

# Arizona Administrative REGISTER

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~ Administrative Register Contents ~

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# From the Publisher

## ABOUT THIS PUBLICATION

The paper copy of the *Administrative Register* (A.A.R.) is the official publication for rules and rulemaking activity in the state of Arizona.

Rulemaking is defined in Arizona Revised Statutes known as the Arizona Administrative Procedure Act (APA), A.R.S. Title 41, Chapter 6, Articles 1 through 10.

The Office of the Secretary of State does not interpret or enforce rules published in the *Arizona Administrative Register* or *Code*. Questions should be directed to the state agency responsible for the promulgation of the rule as provided in its published filing.

The *Register* is cited by volume and page number. Volumes are published by calendar year with issues published weekly. Page numbering continues in each weekly issue.

In addition, the *Register* contains the full text of the Governor's Executive Orders and Proclamations of general applicability, summaries of Attorney General opinions, notices of rules terminated by the agency, and the Governor's appointments of state officials and members of state boards and commissions.

## ABOUT RULES

Rules can be: made (all new text); amended (rules on file, changing text); repealed (removing text); or renumbered (moving rules to a different Section number). Rules activity published in the *Register* includes: proposed, final, emergency, expedited, and exempt rules as defined in the APA.

Rulemakings initiated under the APA as effective on and after January 1, 1995, include the full text of the rule in the *Register*. New rules in this publication (whether proposed or made) are denoted with underlining; repealed text is stricken.

## WHERE IS A "CLEAN" COPY OF THE FINAL OR EXEMPT RULE PUBLISHED IN THE REGISTER?

The *Arizona Administrative Code* (A.A.C.) contains the codified text of rules. The A.A.C. contains rules promulgated and filed by state agencies that have been approved by the Attorney General or the Governor's Regulatory Review Council. The *Code* also contains rules exempt from the rulemaking process.

The printed *Code* is the official publication of a rule in the A.A.C. is prima facie evidence of the making, amendment, or repeal of that rule as provided by A.R.S. § 41-1012. Paper copies of rules are available by full Chapter or by subscription. The *Code* is posted online for free.

## LEGAL CITATIONS AND FILING NUMBERS

On the cover: Each agency is assigned a Chapter in the *Arizona Administrative Code* under a specific Title. Titles represent broad subject areas. The Title number is listed first; with the acronym A.A.C., which stands for the *Arizona Administrative Code*; following the Chapter number and Agency name, then program name. For example, the Secretary of State has rules on rulemaking in Title 1, Chapter 1 of the *Arizona Administrative Code*. The citation for this chapter is 1 A.A.C. 1, Secretary of State, Rules and Rulemaking

Every document filed in the office is assigned a file number. This number, enclosed in brackets, is located at the top right of the published documents in the *Register*. The original filed document is available for 10 cents a copy.

# Arizona Administrative REGISTER

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A price list for the *Arizona Administrative Code* is available online. You may also request a paper price list by mail. To purchase a paper Chapter, contact us at (602) 364-3223.

**PUBLICATION DEADLINES**  
Publication dates are published in the back of the *Register*. These dates include file submittal dates with a three-week turnaround from filing to published document.

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# Participate in the Process

## Look for the Agency Notice

Review (inspect) notices published in the *Arizona Administrative Register*. Many agencies maintain stakeholder lists and would be glad to inform you when they proposed changes to rules. Check an agency's website and its newsletters for news about notices and meetings.

Feel like a change should be made to a rule and an agency has not proposed changes? You can petition an agency to make, amend, or repeal a rule. The agency must respond to the petition. (See A.R.S. § 41-1033)

## Attend a public hearing/meeting

Attend a public meeting that is being conducted by the agency on a Notice of Proposed Rulemaking. Public meetings may be listed in the Preamble of a Notice of Proposed Rulemaking or they may be published separately in the *Register*. Be prepared to speak, attend the meeting, and make an oral comment.

