

NOTICES OF EXEMPT RULEMAKING

The Administrative Procedure Act requires the *Register* publication of the rules adopted by the state's agencies under an exemption from all or part of the Administrative Procedure Act. Some of these rules are exempted by A.R.S. §§ 41-1005 or 41-1057; other rules are exempted by other statutes; rules of the Corporation Commission are exempt from Attorney General review pursuant to a court decision as determined by the Corporation Commission.

NOTICE OF EXEMPT RULEMAKING

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

Editor's Note: The following Notice of Exempt Rulemaking is exempt from the Governor's Regulatory Review Plan memorandum, January 22, 2009 and its continuations on April 30, June 29, and October 16, 2009 per A.R.S. § 41-1005. (See a copy of the memoranda on pages 1902 through 1904.)

[R09-108]

PREAMBLE

- 1. Sections Affected**
R7-2-612
- 2. Rulemaking Action**
Amend
- 1. Sections Affected**
R7-2-612
- 2. Rulemaking Action**
Amend
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**
Authorizing statute: A.R.S. § 15-203(A)(14)
Implementing statute: A.R.S. §§ 15-203(A)(14) and 15-552
- 3. The effective date of the rules:**
September 25, 2006
- 4. A list of all previous notices appearing in the Register addressing the exempt rules:**
Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**
Name: Vince Yanez, Executive Director
State Board of Education
Address: 1535 W. Jefferson St.
Phoenix, AZ 85007
Telephone: (602) 542-5057
Fax: (602) 542-3046
E-mail: vince.yanez@azed.gov
- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**
The State Board of Education is required to supervise and control the certification of educators in Arizona. The proposed changes to the Emergency Teaching Certificates are necessary to ensure that the state is complying with federal requirements related to highly qualified educators. The proposed changes to the Intern Teaching Certificates are necessary to accommodate alternative certification programs, including the program contemplated in A.R.S. § 15-552. Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.
- 7. A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**
Not applicable
- 8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**
Not applicable

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9. The summary of the economic, small business and consumer impact:

The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.

10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):

R7-2-612(D)(5)(d)(i): Removed the requirement that schools advertise vacant positions specifically through the Arizona Department of Education's Employment Board web site. Also language was added to clarify that school districts and charter schools must advertise positions with at least three institutions of higher education.

R7-2-612(D)(5)(d)(ii): Added an exception to the requirement that schools participate in an alternative path to certification program. The exception states that this requirement may be waived if a district Superintendent or charter school administrator provides evidence that an alternative path to certification program is either not available or not capable of alleviating the emergency employment situation.

11. A summary of the comments made regarding the rule and the agency response to them:

A public hearing was held regarding these proposed rules on August 4, 2006. No comments were received. However, comments were received at other times.

Comments suggested that it would not be appropriate or effective to require districts and charter schools to post job openings on a specified web site. The agency determined that the proposed rule could be modified to remove reference to specific web sites.

Comments expressed concern regarding the feasibility of requiring districts to place teachers in the classroom through use of an alternative path to certification program. The agency recognized that under certain circumstances an alternative path to certification program may be unavailable or incapable of alleviating an emergency employment situation. The proposed rules were modified to provide for an exemption for this requirement.

12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:

Not applicable

13. Incorporations by reference and their location in the rules:

Not applicable

14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:

Not applicable

15. The full text of the rule follows:

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 6. CERTIFICATION

Section

R7-2-612. Other Teaching Certificates

ARTICLE 6. CERTIFICATION

R7-2-612. Other Teaching Certificates

A. Except as noted, all certificates are subject to the general certification provisions in R7-2-607.

B. Substitute Certificate – grades K-12

1. The certificate is valid for six years and renewable by reapplication.
2. The certificate entitles the holder to substitute in the temporary absence of a regular contract teacher. A person holding only a substitute certificate shall not be assigned a contract teaching position.
3. An individual who holds a valid teaching or administrator certificate shall not be required to hold a substitute certificate to be employed as a substitute teacher.
4. A person holding only a substitute certificate shall be limited to teaching 120 days in the same school each school year.
5. The requirement for issuance is a Bachelor's degree and a valid Class 1 or Class 2 fingerprint clearance card.
6. Substitute certificates previously issued as valid for life under this rule shall remain valid for life.

