

# Arizona Administrative REGISTER

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# From the Publisher

## ABOUT THIS PUBLICATION

The paper copy of the *Administrative Register* (A.A.R.) is the official publication for rules and rulemaking activity in the state of Arizona.

Rulemaking is defined in Arizona Revised Statutes known as the Arizona Administrative Procedure Act (APA), A.R.S. Title 41, Chapter 6, Articles 1 through 10.

The Office of the Secretary of State does not interpret or enforce rules published in the *Arizona Administrative Register* or *Code*. Questions should be directed to the state agency responsible for the promulgation of the rule as provided in its published filing.

The *Register* is cited by volume and page number. Volumes are published by calendar year with issues published weekly. Page numbering continues in each weekly issue.

In addition, the *Register* contains the full text of the Governor's Executive Orders and Proclamations of general applicability, summaries of Attorney General opinions, notices of rules terminated by the agency, and the Governor's appointments of state officials and members of state boards and commissions.

## ABOUT RULES

Rules can be: made (all new text); amended (rules on file, changing text); repealed (removing text); or renumbered (moving rules to a different Section number). Rules activity published in the *Register* includes: proposed, final, emergency, expedited, and exempt rules as defined in the APA.

Rulemakings initiated under the APA as effective on and after January 1, 1995, include the full text of the rule in the *Register*. New rules in this publication (whether proposed or made) are denoted with underlining; repealed text is stricken.

## WHERE IS A "CLEAN" COPY OF THE FINAL OR EXEMPT RULE PUBLISHED IN THE REGISTER?

The *Arizona Administrative Code* (A.A.C.) contains the codified text of rules. The A.A.C. contains rules promulgated and filed by state agencies that have been approved by the Attorney General or the Governor's Regulatory Review Council. The *Code* also contains rules exempt from the rulemaking process.

The printed *Code* is the official publication of a rule in the A.A.C. is prima facie evidence of the making, amendment, or repeal of that rule as provided by A.R.S. § 41-1012. Paper copies of rules are available by full Chapter or by subscription. The *Code* is posted online for free.

## LEGAL CITATIONS AND FILING NUMBERS

On the cover: Each agency is assigned a Chapter in the *Arizona Administrative Code* under a specific Title. Titles represent broad subject areas. The Title number is listed first; with the acronym A.A.C., which stands for the *Arizona Administrative Code*; following the Chapter number and Agency name, then program name. For example, the Secretary of State has rules on rulemaking in Title 1, Chapter 1 of the *Arizona Administrative Code*. The citation for this chapter is 1 A.A.C. 1, Secretary of State, Rules and Rulemaking

Every document filed in the office is assigned a file number. This number, enclosed in brackets, is located at the top right of the published documents in the *Register*. The original filed document is available for 10 cents a copy.

# Arizona Administrative REGISTER

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A price list for the *Arizona Administrative Code* is available online. You may also request a paper price list by mail. To purchase a paper Chapter, contact us at (602) 364-3223.

**PUBLICATION DEADLINES**  
Publication dates are published in the back of the *Register*. These dates include file submittal dates with a three-week turnaround from filing to published document.

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# Participate in the Process

## Look for the Agency Notice

Review (inspect) notices published in the *Arizona Administrative Register*. Many agencies maintain stakeholder lists and would be glad to inform you when they proposed changes to rules. Check an agency's website and its newsletters for news about notices and meetings.

Feel like a change should be made to a rule and an agency has not proposed changes? You can petition an agency to make, amend, or repeal a rule. The agency must respond to the petition. (See A.R.S. § 41-1033)

## Attend a public hearing/meeting

Attend a public meeting that is being conducted by the agency on a Notice of Proposed Rulemaking. Public meetings may be listed in the Preamble of a Notice of Proposed Rulemaking or they may be published separately in the *Register*. Be prepared to speak, attend the meeting, and make an oral comment.

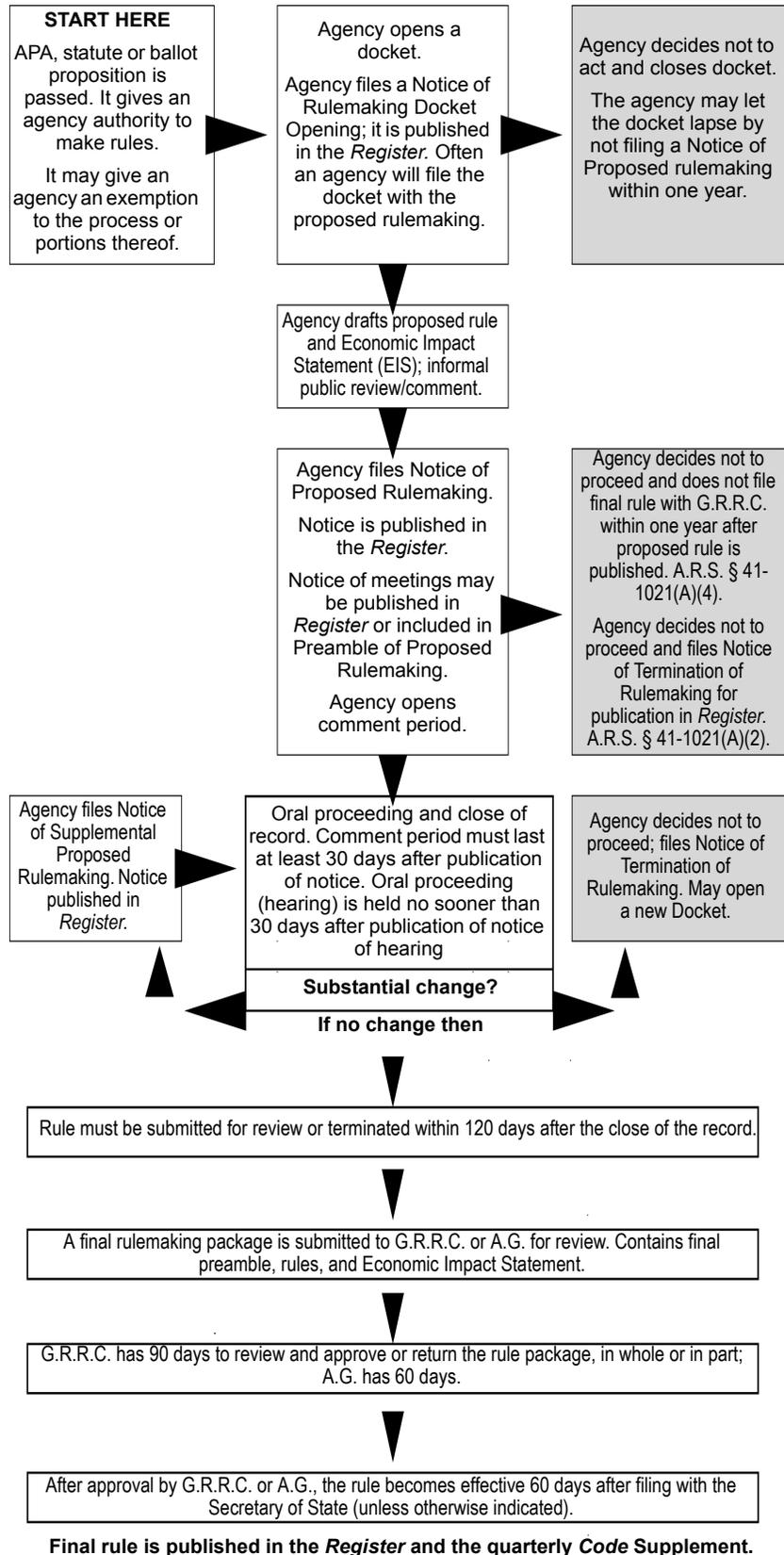
An agency may not have a public meeting scheduled on the Notice of Proposed Rulemaking. If not, you may request that the agency schedule a proceeding. This request must be put in writing within 30 days after the published Notice of Proposed Rulemaking.

## Write the agency

Put your comments in writing to the agency. In order for the agency to consider your comments, the agency must receive them by the close of record. The comment must be received within the 30-day comment timeframe following the *Register* publication of the Notice of Proposed Rulemaking.

You can also submit to the Governor's Regulatory Review Council written comments that are relevant to the Council's power to review a given rule (A.R.S. § 41-1052). The Council reviews the rule at the end of the rulemaking process and before the rules are filed with the Secretary of State.

# Arizona Regular Rulemaking Process



## Definitions

**Arizona Administrative Code (A.A.C.):** Official rules codified and published by the Secretary of State's Office. Available online at [www.azsos.gov](http://www.azsos.gov).

**Arizona Administrative Register (A.A.R.):** The official publication that includes filed documents pertaining to Arizona rulemaking. Available online at [www.azsos.gov](http://www.azsos.gov).

**Administrative Procedure Act (APA):** A.R.S. Title 41, Chapter 6, Articles 1 through 10. Available online at [www.azleg.gov](http://www.azleg.gov).

**Arizona Revised Statutes (A.R.S.):** The statutes are made by the Arizona State Legislature during a legislative session. They are compiled by Legislative Council, with the official publication codified by Thomson West. Citations to statutes include Titles which represent broad subject areas. The Title number is followed by the Section number. For example, A.R.S. § 41-1001 is the definitions Section of Title 41 of the Arizona Administrative Procedures Act. The "§" symbol simply means "section." Available online at [www.azleg.gov](http://www.azleg.gov).