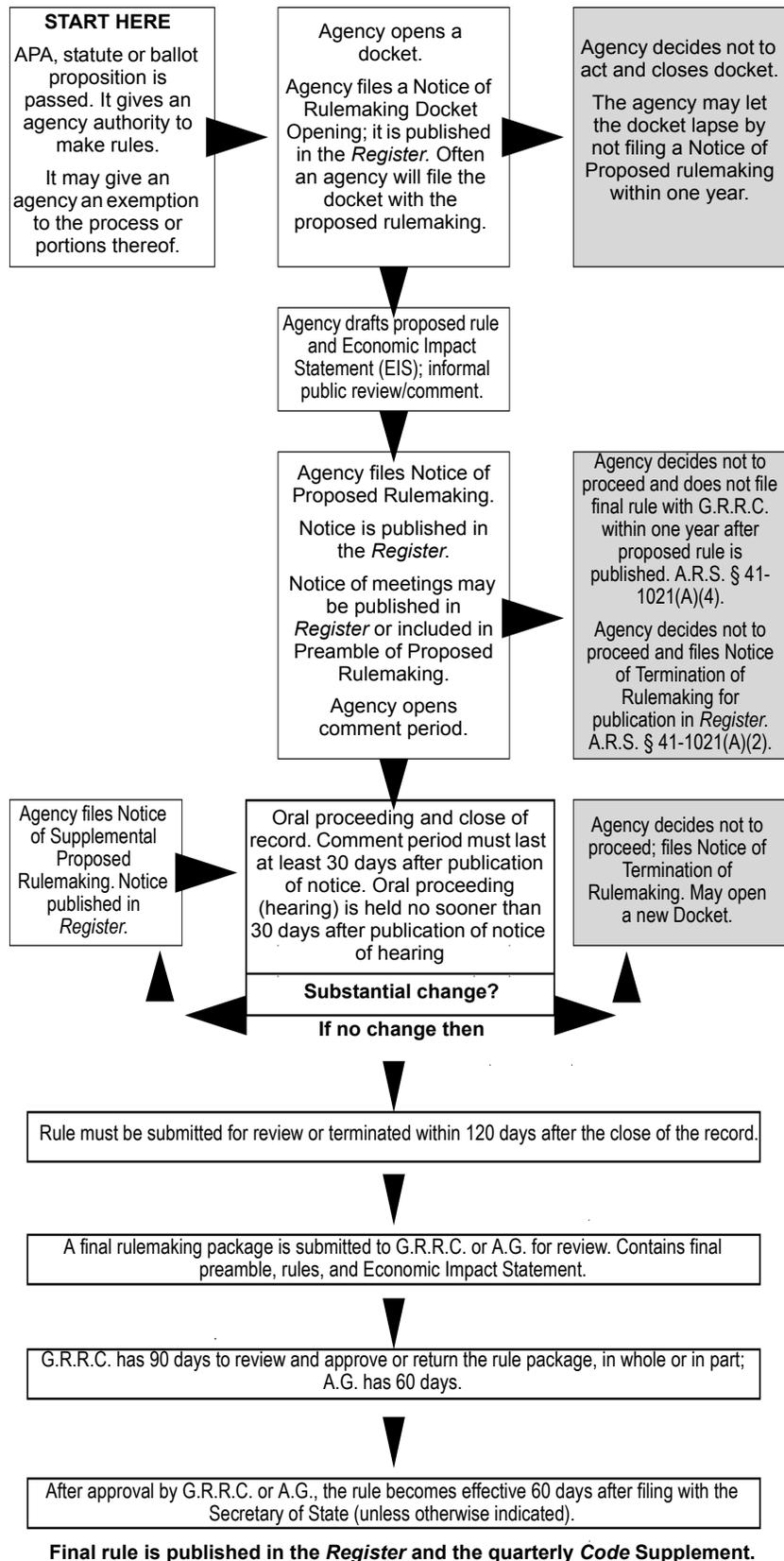
An agency may not have a public meeting scheduled on the Notice of Proposed Rulemaking. If not, you may request that the agency schedule a proceeding. This request must be put in writing within 30 days after the published Notice of Proposed Rulemaking.

## Write the agency

Put your comments in writing to the agency. In order for the agency to consider your comments, the agency must receive them by the close of record. The comment must be received within the 30-day comment timeframe following the *Register* publication of the Notice of Proposed Rulemaking.

You can also submit to the Governor's Regulatory Review Council written comments that are relevant to the Council's power to review a given rule (A.R.S. § 41-1052). The Council reviews the rule at the end of the rulemaking process and before the rules are filed with the Secretary of State.

# Arizona Regular Rulemaking Process



## Definitions

**Arizona Administrative Code (A.A.C.):** Official rules codified and published by the Secretary of State's Office. Available online at [www.azsos.gov](http://www.azsos.gov).

**Arizona Administrative Register (A.A.R.):** The official publication that includes filed documents pertaining to Arizona rulemaking. Available online at [www.azsos.gov](http://www.azsos.gov).

**Administrative Procedure Act (APA):** A.R.S. Title 41, Chapter 6, Articles 1 through 10. Available online at [www.azleg.gov](http://www.azleg.gov).

**Arizona Revised Statutes (A.R.S.):** The statutes are made by the Arizona State Legislature during a legislative session. They are compiled by Legislative Council, with the official publication codified by Thomson West. Citations to statutes include Titles which represent broad subject areas. The Title number is followed by the Section number. For example, A.R.S. § 41-1001 is the definitions Section of Title 41 of the Arizona Administrative Procedures Act. The "§" symbol simply means "section." Available online at [www.azleg.gov](http://www.azleg.gov).