C. Emergency Substitute Certificate – grades K-12

1. The certificate is valid for one school year or part thereof. The expiration date shall be the following July 1.
2. The certificate entitles the holder to substitute only in the district that verifies that an emergency employment situa-

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tion exists.

3. The certificate entitles the holder to substitute in the temporary absence of a regular contract teacher. A person holding only an emergency substitute certificate shall not be assigned a contract teaching position.
4. The holder of an emergency substitute certificate shall be limited to 120 days of substitute teaching per school year.
5. The requirements for initial issuance are:
 - a. High school diploma;
 - b. Verification from the school district superintendent that an emergency employment situation exists; and
 - c. A valid Class 1 or Class 2 fingerprint clearance card.
6. The requirements for each reissuance are:
 - a. Two semester hours of academic courses completed since the last issuance of the Emergency Substitute Certificate. District in-service programs designed for professional development may substitute for academic courses. Fifteen clock hours of in-service is equivalent to one semester hour. In-service hours shall be verified by the district superintendent or personnel director. Individuals who have earned 30 or more semester hours are exempt from this requirement;
 - b. Verification from the school district superintendent that an emergency employment situation exists; and
 - c. A valid Class 1 or Class 2 fingerprint clearance card.

D. Emergency Teaching Certificate – ~~grades K-~~ birth-grade 12

1. The emergency teaching certificate is valid one school year or part thereof. The expiration date shall be the following July 1. An emergency teaching certificate shall not be issued more than three times to an individual. An individual that receives an intern certificate and does not complete the requirements for a provisional certificate shall not be eligible for an emergency certificate.
2. The emergency teaching certificate entitles the holder to enter into a teaching contract.
3. Emergency teaching certificates shall be issued ~~only~~ for early childhood, elementary, and secondary, and special education certificates required by A.R.S. § 15-502(B), ~~special education certificates~~, and required endorsements.
4. The emergency teaching certificate entitles the holder to teach only in the district or charter school that verifies that an emergency employment situation exists.
5. The requirements for initial issuance are:
 - a. A Bachelor's degree;
 - b. Verification from the school district superintendent or charter school administrator that an emergency employment situation exists; ~~and~~
 - c. A valid ~~Class 1 or Class 2~~ fingerprint clearance card issued by the Arizona Department of Public Safety.
 - d. Verification from the school district superintendent or charter school administrator that the following requirements have been met and that a highly qualified and employable candidate was not found:
 - i. The position was advertised on a statewide basis and with at least three career placement offices of higher education institutions; and
 - ii. The district or charter school is participating in any available Arizona State Board approved alternative path to certification program(s). This requirement may be waived if a district superintendent or charter school administrator provides evidence that an alternative path to certification program is either not available or not capable of alleviating the emergency employment situation.
6. ~~The~~ In addition to the requirements listed in R7-2-612(D)(5) the requirements for reissuance are shall include six semester hours of education courses completed since the last issuance of the emergency teaching certificate.
 - a- ~~Verification from the school district superintendent that an emergency employment situation exists;~~
 - b- ~~Six semester hours of education courses toward meeting the requirements for the specified certificate or endorsement, completed since the last issuance of the emergency teaching certificate; and~~
 - e- ~~A valid Class 1 or Class 2 fingerprint clearance card.~~

