



**NOTICE OF AGENCY GUIDANCE DOCUMENTS**

The Administrative Procedure Act requires the publication of guidance documents and substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements and guidance documents are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements and agency guidance documents do not include internal procedural documents which may only affect the internal procedures of the agency and do not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

**NOTICE OF AGENCY GUIDANCE DOCUMENT  
DEPARTMENT OF HEALTH SERVICES**

[M14-364]

- 1. Title of the guidance document and the guidance document number by which the document is referenced:**  
GD-109-PHS-VRS: Certificate of Birth Resulting in Stillbirth
- 2. Date of the publication of the guidance document and the effective date of the document if different from the publication:**  
Date of publication: January 2, 2015  
Effective date: January 1, 2015
- 3. Summary of the contents of the guidance document:**  
The guidance document provides general guidance for establishing a Certificate of Birth Resulting in Stillbirth under Arizona Revised Statutes § 36-330 for the parents of a fetus born/delivered dead after a gestational period of at least 20 completed weeks.
- 4. A statement as to whether the guidance document is a new document or a revision:**  
The guidance document is a new document. The guidance document covers the subject matter formerly in SP-044-PHS-VRS, which the document is replacing.
- 5. The name and address of the person to whom questions and comments about the guidance document may be directed:**

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- 6. Information about where a person may obtain a copy of the guidance document and the costs for obtaining the document:**

The guidance document is available, free of charge, on the Arizona Department of Health Services website at: <http://www.azdhs.gov/ops/oacr/rules/guidance/index.php>. Copies of the guidance document may also be obtained from



the Arizona Department of Health Services, Office of Vital Records, 1818 W Adams, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.