**Chapter:** A division in the codification of the *Code* designating a state agency or, for a large agency, a major program.

**Close of Record:** The close of the public record for a proposed rulemaking is the date an agency chooses as the last date it will accept public comments, either written or oral.

**Code of Federal Regulations (CFR):** The *Code of Federal Regulations* is a codification of the general and permanent rules published in the *Federal Register* by the executive departments and agencies of the federal government.

**Docket:** A public file for each rulemaking containing materials related to the proceedings of that rulemaking. The docket file is established and maintained by an agency from the time it begins to consider making a rule until the rulemaking is finished. The agency provides public notice of the docket by filing a Notice of Rulemaking Docket Opening with the Office for publication in the *Register*.

**Economic, Small Business, and Consumer Impact Statement (EIS):** The EIS identifies the impact of the rule on private and public employment, on small businesses, and on consumers. It includes an analysis of the probable costs and benefits of the rule. An agency includes a brief summary of the EIS in its preamble. The EIS is not published in the *Register* but is available from the agency promulgating the rule. The EIS is also filed with the rulemaking package.

**Governor's Regulatory Review (G.R.R.C.):** Reviews and approves rules to ensure that they are necessary and to avoid unnecessary duplication and adverse impact on the public. G.R.R.C. also assesses whether the rules are clear, concise, understandable, legal, consistent with legislative intent, and whether the benefits of a rule outweigh the cost.

**Incorporated by Reference:** An agency may incorporate by reference standards or other publications. These standards are available from the state agency with references on where to order the standard or review it online.

**Federal Register (FR):** The *Federal Register* is a legal newspaper published every business day by the National Archives and Records Administration (NARA). It contains federal agency regulations; proposed rules and notices; and executive orders, proclamations, and other presidential documents.

**Session Laws or "Laws":** When an agency references a law that has not yet been codified into the Arizona Revised Statutes, use the word "Laws" is followed by the year the law was passed by the Legislature, followed by the Chapter number using the abbreviation "Ch.," and the specific Section number using the Section symbol (§). For example, Laws 1995, Ch. 6, § 2. Session laws are available at [www.azleg.gov](http://www.azleg.gov).

**United States Code (U.S.C.):** The Code is a consolidation and codification by subject matter of the general and permanent laws of the United States. The Code does not include regulations issued by executive branch agencies, decisions of the federal courts, treaties, or laws enacted by state or local governments.

## Acronyms

A.A.C. – *Arizona Administrative Code*

A.A.R. – *Arizona Administrative Register*

APA – *Administrative Procedure Act*

A.R.S. – *Arizona Revised Statutes*

CFR – *Code of Federal Regulations*

EIS – *Economic, Small Business, and Consumer Impact Statement*

FR – *Federal Register*

G.R.R.C. – *Governor's Regulatory Review Council*

U.S.C. – *United States Code*

## About Preambles

The Preamble is the part of a rulemaking package that contains information about the rulemaking and provides agency justification and regulatory intent.

It includes reference to the specific statutes authorizing the agency to make the rule, an explanation of the rule, reasons for proposing the rule, and the preliminary Economic Impact Statement.

The information in the Preamble differs between rulemaking notices used and the stage of the rulemaking.



NOTICES OF PROPOSED RULEMAKING

This section of the Arizona Administrative Register contains Notices of Proposed Rulemakings.

A proposed rulemaking is filed by an agency upon completion and submittal of a Notice of Rulemaking Docket Opening. Often these two documents are filed at the same time and published in the same Register issue.

When an agency files a Notice of Proposed Rulemaking under the Administrative Procedure Act (APA), the notice is published in the Register within three weeks of filing. See the publication schedule in the back of each issue of the Register for more information.

Under the APA, an agency must allow at least 30 days to elapse after the publication of the Notice of Proposed Rulemaking in the Register before beginning any proceedings for making, amending, or repealing any rule. (A.R.S. §§ 41-1013 and 41-1022)

The Office of the Secretary of State is the filing office and publisher of these rules. Questions about the interpretation of the proposed rules should be addressed to the agency the promulgated the rules. Refer to item #4 below to contact the person charged with the rulemaking and item #10 for the close of record and information related to public hearings and oral comments.

