

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### BOARD OF ATHLETIC TRAINING

[M12-207]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
Arizona Board of Athletic Training will adopt substantive policy statement number AT.01-12 Guidelines for Board Complaint Resolution.
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
Issued and effective June 4, 2012
- 3. Summary of the contents of the substantive policy statement:**  
This instruction provides to the Athletic Training Board Members the resolution options available to the Board for violations of A.R.S. Title 32, Chapter 41, 4 A.A.C. 49, and/or the Standards of Practice of Athletic Trainers, based upon the nature of the offense and the factual scenarios.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
A.R.S. Title 32, Chapter 41 and 4 A.A.C. 49
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a new substantive policy statement.
- 6. The agency contact person who can answer questions about the substantive policy statement:**  
Name: J. Randy Frost  
Address: 4205 N. 7th Ave., Suite. 305  
Phoenix, AZ  
Telephone: (602) 589-8353  
Fax: (602) 589-8354  
E-mail: randy.frost@otboard.az.gov  
Web site: <http://www.at.az.gov>
- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
Interested parties may obtain a copy of the substantive policy statement free of charge from the Athletic Training Boards web site at <http://www.at.az.gov/>.