

Secretary of State Equipment Certification Advisory Committee

(A.R.S. § 16-442)

1700 West Washington Street, 7th Floor
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Meeting Minutes of September 19, 2022

I. Call to Order

Chair Angie Cloutier, Election Security Officer, Secretary of State's Office, called the meeting to order at 9:07 a.m.

II. Welcome & Roll Call

Committee Members Present:

Angie Cloutier
Peter Silverman, ESQ.
Dr. Jim Helm

Committee Staff Present:

Hailey Gilles – Administrative Fellow & Staff
Tanner Robinson – Senior Elections Specialist & Staff
Amy Chan – General Counsel

Committee Members Absent:

None

Committee Staff Absent:

None

Chair Cloutier began by introducing the committee members, Secretary of State's Office staff, and Dominion Voting Systems, Inc. staff.

III. Approval of Minutes from the August 29, 2022, Meeting.

Chair Cloutier motioned that the previous meeting minutes dated August 29, 2022 be approved. Mr. Peter Silverman, Senior Counsel, Zwillinger Wulkan, PLC., seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes

Mr. Silverman: Yes

Dr. Helm: Yes

Ayes: 3

Nays: 0

N/A: 0

The previous meeting minutes were approved.

IV. Review, discussion, and possible vote on recommendation of Voting Equipment Application for Certification of the following Engineering Change Orders: 100829, 100830, 100831, 100849, and 100850 as they relate to components of Democracy Suite 5.5B. from Dominion Voting Systems, Inc.

ECO 100829:

The committee had no comments.

Chair Cloutier asked for the committee to determine whether the Engineering Change Order (ECO) was de minimis.

Dr. Jim Helm, Program Chair, Arizona State University, moved that ECO 100829 be determined as de minimis by the committee. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Mr. Silverman asked whether the vote was regarding the change as de minimis, or to be approved for recommendation, based on how Dr. Helm had initially worded his motion. Ms. Amy Chan, General Counsel, Secretary of State's Office, seconded the question. Dr. Helm stated that his motion was to approve that the ECO be determined as de minimis.

Votes:

Chair Cloutier: Yes

Mr. Silverman: Yes

Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The ECO was determined as de minimis.

The Chair then asked for a motion of recommendation to the Secretary of State for approval of ECO 100829.

Dr. Helm moved for recommendation to the Secretary of State approval of ECO 100829 as it relates to components of Democracy Suite 5.5B. from Dominion Voting Systems, Inc. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The Chair noted that ECO 100829 was approved for recommendation.

ECO 100830:

The committee had no comments.

Chair Cloutier asked for the committee to determine whether the ECO was de minimis.

Dr. Helm moved that ECO 100830 be determined as de minimis by the committee. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The ECO was determined as de minimis.

The Chair then asked for a motion of recommendation to the Secretary of State for approval of ECO 100830.

Dr. Helm moved for recommendation to the Secretary of State approval of ECO 100830 as it relates to components of Democracy Suite 5.5B. from Dominion Voting Systems, Inc. Mr. Silverman seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The Chair noted that ECO 100830 was approved for recommendation.

ECO 100831:

The committee had no comments.

Chair Cloutier asked for the committee to determine whether the ECO was de minimis.

Dr. Helm moved that ECO 100831 be determined as de minimis by the committee. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The ECO was determined as de minimis.

The Chair then asked for a motion of recommendation to the Secretary of State for approval of ECO 100831.

Dr. Helm moved for recommendation to the Secretary of State approval of ECO 100831 as it relates to components of Democracy Suite 5.5B. from Dominion Voting Systems, Inc. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The Chair noted that ECO 100831 was approved for recommendation.

ECO 100849:

The committee had no comments.

Chair Cloutier asked for the committee to determine whether the ECO was de minimis.

Dr. Helm moved that ECO 100849 be determined as de minimis by the committee. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The ECO was determined as de minimis.

The Chair then asked for a motion of recommendation to the Secretary of State for approval of ECO 100849.

Dr. Helm moved for recommendation to the Secretary of State approval of ECO 100849 as it relates to components of Democracy Suite 5.5B. from Dominion Voting Systems, Inc. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The Chair noted that ECO 100849 was approved for recommendation.

ECO 100850:

The committee had no comments.

Chair Cloutier asked for the committee to determine whether the ECO was de minimis.

Dr. Helm moved that ECO 100850 be determined as de minimis by the committee. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The ECO was determined as de minimis.

The Chair then asked for a motion of recommendation to the Secretary of State for approval of ECO 100850.

Dr. Helm moved for recommendation to the Secretary of State approval of ECO 100850 as it relates to components of Democracy Suite 5.5B. from Dominion Voting Systems, Inc. Chair Cloutier seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes
Mr. Silverman: Yes
Dr. Helm: Yes

Ayes: 3
Nays: 0
N/A: 0

The Chair noted that ECO 100850 was approved for recommendation.

- V. Call to the Public – Please note: the committee may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing study of the matter or scheduling the matter for further consideration and decision at a later date. Public comments may be sent to elections@azsos.gov, with the subject line: Equipment Certification, and will be read and included in the record. Comments are limited to 5 minutes per member of the public.**

No public comments were received.

- VI. Discussion of upcoming meetings and summary of upcoming events.**

No meetings are currently pending.

VII. Adjournment.

Mr. Silverman motioned that the committee adjourn. Dr. Helm seconded the motion, and the motion was carried unanimously.

Votes:

Chair Cloutier: Yes

Mr. Silverman: Yes

Dr. Helm: Yes

Ayes: 3

Nays: 0

N/A: 0

The meeting was adjourned at 9:23 a.m.