NOTICE OF PROPOSED RULEMAKING

TITLE 4. PROFESSIONS AND OCCUPATIONS

CHAPTER 26. BOARD OF PSYCHOLOGIST EXAMINERS

[R16-91]

PREAMBLE

1. Articles, Parts, and Sections Affected

	<u>Rulemaking Action</u>
R4-26-101	Amend
R4-26-108	Amend
R4-26-109	New Section
R4-26-110	New Section
R4-26-111	New Section
R4-26-203.03	Amend
R4-26-203.04	New Section
R4-26-205	Amend
R4-26-206	Amend
R4-26-207	Amend
R4-26-210	Amend
R4-26-304	Amend
R4-26-310	Amend

2. Citations to the agency's statutory rulemaking authority to include the authorizing statute (general) and the implementing statute (specific):

Authorizing statute: A.R.S. §§ 32-2063(A)(9) and (12)  
Implementing statute: A.R.S. §§ 32-2061(14), 32-2071(F)(6) and (G)(5), 32-2073, and 32-2074 (version 2)

3. Citations to all related notices published in the Register as specified in R1-1-409(A) that pertain to the record of the proposed rule:

Notice of Rulemaking Docket Opening: 22 A.A.R. 1109, May 13, 2016

4. The agency's contact person who can answer questions about the rulemaking:

Name: Dr. Cindy Olvey, Executive Director  
Address: Board of Psychologist Examiners  
1400 W. Washington, Suite 240  
Phoenix, AZ 85007  
Telephone: (602) 542-8162  
Fax: (602) 542-8279  
E-mail: Cindy.Olvey@psychboard.az.gov  
Web site: https://psychboard.az.gov

**5. An agency's justification and reason why a rule should be made, amended, repealed, or renumbered, to include an explanation about the rulemaking:**

In 2014, the legislature made several important changes to the Board's statutes (See Laws 2014, Chapter 258). The changes include allowing psychological services and supervision to be provided by telepractice, establishing a temporary license, and amending the biennial license renewal so half of all licenses are renewed each year rather than all in one year and so licenses are renewed throughout a year rather than all during one month. Conforming changes are made to rules dealing with definitions and fees.

In a rulemaking that went into effect on January 30, 2016, the Board amended many of its rules to make changes identified as needed in a five-year-review report, make the rules consistent with Board practice, and make the language clear, concise, and understandable. In this rulemaking, the Board further amends some of the rules to correct minor errors.

An exemption from Executive Order 2015-01 was provided for this rulemaking by Ted Vogt, Chief of Operations in the Governor's office, in an e-mail dated June 1, 2015.

**6. A reference to any study relevant to the rule that the agency reviewed and proposes either to rely on or not to rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

The Board does not intend to review or rely on a study in its evaluation of or justification for any rule in this rulemaking.

**7. A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:**

Not applicable

**8. The preliminary summary of the economic, small business, and consumer impact:**

Being able to provide psychological services and supervision by telepractice and able to obtain a temporary license will have economic impact for those who are in position to take advantage of the new statutory provisions. However, the economic benefit results from legislative action rather than from these rules. The rules establish minimal requirements for working by telepractice and clarify some of the statutory requirements for obtaining a temporary license.

**9. The agency's contact person who can answer questions about the economic, small business, and consumer impact statement:**

Name: Dr. Cindy Olvey, Executive Director  
Address: Board of Psychologist Examiners  
1400 W. Washington, Suite 240  
Phoenix, AZ 85007  
Telephone: (602) 542-8162  
Fax: (602) 542-8279  
E-mail: Cindy.Olvey@psychboard.az.gov  
Web site: <https://psychboard.az.gov>

**10. The time, place, and nature of the proceedings to make, amend, repeal, or renumber the rule, or if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rule:**

An oral proceeding regarding the proposed rules will be held as follows:

Date: Tuesday, July 26, 2016  
Time: 10:00 a.m.  
Location: 15 South 15th Avenue  
Basement conference room  
Phoenix, AZ 85007

**11. All agencies shall list other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. Additionally, an agency subject to Council review under A.R.S. §§ 41-1052 and 41-1055 shall respond to the following questions:**

None

**a. Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:**

The new temporary license in R4-26-203.02 and the biennial license renewal in R4-26-205 are general permits consistent with A.R.S. § 41-1037 because they are issued to qualified individuals to conduct activities that are substantially similar in nature.

**b. Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law and if so, citation to the statutory authority to exceed the requirements of federal law:**

There are numerous federal laws that apply to health care practitioners such as psychologists. These include the Affordable Care Act, Medicare and Medicaid, and HIPAA. However, none of these laws is directly applicable to the subject matter of these rules and the rules are not more stringent than federal law.



**c. Whether a person submitted an analysis to the agency that compares the rule's impact of the competitiveness of business in this state to the impact on business in other states:**

No analysis was submitted.

