

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

DIVISION OF ASSURANCE AND LICENSURE

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

#SP-010-ALS-OMF Hospice Services

Clarification of Requirements in R9-10-808(B)(5)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 14, 2003

3. Summary of the contents of the substantive policy statement:

The substantive policy statement clarifies for the general public that the Department considers a volunteer to be qualified to provide nursing assistant services or home health aide services for a hospice or hospice inpatient facility licensed by the Department pursuant to 9 A.A.C. 10, Article 8, if the volunteer:

1. Provides nursing assistant services or home health aide services to the hospice without compensation; and
2. Meets hospice staff requirements in R9-10-805 for orientation, in-service education, and tuberculosis testing.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kathy McCanna, Program Manager

Address: Department of Health Services
Division of Assurance and Licensure, Office of Medical Facilities
1647 E. Morten, Suite 160
Phoenix, AZ 85020

Telephone: (602) 674-9750

Fax: (602) 395-8913

E-mail: kmccann@hs.state.az.us

or

Name: Kathleen Phillips, Rules Administrator

Address: Arizona Department of Health Services
1740 W. Adams, Suite 102
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 364-1150

E-mail: kphilli@hs.state.az.us

Notices of Substantive Policy Statements

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Department of Health Services, Division of Assurance and Licensure, Office of Medical Facilities, 1647 E. Morten, Suite 160, Phoenix, AZ 85020, for a 25¢ per page copying charge. Payment is accepted in cash, or money order made payable to the Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Arizona Title Holding Authorization and Identification Requirements Lienholder Title Pickup
Policy Memo 02-054

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issue date: December 31, 2002
Effective date: January 1, 2003

3. Summary of the contents of the substantive policy statement:

To establish proof of authorization and identification requirements when a lienholder is requesting to pick up an Arizona Title at a Motor Vehicle Division or Authorized Third Party provider office.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new policy.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Cynthia Dean
Policy Unit
Address: Motor Vehicle Division
1801 W. Jefferson, Room 411
Phoenix, AZ 85007
Telephone: (602) 712-8826

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the policy may be obtained in person from the individual set forth in item #5 at the cost of 25¢ per page.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF TRANSPORTATION

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Acceptable Forms of Payment For Reinstatement Fees Policy Memo 03-006

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issue date: January 29, 2003

3. Summary of the contents of the substantive policy statement:

Removes the capability to pay for a reinstatement fee by personal check.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new policy.

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Policy Unit

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