

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ACUPUNCTURE BOARD OF EXAMINERS

[M09-217]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referred:

Acupuncture license and auricular acupuncture certificate renewal dates. Board Policy No. SPS 2009-001

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

The substantive policy statement was adopted by the board on April 22, 2009 and was effective on July 1, 2009.

3. Summary of the contents of the substantive policy statement:

The statement provides notice to all acupuncture licensees and auricular acupuncture certificate holders that the Board interprets "12 months after the date issued" to include the full renewal month. Meaning, that an acupuncture license renewal applicant must submit the renewal application, and any other documentation required under A.A.C. R4-8-204, prior to the last day of the renewal month in order to avoid the expiration of the applicant's acupuncture license pursuant to A.A.C. R4-8-204(A).

In addition, an auricular acupuncture certificate renewal applicant must submit the renewal application, and any other documentation required under A.A.C. R4-8-303, prior to the last day of the renewal month in order to avoid the expiration of the applicant's auricular acupuncture certificate pursuant to A.A.C. R4-8-303(A).

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new statement.

5. The name, address, and telephone number of the person to who questions and comments about the substantive policy statement may be directed:

Name: Pete Gonzalez, Executive Director
Address: 1400 W. Washington St., Room 230
Phoenix, AZ 85007
Telephone: (602) 542-3095
Fax: (602) 542-3093
E-mail: pete.gonzalez@azacuboard.az.gov

6. Information about where a person may obtain a copy of the substantive policy statement and the costs of obtaining a policy statement:

A request may be directed to the address or phone number above. The cost is charged at \$0.25 per page.