E. Teaching Intern Certificate – grades K-12

1. Except as noted, the teaching intern certificate is subject to the general certification provisions in R7-2-607.
- ~~1-2.~~ The certificate is valid for two years one year from the date of initial issuance and may be extended for one year at no cost to the applicant if the provisions in R7-2-612(E)(7) are met. and is not renewable.
- ~~2-3.~~ The teaching intern certificate entitles the holder to enter into a teaching contract while completing the requirements for an Arizona provisional teaching certificate. The candidate shall be enrolled in an Arizona State Board authorized alternative path to certification program, or an Arizona State Board approved teacher preparation program. perform intern or paraprofessional duties in whatever grades or levels are assigned.
- 3- ~~The requirements are:~~
 - a- ~~Current enrollment in a teacher preparation program;~~
 - b- ~~A recommendation from the dean of a college of education or the administrator of a Board-approved teacher preparation program; and~~
 - e- ~~A valid Class 1 or Class 2 fingerprint clearance card.~~
- 4- ~~The holder shall be under the direct supervision of college and certified school personnel.~~

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4. The teaching intern certificate is valid only in the Arizona school district or charter school that requests the certificate and is not transferable.
 5. An individual is not eligible to hold the teaching intern certificate more than once in a five year period.
 6. The requirements for initial issuance of the teaching intern certificate are:
 - a. A Bachelor's degree or higher from an accredited institution;
 - b. A passing score on one or more subject knowledge portions of the Arizona Teacher Proficiency Assessment which corresponds to the applicant's teaching assignment(s);
 - c. A letter of intent to hire or a contract indicating full-time contracted employment to include grade-level and content signed by the district superintendent or charter school administrator;
 - d. Verification of enrollment in an Arizona State Board approved alternative path to certification program, or an Arizona State Board approved teacher preparation program; and
 - e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 7. The requirements for the extension of the teaching intern certificate are:
 - a. Qualification for the initial issuance of the teaching intern certificate outlined in R7-2-612(E)(6);
 - b. A contract indicating full-time employment to include grade-level and content signed by the district superintendent or charter school administrator;
 - c. Official transcripts documenting the completion of required coursework; and
 - d. A valid fingerprint clearance card issued by the Arizona Department of Education.
 8. The holder of the teaching intern certificate may be eligible to apply for an Arizona Provisional Teaching Certificate prior to the teaching intern certificate's expiration upon the following:
 - a. Successful completion of an Arizona State Board authorized alternative path to certification program or an Arizona State Board approved teacher preparation program;
 - b. A passing score on the required professional knowledge portion of the Arizona Teacher Proficiency Assessment;
 - c. The submission of an application for the provisional teaching certificate to the Arizona Department of Education; and
 - d. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- F. Adult Education Certificates**
1. The adult education certificates are issued for individuals teaching in the areas of Adult Basic Education, Adult Secondary Education, Language Acquisition for Adults, or Citizenship.
 2. Provisional Adult Education Certificate.
 - a. The certificate is valid for three years and is not renewable.
 - b. The requirement for issuance is a valid Class 1 or Class 2 fingerprint clearance card and a Bachelor's degree or three years of experience as a teacher, tutor, or aide in an adult education program or in grades K-12. Up to two years of experience may be waived by postsecondary academic credit, with 30 semester hours equivalent to one year of experience.
 3. Standard Adult Education Certificate.
 - a. The certificate is valid for six years.
 - b. The requirements are:
 - i. One year of part-time or full-time teaching experience under a provisional adult education certificate, verified by an adult education program administrator;
 - ii. Completion of 10-clock hours in a professional development program described in R7-2-617(B) since the issuance of the provisional adult education certificate; and
 - iii. A valid Class 1 or Class 2 fingerprint clearance card.
 - c. The renewal requirements are completion of 60-clock hours in a professional development program, described in R7-2-617(B).
- G. Junior Reserve Officer Training Corps Teaching Certificate – grades 9-12**
1. The certificate is valid for six years and is renewable upon application.
 2. The certificate is valid at any local education agency which conducts an approved Junior Reserve Officer Training Corps program of the Air Force, Army, Navy, or Marine Corps.
 3. The requirements are:
 - a. Verification by the district of an approved Junior Reserve Officer Training Corps program of instruction in which the applicant will be teaching;
 - b. Verification by the district that the applicant meets the work experience required by the respective military service; and
 - c. A valid Class 1 or Class 2 fingerprint clearance card.
- H. Athletic coaching certificate – grades 7-12**
1. The certificate is valid for six years.
 2. The certificate entitles the holder to perform coaching duties in interscholastic and extracurricular athletic activities. It is not required for teachers who hold a valid elementary, secondary or special education certificate.

