

## NOTICES OF EXEMPT RULEMAKING

The Administrative Procedure Act requires the *Register* publication of the rules adopted by the state's agencies under an exemption from all or part of the Administrative Procedure Act. Some of these rules are exempted by A.R.S. §§ 41-1005 or 41-1057; other rules are exempted by other statutes; rules of the Corporation Commission are exempt from Attorney General review pursuant to a court decision as determined by the Corporation Commission.

### NOTICE OF EXEMPT RULEMAKING

#### TITLE 7. EDUCATION

#### CHAPTER 2. STATE BOARD OF EDUCATION

*Editor's Note: The following Notice of Exempt Rulemaking is exempt from the Governor's Regulatory Review Plan memorandum, January 22, 2009 and its continuations on April 30 and June 30, 2009 per A.R.S. § 41-1005. (See a copy of the memorandum on pages 1309-1311.)*

[R09-69]

#### PREAMBLE

- |                                    |                                 |
|------------------------------------|---------------------------------|
| <b>1. <u>Sections Affected</u></b> | <b><u>Rulemaking Action</u></b> |
| R7-2-308                           | Amend                           |
| R7-2-612                           | Amend                           |
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**  
Authorizing statute: A.R.S. § 15-203(A)(1)  
Implementing statute: Not applicable
- 3. The effective date of the rules:**  
June 26, 2006
- 4. A list of all previous notices appearing in the Register addressing the exempt rules:**  
Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**
- |            |   |
|------------|---|
| Name:      | Vince Yanez, Executive Director<br>State Board of Education |
| Address:   | 1535 W. Jefferson St.<br>Phoenix, AZ 85007                  |
| Telephone: | (602) 542-5057  |
| Fax:       | (602) 542-3046  |
| E-mail:    | vince.yanez@azed.gov  |
- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**  
The changes in the amended rules would conform state policy to mandates from the federal Workforce Investment Act and other federal regulations concerning adult education.  
Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.
- 7. A reference to any study relevant to the rule that the agency reviewed and either relied on in its evaluation of or justification for the rule or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**  
Not applicable
- 8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**  
Not applicable

Notices of Exempt Rulemaking

- 9. The summary of the economic, small business and consumer impact:**  
The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.
- 10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):**  
Not applicable
- 11. A summary of the comments made regarding the rule and the agency response to them:**  
A public hearing was held regarding these proposed rules in 2006. No comment was received.
- 12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**  
Not applicable
- 13. Incorporations by reference and their location in the rules:**  
Not applicable
- 14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:**  
Not applicable
- 15. The full text of the rule follows:**

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS

Section  
R7-2-308. Adult Education

ARTICLE 6. CERTIFICATION

Section  
R7-2-612. Other Teaching Certificates

ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS

**R7-2-308. Adult Education**

- A. Definitions** For the purposes of this rule the following definitions apply:
- English as a second language means teaching English to foreigners and to U.S. citizens who speak only a language other than English. "Adult Basic Education" (ABE) means instruction in reading, writing and math equivalent to grades one through eight, speaking and citizenship skills.
  - "Adult Secondary Education" (ASE) means instruction in reading, writing, math, science and social studies equivalent to the completion of high school.
  - "Eligible applicants" ~~are~~ may include local educational agencies, community based organizations, volunteer literacy organizations, institutions of higher education, public or private nonprofit organizations, institutions of higher education, and public or private nonprofit agencies, organizations and institutions, libraries, public housing authorities, and consortiums of any of the aforementioned entities.
  - Authorized agent means an individual who has completed and filed a General Statement of Assurances with the Board. "English Language Acquisition for Adults" (ELAA) means a program of instruction designed to help individuals of limited English proficiency achieve competency in the English language, including reading, writing, listening and speaking.
  - "Literacy" means an individual's ability to read, write and speak in English, compute and solve problems at levels of proficiency necessary to function on the job, in the family and in society.
- ~~2-6. "Project" means the approved and funded application which is administered by the eligible applicant.~~
- B. Application for funding**
- Only eligible applicants may apply for funding.
  - The application shall be fully completed including:
    - The cover sheet
    - The narrative page(s)
    - The continuation sheet
    - The budget page

Notices of Exempt Rulemaking

- e. ~~The budget backup page(s)~~
- 2. Contracts shall be awarded through a competitive funding process.
- 3. The application shall be signed by an authorized agent Applications shall include budgets and be submitted according to the standard procurement and grants management policies of the Department of Education for the awarding of competitive grants.
- C. Board priorities and criteria for application approval
  - 1. Priority shall be given to projects funded during the previous fiscal year which:
    - a. ~~Provided at least 125 instructional hours and had an enrollment of at least 20 students per class~~ Adhered to all applicable state and federal rules and regulations.
    - b. ~~Adhered to all applicable state and federal rules and regulations.~~ Operated in an efficient and effective manner demonstrating high levels of student educational gains as measured by standardized assessments and student retention as compared with the state average for these projects.
    - c. Completed and submitted all required state and federal reports.
    - d. ~~Operated in an efficient and prudent manner and utilized~~ Utilized volunteers where possible.
    - e. ~~Demonstrated a high level of student retention and overall success as compared with the state average for these projects. Levels of success may be measured by student satisfaction and by the teacher's evaluation.~~
  - 2. Equal opportunity for project application approval will be given to eligible applicants who demonstrate previous comparable experience and performance in another adult literacy program.
  - 3. Criteria for approval shall include a determination by the project review committee that the application meets state and federal rules and regulations and the policies and procedures contained in the Arizona State Plan for Adult Education ~~Programs~~.
- D. Use of funds and student reporting
  - 1. Federal and state funds shall not be co-mingled.
  - 2. Projects shall not assess students a tuition charge for instruction or fees for books, instructional supplies, or materials used in the program.
  - 3. Student attendance hours reported to the Adult Education Division shall not be used in securing financing from any other source. Classes taught by volunteers are not to be reported unless they are administered and supervised by the local project.
- E. An adult education certificate issued by the Board shall be required to teach in the Adult Education Program.
- F. Students enrolled in adult education classes must be at least 16 years of age and officially withdrawn from school.
- ~~E.G.~~ Course of study
  - 1. Adult Basic Education (A.B.E.) and English as a Second Language (E.S.L.); students ~~must be 16 years of age or over and in need of help in speaking, reading, or writing English and shall be functioning academically below the 8th grade level.~~ The sequential course of study shall:
  - 2. ~~The course of study for A.B.E. and E.S.L. shall be a sequential program of instruction designed to:~~
    - a. Develop and improve communication and computational skills of students.
    - b. Raise the general educational level of students.
    - c. Improve the student's ability to benefit from occupational training.
    - d. Increase opportunities for more productive and profitable employment.
    - e. Assist students to be better able to meet their adult responsibilities as parents, citizens and as ~~workers~~ co-workers.
  - 3. ~~2. General Educational Development (G.E.D.) Adult Secondary Education (A.S.E.) students shall be 18 years of age or over and shall not have completed secondary school or be otherwise entitled to be enrolled in public school functioning below the 12th grade level. The course of study shall:~~
  - 4. ~~The course of study shall:~~
    - a. Give the students a foundation in the areas of English, social studies, literature, science and math.
    - b. Enable students, through the development of critical thinking, to utilize new learning experiences in recognizing, evaluating and solving problems of daily life.
    - c. Attempt to motivate students to continue their education through more advanced study and to become more proficient in observing and adopting new skills in a changing society.
    - d. Equip students with the knowledge prerequisite for satisfactory achievement of the General Educational Development test.
  - 5. ~~3. English Language Acquisition for Adults (ELAA) and Citizenship~~ citizenship students shall be resident aliens ~~18 years of age or over. The course of study shall:~~
  - 6. ~~The course of study shall:~~
    - a. Develop an increasing ability to speak, understand, read, and write English.
    - b. Encourage the student to become a participating citizen and give insight into the values of such participation.
    - c. Help the student prepare for the ~~citizenship examination~~ Naturalization Test for U.S. Citizenship by developing a background in American history and government.