**12. A list of any incorporated by reference material as specified in A.R.S. § 41-1028 and its location in the rules:**

None

**13. The full text of the rules follows:**

**TITLE 4. PROFESSIONS AND OCCUPATIONS**

**CHAPTER 26. BOARD OF PSYCHOLOGIST EXAMINERS**

**ARTICLE 1. GENERAL PROVISIONS**

Section

- R4-26-101. Definitions
- R4-26-108. Fees and Charges
- R4-26-109. ~~Repealed~~ General Provisions Regarding Telepractice
- R4-26-110. ~~Repealed~~ Providing Psychological Service by Telepractice
- R4-26-111. ~~Reserved~~ Providing Supervision through Telepractice

**ARTICLE 2. LICENSURE**

- R4-26-203.03. Reapplication for License; Applying Anew
- R4-26-203.04. Temporary License under A.R.S. § 32-2073(B)
- R4-26-205. Renewal of License
- R4-26-206. Reinstatement of License from Inactive to Active Status; Cancellation of License
- R4-26-207. Continuing Education
- R4-26-210. Supervised Professional Experience

**ARTICLE 3. REGULATION**

- R4-26-304. Representation before the Board by Attorney Not Admitted to State Bar of Arizona
- R4-26-310. Disciplinary Supervision; Practice Monitor

**ARTICLE 1. GENERAL PROVISIONS**

**R4-26-101. Definitions**

- A. The definitions in A.R.S. § 32-2061 apply to this Chapter.
- B. Additionally, in this Chapter:
  - 1. No change
  - 2. No change
  - 3. No change
  - 4. No change
  - 5. No change
  - 6. No change
  - 7. No change
  - 8. No change
  - 9. No change
  - 10. No change
  - 11. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
      - i. No change
      - ii. No change
      - iii. No change
      - iv. No change
      - v. No change

- vi. No change
- vii. No change
- 12. No change
- 13. No change
- 14. No change
- 15. No change
- 16. No change
- 17. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
- 18. No change
- 19. No change
- 20. No change
- 21. No change
- 22. "License period" means:
  - a. For a licensee who holds an odd-numbered license, the two years between ~~May 1~~ the first day of the month after the licensee's birth month of one odd-numbered year and ~~April 30~~ the last day of the licensee's birth month of the next odd-numbered year; and
  - b. For a licensee who holds an even-numbered license, the two years between the first day of the month after the licensee's birth month of one even-numbered year and the last day of the licensee's birth month of the next even-numbered year.
- 23. No change
- 24. No change
- 25. No change
- 26. No change
- 27. No change
- 28. No change
- 29. No change
- 30. "Renewal year" means:
  - a. Each odd-numbered year for a licensee who holds an odd-numbered license, and
  - b. Each even-numbered year for a licensee who holds an even-numbered license.
- ~~30-31.~~ No change
- ~~31-32.~~ No change
- ~~32-33.~~ No change
- ~~33-34.~~ No change
- ~~34-35.~~ No change
- ~~35-36.~~ No change
  - a. No change
  - b. No change
  - c. No change
- ~~36-37.~~ No change

**R4-26-108. Fees and Charges**

- A. As specifically authorized by A.R.S. § 32-2067(A), the Board establishes and shall collect the following fees:
  - 1. Application for an active license to practice psychology: \$350;
  - 2. Application for a temporary license under A.R.S. § 32-2073(B): \$200
  - ~~2-3.~~ Reapplication for an active license: \$200;
  - ~~3-4.~~ Initial Issuance of an initial active or temporary license (prorated, as applicable): \$ 500;
  - ~~4-5.~~ Duplicate license: \$25;
  - ~~5-6.~~ Biennial renewal of an active license: \$ 500;
  - ~~6-7.~~ Biennial renewal of an inactive license: \$ 85;
  - ~~7-8.~~ Reinstatement of an active or inactive license: \$200; and
  - ~~8-9.~~ Delinquent compliance with continuing education requirements: \$200.
- B. No change
  - 1. No change
  - 2. No change
  - 3. No change



- 4. No change
- 5. No change
- 6. No change
- 7. No change
- 8. No change
- C. No change

**R4-26-109. Repealed General Provisions Regarding Telepractice**

- A.** Except as otherwise provided by law, a licensee who provides psychological service or supervision by telepractice to a client or patient or supervisee located outside Arizona shall comply with not only A.R.S. Title 32, Chapter 19.1, and this Chapter but also the laws and rules of the jurisdiction in which the client or patient or supervisee is located.
- B.** Before providing psychological service or supervision by telepractice, a licensee shall establish competence in use of telepractice that conforms to prevailing standards of scientific and professional knowledge.
- C.** A licensee who provides psychological service or supervision by telepractice shall maintain competence in use of telepractice through continuing education, consultation, or other procedures designed to address changing technology used in telepractice.
- D.** A licensee who provides psychological service or supervision by telepractice shall take all reasonable steps to ensure confidential communications stored electronically cannot be recovered or accessed by an unauthorized person when the licensee disposes of electronic equipment or data.