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3. The requirements are:
 - a. Valid certification in first aid and Coronary and Pulmonary Resuscitation (CPR);
 - b. Completion of 15 semester hours of courses which shall include at least three semester hours in courses related to each of the following: methods of coaching; anatomy and physiology; sports psychology; adolescent psychology; and the prevention and treatment of athletic injuries;
 - c. 250 hours of verified coaching experience in the sport to be coached. Coaching experience may include experience as a head coach or assistant coach in a school program or in an organized athletic league; and
 - d. A valid Class 1 or Class 2 fingerprint clearance card.
 4. Renewal requirements are:
 - a. Completion of 60-clock hours in a professional development program described in R7-2-617(B);
 - b. Valid certification in first aid and CPR.
- I. Provisional Early Childhood Education Certificate – birth through age ~~eight~~ 8.**
1. By July 1, 2009, either a provisional or a standard early childhood education certificate shall be required for individuals teaching in public school early childhood education programs, except as provided in R7-2-610 or in R7-2-613(L). For individuals teaching in grades 1 - 3, this certificate is optional, but recommended.
 2. For the purposes of this rule, public school early childhood education programs are defined as education programs provided by local education agencies, including their sub-grantees and contracted providers, for children birth through age 8 for the purpose of providing academically and developmentally appropriate learning opportunities that are standards-based with defined curriculum and comprehensive in content to include all appropriate developmental and academic areas as defined by the Arizona Early Childhood Education Standards or the Arizona K-12 Academic Standards approved by the Board. The Arizona Early Childhood Education Standards: Arizona Department of Education, 1535 West Jefferson, Phoenix, AZ 85007, were adopted by the State Board of Education in June 2003 and the Arizona K-12 Academic Standards: Arizona Department of Education, 1535 West Jefferson, Phoenix, AZ 85007, were adopted by the State Board of Education as follows: Arts, April 1997; Comprehensive Health/PE, April 1997; Foreign and Native Language, April 1997; Mathematics, March 2003; Reading, March 2003; Science, May 2004; Social Studies, March 2000; Technology, September 2000; Workplace Skills, March 1997; and Writing, June 2004, are incorporated by reference and are on file with the Arizona Department of Education. This incorporation by reference contains no further editions or amendments. Copies of the incorporated material are available for review at Arizona Department of Education, 1535 West Jefferson, Phoenix, AZ 85007 or on the Arizona Department of Education web site at www.ade.az.gov/standards. Public school early childhood education programs include, but are not limited to, half day and full day kindergarten programs, Early Childhood Block Grant programs pursuant to A.R.S. § 15-1251, Family Literacy Programs for preschool children pursuant to A.R.S. § 15-191.01, and public school-administered early childhood education programs funded in whole or part with federal funds, such as the Head Start or Even Start programs, provided nothing in these rules conflicts with the terms of the federal grant. Extended day child care programs provided by local educational agencies are not considered early childhood education programs for purposes of this rule unless the program meets the definition of a public school early childhood education program set forth above.
 3. This certificate is valid for two years and is not renewable.
 4. The requirements are:
 - a. A Bachelor's degree; and
 - b. One of the following:
 - i. Completion of a teacher preparation program in early childhood education from an accredited institution or a teacher preparation program approved by the Board; or
 - ii. Early childhood education coursework and practicum experience which teaches the knowledge and skills described in R7-2-602 and includes both of the following:
 - (1) 37 semester hours of early childhood education courses to include all of the following areas of study:
 - (a) Foundations of early childhood education;
 - (b) Child guidance and classroom management;
 - (c) Characteristics and quality practices for typical and atypical behaviors of young children;
 - (d) Child growth and development, including health, safety and nutrition;
 - (e) Child, family, cultural and community relationships;
 - (f) Developmentally appropriate instructional methodologies for teaching language, math, science, social studies and the arts;
 - (g) Early language and literacy development;
 - (h) Assessing, monitoring and reporting progress of young children; and
 - (2) A minimum of 8 semester hours of practicum, including:
 - (a) A minimum of 4 semester hours in supervised field experience, practicum, internship or student teaching setting serving children birth - preschool. One year of full-time verified teaching experience with children in birth - preschool may substitute for this student teaching experience. This ver-