Notices of Exempt Rulemaking

d. Create a desire for continued learning and self-realization.

~~F. Instructional personnel. An adult education certificate issued by the Board shall be required for a teacher to be eligible to teach in the Adult Education Program.~~

~~G.H. Reports~~

1. Each project shall maintain bookkeeping records and must be able to substantiate expenditures.
2. A financial report shall be filed quarterly for each project with the Adult Education Division within 30 days after the close of the quarter.
3. Projects shall be completed by June 30. A fiscal completion report which has been reconciled with the County School Superintendent's Office, or if another agency, that agency's comparable administrative office, shall be filed with the Adult Education Division within 60 days after the project ending date.
4. ~~A Participation in the project reporting system designed to collect student and staff attendance and demographic information and student performance data is required. These reports shall be filed with the Adult Education Division no later than the fifth day of the month for the previous month, and shall have been reviewed by the local project director for accuracy, completeness of information, minimum enrollment, attendance and student eligibility monthly.~~
5. An annual written report on the year's activities, including internal written monitoring reports, shall be submitted to the Adult Education Division, no later than August 31 ~~15~~.

~~H.I. Amendments. If changes in the approved program or budget are desired, an amendment shall be submitted to the Adult Education Division for review and approval prior to expending any funds for the proposed changes.~~

ARTICLE 6. CERTIFICATION

**R7-2-612. Other Teaching Certificates**

A. Except as noted, all certificates are subject to the general certification provisions in R7-2-607.

**B. Substitute Certificate -- grades K-12**

1. The certificate is valid for six years and renewable by reapplication.
2. The certificate entitles the holder to substitute in the temporary absence of a regular contract teacher. A person holding only a substitute certificate shall not be assigned a contract teaching position.
3. An individual who holds a valid teaching or administrator certificate shall not be required to hold a substitute certificate to be employed as a substitute teacher.
4. A person holding only a substitute certificate shall be limited to teaching 120 days in the same school each school year.
5. The requirement for issuance is a Bachelor's degree and a valid Class 1 or Class 2 fingerprint clearance card.
6. Substitute certificates previously issued as valid for life under this rule shall remain valid for life.

**C. Emergency Substitute Certificate -- grades K-12**

1. The certificate is valid for one school year or part thereof. The expiration date shall be the following July 1.
2. The certificate entitles the holder to substitute only in the district that verifies that an emergency employment situation exists.
3. The certificate entitles the holder to substitute in the temporary absence of a regular contract teacher. A person holding only an emergency substitute certificate shall not be assigned a contract teaching position.
4. The holder of an emergency substitute certificate shall be limited to 120 days of substitute teaching per school year.
5. The requirements for initial issuance are:
  - a. High school diploma;
  - b. Verification from the school district superintendent that an emergency employment situation exists; and
  - c. A valid Class 1 or Class 2 fingerprint clearance card.
6. The requirements for each reissuance are:
  - a. Two semester hours of academic courses completed since the last issuance of the Emergency Substitute Certificate. District in-service programs designed for professional development may substitute for academic courses. Fifteen clock hours of in-service is equivalent to one semester hour. In-service hours shall be verified by the district superintendent or personnel director. Individuals who have earned 30 or more semester hours are exempt from this requirement;
  - b. Verification from the school district superintendent that an emergency employment situation exists; and
  - c. A valid Class 1 or Class 2 fingerprint clearance card.

**D. Emergency Teaching Certificate -- grades K-12**

1. The certificate is valid one school year or part thereof. The expiration date shall be the following July 1.
2. The certificate entitles the holder to enter into a teaching contract.
3. Emergency teaching certificates shall be issued only for elementary and secondary certificates required by A.R.S. § 15-502(B), special education certificates, and required endorsements.
4. The certificate entitles the holder to teach only in the district that verifies that an emergency employment situation exists.
5. The requirements for initial issuance are:

Notices of Exempt Rulemaking

- a. A Bachelor's degree;
  - b. Verification from the school district superintendent that an emergency employment situation exists; and
  - c. A valid Class 1 or Class 2 fingerprint clearance card.
6. The requirements for reissuance are:
- a. Verification from the school district superintendent that an emergency employment situation exists;
  - b. Six semester hours of courses toward meeting the requirements for the specified certificate or endorsement, completed since the last issuance of the emergency teaching certificate; and
  - c. A valid Class 1 or Class 2 fingerprint clearance card.
- E. Teaching Intern Certificate -- grades K-12**
1. The certificate is valid for two years and is not renewable.
  2. The intern certificate entitles the holder to perform intern or paraprofessional duties in whatever grades or levels are assigned.
  3. The requirements are:
    - a. Current enrollment in a teacher preparation program;
    - b. A recommendation from the dean of a college of education or the administrator of a Board-approved teacher preparation program; and
    - c. A valid Class 1 or Class 2 fingerprint clearance card.
  4. The holder shall be under the direct supervision of college and certified school personnel.
- F. Adult Education Certificates**
1. The adult education certificates are issued for individuals teaching in the areas of Adult Basic Education, ~~General Educational Development~~ Adult Secondary Education, ~~English as a Second Language~~ English Language Acquisition for Adults, or Citizenship.
  2. Provisional Adult Education Certificate.
    - a. The certificate is valid for three years and is not renewable.
    - b. The requirement for issuance is a valid Class 1 or Class 2 fingerprint clearance card and a Bachelor's degree or three years of experience as a teacher, tutor, or aide in an adult education program or in grades K-12. Up to two years of experience may be waived by postsecondary academic credit, with 30 semester hours equivalent to one year of experience.
  3. Standard Adult Education Certificate.
    - a. The certificate is valid for six years.
    - b. The requirements are:
      - i. One year of part-time or full-time teaching experience under a provisional adult education certificate, verified by an adult education program administrator;
      - ii. Completion of 10-clock hours in a professional development program described in R7-2-617(B) since the issuance of the provisional adult education certificate; and
      - iii. A valid Class 1 or Class 2 fingerprint clearance card.
    - c. The renewal requirements are completion of 60-clock hours in a professional development program, described in R7-2-617(B).
- G. Junior Reserve Officer Training Corps Teaching Certificate -- grades 9-12**
1. The certificate is valid for six years and is renewable upon application.
  2. The certificate is valid at any local education agency which conducts an approved Junior Reserve Officer Training Corps program of the Air Force, Army, Navy, or Marine Corps.
  3. The requirements are:
    - a. Verification by the district of an approved Junior Reserve Officer Training Corps program of instruction in which the applicant will be teaching;
    - b. Verification by the district that the applicant meets the work experience required by the respective military service; and
    - c. A valid Class 1 or Class 2 fingerprint clearance card.
- H. Athletic coaching certificate -- grades 7-12**
1. The certificate is valid for six years.
  2. The certificate entitles the holder to perform coaching duties in interscholastic and extracurricular athletic activities. It is not required for teachers who hold a valid elementary, secondary or special education certificate.
  3. The requirements are:
    - a. Valid certification in first aid and Coronary and Pulmonary Resuscitation (CPR);
    - b. Completion of 15 semester hours of courses which shall include at least three semester hours in courses related to each of the following: methods of coaching; anatomy and physiology; sports psychology; adolescent psychology; and the prevention and treatment of athletic injuries;
    - c. 250 hours of verified coaching experience in the sport to be coached. Coaching experience may include experience as a head coach or assistant coach in a school program or in an organized athletic league; and

Notices of Exempt Rulemaking

- d. A valid Class 1 or Class 2 fingerprint clearance card.
4. Renewal requirements are:
  - a. Completion of 60-clock hours in a professional development program described in R7-2-617(B);
  - b. Valid certification in first aid and CPR.
- I. Provisional Early Childhood Education Certificate - birth through age eight
  1. By July 1, 2009, either a provisional or a standard early childhood education certificate shall be required for individuals teaching in public school early childhood education programs, except as provided in R7-2-610 or in R7-2-613(L). For individuals teaching in grades 1 - 3, this certificate is optional, but recommended.
  2. For the purposes of this rule, public school early childhood education programs are defined as education programs provided by local education agencies, including their sub-grantees and contracted providers, for children birth through age 8 for the purpose of providing academically and developmentally appropriate learning opportunities that are standards-based with defined curriculum and comprehensive in content to include all appropriate developmental and academic areas as defined by the Arizona Early Childhood Education Standards or the Arizona K-12 Academic Standards approved by the Board. The Arizona Early Childhood Education Standards: Arizona Department of Education, 1535 West Jefferson, Phoenix, AZ 85007, were adopted by the State Board of Education in June 2003 and the Arizona K-12 Academic Standards: Arizona Department of Education, 1535 West Jefferson, Phoenix, AZ 85007, were adopted by the State Board of Education as follows: Arts, April 1997; Comprehensive Health/PE, April 1997; Foreign and Native Language, April 1997; Mathematics, March 2003; Reading, March 2003; Science, May 2004; Social Studies, March 2000; Technology, September 2000; Workplace Skills, March 1997; and Writing, June 2004, are incorporated by reference and are on file with the Arizona Department of Education. This incorporation by reference contains no further editions or amendments. Copies of the incorporated material are available for review at Arizona Department of Education, 1535 West Jefferson, Phoenix, AZ 85007 or on the Arizona Department of Education web site at [www.ade.az.gov/standards](http://www.ade.az.gov/standards). Public school early childhood education programs include, but are not limited to, half day and full day kindergarten programs, Early Childhood Block Grant programs pursuant to A.R.S. § 15-1251, Family Literacy Programs for preschool children pursuant to A.R.S. § 15-191.01, and public school-administered early childhood education programs funded in whole or part with federal funds, such as the Head Start or Even Start programs, provided nothing in these rules conflicts with the terms of the federal grant. Extended day child care programs provided by local educational agencies are not considered early childhood education programs for purposes of this rule unless the program meets the definition of a public school early childhood education program set forth above.
  3. This certificate is valid for two years and is not renewable.
  4. The requirements are:
    - a. A Bachelor's degree; and
    - b. One of the following:
      - i. Completion of a teacher preparation program in early childhood education from an accredited institution or a teacher preparation program approved by the Board; or
      - ii. Early childhood education coursework and practicum experience which teaches the knowledge and skills described in R7-2-602 and includes both of the following:
        - (1) 37 semester hours of early childhood education courses to include all of the following areas of study:
          - (a) ~~foundations~~ Foundations of early childhood education;
          - (b) ~~child~~ Child guidance and classroom management;
          - (c) ~~characteristics~~ Characteristics and quality practices for typical and atypical behaviors of young children;
          - (d) ~~child~~ Child growth and development, including health, safety and nutrition;
          - (e) ~~child~~ Child, family, cultural and community relationships;
          - (f) ~~developmentally~~ Developmentally appropriate instructional methodologies for teaching language, math, science, social studies and the arts;
          - (g) ~~early~~ Early language and literacy development;
          - (h) ~~assessing~~ Assessing, monitoring and reporting progress of young children; and
        - (2) A minimum of 8 semester hours of practicum, including:
          - (a) A minimum of 4 semester hours in supervised field experience, practicum, internship or student teaching setting serving children birth - preschool. One year of full-time verified teaching experience with children in birth - preschool may substitute for this student teaching experience. This verification may come from a school-based education program or center-based program licensed by the Department of Health Services or regulated by tribal or military authorities; and
          - (b) A minimum of 4 semester hours in a supervised student teaching setting serving children in kindergarten - grade 3. One year of full-time verified teaching experience with children in kindergarten - grade 3 in an accredited school may substitute for this student teaching experience; or
      - iii. A valid early childhood education certificate from another state.

