

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

REAL ESTATE DEPARTMENT

[M12-264]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Broker Management Clinic Course/Instructor Requirements: No. 2012.01

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

August 1, 2012

3. Summary of the contents of the substantive policy statement:

This policy statement describes the Department's process when applying for broker management clinic continuing education course and instructor approval and clarifies the real estate broker licensing and renewal requirements.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new policy statement.

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Louis Dettorre, Legislative Liaison

Address: Real Estate Department
2910 N. 44th St., Suite 100
Phoenix, AZ 85018

Telephone: (602) 771-7760

Fax: (602) 468-0562

E-mail: ldettorre@azre.gov

Web site: www.azre.gov

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this policy statement may be obtained at no cost via e-mail to the person listed above or on the Department web site: www.azre.gov. Hard copies may be obtained by contacting the person listed above for \$0.25 per page.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

GOVERNOR'S REGULATORY REVIEW COUNCIL

[M12-265]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

G.R.R.C. Policy 2012-01, Interim Guidelines Pending Rulemaking to Implement 2012 Legislation

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

This policy is being issued and is effective on August 2, 2012.

3. Summary of the contents of the substantive policy statement:

The policy contains informal procedures that reflect the Council's current approach to the requirements reflected in Laws 2012, Ch. 352 (HB 2744). It consists of guidelines related to:

1. general petition procedures;
2. a petition related to the effective time period for a fee that is established or increased by exempt rulemaking;
3. an expedited rulemaking process;
4. Council review of rules as the review relates to scientific principles and methods;
5. a petition for a determination that an agency is not required to file an economic, small business, and consumer impact statement;
6. inclusion of exempt rules in five-year review reports;
7. A.R.S. § 41-1091 certification in a five-year review report;
8. two additional items to be addressed in a five-year review report;
9. inclusion of a proposed expedited rule in a five-year review report;
10. election to follow regulatory review requirements in Article 5; and
11. a procedure for notifying the Council of exempt rulemaking.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

The following state statutes, amended or newly enacted by Laws 2012, Ch. 352, were referenced in the policy: A.R.S. §§ 41-1005, 41-1008, 41-1027, 41-1052, 41-1055, 41-1056, 41-1057, 41-1091, and 41-1091.01.

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Scott Cooley
Address: 100 N. 15th Ave., Suite 402
Phoenix, AZ 85007
Telephone: (602) 542-2015
Fax: (602) 542-1486
E-mail: scott.cooley@azdoa.gov
Web site: <http://grrc.az.gov/>

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

The full text of the policy is available at no cost online at: <http://grrc.az.gov/>.