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- ification may come from a school- based education program or center-based program licensed by the Department of Health Services or regulated by tribal or military authorities; and
- (b) A minimum of 4 semester hours in a supervised student teaching setting serving children in kindergarten - grade 3. One year of full-time verified teaching experience with children in kindergarten - grade 3 in an accredited school may substitute for this student teaching experience; or
 - iii. A valid early childhood education certificate from another state.
 - c. A valid Fingerprint Clearance Card issued by Arizona DPS; and
 - d. A passing score on the professional knowledge portion of the Arizona Educator Proficiency Assessment once that portion of the AEPA is adopted by the Board; and
 - e. A passing score on the early childhood subject knowledge portion of the Arizona Educator Proficiency Assessment once that portion of the AEPA is adopted by the Board.
- J. Standard Early Childhood Education Certificate – birth through age eight
- 1. By July 1, 2009, either a provisional or a standard early childhood education certificate shall be required for individuals teaching in public school early childhood education programs, except as provided in R7-2-610 or in R7-2-613(L). For individuals teaching in grades 1 - 3, this certificate is optional, but recommended.
 - 2. This certificate is valid for six years.
 - 3. The requirements are:
 - a. Qualification for the Provisional Early Childhood Education Certificate, except as provided in R7-2-612(J)(4); and
 - b. Two years of verified teaching experience with children birth through age eight or grade three in a school-based education program or center-based program licensed by the Department of Health Services or regulated by tribal or military authorities.
 - 4. An individual may also qualify for a standard Early Childhood Education Certificate if the individual:
 - a. Holds current National Board Certification in Early Childhood; and
 - b. Holds a valid fingerprint Clearance Card issued by DPS.

NOTICE OF EXEMPT RULEMAKING

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

Editor's Note: The following Notice of Exempt Rulemaking is exempt from the Governor's Regulatory Review Plan memorandum, January 22, 2009 and its continuations on April 30, June 29, and October 16, 2009 per A.R.S. § 41-1005. (See a copy of the memoranda on pages 1902 through 1904.)

[R09-104]

PREAMBLE

- | | |
|---|---|
| 1. <u>Sections Affected</u> | <u>Rulemaking Action</u> |
| R7-2-614 | Amend |
| 2. <u>The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):</u> | |
| Authorizing statute: A.R.S. § 15-203(A)(1) | |
| Implementing statute: Not applicable | |
| 3. <u>The effective date of the rules:</u> | |
| April 28, 2008 | |
| 4. <u>A list of all previous notices appearing in the Register addressing the exempt rules:</u> | |
| Not applicable | |
| 5. <u>The name and address of agency personnel with whom persons may communicate regarding the rulemaking:</u> | |
| Name: | Vince Yanez, Executive Director
State Board of Education |
| Address: | 1535 W. Jefferson St.
Phoenix, AZ 85007 |
| Telephone: | (602) 542-5057 |

Notices of Exempt Rulemaking

Fax: (602) 542-3046
E-mail: vince.yanez@azed.gov

6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:

The purpose of the rule change was to update the superintendent, principal, and supervisor certificates and to establish a reciprocal certificate for the above categories.

Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.

7. A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:

Not applicable

8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:

Not applicable

9. The summary of the economic, small business and consumer impact:

The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.

10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):

Not applicable

11. A summary of the comments made regarding the rule and the agency response to them:

A public hearing was held regarding these proposed rules on January 29th and April 18, 2008. Concerns were raised by several individuals at the April 18th public hearing regarding the proposal to not require three years of verified full-time teaching experience for Supervisor and Superintendent Certificates. It was suggested that individuals holding these positions need to have the knowledge necessary to be qualified instructional leaders for their schools and that this is evidenced by requiring previous classroom experience.