Notices of Exempt Rulemaking

- c. A valid Fingerprint Clearance Card issued by Arizona DPS; and
  - d. A passing score on the professional knowledge portion of the Arizona Educator Proficiency Assessment once that portion of the AEPA is adopted by the Board; and
  - e. A passing score on the early childhood subject knowledge portion of the Arizona Educator Proficiency Assessment once that portion of the AEPA is adopted by the Board.
- J. Standard Early Childhood Education Certificate - birth through age eight
- 1. By July 1, 2009, either a provisional or a standard early childhood education certificate shall be required for individuals teaching in public school early childhood education programs, except as provided in R7-2-610 or in R7-2-613(L). For individuals teaching in grades 1 - 3, this certificate is optional, but recommended.
  - 2. This certificate is valid for six years.
  - 3. The requirements are:
    - a. Qualification for the Provisional Early Childhood Education Certificate, except as provided in R7-2-612(J)(4); and
    - b. Two years of verified teaching experience with children birth through age eight or grade three in a school-based education program or center-based program licensed by the Department of Health Services or regulated by tribal or military authorities.
  - 4. An individual may also qualify for a standard Early Childhood Education Certificate if the individual:
    - a. Holds current National Board Certification in Early Childhood; and
    - b. Holds a valid fingerprint Clearance Card issued by DPS.

**NOTICE OF EXEMPT RULEMAKING**

**TITLE 7. EDUCATION**

**CHAPTER 2. STATE BOARD OF EDUCATION**

*Editor's Note: The following Notice of Exempt Rulemaking is exempt from the Governor's Regulatory Review Plan memorandum, January 22, 2009 and its continuations on April 30 and June 30, 2009 per A.R.S. § 41-1005. (See a copy of the memorandum on pages 1309-1311.)*

[R09-71]

**PREAMBLE**

- 1. Sections Affected**  
R7-2-613
- Rulemaking Action**  
Amend
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**  
Authorizing statute: A.R.S. § 15-203(A)(1)  
Implementing statute: Not applicable
- 3. The effective date of the rules:**  
July 18, 2007
- 4. A list of all previous notices appearing in the Register addressing the exempt rules:**  
Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**  
Name: Vince Yanez, Executive Director  
State Board of Education  
Address: 1535 W. Jefferson St.  
Phoenix, AZ 85007  
Telephone: (602) 542-5057  
Fax: (602) 542-3046  
E-mail: vince.yanez@azed.gov
- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**

Notices of Exempt Rulemaking

Pursuant to the November 29, 2000 stipulation in the matter of *Miriam Flores, et al. v. State of Arizona, et al.*, the State Board of Education was required to develop rules to ensure that teachers have the background and training necessary to appropriately instruct ELL students. In compliance with this requirement the Board adopted rules that created the Structured English Immersion (SEI) Endorsement.

Many CTE teachers transfer from fieldwork to the classroom and were unaware of the SEI requirement. The vast majority of these individuals had not obtained the 45-clock hours of SEI instruction required for initial certification. Various schools might have been forced to terminate certain CTE programs due to the teachers not being certified.

Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.

**7. A reference to any study relevant to the rule that the agency reviewed and either relied on in its evaluation of or justification for the rule or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

Not applicable

**8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**

Not applicable

**9. The summary of the economic, small business and consumer impact:**

The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.

**10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):**

Not applicable

**11. A summary of the comments made regarding the rule and the agency response to them:**

A public hearing was held regarding these proposed rules on July 18, 2007. No comment was received.

**12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**

Not applicable

**13. Incorporations by reference and their location in the rules:**

Not applicable

**14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:**

Not applicable

**15. The full text of the rule follows:**

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 6. CERTIFICATION

Section  
R7-2-613. Endorsements

ARTICLE 6. CERTIFICATION

**R7-2-613. Endorsements**

- A. An endorsement shall be automatically renewed with the certificate on which it is posted.
- B. Except as noted, all endorsements are subject to the general certification provisions in R7-2-607.
- C. Endorsements which are optional as specified herein may be required by local governing boards.
- D. Special subject endorsements -- grades K-12.
  - 1. Special subject endorsements shall be issued in the area of art, computer science, dance, dramatic arts, music, or physical education.
  - 2. Special subject endorsements are optional.
  - 3. The requirements are:
    - a. An Arizona elementary, secondary, or special education certificate;
    - b. One course in the methods of teaching the subject at the elementary level;
    - c. One course in the methods of teaching the subject at the secondary level; and