**Chapter:** A division in the codification of the *Code* designating a state agency or, for a large agency, a major program.

**Close of Record:** The close of the public record for a proposed rulemaking is the date an agency chooses as the last date it will accept public comments, either written or oral.

**Code of Federal Regulations (CFR):** The *Code of Federal Regulations* is a codification of the general and permanent rules published in the *Federal Register* by the executive departments and agencies of the federal government.

**Docket:** A public file for each rulemaking containing materials related to the proceedings of that rulemaking. The docket file is established and maintained by an agency from the time it begins to consider making a rule until the rulemaking is finished. The agency provides public notice of the docket by filing a Notice of Rulemaking Docket Opening with the Office for publication in the *Register*.

**Economic, Small Business, and Consumer Impact Statement (EIS):** The EIS identifies the impact of the rule on private and public employment, on small businesses, and on consumers. It includes an analysis of the probable costs and benefits of the rule. An agency includes a brief summary of the EIS in its preamble. The EIS is not published in the *Register* but is available from the agency promulgating the rule. The EIS is also filed with the rulemaking package.

**Governor's Regulatory Review (G.R.R.C.):** Reviews and approves rules to ensure that they are necessary and to avoid unnecessary duplication and adverse impact on the public. G.R.R.C. also assesses whether the rules are clear, concise, understandable, legal, consistent with legislative intent, and whether the benefits of a rule outweigh the cost.

**Incorporated by Reference:** An agency may incorporate by reference standards or other publications. These standards are available from the state agency with references on where to order the standard or review it online.

**Federal Register (FR):** The *Federal Register* is a legal newspaper published every business day by the National Archives and Records Administration (NARA). It contains federal agency regulations; proposed rules and notices; and executive orders, proclamations, and other presidential documents.

**Session Laws or "Laws":** When an agency references a law that has not yet been codified into the Arizona Revised Statutes, use the word "Laws" is followed by the year the law was passed by the Legislature, followed by the Chapter number using the abbreviation "Ch.," and the specific Section number using the Section symbol (§). For example, Laws 1995, Ch. 6, § 2. Session laws are available at [www.azleg.gov](http://www.azleg.gov).

**United States Code (U.S.C.):** The Code is a consolidation and codification by subject matter of the general and permanent laws of the United States. The Code does not include regulations issued by executive branch agencies, decisions of the federal courts, treaties, or laws enacted by state or local governments.

## Acronyms

A.A.C. – *Arizona Administrative Code*

A.A.R. – *Arizona Administrative Register*

APA – *Administrative Procedure Act*

A.R.S. – *Arizona Revised Statutes*

CFR – *Code of Federal Regulations*

EIS – *Economic, Small Business, and Consumer Impact Statement*

FR – *Federal Register*

G.R.R.C. – *Governor's Regulatory Review Council*

U.S.C. – *United States Code*

## About Preambles

The Preamble is the part of a rulemaking package that contains information about the rulemaking and provides agency justification and regulatory intent.

It includes reference to the specific statutes authorizing the agency to make the rule, an explanation of the rule, reasons for proposing the rule, and the preliminary Economic Impact Statement.

The information in the Preamble differs between rulemaking notices used and the stage of the rulemaking.



NOTICES OF PROPOSED RULEMAKING

This section of the Arizona Administrative Register contains Notices of Proposed Rulemakings.

A proposed rulemaking is filed by an agency upon completion and submittal of a Notice of Rulemaking Docket Opening. Often these two documents are filed at the same time and published in the same Register issue.

When an agency files a Notice of Proposed Rulemaking under the Administrative Procedure Act (APA), the notice is published in the Register within three weeks of filing. See the publication schedule in the back of each issue of the Register for more information.

Under the APA, an agency must allow at least 30 days to elapse after the publication of the Notice of Proposed Rulemaking in the Register before beginning any proceedings for making, amending, or repealing any rule. (A.R.S. §§ 41-1013 and 41-1022)

The Office of the Secretary of State is the filing office and publisher of these rules. Questions about the interpretation of the proposed rules should be addressed to the agency that promulgated the rules. Refer to item #4 below to contact the person charged with the rulemaking and item #10 for the close of record and information related to public hearings and oral comments.

NOTICE OF PROPOSED RULEMAKING

TITLE 4. PROFESSIONS AND OCCUPATIONS

CHAPTER 8. ACUPUNCTURE BOARD OF EXAMINERS

PREAMBLE

[R16-40]

- 1. Article, Part, or Section Affected (as applicable) Rulemaking Action
2. Citations to the agency's statutory rulemaking authority to include the authorizing statute (general) and the implementing statute (specific):
3. Citations to all related notices published in the Register as specified in R1-1-409(A) that pertain to the record of the proposed rule:
4. The agency's contact person who can answer questions about the rulemaking:
5. An agency's justification and reason why a rule should be made, amended, repealed, or renumbered, to include an explanation about the rulemaking:

An exemption from Executive Order 2015-01 was provided for this rulemaking by Ted Vogt, Chief of Operations in the Governor's office, in an e-mail dated July 30, 2015.



**6. A reference to any study relevant to the rule that the agency reviewed and proposes either to rely on or not to rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

The Board does not intend to review or rely on a study in its evaluation of or justification for any rule in this rulemaking.

**7. A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:**

Not applicable

**8. The preliminary summary of the economic, small business, and consumer impact:**

It is legislative action rather than this rulemaking that requires eliminating preceptorships, disclosure of all health care licenses, expanding qualifying education, and a criminal background check before licensure. The rulemaking simply makes the rules consistent with statutory changes and will have minimal economic impact.

**9. The agency's contact person who can answer questions about the economic, small business, and consumer impact statement:**

Name: Pete Gonzalez, Executive Director  
 Address: Acupuncture Board of Examiners  
 1400 W. Washington St., Suite 230  
 Phoenix, AZ 85007  
 Telephone: (602) 364-0145  
 Fax: (602) 542-3093  
 E-mail: PeteGonzalez@azacupunctureboard.us  
 Web site: acupuntureboard.az.gov

**10. The time, place, and nature of the proceedings to make, amend, repeal, or renumber the rule, or if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rule:**

An oral proceeding regarding the proposed rules will be held as follows:

Date: Tuesday, May 3, 2016  
 Time: 9:00 a.m.  
 Location: 1400 W. Washington St., Room B-1, Phoenix, AZ 85007

**11. All agencies shall list other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. Additionally, an agency subject to Council review under A.R.S. §§ 41-1052 and 41-1055 shall respond to the following questions:**

None

**a. Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:**

The licenses listed in Table 1 and issued by the Board are general permits consistent with A.R.S. § 41-1037 because they are issued to qualified individuals or entities to conduct activities that are substantially similar in nature.

**b. Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law and if so, citation to the statutory authority to exceed the requirements of federal law:**

There are many federal laws applicable to health-care professionals and the provision of health care. However, none of these laws is directly applicable to this rulemaking.

**c. Whether a person submitted an analysis to the agency that compares the rule's impact of the competitiveness of business in this state to the impact on business in other states:**

No analysis was submitted.

**12. A list of any incorporated by reference material as specified in A.R.S. § 41-1028 and its location in the rules:**

None

**13. The full text of the rules follows:**

**TITLE 4. PROFESSIONS AND OCCUPATIONS**

**CHAPTER 8. ACUPUNCTURE BOARD OF EXAMINERS**

**ARTICLE 1. GENERAL PROVISIONS**

R4-8-101. Definitions  
 Table 1. Time-frames (in days)



ARTICLE 2. ACUPUNCTURE LICENSING; VISITING PROFESSOR CERTIFICATE

R4-8-203. Application for Acupuncture License

ARTICLE 4. TRAINING PROGRAMS AND CONTINUING EDUCATION

R4-8-403. Approval of an Acupuncture, or Clinical Training, or Preceptorship Training Program
R4-8-407. Program Monitoring; Records; Reporting

ARTICLE 5. SUPERVISION; RECORDKEEPING

R4-8-502. Recordkeeping

ARTICLE 1. GENERAL PROVISIONS

R4-8-101. Definitions

The definitions in A.R.S. § 32-3901 apply to this Chapter. Additionally, in this Chapter:

- 'ACAOM' means the Accreditation Commission for Acupuncture and Oriental Medicine.
'Acupuncture program' means a Board-approved training designed to prepare a student for the NCCAOM examination and licensure.
'Acupuncture student' means an individual enrolled in an acupuncture, or auricular acupuncture, or preceptorship training program.
'Acupuncturist' means an individual licensed or certified by the Board to practice acupuncture in this state.
'Administrative completeness review' means the Board's process for determining whether an applicant provided a complete application packet.
'Applicant' means an individual who applies to the Board for an initial or renewal license or certificate.
'Application packet' means the fees, forms, documents, and additional information the Board requires to be submitted by an applicant or on an applicant's behalf.
'Approved continuing education' means a planned educational experience that the Board determines meets the criteria in R4-8-408.
'Auricular acupuncture' means a therapy in which the five-needle protocol is used to treat alcoholism, substance abuse, or chemical dependency.
'Clean needle technique' means a manner of needle sterilization and use that avoids the spread of disease and infection, protects the public and the patient, and complies with state and federal law.
'Clinical hours' means actual clock hours that a student spends providing patient care under the supervision of an individual licensed under R4-8-203 or R4-8-208.
'Course' means a systematic learning experience that assists a participant to acquire knowledge, skills, and information relevant to the practice of acupuncture.
'Day' means calendar day.
'Five-needle protocol' means a therapy, developed by NADA to treat alcoholism, substance abuse, or chemical dependency, which involves inserting five needles into specific points on the outer ear.
'Hour' means at least 50 minutes of course participation.
'Letter of concern' means an alternative sanction that informs a licensee or certificate holder that, while the evidence does not warrant disciplinary action, the Board believes the licensee or certificate holder should change certain practices and failure to change the practices may result in disciplinary action. A letter of concern is a public document that may be used in future disciplinary proceedings.
'NADA' means the National Acupuncture Detoxification Association.
'NCCAOM' means the National Certification Commission for the Certification of Acupuncture and Oriental Medicine.
'Preceptorship training' means a program in which a student studies under a Board-approved supervisor who assumes responsibility for the didactic and clinical training of the student.
'Respondent' means an individual accused of violating A.R.S. Title 32, Chapter 39 or this Chapter.
'Successful completion of a clean needle technique course' means a course participant:
Attended the course, and
Received a passing score on an examination or other confirmation from the course provider that evidences that the participant mastered the course content.
'Supervisor' means an acupuncturist licensed by the Board who is responsible for the oversight and direction of an acupuncture student or a certificate holder.