**R4-26-110. Repealed Providing Psychological Service by Telepractice**

- A.** Before providing psychological service by telepractice, a licensee who is in compliance with R4-26-109 shall conduct a risk analysis as clinically indicated and document in the client or patient’s record required under R4-26-106 whether use of telepractice:
  - 1. Is consistent with the client or patient’s knowledge and skill regarding use of the technology involved in providing psychological service by telepractice or with ready access to assistance with use of the technology, and
  - 2. Is in the best interest of the client or patient.
- B.** A licensee shall not provide psychological service by telepractice unless both conditions of the risk analysis conducted under subsection (A) are met.
- C.** Before providing psychological service by telepractice, a licensee shall:
  - 1. Obtain the written informed consent of the client or patient, using language that is clear and understandable and consistent with accepted professional and legal requirements. The licensee shall ensure the written informed consent addresses the following and a copy is placed in the client or patient’s record required under R4-26-106:
    - a. The manner in which the licensee will verify the identity of the client or patient before each psychological service if the telepractice does not involve video;
    - b. The manner in which the licensee will ensure the client or patient’s electronic communications are received only by the licensee or supervisee;
    - c. Limitations and innovative nature of using technology to provide psychological service;
    - d. Inherent confidentiality risk resulting from use of technology;
    - e. Potential risk of technology failure that disrupts provision of psychological service and how to re-establish communication if disruption occurs;
    - f. When and how the licensee will respond to routine electronic communications;
    - g. The circumstances under which the licensee and client or patient will use an alternative means of communication;
    - h. Who is authorized to access the electronic communication between the licensee and client or patient;
    - i. The manner in which the licensee stores the electronic communication between the licensee and the client or patient; and
    - j. The type of secure electronic technology the licensee will use to communicate with the client or patient;
  - 2. Establish a written agreement with the client or patient that specifies contact information for sources of face-to-face emergency services in the client or patient’s geographical area and requires the client or patient to contact a source of face-to-face emergency services when the client or patient experiences a suicidal or homicidal crisis or other emergency. If the licensee has knowledge the client or patient is experiencing a suicidal or homicidal crisis or other emergency, the licensee shall assist the client or patient to contact a source of face-to-face emergency services. The licensee shall place a copy of the written agreement required under this subsection in the client or patient’s record required under R4-26-106.
  - 3. Obtain the name and contact information for an emergency contact;
  - 4. Obtain information about an alternative means of contacting the client or patient; and
  - 5. Provide the client or patient with information about an alternative means of contacting the licensee.
- D.** A licensee who provides psychological service by telepractice shall repeat the risk analysis required under subsection (A) as clinically indicated.

- E.** If a licensee does not provide psychological service by telepractice to a client or patient, the provisions of this Section do not apply to electronic communications with the client or patient regarding:
  1. Scheduling an appointment, billing, establishing benefits, or determining eligibility for services; and
  2. Checking the welfare of the client or patient in accord with reasonable professional judgment.

**R4-26-111. Reserved Providing Supervision through Telepractice**

- A.** As specified under A.R.S. § 32-2071(F) and (G), a licensee who provides in-person individual supervision shall ensure that:
  1. No more than 50 percent of the supervision is provided through telepractice; and
  2. Supervision provided through telepractice is conducted using secure, confidential, real-time visual telecommunication technology.
- B.** Before providing supervision by telepractice, a licensee who is in compliance with R4-26-109 shall conduct a risk analysis as clinically indicated and document whether providing supervision by telepractice:
  1. Is appropriate for the issue presented by the supervisee’s client or patient involved in the supervisory process,
  2. Is consistent with the supervisee’s knowledge and skill regarding use of the technology involved in providing supervision by telepractice, and
  3. Is in the best interest of both the supervisee and the supervisee’s client or patient involved in the supervisory process.
- C.** A licensee shall not provide supervision by telepractice unless all conditions of the risk analysis conducted under subsection (B) are met.
- D.** Before providing supervision by telepractice, a licensee shall:
  1. Enter a written agreement with the supervisee, using language that is clear and understandable and consistent with accepted professional and legal requirements. The licensee shall ensure the written agreement addresses the following and a copy is provided to the supervisee:
    - a. The manner in which the licensee will identify the supervisee before each supervisory session that does not involve video;
    - b. Limitations and innovative nature of using technology to provide supervision;
    - c. Potential risk of technology failure that disrupts provision of supervision and how to re-establish communication if disruption occurs;
    - d. When and how the licensee will respond to routine electronic communications from the supervisee;
    - e. The circumstances under which the licensee and supervisee will use an alternative means of communication; and
    - f. The type of secure electronic technology the licensee will use to communicate with the supervisee;
  2. Obtain information about an alternative means of contacting the supervisee; and
  3. Provide the supervisee with information about an alternative means of contacting the licensee.

