



**NOTICES OF SUBSTANTIVE POLICY STATEMENT**

The Administrative Procedure Act (APA) requires the publication of Notices of Substantive Policy Statement issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**BOARD OF TECHNICAL REGISTRATION**

[M16-28]

**1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**

16. Referring Tradesmen to Identify and/or Correct Adverse Conditions

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

January 26, 2016

**3. Summary of the contents of the substantive policy statement:**

This substantive policy statement provides guidance to certified home inspectors regarding the referral of other types of tradesmen to inspect for and/or correct adverse conditions beyond the scope of a home inspection.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.R.S. § 32-122.02(D); A.A.C. R4-30-301.01(B)(1)(2).

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Melissa Cornelius, Executive Director  
Address: 1110 W. Washington, Suite 240  
Phoenix, AZ 85007  
Telephone: (602)364-4930  
Fax: (602) 364-4931  
E-mail: melissa.cornelius@azbtr.gov  
Web site: azbtr.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

The substantive policy statement is available, free of charge, on the Arizona State Board of Technical Registration's website at www.azbtr.gov. Copies of the substantive policy statement may also be obtained from the Board office at the above address for \$0.20 per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**PEACE OFFICERS STANDARDS AND TRAINING BOARD**

[M16-21]

**1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**

Adderall Usage by Applicants for Peace Officer Certification

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

January 20, 2016



3. **Summary of the contents of the substantive policy statement:**  
Applicants for peace officer certification who have used Adderall or similar medication for the purpose of aiding in academic studies, will be subject to analysis to prescription drug rules, rather than dangerous drug rules.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
Arizona Administrative Code R13-4-105(A)(14)
5. **A statement as to whether the substantive policy statement is new statement or a revision:**  
New statement
6. **The agency contact person who can answer questions about the substantive policy statement:**  
Name: Lyle Mann - Executive Director  
Address: Arizona Peace Officers Standards and Training Board  
2643 E. University Dr.  
Phoenix AZ 85034  
Telephone: (602) 774-9350  
E-mail: [lylem@azpost.gov](mailto:lylem@azpost.gov)  
Website: [www.azpost.gov](http://www.azpost.gov)
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
AZPOST website: [www.azpost.gov](http://www.azpost.gov) – no charge for download. Standard copy fee for hard copy.

## NOTICE OF SUBSTANTIVE POLICY STATEMENT

### WATER INFRASTRUCTURE FINANCE AUTHORITY

[M16-14]

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
Document Title: Project of the Year Award  
Identification Number: I.12
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
February 19, 2014
3. **Summary of the contents of the substantive policy statement:**  
The Authority issued a policy to annually recognize exceptional Water Infrastructure Finance Authority projects.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
Not applicable
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a revised substantive policy statement.
6. **The agency contact person who can answer questions about the substantive policy statement:**  
Name: Patricia Incognito  
Address: Water Infrastructure Finance Authority  
1110 W. Washington St., Suite 290  
Phoenix, AZ 85007  
Telephone: (602) 364-1310  
Fax: (602) 364-1327  
E-mail: [pincognito@azwifa.gov](mailto:pincognito@azwifa.gov)  
Web site: [www.azwifa.gov](http://www.azwifa.gov)
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
Copies are available at the Water Infrastructure Finance Authority, 1110 W. Washington St., Suite 290, Phoenix, AZ 85007 or from the person listed above.



NOTICE OF SUBSTANTIVE POLICY STATEMENT

WATER INFRASTRUCTURE FINANCE AUTHORITY

[M16-15]

- 1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
 Document Title: Construction Observation  
 Identification Number: II.3
- 2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
 August 19, 2015
- 3. **Summary of the contents of the substantive policy statement:**  
 The Authority issued a policy to establish the need for and purpose of construction observations.
- 4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
 A.R.S. Title 49, Chapter 8; A.C.C. R18-15-105
- 5. **A statement as to whether the substantive policy statement is a new statement or a revision:**  
 This is a revised substantive policy statement.
- 6. **The agency contact person who can answer questions about the substantive policy statement:**  
 Name: Patricia Incognito  
 Address: Water Infrastructure Finance Authority  
 1110 W. Washington St., Suite 290  
 Phoenix, AZ 85007  
 Telephone: (602) 364-1310  
 Fax: (602) 364-1327  
 E-mail: pincognito@azwifa.gov  
 Web site: www.azwifa.gov
- 7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
 Copies are available at the Water Infrastructure Finance Authority, 1110 W. Washington St., Suite 290, Phoenix, AZ 85007 or from the person listed above.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

WATER INFRASTRUCTURE FINANCE AUTHORITY

[M16-16]

- 1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
 Document Title: Green Project Reserve Incentives Policy  
 Identification Number: II.7
- 2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
 August 19, 2015
- 3. **Summary of the contents of the substantive policy statement:**  
 The Authority issued a policy to establish an incentive-based program for WIFA Financial Assistance borrowers and Technical Assistance recipients who are actively integrating energy efficiency, water efficiency/conservation, or green storm water infrastructure concepts.
- 4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
 A.R.S. Title 49, Chapter 8; A.C.C. R18-15-204 and R18-15-304
- 5. **A statement as to whether the substantive policy statement is a new statement or a revision:**  
 This is a revised substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Patricia Incognito  
Address: Water Infrastructure Finance Authority  
1110 W. Washington St., Suite 290  
Phoenix, AZ 85007  
Telephone: (602) 364-1310  
Fax: (602) 364-1327  
E-mail: pincognito@azwifa.gov  
Web site: www.azwifa.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

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**NOTICE OF SUBSTANTIVE POLICY STATEMENT****WATER INFRASTRUCTURE FINANCE AUTHORITY**

[M16-17]

**1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**

Document Title: Drinking Water Eligibility Requirements  
Identification Number: II.9

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

August 19, 2015

**3. Summary of the contents of the substantive policy statement:**

The Authority issued a policy to provide guidance on determining eligibility for WIFA Drinking Water funding.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.R.S. Title 49, Chapter 8; A.C.C. R18-15-104 and R18-15-301

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

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1110 W. Washington St., Suite 290  
Phoenix, AZ 85007  
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**NOTICE OF SUBSTANTIVE POLICY STATEMENT****WATER INFRASTRUCTURE FINANCE AUTHORITY**

[M16-18]

**1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**

Document Title: Governmental Security Levels and Loan Structures



Identification Number: III.11

- 2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
August 19, 2015
- 3. **Summary of the contents of the substantive policy statement:**  
The Authority issued a policy to determine and establish appropriate loan security structures for governmental applicants.
- 4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
A.R.S. §49-1224, §49-1225 and §49-1244, §49-1245; A.A.C. R18-15-104, R18-15-105, and R18-15-701
- 5. **A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a revised substantive policy statement.
- 6. **The agency contact person who can answer questions about the substantive policy statement:**  
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Address: Water Infrastructure Finance Authority  
1110 W. Washington St., Suite 290  
Phoenix, AZ 85007  
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Fax: (602) 364-1327  
E-mail: [pincognito@azwifa.gov](mailto:pincognito@azwifa.gov)  
Web site: [www.azwifa.gov](http://www.azwifa.gov)
- 7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
Copies are available at the Water Infrastructure Finance Authority, 1110 W. Washington St., Suite 290, Phoenix, AZ 85007 or from the person listed above.