**Table 1. Time-frames (in days)**

| Type of license, certificate, or approval            | Authority                              | Administrative Completeness Time-frame | Time to Complete | Substantive Review Time-frame | Time to Respond | Overall Time-frame |
|--|--|--|------------------|-------------------------------|-----------------|--------------------|
| Acupuncture License                                  | A.R.S. § 32-3924; R4-8-203             | 20                                     | 30               | 40                            | 30              | 60                 |
| Visiting Professor Certificate                       | A.R.S. § 32-3926; R4-8-208             | 20                                     | 30               | 40                            | 30              | 60                 |
| Auricular Acupuncture Certificate                    | A.R.S. § 32-3922; R4-8-301             | 20                                     | 30               | 40                            | 30              | 60                 |
| Auricular Acupuncture Training Program               | A.R.S. § 32-3922; R4-8-401             | 20                                     | 30               | 40                            | 30              | 60                 |
| Acupuncture Program                                  | A.R.S. § 32-3924(2); R4-8-403          | 20                                     | 30               | 40                            | 30              | 60                 |
| Clinical Training Program                            | A.R.S. § 32-3924(2); R4-8-403          | 20                                     | 30               | 40                            | 30              | 60                 |
| Clean Needle Technique Course                        | A.R.S. § 32-3924; R4-8-402             | 20                                     | 30               | 40                            | 30              | 60                 |
| <del>Preceptorship Training Program</del>            | <del>A.R.S. § 32-3903; R4-8-411</del>  | <del>20</del>                          | <del>30</del>    | <del>40</del>                 | <del>30</del>   | <del>60</del>      |
| <del>Preceptorship Training Program Supervisor</del> | <del>A.R.S. § 32-3903; R4-8-412</del>  | <del>20</del>                          | <del>30</del>    | <del>40</del>                 | <del>30</del>   | <del>60</del>      |
| Continuing Education Approval                        | A.R.S. § 32-3925; R4-8-409             | 20                                     | 30               | 40                            | 30              | 60                 |
| Renewal of License or Certificate                    | A.R.S. § 32-3925; R4-8-204 or R4-8-303 | 20                                     | 30               | 40                            | 30              | 60                 |
| Extension of Visiting Professor Certificate          | A.R.S. § 32-3926(C); R4-8-208          | 20                                     | 30               | 40                            | 30              | 60                 |
| Reinstatement of License                             | A.R.S. § 32-3925(D); R4-8-205          | 20                                     | 30               | 40                            | 30              | 60                 |

**ARTICLE 2. ACUPUNCTURE LICENSING; VISITING PROFESSOR CERTIFICATE**

**R4-8-203. Application for Acupuncture License**

**A. No change**

**1. No change**

- a. No change
- b. No change
- c. No change
- d. No change
- e. No change
- f. No change

g. A statement of whether the applicant has ever been permitted by law to practice ~~acupuncture~~ a health-care profession in this or another state, territory, or district of the United States, or another country or subdivision of another country, and if so:

- i. A list of the jurisdictions in which the applicant has been permitted by law to practice ~~acupuncture~~ a health-care profession;
- ii. No change
- iii. No change
- iv. No change
- v. No change
- vi. ~~Current status of each license~~; and
- vii. ~~No change~~

h. No change



- i. ~~A~~ If not certified by the NCCAOM, a statement of whether the applicant is certified by another certifying body, and if so, the name and address of the certifying body, and the dates of issuance and expiration of the certification;
  - i. Has passed all the following NCCAOM modules: Point Location; Foundations of Oriental Medicine; Biomedicine; and Acupuncture; or
  - ii. Has passed the State of California Acupuncture Licensing Examination;
- j. ~~A statement of whether the applicant has passed a certifying or licensing examination in acupuncture, and if so, the name and address of the organization administering the examination;~~
- k-j. No change
- ~~k.~~ No change
- ~~m-l.~~ No change
- ~~n-m.~~ No change
- ~~o-n.~~ No change
- ~~p-o.~~ No change
- ~~q-p.~~ No change
- ~~r-q.~~ No change
- 2. An official record or document that relates to the applicant’s explanation of an item under subsections ~~(1)(4)~~ (A)(1)(k) through (1)(r) (A)(1)(q);
- 3. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
- 4. No change
- 5. A 2" X 2" photograph, taken within the last year, that shows the front of the applicant’s face ~~and that the applicant signs on the back or the white frame around the photograph;~~
- 6. No change
- 7. A complete set of fingerprints that meet the criteria of the Federal Bureau of Investigation and are taken by a law enforcement agency or other qualified entity and the amount charged by the Department of Public Safety to process the fingerprints for a state and federal criminal records check; and
- ~~7-8.~~ No change
- B. In addition to the materials required under subsection (A), an applicant shall provide evidence that the applicant completed at least 1,850 hours of training in acupuncture, including at least 800 clinical hours, by having submitted directly to the Board:
  - ~~1. An~~ an official transcript from each school at which the applicant attended a Board-approved acupuncture program showing:
    - ~~a-1.~~ No change
    - ~~b-2.~~ No change
    - ~~e-3.~~ No change
    - ~~d-4.~~ No change
    - ~~e-5.~~ No change
    - ~~f-6.~~ Whether the applicant received a diploma or degree from the school; ~~and~~
  - 2. ~~An official record from any Board-approved preceptorship training program attended by the applicant showing:~~
    - a. The name and address of the preceptorship training program,
    - b. The name of the Board-approved supervising preceptor,
    - e. The dates on which the applicant attended the preceptorship training program,
    - d. The subject matter of all didactic and clinical training,
    - e. The number of hours spent on each subject,
    - f. The grade or score obtained by the applicant in each subject, and
    - g. ~~Whether the applicant received a certificate of completion from the preceptorship training program.~~
- C. No change

ARTICLE 4. TRAINING PROGRAMS AND CONTINUING EDUCATION

**R4-8-403. Approval of an Acupuncture, or Clinical Training, or Preceptorship Training Program**

- A. No change
  - 1. No change
  - 2. No change
- B. No change
  - 1. No change
  - 2. No change
- C. ~~To be approved by the Board, the provider of a preceptorship training program shall submit documentation of meeting~~



the standards at R4-8-411.

**R4-8-407. Program Monitoring; Records; Reporting**

- A. No change
1. No change
  2. No change
  3. No change
- ~~B.~~ The provider of an approved preceptorship training program shall submit to the Board annually a letter attesting that the preceptorship training program continues to meet the standards at R4-8-411.
- ~~C.~~ A representative of the Board may conduct an onsite visit of an approved acupuncture, or clinical training, ~~or preceptorship training~~ program to review and evaluate the status of the program. The provider of the approved program shall reimburse the Board for direct costs incurred in conducting this review and evaluation.
- ~~D.~~ ~~C.~~ The provider of an approved acupuncture, or clinical training, ~~or preceptorship training~~ program shall ensure that all student records are maintained in English.
- ~~E.~~ ~~D.~~ The provider of an approved acupuncture, or clinical training, ~~or preceptorship training~~ program shall, within 30 days, report to the Board any failure to meet the standards at R4-8-403; or R4-8-404; ~~or R4-8-411.~~

**ARTICLE 5. SUPERVISION; RECORDKEEPING**

**R4-8-502. Recordkeeping**

- A. No change
1. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
  2. No change
- B. The provider of an acupuncture, auricular acupuncture, or clinical, ~~or preceptorship~~ training program shall:
1. No change
    - a. No change
    - b. No change
      - i. No change
      - ii. No change
      - iii. No change
      - iv. No change
      - v. No change
      - vi. No change
  2. No change
  3. No change
- C. No change
1. No change
    - a. No change
    - b. No change
    - c. No change
  2. No change

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## NOTICES OF RULEMAKING DOCKET OPENING

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This section of the *Arizona Administrative Register* contains Notices of Rulemaking Docket Opening.

A docket opening is the first part of the administrative rulemaking process. It is an “announcement” that the agency intends to work on its rules.

