

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to, or opinion of, the requirements of the United States or Arizona Constitution, federal or state statute, administrative rule or regulation, or the final judgment of a court of competent jurisdiction, including, where appropriate, the agency's current practice, procedure, or method of action based upon that approach or opinion. A substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents which only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties, confidential information, or rules adopted in accordance with A.R.S. Title 41, Chapter 6.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF ADMINISTRATION

- Title of the substantive policy statement and the substantive policy statement number by which the policy statement number by which the policy statement is referenced:**
Document title: Governor's Regulatory Review Council - Five-year Review Report Guidelines
Identification number: SP G95-1
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
April 1, 1995
- Summary of the contents of the substantive policy statement:**
This policy provides guidelines for those agencies that need to submit five-year-review reports. The guidelines discuss content and construction of the report.
- A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a new substantive policy statement.
- The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Rob Dalager, GRRC Administrator
Address: Department of Administration
Governor's Regulatory Review Council
1400 West Washington, Suite 270
Phoenix, Arizona 85007
Telephone: (602) 542-2058
Fax: (602) 542-1486
- Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies are available at the Department of Administration Director's Office at 1700 West Washington, Suite 601, Phoenix, Arizona 85007, or from the person listed above.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF ADMINISTRATION

- Title of the substantive policy statement and the substantive policy statement number by which the policy statement number by which the policy statement is referenced:**
Document title: Constructing the Economic, Small Business, and Consumer Impact Statement in Compliance with the Arizona Administrative Procedure Act.
Identification number: SP G95-2
- Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
August 15, 1995
- Summary of the contents of the substantive policy statement:**
This policy is a comprehensive manual that discusses portions of the Administrative Procedure Act that deal with economic impact. The policy advises how to prepare the impact statement, the impact comparison for five-year-review reports, and appeals of impact statements.
- A statement as to whether the substantive policy statement is a new statement or a revision.**
This is a revised substantive policy statement.

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