



NOTICE OF AGENCY GUIDANCE DOCUMENTS

The Administrative Procedure Act requires the publication of guidance documents and substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements and guidance documents are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements and agency guidance documents do not include internal procedural documents which may only affect the internal procedures of the agency and do not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF AGENCY GUIDANCE DOCUMENT

DEPARTMENT OF HEALTH SERVICES

[M16-10]

1. **Title of the guidance document and the guidance document number by which the document is referenced:**
GD-105-PHS-EDC: Guidelines for School Gardens
2. **Date of the publication of the guidance document and the effective date of the document if different from the publication date:**
Effective date: January 22, 2016
3. **Summary of the contents of the guidance document:**
The guidance document provides schools with recommended standards for on-site gardens in which produce is grown to be served by the school to individuals.
4. **A statement as to whether the guidance document is a new document or a revision:**
The guidance document is a revised document, adding wording about cleaning the equipment used for harvesting produce and making some technical changes to improve readability.
5. **The name and address of the person to whom questions and comments about the guidance document may be directed:**
 Name: Brigitte Dufour, Office Chief
 Address: Arizona Department of Health Services
 Office of Environmental Health
 150 N. 18th Ave., Suite 140
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 Telephone: (602) 364-3142
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 or
 Name: Robert Lane, Manager
 Address: Arizona Department of Health Services
 Office of Administrative Counsel and Rules
 1740 W. Adams, Suite 203
 Phoenix, AZ 85007
 Telephone: (602) 542-1020
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6. **Information about where a person may obtain a copy of the guidance document and the costs for obtaining the document:**
 The guidance document is available, free of charge, on the Arizona Department of Health Services website at: <http://www.azdhs.gov/ops/oacr/rules/guidance/index.php?pg=phs-edc>. Copies of the guidance document may also be obtained from the Arizona Department of Health Services, Bureau of Epidemiology and Disease Control, Office of Environmental Health, 150 N. 18th Avenue, Suite 140, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.