When an agency opens a rulemaking docket to consider rulemaking, the Administrative Procedure Act (APA) requires the publication of the Notice of Rulemaking Docket Opening.

Under the APA effective January 1, 1995, agencies must submit a Notice of Rulemaking Docket Opening before beginning the formal rulemaking process. Many times an agency may file the Notice of Rulemaking Docket Opening with the Notice of Proposed Rulemaking.

The Office of the Secretary of State is the filing office and publisher of these notices. Questions about the interpretation of this information should be directed to the agency contact person listed in item #4 of this notice.

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### NOTICE OF RULEMAKING DOCKET OPENING

#### ACUPUNCTURE BOARD OF EXAMINERS

[R16-41]

- 1. Title and its heading:** 4, Professions and Occupations  
**Chapter and its heading:** 8, Acupuncture Board of Examiners  
**Article and its heading:** 1, General Provisions  
2, Acupuncture Licensing; Visiting Professor Certificate  
4, Training Programs and Continuing Education  
5, Supervision; Recordkeeping  
**Section numbers:** R4-8-101, Table 1, R4-8-203, R4-8-403, R4-8-407, and R4-8-502  
*(Additional Sections may be made, repealed, or amended as needed)*
- 2. The subject matter of the proposed rule:**  
Under Laws 2014, Chapter 107, the legislature removed reference to preceptorships and required that an applicant for licensure disclose all other active and past professional health care licenses and certificates issued by any state, added qualifying education, and required submission of fingerprints for a state and federal criminal records check. The Board is making the rules required by these statutory changes. An exemption from Executive Order 2015-01 was provided for this rulemaking by Ted Vogt, Chief of Operations in the Governor’s office, in an e-mail dated July 30, 2015.
- 3. A citation to all published notices relating to the proceeding:**  
Notice of Proposed Rulemaking: 22 A.A.R. 697, April 1, 2016 (*in this issue*).
- 4. Name and address of agency personnel with whom persons may communicate regarding the rule:**  
Name: Pete Gonzalez, Executive Director  
Address: Acupuncture Board of Examiners  
1400 W. Washington St., Suite 230  
Phoenix, AZ 85007  
Telephone: (602) 364-0145  
Fax: (602) 542-3093  
E-mail: PeteGonzalez@azacupunctureboard.us  
Web site: acupuntureboard.az.gov
- 5. The time during which the agency will accept written comments and the time and place where oral comments may be made:**  
The Board will accept comments during business hours at the address listed in item 4. Information regarding an oral proceeding is included in the Notice of Proposed Rulemaking.
- 6. A timetable for agency decisions or other action on the proceeding, if known:**  
To be determined



## NOTICE OF RULEMAKING DOCKET OPENING

### DEPARTMENT OF HEALTH SERVICES LABORATORIES

[R16-42]

1. **Title and its heading:** 9, Health Services  
**Chapter and its heading:** 14, Department of Health Services - Laboratories  
**Articles and their headings:** 6, Licensing of Environmental Laboratories  
**Section numbers:** R9-14-601 through R9-14-621, Table 1, Exhibit I, and Exhibit II  
*(The Department may add, delete, or modify other Sections, as necessary.)*
  
2. **The subject matter of the proposed rules:**  

Arizona Revised Statutes (A.R.S.) § 36-495.01 requires the Department to license environmental laboratories engaged in compliance testing; establish minimum standards of proficiency, methodology, quality assurance, operation, and safety for environmental laboratories; and develop rules in cooperation with the Arizona Department of Environmental Quality (ADEQ) that are consistent with A.R.S. Title 49 and rules adopted by ADEQ. The Department adopted rules implementing A.R.S. § 36-495.01 in Arizona Administrative Code (A.A.C.) Title 9, Chapter 14, Article 6. ADEQ has recently revised its rules in 18 A.A.C. 4, Article 1 to conform to changes made to federal Environmental Protection Agency (EPA) regulations in 40 CFR parts 141 and 142. Therefore, the Department needs to revise the rules in 9 A.A.C. 14, Article 6 to be consistent with the ADEQ rules. The Department also anticipates making changes to address written criticisms of the rules, update obsolete methodologies and references, and make other changes to the rules to reduce the regulatory burden while achieving the same regulatory objective. The proposed amendments will conform to rulemaking format and style requirements of the Governor's Regulatory Review Council and the Office of the Secretary of State. The Department may add, delete, or modify other Sections, as necessary.
  
3. **A citation to all published notices relating to the proceeding:**  
None
  
4. **The name and address of agency personnel with whom persons may communicate regarding the rules:**  
Name: Steven Baker  
Address: Department of Health Services  
Division of Public Health Services  
Chief, Office of Laboratory Licensure and Certification  
250 N. 17th Ave.  
Phoenix, AZ 85007  
Telephone: (602) 364-0735  
Fax: (602) 364-0759  
E-mail: Steve.Baker@azdhs.gov  
or  
Name: Robert Lane, Manager  
Address: Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams St., Suite 203  
Phoenix, AZ 85007  
Telephone: (602) 542-1020  
Fax: (602) 364-1150  
E-mail: Robert.Lane@azdhs.gov
  
5. **The time during which the agency will accept written comments and the time and place where oral comments may be made:**  
Written comments will be accepted at the addresses listed in item #4 until the close of record, which has not yet been determined. The Department has not scheduled any oral proceedings at this time.
  
6. **A timetable for agency decisions or other action on the proceeding, if known:**  
To be announced in the Notice of Proposed Rulemaking



NOTICE OF AGENCY GUIDANCE DOCUMENTS

The Administrative Procedure Act requires the publication of guidance documents and substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements and guidance documents are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements and agency guidance documents do not include internal procedural documents which may only affect the internal procedures of the agency and do not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF AGENCY GUIDANCE DOCUMENT

DEPARTMENT OF HEALTH SERVICES

[M16-46]

- 1. Title of the guidance document and the guidance document number by which the document is referenced: GD-113-PHS-EDC: Guidelines for Submission of Isolates for Shigella spp. and Streptococcus pneumoniae
2. Date of the publication of the guidance document and the effective date of the document if different from the publication date: Effective date: March 9, 2016
3. Summary of the contents of the guidance document: This guidance document advises clinical laboratories and the public that the Arizona Department of Health Services (Department) will not be enforcing the isolate-submission requirements as written in rule for Shigella spp. and Streptococcus pneumoniae.
4. A statement as to whether the guidance document is a new document or a revision: The guidance document is a new document.
5. The name and address of the person to whom questions and comments about the guidance document may be directed: Ken Komatsu, State Epidemiologist; Department of Health Services, Bureau of Epidemiology and Disease Control, 150 N. 18th Ave., Suite 100, Phoenix, AZ 85007-3248; Telephone: (602) 364-3587; Fax: (602) 364-3199; E-mail: Ken.Komatsu@azdhs.gov; or Robert Lane, Manager; Department of Health Services, Office of Administrative Counsel and Rules, 1740 W. Adams, Suite 203, Phoenix, AZ 85007; Telephone: (602) 542-1020; Fax: (602) 364-1150; E-mail: Robert.Lane@azdhs.gov
6. Information about where a person may obtain a copy of the guidance document and the costs for obtaining the document:

A copy of the guidance document is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: http://www.azdhs.gov/ops/oacr/rules/guidance/index.php. A copy of the guidance document may also be obtained from the Arizona Department of Health Services, Bureau of Epidemiology and Disease Control, 150 N. 18th Avenue, Suite 140, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.



NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act (APA) requires the publication of Notices of Substantive Policy Statement issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

BOARD OF BEHAVIORAL HEALTH EXAMINERS

[M16-47]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

2016-01 Exam Requirements for Substance Abuse Counselor Licensure

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

March 4, 2016

3. Summary of the contents of the substantive policy statement:

A.A.C. Rule R4-6-704 prescribes the exams approved for levels of substance abuse counselor licensure. The SPS clarifies the exam accepted for those who took it prior to the rule changing effective 11/01/2015.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Not applicable

5. A statement as to whether the substantive policy statement is a new statement or a revision:

New statement

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Donna Dalton
Address: Board of Behavioral Health Examiners
3443 N. Central Ave., Suite 1700
Phoenix, AZ 85012
Telephone: (602) 542-1811
Fax: (602) 364-0890
E-mail: donna.dalton@azbbhe.us
Web site: www.azbbhe.us

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A person may obtain a copy of the substantive policy statement by contacting the individual listed in item 6, or visiting the Board's web site at www.azbbhe.us.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

REGISTRAR OF CONTRACTORS

[M16-48]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Arizona Registrar of Contractors Substantive Policy Statement 102: Licensed Contractors: Independent Contractors and Employees



**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Date Issued and Effective: May 17, 2013

**3. Summary of the contents of the substantive policy statement:**

- Licensees that hire employees must comply with laws governing social security, workers' compensation, unemployment insurance, income taxes and withholding taxes.
- Licensees that hire independent contractors must hire only ROC licensed subcontractors.
- Violation of any of these statutes may result in a license being suspended or revoked.
- A violation of aiding and abetting an unlicensed contractor may also be a class 1 misdemeanor under A.R.S. § 32-1164(A).