Conversely, one individual that attended the hearing supported the language that permits a person to qualify for a Superintendent Certificate with either three years of full-time teaching experience or related education services experience. It was argued that an individual can obtain the requisite skills to perform the duties of a superintendent through other relevant work experiences.

Staff Analysis: The language permitting an applicant for a Superintendent Certificate to complete "three years of verified full-time teaching experience or related education services experience in Prekindergarten – 12 setting" was added to the proposed rule by the Board on December 10, 2007.

Superintendent Certificates – Concerns were raised that the rule does not require school districts to employ a certified superintendent. It was suggested that the Board seek legislation to amend A.R.S. § 15-503 so that this can be mandated.

Additionally, it was suggested that Superintendent Certificates should be required of all superintendents and assistant superintendents, regardless of duties. The proposed language requires this certificate of only individuals who perform duties directly relevant to curriculum, instruction, certified employee evaluations, and instructional supervision.

Staff Analysis: The proposed language requiring a Superintendent Certificate for those individuals performing the relevant duties and who hold the title of superintendent, assistant superintendent or associate superintendent is consistent with the relevant statute. If the Board determines that all school districts should be required to employ a certified superintendent it may elect to seek legislation during the 2009 session.

The Certification Advisory Committee ("CAC") discussed in detail the duties relevant to superintendents and assistant superintendents. The proposed rule does not require the certification of administrators whose responsibilities are not directly relevant to curriculum, instruction, certified employee evaluations and instructional supervision. This is consistent with current practice.

Reciprocity – Concerns were raised that the language pertaining to reciprocity may place unnecessary requirements on applicants coming from other states. Specifically, it was suggested that the language requiring out-of-state applicants to complete 15 clock hours in both Arizona school finance and Arizona school law be eliminated.

Staff Analysis: This matter was discussed and considered by the CAC. The CAC recognized that out-of-state administrators will have experience in school law and school finance; however, this experience will not include issues particular to Arizona. The proposed language is designed to ensure that all superintendents receive appropriate training in these areas.

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12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:

Not applicable

13. Incorporations by reference and their location in the rules:

Not applicable

14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:

Not applicable

15. The full text of the rule follows:

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 6. CERTIFICATION

Section

R7-2-614. Administrative Certificates

ARTICLE 6. CERTIFICATION

R7-2-614. Administrative Certificates

- A. All certificates are subject to the general certification provisions in R7-2-607 and the renewal requirements in R7-2-617.
- B. Supervisor Certificate – grades Prekindergarten-12
1. ~~The~~ Except for individuals who hold a valid Arizona principal or superintendent certificate, the supervisor certificate is required for all personnel whose primary responsibility is administering instructional programs, supervising certified personnel, or similar administrative duties.
 2. ~~The certificate may be renewed with a concurrently held teaching certificate. The expiration date shall be the same as the expiration date of the teaching certificate.~~
 2. The certificate is valid for six years.
 3. The requirements are:
 - a. ~~A standard valid Arizona early childhood, elementary, secondary, or special education, career and technical education certificate or other professional certificate issued by the Arizona Department of Education;~~
 - b. A Master's or more advanced degree;
 - c. Three years of verified full-time teaching experience or related education services experience in a Prekindergarten-12 setting in grades Prekindergarten-12;
 - d. Completion of a program in educational administration which shall consist of a minimum of 18 graduate semester hours of educational administration courses which teach the knowledge and skills described in R7-2-603 to include three credit hours in school law and three credit hours in school finance;
 - e. A practicum in educational administration or two years of verified educational administrative experience in grades Prekindergarten-12;
 - f. A passing score on the Arizona Administrator Proficiency Assessment; and
 - g. A valid ~~Class 1 or Class 2~~ fingerprint clearance card issued by the Arizona Department of Public Safety.
 4. ~~A valid supervisor certificate from another state may be substituted for the teaching experience, program in educational administration, and practicum described in subsections (B)(3)(c), (d), and (e).~~
- C. Principal Certificate – grades Prekindergarten-12
1. The principal certificate is required for all personnel who hold the title of principal, assistant principal, or ~~others with similar administrative duties~~ perform the duties of principal or assistant principal as delineated in A.R.S. Title 15.
 2. The certificate is valid for six years.
 3. The requirements are:
 - a. A Master's or more advanced degree;
 - b. Three years of verified teaching experience in grades Prekindergarten-12;
 - c. Completion of a program in educational administration for principals including at least 30 graduate semester hours of educational administration courses teaching the knowledge and skills described in R7-2-603 to include three credit hours in school law and three credit hours in school finance;
 - d. A practicum as a principal or two years of verified experience as a principal or assistant principal under the supervision of a certified principal in grades Prekindergarten-12;
 - e. A passing score on either the Principal or Superintendent portion of the Arizona Administrator Proficiency Assessment; and

