

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

BOARD OF NURSING

[M13-278]

1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Revised Guidelines And Criteria For Executive Director Or Designee Closing Of Complaints Resolved Through Settlement

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

May 21, 2013

3. Summary of the contents of the substantive policy statement:

Intent is to promote more efficient resolution and closing of cases that are resolved through settlement that is consistent with prior Board decisions and actions.

4. A statement as to whether the substantive policy statement is a new statement of a revision:

Revision to policy dated November 19, 2009

5. The name, address, and telephone number of the person to whom questions and comments about the policy statement may be directed:

Name: Joey Ridenour, Executive Director

Address: State Board of Nursing
4747 N. 7th St., STE 200
Phoenix, AZ 85014

Telephone: (602) 771-7801

Fax: (602) 771-7888

E-mail: jridenour@azbn.gov

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this policy statement may be obtained at no cost via e-mail to the person listed above or on the Board website: www.azbn.gov. Hard copies may be obtained by contacting the person listed above for \$0.25 per page.