-2105

Telephone: (602) 771-8628

Copies are available at \$.25 per page.