Notices of Exempt Rulemaking

- d. One of the following:
  - i. Thirty semester hours of courses in the subject area; or
  - ii. A passing score on the subject area portion of the Arizona Teacher Proficiency Assessment, if an assessment has been adopted by the Board.
- E. Mathematics Specialist Endorsement -- grades K-8
  - 1. The mathematics specialist endorsement is optional.
  - 2. The requirements are:
    - a. An Arizona elementary or special education certificate;
    - b. Three semester hours of courses in the methods of teaching elementary school mathematics; and
    - c. Fifteen semester hours of courses in mathematics education for teachers of elementary or middle school mathematics.
- F. Reading Specialist Endorsement -- grades K-12
  - 1. The reading specialist endorsement shall be required of an individual in the position of reading specialist, reading consultant, remedial reading teacher, special reading teacher, or in a similar position.
  - 2. The requirements are:
    - a. An Arizona elementary, secondary, or special education certificate; and
    - b. Fifteen semester hours of courses to include decoding, diagnosis and remediation of reading difficulties, and practicum in reading.
- G. Elementary Foreign Language Endorsement -- grades K-8
  - 1. The elementary foreign language endorsement is optional.
  - 2. The requirements are:
    - a. An Arizona elementary, secondary or special education certificate.
    - b. Proficiency in speaking, reading, and writing a language other than English, verified by the appropriate language department of an accredited institution. American Indian language proficiency shall be verified by an official designated by the appropriate tribe.
    - c. Three semester hours of courses in the methods of teaching a foreign language at the elementary level.
- H. Bilingual Endorsements -- grades K-12
  - 1. A provisional bilingual endorsement or a bilingual endorsement is required of an individual who is a bilingual classroom teacher, bilingual resource teacher, bilingual specialist, or otherwise responsible for providing bilingual instruction.
  - 2. The provisional bilingual endorsement is valid for three years and is not renewable. The requirements are:
    - a. An Arizona elementary, secondary, or special education, or vocational certificate; and
    - b. Proficiency in a language other than English or sign language.
  - 3. The holder of the bilingual endorsement is also authorized to teach English as a Second Language.
  - 4. The requirements are:
    - a. An Arizona elementary, secondary, special education, or vocational certificate;
    - b. Completion of a bilingual education program from an accredited institution or the following courses:
      - i. Three semester hours of foundations of instruction for non-English-language-background students;
      - ii. Three semester hours of bilingual methods;
      - iii. Three semester hours of English as a Second Language for bilingual settings;
      - iv. Three semester hours of courses in bilingual materials and curriculum; assessment of limited-English-proficient students; teaching reading and writing in the native language; or English as a Second Language for bilingual settings;
      - v. Three semester hours of linguistics to include psycholinguistics, sociolinguistics, first language acquisition, and second language acquisition for language minority students; or American Indian language linguistics;
      - vi. Three semester hours of courses dealing with school, community, and family culture and parental involvement in programs of instruction for non-English-language-background students; and
      - vii. Three semester hours of courses in methods of teaching and evaluating handicapped children from non-English-language backgrounds. These hours are only required for bilingual endorsements on special education certificates.
    - c. A valid bilingual certificate or endorsement from another state may be substituted for the courses described in subsection (H)(4)(b);
    - d. Practicum in a bilingual program or two years of verified bilingual teaching experience; and
    - e. Proficiency in a spoken language other than English, verified by the language department of an accredited institution except in the case of Spanish and American Indian languages. Spanish language proficiency shall be demonstrated by passing the Arizona Classroom Spanish Proficiency Examination approved by the Board. American Indian language proficiency shall be verified by an official designated by the appropriate tribe.
- I. English as a Second Language (ESL) Endorsements -- grades K-12
  - 1. An ESL or bilingual endorsement is required of an individual who is an ESL classroom teacher, ESL specialist, ESL

Notices of Exempt Rulemaking

- resource teacher, or otherwise responsible for providing ESL instruction.
2. The provisional ESL endorsement is valid for three years and is not renewable. The requirements are:
    - a. An Arizona elementary, secondary, or special education, or vocational certificate; and
    - b. Six semester hours of courses specified in subsection (I)(3)(b), including at least one course in methods of teaching ESL students.
  3. The requirements for the ESL endorsement are:
    - a. An Arizona elementary, secondary, special education, or vocational certificate;
    - b. Completion of an ESL education program from an accredited institution or the following courses:
      - i. Three semester hours of courses in foundations of instruction for non-English-language-background students. Three semester hours of courses in the nature and grammar of the English language, taken before January 1, 1999, may be substituted for this requirement;
      - ii. Three semester hours of ESL methods;
      - iii. Three semester hours of teaching of reading and writing to limited-English-proficient students;
      - iv. Three semester hours of assessment of limited-English-proficient students;
      - v. Three semester hours of linguistics; and
      - vi. Three semester hours of courses dealing with school, community, and family culture and parental involvement in programs of instruction for non-English-language-background students.
    - c. Three semester hours of a practicum or two years of verified ESL or bilingual teaching experience, verified by the district superintendent;
    - d. Second language learning experience, which may include sign language. Second language learning experience may be documented by any of the following:
      - i. Six semester hours of courses in a single second language, or the equivalent, verified by the department of language, education, or English at an accredited institution;
      - ii. Completion of intensive language training by the Peace Corps, the Foreign Service Institute, or the Defense Language Institute;
      - iii. Placement by the language department of an accredited institution in a third-semester level;
      - iv. Placement at level 1-intermediate/low or more advanced score on the Oral Proficiency Interview, verified by the American Council for the Teaching of Foreign Languages;
      - v. Passing score on the Arizona Classroom Spanish Proficiency Examination approved by the Board; or
      - vi. Proficiency in an American Indian language, verified by an official designated by the appropriate tribe.
    - e. A valid ESL certificate or endorsement from another state may be substituted for the requirements described in subsection (I)(3)(b), (c), and (d).
- J. Structured English Immersion (SEI) Endorsements -- grades K-12**
1. From and after August 31, 2006, an SEI, ESL or bilingual endorsement is required of all classroom teachers, supervisors, principals and superintendents. For purposes of this rule, "supervisor," "principal" and "superintendent" means an individual who holds a supervisor, principal or superintendent certificate.
  2. The provisional SEI endorsement is valid for three years and is not renewable. The requirements are:
    - a. An Arizona elementary, secondary, special education, career and technical education, supervisor, principal or superintendent certificate; and
    - b. For teachers, supervisors, principals and superintendents certified on or after August 31, 2006, three semester hours of courses in Structured English Immersion methods of teaching English Language Learner (ELL) students, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools; or
    - c. For teachers, supervisors, principals and superintendents certified before August 31, 2006, one semester hour or 15 clock hours of professional development in Structured English Immersion methods of teaching ELL students, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools through a training program that meets the requirements of A.R.S. § 15-756.09(B).
  3. The requirements for the SEI endorsement are:
    - a. An Arizona elementary, secondary, special education, career and technical education, supervisor, principal, or superintendent certificate, and;
    - b. Qualification for the provisional SEI endorsement, and either:
      - i. Three semester hours of courses related to the teaching of the English Language Learner Proficiency Standards adopted by the State Board of Education, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools; or
      - ii. Completion of 45 clock hours of professional development in the teaching of the English Language Learner Proficiency Standards adopted by the State Board of Education, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL stu-

Notices of Exempt Rulemaking

dent academic progress using a variety of assessment tools through a training program that meets the requirements of A.R.S. § 15-756.09(B).