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- f. A valid ~~Class 1 or Class 2~~ fingerprint clearance card issued by the Arizona Department of Public Safety.
4. A valid principal certificate from another state may be substituted for the teaching experience, program in educational administration, and practicum described in subsections (C)(3)(b), (c), and (d).~~-~~
- D. Superintendent Certificate – grades Prekindergarten-12
1. The superintendent certificate is required for ~~superintendents, assistant or associate superintendents, district chief executive officers regardless of title, and others with similar district level administrative duties~~ individuals who hold the title of superintendent, assistant superintendent or associate superintendent and who perform duties directly relevant to curriculum, instruction, certified employee evaluations, and instructional supervision. ~~In school districts with a student population of fewer than 600, a superintendent certificate shall not be required until June 30, 2007.~~
 2. The certificate is valid for six years.
 3. The requirements are:
 - a. A Master's or more advanced degree including at least 60 graduate semester hours;
 - b. Completion of a program in educational administration for superintendents, including at least 36 graduate semester hours of educational administrative courses which teach the standards described in R7-2-603 to include three credit hours in school law and three credit hours in school finance;
 - c. Three years of verified full-time teaching experience or related education services experience in a Prekindergarten-12 setting in grades Prekindergarten-12;
 - d. A practicum as a superintendent or two years verified experience as a superintendent, assistant superintendent, or associate superintendent in grades Prekindergarten-12;
 - e. A passing score on the Superintendent portion of the Arizona Administrator Proficiency Assessment; and
 - f. A valid ~~Class 1 or Class 2~~ fingerprint clearance card issued by the Arizona Department of Public Safety.
 4. A valid superintendent certificate from another state may be substituted for the program in educational administration, teaching experience, and practicum described in subsections (D)(3)(b), (c), and (d).
 5. ~~Individuals who hold an Alternative Superintendent Certificate before the effective date of this rule shall be issued a Superintendent Certificate at the time of renewal. Individuals who were evaluated for an Alternative Superintendent Certificate before the effective date of this rule and who meet the qualifications in effect at the time of evaluation within two years of the evaluation shall be issued a Superintendent Certificate.~~
- E. Reciprocity. The Board shall issue an Arizona reciprocal supervisor, principal or superintendent certificate to an applicant who holds a valid equivalent certificate from another state and meets the requirements as set forth in R7-2-614(B)(3), (C)(3), or (D)(3).
1. Certificates shall be valid for one year and are nonrenewable.
 2. The applicant shall possess a valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 3. The deficiencies allowed pursuant to Arizona Revised Statutes in US/Arizona Constitutions, a passing score on all required portions of the Arizona Administrator Proficiency Assessment, fulfillment of Structured English Immersion (SEI) clock hours as required by Board rule shall be satisfied prior to the issuance of any other certificate prescribed in this Chapter, except as noted below:
 - a. The applicable Arizona Administrator Proficiency Assessment shall be waived for applicants with a passing score on a comparable assessment from another state or three years of verified full time administrative experience.
 - b. The three years of verified administrative experience shall have been during the last valid period of the certificate produced from the other state.