

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### BOARD OF BEHAVIORAL HEALTH EXAMINERS

[M14-286]

**1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**

2010-01 Requests for Extensions to Inactive Status

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

April 2, 2010

**3. Summary of the contents of the substantive policy statement:**

A.A.C. R4-6-305(H) provides that the credentialing committee may for "good cause" permit an already inactive license to remain on inactive status for one additional period not to exceed 24 months.

A.A.C. R4-6-209(B) provides that the Board shall consider the following to determine whether good cause has been established for purposes of deadline extensions:

- a. Illness or disability;
- b. Military service; or,
- c. Any circumstance beyond the control of the individual requesting a deadline extension.

This substantive policy interprets the definition of "good cause" in A.A.C. R4-6-305(H) to rely on the definition found in A.A.C. R4-6-209(B).

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

Not applicable

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Donna Dalton  
Address: Board of Behavioral Health Examiners  
3443 N. Central Ave., Ste 1700  
Phoenix, AZ 85012  
Telephone: (602) 542-1811  
Fax: (602) 364-0890  
E-mail: donna.dalton@azbbhe.us  
Web site: www.azbbhe.us

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A person may obtain a copy of the substantive policy statement by contacting the individual listed in item 6, or visiting the Board's website at www.azbbhe.us.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**BOARD OF BEHAVIORAL HEALTH EXAMINERS**

[M14-287]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
2010-02 Hiring a Clinical Supervisor from Outside the Applicant's Employing Agency
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
July 9, 2010
- 3. Summary of the contents of the substantive policy statement:**  
A.A.C. R4-6-212 establishes the requirements for Clinical Supervision. This substantive policy establishes the criteria used for determining whether to accept Clinical Supervision hours provided by a Clinical Supervisor who was not employed by the same agency where the applicant acquired his/her supervised work experience.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
Not applicable
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a new substantive policy statement
- 6. The agency contact person who can answer questions about the substantive policy statement:**  
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Phoenix, AZ 85012  
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- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
A person may obtain a copy of the substantive policy statement by contacting the individual listed in item 6, or visiting the Board's website at www.azbbhe.us.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**BOARD OF BEHAVIORAL HEALTH EXAMINERS**

[M14-288]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
2014-01 Clinical Supervisors providing Clinical Supervision in Another State to an Applicant for Arizona Licensure
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
October 2, 2014
- 3. Summary of the contents of the substantive policy statement:**  
A.A.C. R4-6-212(J) establishes the continuing education requirements for Clinical Supervision. This substantive policy establishes the criteria used for determining whether to accept Clinical Supervision hours provided by a Clinical Supervisor from another state for supervision earned by an applicant from out of state through an exemption request process.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
Not applicable
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a new substantive policy statement
- 6. The agency contact person who can answer questions about the substantive policy statement:**

**Notices of Substantive Policy Statements**

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