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.R.S. § 32-1154(A)

A.R.S. § 32-1164(A)

*Lundy v. Prescott Valley, Inc.*, 110 Ariz. 362, 363, 519 P.3d 61 (1974)

*Sobel v. Jones*, 96 Ariz. 297, 300, 394 P.2d 415 (1964)

A.R.S Title 23, Chapter 3, Article 4

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: James N. Hanson, Chief Counsel  
 Address: 1700 W. Washington St., Suite 105  
 Phoenix, AZ 85007  
 Telephone: (602) 771-6790  
 Fax: (602) 542-1599  
 E-mail: james.hanson@azroc.gov  
 Web site: www.azroc.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A paper copy of this substantive policy statement can be obtained from the office of the Arizona Registrar of Contractors at 1700 W. Washington St., Phoenix, Arizona, for a price of 10¢ a page.

## NOTICE OF SUBSTANTIVE POLICY STATEMENT

### STATE RETIREMENT SYSTEM

[M16-49]

**1. Title of the Substantive Policy Statement and the Substantive Policy Statement number by which the Substantive Policy Statement is referenced:**

**Title:** Calculating Benefits for Ex-Spouse Contingent Annuitants

**2. Date the Substantive Policy Statement was issued and the effective date of the Substantive Policy Statement if different from the issuance date:**

Issue date: March 17, 2016

Effective date: March 17, 2016

**3. Summary of the contents of the Substantive Policy Statement:**

The purpose of this Substantive Policy Statement is to notify the public of the Arizona State Retirement System's (ASRS) interpretation of the applicability of the annuity eligibility exceptions contained in R2-8-126(I) and (J).

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.R.S. §§ 38-760 and 38-764; A.A.C. R2-8-126(H), (I) and (J)

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new statement.

**6. The agency contact person who can answer questions about the Substantive Policy Statement:**

Name: Jessica A. Ross, Rules Writer  
 Address: Arizona State Retirement System  
 3300 N Central Ave, Ste. 1400



Phoenix, AZ 85012  
Telephone: (602) 240-2039  
E-mail: JessicaR@azasrs.gov  
Web site: www.azasrs.gov

**7. Information about where a person may obtain a copy of the Substantive Policy Statement and the costs for obtaining the Substantive Policy Statement:**

Copies of this Substantive Policy Statement may be obtained electronically at the web site above or in the Arizona Administrative Register. Copies of the substantive policy statement may also be obtained from the ASRS office at the above address for \$0.10 per page.



GOVERNOR EXECUTIVE ORDERS

The Administrative Procedure Act (APA) requires the full-text publication of Governor Executive Orders.

With the exception of egregious errors, content (including spelling, grammar, and punctuation) of these orders has been reproduced as submitted.

In addition, the Register shall include each statement filed by the Governor in granting a commutation, pardon or reprieve, or stay or suspension of execution where a sentence of death is imposed.

EXECUTIVE ORDER 2016-03

Internal Review of Administrative Rules; Moratorium to Promote Job Creation and Customer-Service-Oriented Agencies

Editor's Note: This Executive Order is being reproduced in each issue of the Administrative Register until its expiration on December 31, 2016, as a notice to the public regarding state agencies' rulemaking activities.

[M16-29]

WHEREAS, Arizona is poised to lead the nation in job growth;

WHEREAS, burdensome regulations inhibit job growth and economic development;

WHEREAS, small businesses and startups are especially hurt by regulations;

WHEREAS, each agency of the State of Arizona should promote customer-service-oriented principles for the people that it serves;

WHEREAS, each State agency should undertake a critical and comprehensive review of its administrative rules and take action to reduce the regulatory burden, administrative delay, and legal uncertainty associated with government regulation;

WHEREAS, overly burdensome, antiquated, contradictory, redundant, and nonessential regulations should be repealed;

WHEREAS, Article 5, Section 4 of the Arizona Constitution and Title 41, Chapter 1, Article 1 of the Arizona Revised Statutes vests the executive power of the State of Arizona in the Governor;

NOW, THEREFORE, I, Douglas A. Ducey, by virtue of the authority vested in me by the Constitution and laws of the State of Arizona hereby declare the following:

- 1. A State agency subject to this Order, shall not conduct any rulemaking except as permitted by this Order.
2. A State agency subject to this Order, shall not conduct any rulemaking, whether informal or formal, without the prior written approval of the Office of the Governor. In seeking approval, a State agency shall address one or more of the following as justification for the rulemaking:
a. To fulfill an objective related to job creation, economic development, or economic expansion in this State.
b. To reduce or ameliorate a regulatory burden while achieving the same regulatory objective.
c. To prevent a significant threat to the public health, peace, or safety.
d. To avoid violating a court order or federal law that would result in sanctions by a court or the federal government against an agency for failure to conduct the rulemaking action.
e. To comply with a federal statutory or regulatory requirement if such compliance is related to a condition for the receipt of federal funds or participation in any federal program.
f. To comply with a state statutory requirement.
g. To fulfill an obligation related to fees or any other action necessary to implement the State budget that is certified by the Governor's Office of Strategic Planning and Budgeting.
h. To promulgate a rule or other item that is exempt from Title 41, Chapter 6, Arizona Revised Statutes, pursuant to section 41-1005, Arizona Revised Statutes.
i. To address matters pertaining to the control, mitigation, or eradication of waste, fraud, or abuse within an agency or wasteful, fraudulent, or abusive activities perpetrated against an agency.
j. To eliminates rules that are antiquated, redundant or otherwise no longer necessary for the operation of state government.
3. For the purposes of this Order, the term "State agencies," includes without limitation, all executive departments, agencies, offices, and all state boards and commissions, except for: (a) any State agency that is headed by a single elected State official, (b) the Corporation Commission and (c) any board or commission established by ballot measure during or after the November 1998 general election. Those State agencies, boards and commissions excluded



from this Order are strongly encouraged to voluntarily comply with this Order in the context of their own rulemaking processes.

4. This Order does not confer any legal rights upon any persons and shall not be used as a basis for legal challenges to rules, approvals, permits, licenses or other actions or to any inaction of a State agency. For the purposes of this Order, “person,” “rule,” and “rulemaking” have the same meanings prescribed in Arizona Revised Statutes Section 41-1001.
5. This Executive Order expires on December 31, 2016.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this Eighth day of February in the Year Two Thousand and Fifteen and of the Independence of the United States of America the Two Hundred and Thirty-Fourth.

**ATTEST:**

**Michele Reagan**  
**Secretary of State**



GOVERNOR PROCLAMATIONS

The Administrative Procedure Act (APA) requires the publication of Governor proclamations of general applicability, and ceremonial dedications issued by the Governor.

ACCESS TO JUSTICE MONTH

[M16-62]

WHEREAS, as citizens we commit ourselves to the goal of equal justice for all; and
WHEREAS, promotion of access to justice for all Arizonans helps build public confidence in our legal system; and
WHEREAS, most of the clients for indigent legal services are women, and many of them are mothers or victims of domestic violence; and
WHEREAS, ensuring that persons who cannot afford lawyers are able to obtain representation helps to preserve families, to protect victims of crime, and to strengthen our communities; and
WHEREAS, many organizations and individuals – lawyers and non-lawyers – work valiantly to promote access to justice, and their efforts deserve our support and recognition; and
WHEREAS, we celebrate over 100 years of Arizona’s legal community and judiciary working to assure equal access to justice for all Arizonans.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 2016 as

ACCESS TO JUSTICE MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

ARIZONA ALCOHOL AWARENESS MONTH

[M16-63]

WHEREAS, alcohol is a primary factor in the four leading causes of death for young people ages 10-21; and
WHEREAS, alcohol is the most commonly used addictive substance in the United States; and
WHEREAS, young people who begin drinking before age 15 are six times more likely to develop alcohol dependence than those who begin drinking at age 21; and
WHEREAS, people aged 12-20 drink 11% of all alcohol consumed in the United States and more than 90% of this alcohol is consumed in the form of binge drinks; and
WHEREAS, in Arizona, 40.6% of twelfth graders consumed alcohol in the past 30 days; and
WHEREAS, kids who drink are more likely to be victims of violent crime, to be involved in alcohol-related traffic crashes, and to have serious school-related problems; and
WHEREAS, a supportive family environment is associated with lowered rates of alcohol use for adolescents; Talk Early, Talk Often: Parents Can Make a Difference in Teen Alcohol Use; and
WHEREAS, kids who have conversations with their parents and learn about the dangers of alcohol and drug use are 50% less likely to use alcohol and drugs than those who don’t have such conversations.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, join the National Council on Alcoholism and Drug Dependence, Inc. (NCADD) and do hereby proclaim April 2016 as

ARIZONA ALCOHOL AWARENESS MONTH

and I also call upon all citizens, parents, governmental agencies, public and private institutions, businesses, hospitals, schools and colleges in Arizona to support efforts that will provide early education about alcoholism and addiction and increase support for individuals and families coping with alcoholism. Through these efforts, together, we can provide Hope, Help and Healing for those in our community who are facing challenges with alcohol use and abuse.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey

**GOVERNOR**

**DONE** at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

**ARIZONA SMOKE-FREE DAY**

[M16-66]

**WHEREAS**, it is known that tobacco users have significantly increased likelihoods of tobacco-related disease, disability, and early death; and

**WHEREAS**, it is known that Arizona citizens under the age of 21 who do not initiate tobacco use are more likely to remain tobacco-free for their lifetime; and

**WHEREAS**, it is known that tobacco users who quit today will immediately begin to reverse its adverse effects, reduce their chance of disease, disability, and death from a tobacco-related disease, and will immediately begin to protect those around them; and

**WHEREAS**, youth in 30 coalitions across the state of Arizona are actively and civically engaged in educating their peers, families and communities against the harmful effects of tobacco use; and

**WHEREAS**, the Arizona Department of Health Services supports education, training, and encouragement of 30 youth tobacco use prevention coalitions belonging to STAND (Students Taking a New Direction) across the State of Arizona.

**NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim March 16, 2016 as**

**ARIZONA SMOKE-FREE DAY**

and I further urge citizens to join in efforts to raise awareness of the problem of tobacco use and exposure to secondhand smoke, and the end the tobacco epidemic for good.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

**AUTISM AWARENESS MONTH**

[M16-56]

**WHEREAS**, autism, the fastest growing development disability in the United States, affecting more than three million people, is an urgent public health crisis that demands a national response; and

**WHEREAS**, autism is the result of a neurological disorder that affects the normal functioning of the human brain, and can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and

**WHEREAS**, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, understand verbal as well as non-verbal communication; and

**WHEREAS**, as the effort to address autism continues, doctors, therapists, and educators can help persons with autism overcome or adjust to its challenges and provide early, accurate diagnosis and the resulting appropriate education, intervention, and therapy that are vital to future growth and development; and

**WHEREAS**, ensuring that persons living with autism have access to the lifelong care and services needed to pursue the full measure of personal happiness and achieve their greatest potential; and

**WHEREAS**, the State of Arizona is honored to take part in the annual observance of Autism Awareness Month and World Autism Awareness Day, April 2, 2016, in the hope that it will lead to a better understanding of this disorder.

**NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 2016 as**

**AUTISM AWARENESS MONTH**

and I further encourage all citizens to raise public awareness of autism and the myriad of issues surrounding autism, as well as to increase knowledge of the programs that have been and are being developed to support individuals with autism and their families.



**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this fifteenth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

**COWBOY POETRY WEEK**

[M16-67]

**WHEREAS**, throughout the history of the American West and through today, cowboy poets play a large part in preserving our western heritage and the culture of Arizona through poetry; and

**WHEREAS**, the long tradition and enduring qualities of these old poems and their stories demonstrate that cowboy poetry is part of a long-cherished legacy as well as today’s vibrant working West; and

**WHEREAS**, Arizona has produced numerous well-respected cowboy poets and has hosted major cowboy poetry events, including gatherings in Prescott, Sierra Vista, and other locations; and

**WHEREAS**, recognizing the contributions of these poets dates as far back as cowboys themselves and reflects the true culture, traditions and values of this great State.

**NOW, THEREFORE, I**, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 17 – 23, 2016 as

**COWBOY POETRY WEEK**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

**DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

[M16-68]

**WHEREAS**, approximately 116,635 adults and children, and at least 30 percent of Arizonans, have or care for someone with a developmental disability; and

**WHEREAS**, Arizonans with and without disabilities live and work side by side in communities across the Grand Canyon State; and

**WHEREAS**, every person, regardless of ability, has valuable strengths, infinite capacity to learn and the potential to make important contributions to their local communities; and

**WHEREAS**, people with developmental disabilities in Arizona seek to achieve personal success through education, meaningful work, and family and community ties with more than 6 million neighbors statewide, along with the support of passionate caregivers and policymakers working towards this goal; and

**WHEREAS**, families and caregivers of people with developmental disabilities deserve our admiration and recognition for their caring commitment and ongoing support essential to an independent and productive life; and

**WHEREAS**, Developmental Disabilities Awareness Month is an opportune time to recognize Arizona’s public policy accomplishments concerning people with disabilities and to continue the evolution of public policy that creates full inclusion for individuals with developmental disabilities.

**NOW, THEREFORE, I**, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim March 2016 as

**DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

and encourage all residents to join in this worthy observance.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**



**DONE** at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

#### **ESOPHAGEAL CANCER AWARENESS MONTH**

[M16-69]

**WHEREAS**, esophageal cancer is among the deadliest and fastest growing cancer diagnoses in our nation; and  
**WHEREAS**, esophageal cancer is a disease in which cancer cells form in the tissues of the esophagus, often preceded by symptoms of pain or difficulty swallowing, indigestion, heartburn, hoarseness and coughing; risk factors for esophageal cancer include gastric reflux, heavy alcohol and tobacco use; and

**WHEREAS**, esophageal cancer is often discovered during advanced stages, but if discovered early, chances for recovery and survival are far better, and treatments for the disease include surgery, chemotherapy, radiation, laser therapy and electrocoagulation; and

**WHEREAS**, during the month of April, we raise awareness of esophageal cancer in Arizona, encouraging citizens to pay attention to esophageal cancer symptoms in order to promote early detection and treatment.

**NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 2016 as**

#### **ESOPHAGEAL CANCER AWARENESS MONTH**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

#### **GOLDEN RULE DAY**

[M16-70]

**WHEREAS**, the State of Arizona believes in the teaching of the Golden Rule; and

**WHEREAS**, for thousands of years, the Golden Rule, which says “treat others the way you want to be treated,” has been affirmed in many religions, traditions, indigenous cultures, and secular philosophies as a fundamental principle of life and the foundation upon which the base of a global ethic is found; and

**WHEREAS**, the Golden Rule is a universal message which is accepted and embraced throughout the world; and

**WHEREAS**, the Golden Rule is a tool to educate people about respect and mutual esteem in order to achieve peaceful coexistence and solidarity among members of different ethnic groups, cultures and religions; and

**WHEREAS**, the Golden Rule plays a role in promoting the culture of dialogue so that understanding and trust may develop among individuals and people as these are the conditions of authentic peace; and

**WHEREAS**, the Golden Rule message is simple, universal and powerful, and it is the most prevalent and universal moral principle in human history; and

**WHEREAS**, welcoming the initiative of interfaith peace-building initiatives, to proclaim a Golden Rule Day to create more awareness of the teaching of the Golden Rule.

**NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 5, 2016 as**

#### **GOLDEN RULE DAY**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**



PARLIAMENTARY LAW MONTH

[M16-71]

WHEREAS, since April is the birth month of Thomas Jefferson, who wrote the first American manual of parliamentary procedure in 1801, it is an appropriate time to honor him and celebrate the use of parliamentary procedure; and
WHEREAS, it is fitting to honor Henry Martyn Robert, author of Pocket Manual of Rules of Order for Deliberative Assemblies, also known as Robert's Rules of Order, and Robert's Rules of Order Newly Revised is the most widely recognized and used parliamentary authority in public and private organizations; and
WHEREAS, it is timely to reflect upon the importance of parliamentary procedure in providing for civil discourse, protecting individual rights, ensuring fairness, and in maintaining order in meetings; and
WHEREAS, the National Association of Parliamentarians is a professional society dedicated to educating leaders throughout the world in effective meeting management through the use of parliamentary procedure and has, by adoption of a standing rule, designated the month of April as Parliamentary Law Month; and
WHEREAS, the purpose of the Arizona State Association of Parliamentarians is to promote the educational program of National Association of Parliamentarians and to spread the knowledge of parliamentary law and to provide opportunity for courses of study; and
WHEREAS, during the month of April the Arizona State Association of Parliamentarians is celebrating Parliamentary Law Month to further the awareness of parliamentary law's impact on business and communities in effective meeting management through the use of Parliamentary Procedure.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim April 2016 as

PARLIAMENTARY LAW MONTH

and I urge all citizens to join in recognizing this honor and extending sincere appreciation to the members of the Arizona State Association of Parliamentarians.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona
Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

TRAUMATIC BRAIN INJURY AWARENESS MONTH

[M16-72]

WHEREAS, traumatic brain injury is a public health problem that impacts a reported 1.7 million people in the United States annually; and
WHEREAS, of these individuals, 80,000 to 90,000 sustain permanent disability; and
WHEREAS, in Arizona there were a reported 1,233 deaths, 6,581 hospitalizations, and 54,310 emergency department visits in 2014 resulting in over \$574 million in hospital charges due to Traumatic Brain Injury; and
WHEREAS, unintentional injuries accounted for 86 percent of traumatic brain injury hospitalizations; and
WHEREAS, amongst Arizona residents traumatic brain injury resulting in emergency department visits were highest among children younger than one year of age; and
WHEREAS, most traumatic brain injuries are predictable and preventable through the understanding of associated risk factors.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim March 2016 as

TRAUMATIC BRAIN INJURY AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona
Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this eighth day of March in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

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**REGISTER INDEXES**

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The *Register* is published by volume in a calendar year (See “Information” in the front of each issue for a more detailed explanation).