4. Nothing in this rule prevents school districts from requiring certified staff to obtain an ESL or bilingual endorsement as a condition of employment.
5. The requirements for a Provisional SEI endorsement may be waived for a period not to exceed one year in accordance with certification reciprocity as prescribed in A.A.C. R7-2-619.
6. The requirements for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who graduate from administrator or teacher preparation programs that are not approved by the State Board of Education and meet all other applicable certification requirements.
7. The requirements for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who apply and otherwise qualify for a Provisional or Standard Career and Technical Education Certificate pursuant to R7-2-611 under any option that does not require a valid Arizona teaching certificate.

**K. Gifted Endorsements -- grades K-12**

1. A gifted endorsement is required of individuals whose primary responsibility is teaching gifted students.
2. The provisional gifted endorsement is valid for three years and is not renewable. The requirements are an Arizona elementary, secondary, or special education certificate and one of the following:
  - a. Two years of verified teaching experience in which most students were gifted;
  - b. Ninety clock hours of verified in-service training in gifted education; or
  - c. Six semester hours of courses in gifted education.
3. Requirements for the gifted endorsement are:
  - a. An Arizona elementary, secondary, or special education certificate;
  - b. Completion of 9 semester hours of upper division or graduate level courses in an academic discipline such as science, mathematics, language arts, foreign language, social studies, psychology, fine arts, or computer science; and
  - c. Two of the following:
    - i. Three years of verified teaching experience in gifted education as a teacher, resource teacher, specialist, or similar position, verified by the district; or
    - ii. A minimum of 135-clock hours of verified in-service training in gifted education; or
    - iii. Completion of 12 semester hours of courses in gifted education. District in-service programs in gifted education may be substituted for up to six semester hours of gifted education courses. Fifteen clock hours of in-service is equivalent to one semester hour. In-service hours shall be verified by the district superintendent or personnel director. Practicum courses shall not be accepted toward this requirement; or
    - iv. Completion of six semester hours of practicum or two years of verified teaching experience in which most students were gifted.

**L. Early Childhood Education Endorsement - birth through age eight**

1. An early childhood endorsement is optional, but recommended for individuals teaching in public school early childhood education programs who are not otherwise certified in early childhood education. When combined with an Arizona elementary education teaching certificate or an Arizona special education teaching certificate, it may be used in lieu of a standard early childhood education certificate as described in R7-2-612(I).
2. An endorsement shall be automatically renewed with the certificate on which it is posted.
3. The requirements are:
  - a. A valid Arizona elementary education teaching certificate as provided in R7-2-608 or a valid Arizona special education teaching certificate as provided in R7-2-610;
  - b. Early childhood education coursework and practicum experience which includes both of the following:
    - i. 21 semester hours of early childhood education courses to include all of the following areas of study:
      - (1) Foundations of early childhood education;
      - (2) Child guidance and classroom management;
      - (3) Characteristics and quality practices for typical and atypical behaviors of young children;
      - (4) Child growth and development, including health, safety and nutrition;
      - (5) Child, family, cultural and community relationships;
      - (6) Developmentally appropriate instructional methodologies for teaching language, math, science, social studies and the arts;
      - (7) Early language and literacy development;
      - (8) Assessing, monitoring and reporting progress of young children; and
    - ii. A minimum of 8 semester hours of practicum including:
      - (1) A minimum of 4 semester hours in a supervised field experience, practicum, internship or student teaching setting serving children birth - preschool. One year of full-time verified teaching experience with children in birth - preschool may substitute for this student teaching experience. This verification may come from a school-based education program or center-based program licensed by the Department of

**Notices of Exempt Rulemaking**

- Health Services or regulated by tribal or military authorities; and
- (2) A minimum of 4 semester hours in a supervised student teaching setting serving children in kindergarten - grade 3. One year of full-time verified teaching experience with children in kindergarten - grade 3 in an accredited school may substitute for this student teaching experience;
  - c. A valid Fingerprint Clearance Card issued by the Arizona Department of Public Safety; and
  - d. A passing score on the early childhood subject knowledge portion of the Arizona Educator Proficiency Assessment once that portion of the AEPA is adopted by the Board.
4. Teachers with a valid Arizona elementary education certificate or Arizona special education certificate as of July 1, 2006 meet the requirements of this Section with evidence of the following:
    - a. A minimum of three years infant/toddler, preschool or kindergarten - grade 3 classroom teaching experience within 10 years prior to July 1, 2009, and
    - b. A passing score on the early childhood subject knowledge portion of the Arizona Educator Proficiency Assessment once that portion of the AEPA is adopted by the Board.
- M. Library-Media Specialist Endorsement -- grades K-12**
1. The library-media specialist endorsement is optional.
  2. Requirements are:
    - a. An Arizona elementary, secondary, or special education certificate;
    - b. A passing score on the Library Media Specialist portion of the Arizona Teacher Proficiency Assessment. A Master's degree in Library Science may be substituted for a passing score on the assessment; and
    - c. One year of teaching experience.
- N. Middle Grade Endorsement -- grades 5 - 9**
1. The middle grade endorsement is optional. The middle grade endorsement may expand the grades a teacher is authorized to teach on an elementary or secondary certificate.
  2. The requirements are:
    - a. An Arizona elementary or secondary certificate; and
    - b. Six semester hours of courses in middle grade education to include:
      - i. One course in early adolescent psychology;
      - ii. One course in middle grade curriculum; and
      - iii. A practicum or one year of verified teaching experience, in grades 5-9.
- O. Drivers Education Endorsement**
1. The drivers education endorsement is optional.
  2. The requirements are:
    - a. An Arizona teaching certificate;
    - b. A valid Arizona driver's license;
    - c. One course in each of the following: safety education, driver and highway safety education, and driver education laboratory experience; and
    - d. A driving record with less than seven violation points and no revocation or suspension of driver's license within the two years preceding application.
- P. Cooperative Education Endorsement -- grades K-12**
1. The cooperative education endorsement is required for individuals who coordinate or teach vocational cooperative education.
  2. The requirements are:
    - a. A provisional or standard vocational certificate in the areas of agriculture, business, family and consumer sciences, health occupations, marketing, or industrial technology; and
    - b. One course in vocational cooperative education.