**ARTICLE 2. LICENSURE**

**R4-26-203.03. Reapplication for License; Applying Anew**

- A.** No change
  1. No change
  2. No change
- B.** No change
- C.** No change
  1. No change
  2. No change
    - a. No change
    - b. No change
    - c. No change
  3. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
    - f. No change
  4. No change



- 5. Pay the fee required under R4-26-108(A)(2).
- D. No change
  - 1. No change
  - 2. An individual who was permitted by the Board to withdraw an application submitted under R4-26-203 or R4-26-203.01 before the Board acted on the application, ~~and~~
  - 3. An individual whose application submitted under R4-26-203 or R4-26-203.01 was administratively closed by the Board under R4-26-208(H) more than one year before another application is submitted<sub>2</sub>.
  - 4. An individual whose license was revoked under A.R.S. § 32-2081(N)(1).
  - 5. An individual whose license expired under A.R.S. § 32-2074.
  - 6. An individual whose license was cancelled under A.R.S. 32-2074, and
  - 7. An individual who retired under A.R.S. § 32-2073(G).

**R4-26-203.04. Temporary License under A.R.S. § 32-2073(B)**

- A. To be eligible to be issued a temporary license under A.R.S. § 32-2073(B), an individual shall:
  - 1. Have completed the educational requirements specified in A.R.S. § 32-2071(A) through (C);
  - 2. Have completed 1,500 hours of supervised professional experience as described in A.R.S. § 32-2071(F); and
  - 3. Be participating in a supervised postdoctoral professional experience as described in A.R.S. § 32-2071(G).
- B. An applicant seeking a temporary license under A.R.S. § 32-2073(B), shall submit an application packet to the Board that includes:
  - 1. The application form required under R4-26-203 and provide all required information except that specified in R4-26-203(C)(3), (5), and (7); and
  - 2. The written training plan required under A.R.S. § 32-2071(G)(7) from the entity at which the supervised postdoctoral professional experience is occurring that includes at least the following:
    - a. Goal and content of each training experience.
    - b. Expectations regarding the nature, quality, and quantity of work to be done by the supervisee during the supervised postdoctoral professional experience.
    - c. Methods of evaluating the supervisee and the supervised postdoctoral professional experience.
    - e. Total number of hours to be accrued during the supervised postdoctoral professional experience.
    - f. Total number of hours of face-to-face contact hours the supervisee is to have with clients or patients during the supervised postdoctoral professional experience.
    - g. Total number of hours of supervision the supervisee is to receive during the supervised postdoctoral professional experience.
    - h. Qualifications of all individuals who provide supervision during the supervised postdoctoral professional experience including documentation that each is qualified under the standards at A.R.S. § 32-2071(G), and
    - i. Acknowledgement that ethics training is included in the training experience.
- C. An individual issued a temporary license under A.R.S. § 32-2073(B) shall practice psychology only under supervision. It is unprofessional conduct for the holder of a temporary license issued under A.R.S. § 32-2073(B) to practice psychology without supervision.
- D. A temporary license issued under A.R.S. § 32-2073(B) is valid for 36 months and is not renewable. If the Board denies an active license under R4-26-203 to the holder of a temporary license issued under A.R.S. § 32-2073(B), the temporary license terminates.
- E. The holder of a temporary license issued under A.R.S. § 32-2073(B) shall:
  - 1. Comply fully with all provisions of A.R.S. Title 32, Chapter 19.1, and this Chapter;
  - 2. Not practice psychology outside the postdoctoral experience specified in the written training plan required under subsection (B)(2) and
  - 3. Submit to the Board any modification to the written training plan required under subsection (B)(2) within 10 days after the effective date of the modification.

**R4-26-205. Renewal of License**

- A. A Beginning May 1, 2017, a license issued by the Board, whether active or inactive, expires on ~~April 30 of every odd-numbered year unless renewed.~~ the last day of a licensee's birth month during the licensee's renewal year.
- B. The Board considers a license renewal application packet timely submitted if delivered or mailed to the Board's office and date stamped or postmarked on or before ~~April 30 of the odd-numbered year in which the license expires~~ the last day of a licensee's birth month during the licensee's renewal year.
- C. No change
  - 1. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change