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Abbreviations for rulemaking activity in this Index include:

**PROPOSED RULEMAKING**

PN = Proposed new Section  
PM = Proposed amended Section  
PR = Proposed repealed Section  
P# = Proposed renumbered Section

**SUPPLEMENTAL PROPOSED RULEMAKING**

SPN = Supplemental proposed new Section  
SPM = Supplemental proposed amended Section  
SPR = Supplemental proposed repealed Section  
SP# = Supplemental proposed renumbered Section

**FINAL RULEMAKING**

FN = Final new Section  
FM = Final amended Section  
FR = Final repealed Section  
F# = Final renumbered Section

**SUMMARY RULEMAKING****PROPOSED SUMMARY**

PSMN = Proposed Summary new Section  
PSMM = Proposed Summary amended Section  
PSMR = Proposed Summary repealed Section  
PSM# = Proposed Summary renumbered Section

**FINAL SUMMARY**

FSMN = Final Summary new Section  
FSMM = Final Summary amended Section  
FSMR = Final Summary repealed Section  
FSM# = Final Summary renumbered Section

**EXPEDITED RULEMAKING****PROPOSED EXPEDITED**

PEN = Proposed Expedited new Section  
PEM = Proposed Expedited amended Section  
PER = Proposed Expedited repealed Section  
PE# = Proposed Expedited renumbered Section

**SUPPLEMENTAL EXPEDITED**

SPEN = Supplemental Proposed Expedited new Section  
SPEM = Supplemental Proposed Expedited amended Section  
SPER = Supplemental Proposed Expedited repealed Section  
SPE# = Supplemental Proposed Expedited renumbered Section

**FINAL EXPEDITED**

FEN = Final Expedited new Section  
FEM = Final Expedited amended Section  
FER = Final Expedited repealed Section  
FE# = Final Expedited renumbered Section

**EXEMPT RULEMAKING****EXEMPT PROPOSED**

PXN = Proposed Exempt new Section  
PXM = Proposed Exempt amended Section  
PXR = Proposed Exempt repealed Section  
PX# = Proposed Exempt renumbered Section

**EXEMPT SUPPLEMENTAL PROPOSED**

SPXN = Supplemental Proposed Exempt new Section  
SPXR = Supplemental Proposed Exempt repealed Section  
SPXM = Supplemental Proposed Exempt amended Section  
SPX# = Supplemental Proposed Exempt renumbered Section

**FINAL EXEMPT RULMAKING**

FXN = Final Exempt new Section  
FXM = Final Exempt amended Section  
FXR = Final Exempt repealed Section  
FX# = Final Exempt renumbered Section

**EMERGENCY RULEMAKING**

EN = Emergency new Section  
EM = Emergency amended Section  
ER = Emergency repealed Section  
E# = Emergency renumbered Section  
EEXP = Emergency expired

**RECODIFICATION OF RULES**

RC = Recodified

**REJECTION OF RULES**

RJ = Rejected by the Attorney General

**TERMINATION OF RULES**

TN = Terminated proposed new Sections  
TM = Terminated proposed amended Section  
TR = Terminated proposed repealed Section  
T# = Terminated proposed renumbered Section

**RULE EXPIRATIONS**

EXP = Rules have expired

*See also “emergency expired” under emergency rulemaking*

**CORRECTIONS**

C = Corrections to Published Rules

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**THIS INDEX INCLUDES RULEMAKING ACTIVITY THROUGH ISSUE 13 OF VOLUME 22.**

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Other notices related to rulemakings are listed in the Index by notice type, agency/county and by volume page number. Agency policy statements and proposed delegation agreements are included in this section of the Index by volume page number.

Public records, such as Governor Office executive orders, proclamations, declarations and terminations of emergencies, summaries of Attorney General Opinions, and county notices are also listed in this section of the Index as published by volume page number.

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**2016 RULES EFFECTIVE DATES CALENDAR**

A.R.S. § 41-1032(A), as amended by Laws 2002, Ch. 334, § 8 (effective August 22, 2002), states that a rule generally becomes effective 60 days after the day it is filed with the Secretary of State's Office. The following table lists filing dates and effective dates for rules that follow this provision. Please also check the rulemaking Preamble for effective dates.

| January    |                | February   |                | March      |                | April      |                | May        |                | June       |                |
|------------|----------------|------------|----------------|------------|----------------|------------|----------------|------------|----------------|------------|----------------|
| Date Filed | Effective Date |
| 1/1        | 3/1            | 2/1        | 4/1            | 3/1        | 4/30           | 4/1        | 5/31           | 5/1        | 6/30           | 6/1        | 7/31           |
| 1/2        | 3/2            | 2/2        | 4/2            | 3/2        | 5/1            | 4/2        | 6/1            | 5/2        | 7/1            | 6/2        | 8/1            |
| 1/3        | 3/3            | 2/3        | 4/3            | 3/3        | 5/2            | 4/3        | 6/2            | 5/3        | 7/2            | 6/3        | 8/2            |
| 1/4        | 3/4            | 2/4        | 4/4            | 3/4        | 5/3            | 4/4        | 6/3            | 5/4        | 7/3            | 6/4        | 8/3            |
| 1/5        | 3/5            | 2/5        | 4/5            | 3/5        | 5/4            | 4/5        | 6/4            | 5/5        | 7/4            | 6/5        | 8/4            |
| 1/6        | 3/6            | 2/6        | 4/6            | 3/6        | 5/5            | 4/6        | 6/5            | 5/6        | 7/5            | 6/6        | 8/5            |
| 1/7        | 3/7            | 2/7        | 4/7            | 3/7        | 5/6            | 4/7        | 6/6            | 5/7        | 7/6            | 6/7        | 8/6            |
| 1/8        | 3/8            | 2/8        | 4/8            | 3/8        | 5/7            | 4/8        | 6/7            | 5/8        | 7/7            | 6/8        | 8/7            |
| 1/9        | 3/9            | 2/9        | 4/9            | 3/9        | 5/8            | 4/9        | 6/8            | 5/9        | 7/8            | 6/9        | 8/8            |
| 1/10       | 3/10           | 2/10       | 4/10           | 3/10       | 5/9            | 4/10       | 6/9            | 5/10       | 7/9            | 6/10       | 8/9            |
| 1/11       | 3/11           | 2/11       | 4/11           | 3/11       | 5/10           | 4/11       | 6/10           | 5/11       | 7/10           | 6/11       | 8/10           |
| 1/12       | 3/12           | 2/12       | 4/12           | 3/12       | 5/11           | 4/12       | 6/11           | 5/12       | 7/11           | 6/12       | 8/11           |
| 1/13       | 3/13           | 2/13       | 4/13           | 3/13       | 5/12           | 4/13       | 6/12           | 5/13       | 7/12           | 6/13       | 8/12           |
| 1/14       | 3/14           | 2/14       | 4/14           | 3/14       | 5/13           | 4/14       | 6/13           | 5/14       | 7/13           | 6/14       | 8/13           |
| 1/15       | 3/15           | 2/15       | 4/15           | 3/15       | 5/14           | 4/15       | 6/14           | 5/15       | 7/14           | 6/15       | 8/14           |
| 1/16       | 3/16           | 2/16       | 4/16           | 3/16       | 5/15           | 4/16       | 6/15           | 5/16       | 7/15           | 6/16       | 8/15           |
| 1/17       | 3/17           | 2/17       | 4/17           | 3/17       | 5/16           | 4/17       | 6/16           | 5/17       | 7/16           | 6/17       | 8/16           |
| 1/18       | 3/18           | 2/18       | 4/18           | 3/18       | 5/17           | 4/18       | 6/17           | 5/18       | 7/17           | 6/18       | 8/17           |
| 1/19       | 3/19           | 2/19       | 4/19           | 3/19       | 5/18           | 4/19       | 6/18           | 5/19       | 7/18           | 6/19       | 8/18           |
| 1/20       | 3/20           | 2/20       | 4/20           | 3/20       | 5/19           | 4/20       | 6/19           | 5/20       | 7/19           | 6/20       | 8/19           |
| 1/21       | 3/21           | 2/21       | 4/21           | 3/21       | 5/20           | 4/21       | 6/20           | 5/21       | 7/20           | 6/21       | 8/20           |
| 1/22       | 3/22           | 2/22       | 4/22           | 3/22       | 5/21           | 4/22       | 6/21           | 5/22       | 7/21           | 6/22       | 8/21           |
| 1/23       | 3/23           | 2/23       | 4/23           | 3/23       | 5/22           | 4/23       | 6/22           | 5/23       | 7/22           | 6/23       | 8/22           |
| 1/24       | 3/24           | 2/24       | 4/24           | 3/24       | 5/23           | 4/24       | 6/23           | 5/24       | 7/23           | 6/24       | 8/23           |
| 1/25       | 3/25           | 2/25       | 4/25           | 3/25       | 5/24           | 4/25       | 6/24           | 5/25       | 7/24           | 6/25       | 8/24           |
| 1/26       | 3/26           | 2/26       | 4/26           | 3/26       | 5/25           | 4/26       | 6/25           | 5/26       | 7/25           | 6/26       | 8/25           |
| 1/27       | 3/27           | 2/27       | 4/27           | 3/27       | 5/26           | 4/27       | 6/26           | 5/27       | 7/26           | 6/27       | 8/26           |
| 1/28       | 3/28           | 2/28       | 4/28           | 3/28       | 5/27           | 4/28       | 6/27           | 5/28       | 7/27           | 6/28       | 8/27           |
| 1/29       | 3/29           | 2/29       | 4/29           | 3/29       | 5/28           | 4/29       | 6/28           | 5/29       | 7/28           | 6/29       | 8/28           |
| 1/30       | 3/30           |            |                | 3/30       | 5/29           | 4/30       | 6/29           | 5/30       | 7/29           | 6/30       | 8/29           |
| 1/31       | 3/31           |            |                | 3/31       | 5/30           |            |                | 5/31       | 7/30           |            |                |