NOTICE OF EXEMPT RULEMAKING

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

*Editor's Note: The following Notice of Exempt Rulemaking is exempt from the Governor's Regulatory Review Plan memorandum, January 22, 2009 and its continuations on April 30 and June 30, 2009 per A.R.S. § 41-1005. (See a copy of the memorandum on pages 1309-1311.)*

[R09-70]

PREAMBLE

- 1. Sections Affected**  
R7-2-614
- Rulemaking Action**  
Amend
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**  
Authorizing statute: A.R.S. § 15-203(A)(1)  
Implementing statute: Not applicable
- 3. The effective date of the rules:**  
June 26, 2006
- 4. A list of all previous notices appearing in the Register addressing the exempt rules:**  
Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**

Name:	Vince Yanez, Executive Director State Board of Education
Address:	1535 W. Jefferson St. Phoenix, AZ 85007
Telephone:	(602) 542-5057
Fax:	(602) 542-3046
E-mail:	vince.yanez@azed.gov
- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**  
According to Board rule, superintendent certificates are required for superintendents, assistant or associate superintendents, and others with similar duties. Board rule provided for an exemption to this requirement for school districts with fewer than 600 students. The purpose of the rule change is to extend the exemption until June 30, 2007 in order for the Board to complete an analysis of the current situation and to evaluate appropriate certification for this population. Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.
- 7. A reference to any study relevant to the rule that the agency reviewed and either relied on in its evaluation of or justification for the rule or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**  
Not applicable
- 8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**  
Not applicable
- 9. The summary of the economic, small business and consumer impact:**  
The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.
- 10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):**  
Not applicable
- 11. A summary of the comments made regarding the rule and the agency response to them:**  
A public hearing was held regarding these proposed rules on May 17, 2006. No comments were received.

Notices of Exempt Rulemaking

**12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**

Not applicable

**13. Incorporations by reference and their location in the rules:**

Not applicable

**14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:**

Not applicable

**15. The full text of the rule follows:**

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 6. CERTIFICATION

Section

R7-2-614. Administrative Certificates

ARTICLE 6. CERTIFICATION

**R7-2-614. Administrative Certificates**

- A.** All certificates are subject to the general certification provisions in R7-2-607 and the renewal requirements in R7-2-617.
- B.** Supervisor Certificate -- grades Prekindergarten-12
1. The supervisor certificate is required for all personnel whose primary responsibility is administering instructional programs, supervising certified personnel, or similar administrative duties.
  2. The certificate may be renewed with a concurrently held teaching certificate. The expiration date shall be the same as the expiration date of the teaching certificate.
  3. The requirements are:
    - a. A standard elementary, secondary, or special education certificate;
    - b. A Master's or more advanced degree;
    - c. Three years of verified teaching experience in grades Prekindergarten-12;
    - d. Completion of a program in educational administration which shall consist of a minimum of 18 graduate semester hours of educational administration courses which teach the knowledge and skills described in R7-2-603;
    - e. A practicum in educational administration or two years of verified educational administrative experience in grades Prekindergarten-12;
    - f. A passing score on the Arizona Administrator Proficiency Assessment; and
    - g. A valid Class 1 or Class 2 fingerprint clearance card.
  4. A valid supervisor certificate from another state may be substituted for the teaching experience, program in educational administration, and practicum described in subsections (B)(3)(c), (d), and (e).
- C.** Principal Certificate -- grades Prekindergarten-12
1. The principal certificate is required for all personnel who hold the title of principal, assistant principal, or others with similar administrative duties.
  2. The certificate is valid for six years.
  3. The requirements are:
    - a. A Master's or more advanced degree;
    - b. Three years of verified teaching experience in grades Prekindergarten-12;
    - c. Completion of a program in educational administration for principals including at least 30 graduate semester hours of educational administration courses teaching the knowledge and skills described in R7-2-603;
    - d. A practicum as a principal or two years of verified experience as a principal or assistant principal in grades Prekindergarten-12;
    - e. A passing score on the Arizona Administrator Proficiency Assessment; and
    - f. A valid Class 1 or Class 2 fingerprint clearance card.
  4. A valid principal certificate from another state may be substituted for the teaching experience, program in educational administration, and practicum described in subsections (C)(3)(b), (c), and (d).
- D.** Superintendent Certificate -- grades Prekindergarten-12
1. The superintendent certificate is required for superintendents, assistant or associate superintendents, district chief executive officers regardless of title, and others with similar district-level administrative duties. In school districts with a student population of fewer than 600, a superintendent certificate shall not be required until June 30, 2005

Notices of Exempt Rulemaking

- 2007.
2. The certificate is valid for six years.
  3. The requirements are:
    - a. A Master's or more advanced degree including at least 60 graduate semester hours;
    - b. Completion of a program in educational administration for superintendents, including at least 36 graduate semester hours of educational administrative courses which teach the standards described in R7-2-603;
    - c. Three years of verified teaching experience in grades Prekindergarten-12;
    - d. A practicum as a superintendent or two years verified experience as a superintendent, assistant superintendent, or associate superintendent in grades Prekindergarten-12;
    - e. A passing score on the Arizona Administrator Proficiency Assessment; and
    - f. A valid Class 1 or Class 2 fingerprint clearance card.
  4. A valid superintendent certificate from another state may be substituted for the program in educational administration, teaching experience, and practicum described in subsections (D)(3)(b), (c), and (d).
  5. Individuals who hold an Alternative Superintendent Certificate before the effective date of this rule shall be issued a Superintendent Certificate before the effective date of this rule and who meet the qualifications in effect at the time of evaluation within two years of the evaluation shall be issued a Superintendent Certificate.

