



**NOTICES OF SUBSTANTIVE POLICY STATEMENT**

The Administrative Procedure Act (APA) requires the publication of Notices of Substantive Policy Statement issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF REAL ESTATE**

[M15-63]

**1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**

Instructor Professional Development Requirements: No. 2015.01

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

March 20, 2015

**3. Summary of the contents of the substantive policy statement:**

This policy statement is intended to inform the regulated real estate education industry of the Department's interpretation and implementation of the education statutes and rules under the Department's original jurisdiction, through the establishment of real estate instructor professional development requirements.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.R.S § 32-2135(E) and A.A.C. R4-28-404(C)

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

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Address: 2910 N. 44th St., Suite 101  
Phoenix, AZ 85018  
Telephone: (602) 771-7760  
Fax: (602) 468-0562  
E-mail: ldettorre@azre.gov  
Web site: www.azre.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Copies of this policy statement may be obtained at no cost via e-mail to the person listed above or on the Department web site: [www.azre.gov](http://www.azre.gov). Hard copies may be obtained by contacting the person listed above for \$0.25 per page.