| July       |                | August     |                | September  |                | October    |                | November   |                | December   |                |
|------------|----------------|------------|----------------|------------|----------------|------------|----------------|------------|----------------|------------|----------------|
| Date Filed | Effective Date |
| 7/1        | 8/30           | 8/1        | 9/30           | 9/1        | 10/31          | 10/1       | 11/30          | 11/1       | 12/31          | 12/1       | 1/30/13        |
| 7/2        | 8/31           | 8/2        | 10/1           | 9/2        | 11/1           | 10/2       | 12/1           | 11/2       | 1/1/13         | 12/2       | 1/31/13        |
| 7/3        | 9/1            | 8/3        | 10/2           | 9/3        | 11/2           | 10/3       | 12/2           | 11/3       | 1/2/13         | 12/3       | 2/1/13         |
| 7/4        | 9/2            | 8/4        | 10/3           | 9/4        | 11/3           | 10/4       | 12/3           | 11/4       | 1/3/13         | 12/4       | 2/2/13         |
| 7/5        | 9/3            | 8/5        | 10/4           | 9/5        | 11/4           | 10/5       | 12/4           | 11/5       | 1/4/13         | 12/5       | 2/3/13         |
| 7/6        | 9/4            | 8/6        | 10/5           | 9/6        | 11/5           | 10/6       | 12/5           | 11/6       | 1/5/13         | 12/6       | 2/4/13         |
| 7/7        | 9/5            | 8/7        | 10/6           | 9/7        | 11/6           | 10/7       | 12/6           | 11/7       | 1/6/13         | 12/7       | 2/5/13         |
| 7/8        | 9/6            | 8/8        | 10/7           | 9/8        | 11/7           | 10/8       | 12/7           | 11/8       | 1/7/13         | 12/8       | 2/6/13         |
| 7/9        | 9/7            | 8/9        | 10/8           | 9/9        | 11/8           | 10/9       | 12/8           | 11/9       | 1/8/13         | 12/9       | 2/7/13         |
| 7/10       | 9/8            | 8/10       | 10/9           | 9/10       | 11/9           | 10/10      | 12/9           | 11/10      | 1/9/13         | 12/10      | 2/8/13         |
| 7/11       | 9/9            | 8/11       | 10/10          | 9/11       | 11/10          | 10/11      | 12/10          | 11/11      | 1/10/13        | 12/11      | 2/9/13         |
| 7/12       | 9/10           | 8/12       | 10/11          | 9/12       | 11/11          | 10/12      | 12/11          | 11/12      | 1/11/13        | 12/12      | 2/10/13        |
| 7/13       | 9/11           | 8/13       | 10/12          | 9/13       | 11/12          | 10/13      | 12/12          | 11/13      | 1/12/13        | 12/13      | 2/11/13        |
| 7/14       | 9/12           | 8/14       | 10/13          | 9/14       | 11/13          | 10/14      | 12/13          | 11/14      | 1/13/13        | 12/14      | 2/12/13        |
| 7/15       | 9/13           | 8/15       | 10/14          | 9/15       | 11/14          | 10/15      | 12/14          | 11/15      | 1/14/13        | 12/15      | 2/13/13        |
| 7/16       | 9/14           | 8/16       | 10/15          | 9/16       | 11/15          | 10/16      | 12/15          | 11/16      | 1/15/13        | 12/16      | 2/14/13        |
| 7/17       | 9/15           | 8/17       | 10/16          | 9/17       | 11/16          | 10/17      | 12/16          | 11/17      | 1/16/13        | 12/17      | 2/15/13        |
| 7/18       | 9/16           | 8/18       | 10/17          | 9/18       | 11/17          | 10/18      | 12/17          | 11/18      | 1/17/13        | 12/18      | 2/16/13        |
| 7/19       | 9/17           | 8/19       | 10/18          | 9/19       | 11/18          | 10/19      | 12/18          | 11/19      | 1/18/13        | 12/19      | 2/17/13        |
| 7/20       | 9/18           | 8/20       | 10/19          | 9/20       | 11/19          | 10/20      | 12/19          | 11/20      | 1/19/13        | 12/20      | 2/18/13        |
| 7/21       | 9/19           | 8/21       | 10/20          | 9/21       | 11/20          | 10/21      | 12/20          | 11/21      | 1/20/13        | 12/21      | 2/19/13        |
| 7/22       | 9/20           | 8/22       | 10/21          | 9/22       | 11/21          | 10/22      | 12/21          | 11/22      | 1/21/13        | 12/22      | 2/20/13        |
| 7/23       | 9/21           | 8/23       | 10/22          | 9/23       | 11/22          | 10/23      | 12/22          | 11/23      | 1/22/13        | 12/23      | 2/21/13        |
| 7/24       | 9/22           | 8/24       | 10/23          | 9/24       | 11/23          | 10/24      | 12/23          | 11/24      | 1/23/13        | 12/24      | 2/22/13        |
| 7/25       | 9/23           | 8/25       | 10/24          | 9/25       | 11/24          | 10/25      | 12/24          | 11/25      | 1/24/13        | 12/25      | 2/23/13        |
| 7/26       | 9/24           | 8/26       | 10/25          | 9/26       | 11/25          | 10/26      | 12/25          | 11/26      | 1/25/13        | 12/26      | 2/24/13        |
| 7/27       | 9/25           | 8/27       | 10/26          | 9/27       | 11/26          | 10/27      | 12/26          | 11/27      | 1/26/13        | 12/27      | 2/25/13        |
| 7/28       | 9/26           | 8/28       | 10/27          | 9/28       | 11/27          | 10/28      | 12/27          | 11/28      | 1/27/13        | 12/28      | 2/26/13        |
| 7/29       | 9/27           | 8/29       | 10/28          | 9/29       | 11/28          | 10/29      | 12/28          | 11/29      | 1/28/13        | 12/29      | 2/27/13        |
| 7/30       | 9/28           | 8/30       | 10/29          | 9/30       | 11/29          | 10/30      | 12/29          | 11/30      | 1/29/13        | 12/30      | 2/28/13        |
| 7/31       | 9/29           | 8/31       | 10/30          |            |                | 10/31      | 12/30          |            |                | 12/31      | 3/1/13         |



REGISTER PUBLISHING DEADLINES

The Secretary of State's Office publishes the Register weekly. There is a three-week turnaround period between a deadline date and the publication date of the Register. The weekly deadline dates and issue dates are shown below. Council meetings and Register deadlines do not correlate. Also listed are the earliest dates on which an oral proceeding can be held on proposed rulemakings or proposed delegation agreements following publication of the notice in the Register.

Table with 3 columns: Deadline Date (paper only) Friday, 5:00 p.m., Register Publication Date, and Oral Proceeding may be scheduled on or after. Rows list dates from January 22, 2016 to August 5, 2016.



## GOVERNOR'S REGULATORY REVIEW COUNCIL DEADLINES

The following deadlines apply to all Five-Year-Review Reports and any adopted rule submitted to the Governor's Regulatory Review Council. Council meetings and *Register* deadlines do not correlate. We publish these deadlines as a courtesy.

All rules and Five-Year Review Reports are due in the Council office by noon of the deadline date. The Council's office is located at 100 N. 15th Ave., Suite 402, Phoenix, AZ 85007. For more information, call (602) 542-2058 or visit [www.grrc.state.az.us](http://www.grrc.state.az.us).

### GOVERNOR'S REGULATORY REVIEW COUNCIL DEADLINES FOR 2016

| DEADLINE TO BE PLACED ON COUNCIL AGENDA | FINAL MATERIALS DUE FROM AGENCIES | DATE OF COUNCIL STUDY SESSION    | DATE OF COUNCIL MEETING          |
|---|-----------------------------------|----------------------------------|----------------------------------|
| November 17, 2015                       | December 18, 2015                 | December 29, 2015                | January 5, 2016                  |
| December 21, 2015                       | January 15, 2016                  | January 26, 2016                 | February 2, 2016                 |
| January 19, 2016<br>(Tuesday)           | February 12, 2016                 | February 23, 2016                | March 1, 2016                    |
| February 16, 2016<br>(Tuesday)          | March 18, 2016                    | March 29, 2016                   | April 5, 2016                    |
| March 21, 2016                          | April 15, 2016                    | April 26, 2016                   | May 3, 2016                      |
| April 18, 2016                          | May 20, 2016                      | June 1, 2016<br>(Wednesday)      | June 7, 2016                     |
| May 23, 2016                            | June 17, 2016                     | June 28, 2016                    | July 6, 2016<br>(Wednesday)      |
| June 20, 2016                           | July 15, 2016                     | July 26, 2016                    | August 2, 2016                   |
| July 18, 2016                           | August 19, 2016                   | August 30, 2016                  | September 7, 2016<br>(Wednesday) |
| August 22, 2016                         | September 16, 2016                | September 27, 2016               | October 4, 2016                  |
| September 19, 2016                      | October 14, 2016                  | October 25, 2016                 | November 1, 2016                 |
| October 17, 2016                        | November 18, 2016                 | November 29, 2016                | December 6, 2016                 |
| November 21, 2016                       | December 16, 2016                 | December 28, 2016<br>(Wednesday) | January 4, 2017 (Wednesday)      |

\*Materials must be submitted by **noon** on dates listed as a deadline for placement on a particular agenda. Placement on a particular agenda is not guaranteed.