**NOTICE OF EXEMPT RULEMAKING**

**TITLE 7. EDUCATION**

**CHAPTER 2. STATE BOARD OF EDUCATION**

*Editor's Note: The following Notice of Exempt Rulemaking is exempt from the Governor's Regulatory Review Plan memorandum, January 22, 2009 and its continuations on April 30 and June 30, 2009 per A.R.S. § 41-1005. (See a copy of the memoranda on pages 1309-1311.)*

[R09-66]

**PREAMBLE**

- |  |  |
|--|--|
| <b><u>1. Sections Affected</u></b><br>R7-2-615 | <b><u>Rulemaking Action</u></b><br>Amend |
|--|--|
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**  
Authorizing statute: A.R.S. § 15-203(A)(1)  
Implementing statute: Not applicable
- 3. The effective date of the rules:**  
September 25, 2006
- 4. A list of all previous notices appearing in the Register addressing the exempt rules:**  
Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**
- |            |   |
|------------|---|
| Name:      | Vince Yanez, Executive Director<br>State Board of Education |
| Address:   | 1535 W. Jefferson St.<br>Phoenix, AZ 85007                  |
| Telephone: | (602) 542-5057  |
| Fax:       | (602) 542-3046  |
| E-mail:    | vince.yanez@azed.gov  |
- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**  
Pursuant to A.R.S. § 15-203.14 the State Board of Education may adopt rules that create new certificates that allow teachers to teach in specific subjects that support the state standards.  
Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.

Notices of Exempt Rulemaking

**7. A reference to any study relevant to the rule that the agency reviewed and either relied on in its evaluation of or justification for the rule or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

Not applicable

**8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**

Not applicable

**9. The summary of the economic, small business and consumer impact:**

The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.

**10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):**

Not applicable

**11. A summary of the comments made regarding the rule and the agency response to them:**

Pursuant to the Board's rulemaking procedures a public hearing was held regarding these proposed rules on March 6, 2006. At that time representatives from the field suggested several amendments to the proposed rules. The amendments that have been incorporated in the proposed final rules are:

R7-2-615(C)(3)(b): amended to require that the three years experience used in lieu of the internship requirement take place within the last 10 years.

R7-2-615(C)(4): amended to require that the five years experience working as a school psychologist used in lieu of completion of a graduate school psychology program take place within the last 10 years. Also, amended to permit a diploma in school psychology from the American Board of Professional Psychology to be substituted for completion of a graduate school psychology program.

**12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**

Not applicable

**13. Incorporations by reference and their location in the rules:**

Not applicable

**14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:**

Not applicable

**15. The full text of the rule follows:**

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 6. CERTIFICATION

Section

R7-2-615. Other Professional Certificates

ARTICLE 6. CERTIFICATION

**R7-2-615. Other Professional Certificates**

**A.** All certificates are subject to the general certification provisions in R7-2-607 and the renewal requirements in R7-2-617.

**B.** Guidance Counselor Certificate -- grades ~~K~~ Pre-kindergarten-12

1. The guidance counselor certificate is valid for six years.

2. The requirements are:

a. A Master's or more advanced degree;

b. Completion of a graduate program in guidance and counseling. A valid guidance counselor certificate from another state may substitute for this requirement;

c. A valid ~~Class 1 or Class 2~~ fingerprint clearance card issued by the Arizona Department of Public Safety; and

d. One of the following:

i. Completion of a supervised counseling practicum in school counseling;

ii. Two years of verified, full-time experience as a school guidance counselor; or

iii. Three years of verified teaching experience.



Notices of Exempt Rulemaking

- C. School Psychologist Certificate -- grades Prekindergarten-12
1. A school psychologist certificate is required for all personnel whose primary responsibility is in the role of a school psychologist providing services that include but are not limited to the duties of student psychoeducational assessment, therapeutic consultation and intervention, and involvement in the process of determination of student disabilities or disorders.
  - ~~1-2.~~ The school psychologist certificate is valid for six years.
  - ~~2-3.~~ The requirements are:
    - a. A Master's or more advanced degree;
    - b. Completion of a graduate program in school psychology consisting of at least 60 graduate semester hours, or completion of a doctoral program in psychology and completion of a re-training program in school psychology from an accredited institution or Board approved program with a letter of institutional endorsement from the head of the school psychology program;
    - c. A ~~practicum~~ supervised internship of at least ~~1,000~~ 1200-clock hours with a minimum of 600 of those hours in a school setting. Three years experience as a certified school psychologist within the last 10 years may be substituted for the internship requirement; and
    - d. A valid ~~Class 1 or Class 2~~ fingerprint clearance card issued by the Arizona Department of Public Safety.
  - ~~3-4.~~ A valid school psychologist certificate from another state Any of the following may be substituted for the completion of a program requirement described in subsection ~~(C)(2)(b)~~ (C)(3)(b):
    - a. Five years experience within the last 10 years working full time in the capacity of a school psychologist in a school setting serving any portion of grades Kindergarten-12, or
    - b. A Nationally Certified School Psychologist Credential, or
    - c. A diploma in school psychology from the American Board of School Psychology.
- D. Arizona School Psychologist Interim Certificate - grades Pre-kindergarten-12
1. The certificate is valid for two years and is not renewable.
  2. The interim certificate entitles the holder to perform school psychologist duties in whatever capacity or grade levels assigned by personnel in subsection (4) of this Section.
  3. The requirements are:
    - a. A Master's or more advanced degree in psychology.
    - b. Verification of current enrollment in an accredited school psychology program or a Board approved school psychology program signed by the dean of a college of education or the administrator of a Board-approved school psychology preparation program, and
    - c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
  4. The holder of the interim certificate shall be under the direct supervision of college and certified school personnel, including a school or school district-based certified school psychologist who holds a valid Arizona School Psychologist Certificate.