

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF FIRE, BUILDING AND LIFE SAFETY

[M08-111]

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement number is referenced:**  
Workmanship Standards – SP96-001
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
Issued: November 20, 1996  
Effective: November 20, 1996
3. **Summary of the contents of the substantive policy statement:**  
The Workmanship Standards is a guideline for the agency inspectors to use to verify state complaints.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a revision of substantive policy statement SP96-001.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: John Stahmer, Deputy Director  
Address: Department of Fire, Building and Life Safety  
1110 W. Washington St., Suite 100  
Phoenix, AZ 85007  
Telephone: (602) 364-1003
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
Copies are available at the Department of Fire, Building and Life Safety, 1110 W. Washington St., Suite 100, Phoenix, AZ 85007, for \$2.00.