- f. No change
- g. No change
- h. No change
- i. No change
- j. No change
- k. No change
- 2. No change
- 3. No change
- 4. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
  - f. No change
  - g. No change
  - h. No change
  - i. No change
  - j. No change
  - k. No change
  - l. No change
  - m. No change
  - n. No change
  - o. No change
  - p. No change
  - q. No change
- 5. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
- 6. No change
  - a. No change
  - b. No change
  - c. No change
  - d. No change
  - e. No change
- 7. No change
- 8. No change
- D.** No change
  - 1. No change
  - 2. No change
  - 3. No change
- E.** No change
- F.** Under A.R.S. § 32-2074(~~B~~) (C), the license of a licensee who fails to submit a renewal application, including the information about continuing education completed, on or before ~~April 30 of an odd numbered year~~ the last day of the licensee's birth month during the licensee's renewal year expires and the licensee shall immediately stop practicing psychology.
- G.** A psychologist whose license expires under subsection (F) may have the license reinstated by submitting the following to the Board ~~on or before June 30 of the year in which the license expired~~ within two months after last day of the licensee's birth month during the licensee's renewal year:
  - 1. No change
  - 2. No change
- H.** A psychologist whose license expires under subsection (F) and who fails to have the license reinstated under subsection (G) may have the license reinstated by:
  - 1. Complying with ~~subsections (G)(1) and (2) on or before the following April 30<sup>th</sup>~~ subsection (G) within one year after last day of the licensee's birth month during the licensee's renewal year, and
  - 2. No change



- I. No change
- J. No change

**R4-26-206. Reinstatement of License from Inactive to Active Status; Cancellation of License**

- A. No change
- B. A psychologist who is on inactive status for at least two years may reinstate the license to active status by presenting to the Board documentation of completion of at least 40 hours of continuing education that meets the standards in R4-26-207. A psychologist who is on inactive status for less than two years may reinstate the license to active status by presenting to the Board documentation of completion of a prorated amount of continuing education. To calculate the prorated amount of continuing education hours required, the Board shall multiple 1.67 by the number of months from the date of inactive status until the date the application for reinstatement is received by the Board. For every six months of inactive status, the Board shall require one hour of continuing education in:

1. Ethics, as specified under R4-26-207(B)(1); and
2. Domestic violence, intimate partner abuse, child abuse, or abuse of vulnerable adults, as specified under R4-26-207(B)(2).

- C. No change

**R4-26-207. Continuing Education**

- A. No change

- B. A licensee shall ensure that the continuing education hours obtained include at least four hours in each of the following:

1. Professional ethics; and
2. Domestic violence, intimate partner abuse, child abuse, or abuse of vulnerable adults. The topic of bullying satisfies the requirement for child abuse.

- ~~B.C.~~ During the license period in which an individual is initially licensed, the Board shall pro-rate the number of continuing education hours, including a pro-rated number of hours addressing ethics, domestic violence, intimate partner abuse, abuse of vulnerable adults, child abuse, and bullying that the new licensee must complete during the initial license period. To calculate the number of continuing education hours that a new licensee must obtain, the Board shall divide the 40 hours of continuing education required in a license period by 24 and multiply the quotient by the number of whole months from the date of initial licensure until the end of the license period. ~~To determine the number of ethics hours required during the first license period, the licensee shall complete one hour of ethics for every six months from the month of license issuance to the end of the license period. During the first license period, for every six months from the month of license issuance to the end of the license period, the Board shall require one hour of continuing education in:~~

1. Ethics, as specified under subsection (B)(1); and
2. Domestic violence, intimate partner abuse, child abuse, or abuse of vulnerable adults, as specified under subsection (B)(2).

- ~~C. A licensee shall ensure that the continuing education hours obtained include at least four hours in each of the following:~~

- ~~1. Professional ethics; and~~
- ~~2. Domestic violence, intimate partner abuse, child abuse, or abuse of vulnerable adults. The topic of bullying satisfies the requirement for child abuse.~~

- D. If the standards in subsection (F) are met, the Board shall accept the following for continuing education hours. ~~In completing the continuing education requirement, a licensee shall ensure that hours are obtained from participating in at least two of the following:~~

1. Post-doctoral study sponsored by a university or college that is regionally accredited under A.R.S. § 32-2071(A)(1) and provides a graduate-level degree program;
2. A course, seminar, workshop, or home study for which a certificate of attendance or completion is provided;
3. A continuing education program offered by a national, international, regional, or state association, society, board, or continuing education provider;
4. Teaching a graduate-level course in applied psychology at a university or college that is regionally accredited under A.R.S. § 32-2071(A)(1). A licensee who teaches a graduate-level course in applied psychology receives the same number of continuing education hours as number of classroom hours for those who take the graduate-level course;
5. Organizing and presenting a continuing education activity. A licensee who organizes and presents a continuing education activity receives the same number of continuing education hours as those who attend the continuing education activity;
- ~~6. Attending a Board meeting or serving as a member of the Board. A licensee receives up to six continuing education hours in professional ethics for attending both morning and afternoon sessions of a Board meeting and three continuing education hours for attending either the morning or afternoon session or at least four hours of a Board meeting. A licensee shall complete documentation provided by the Board at the time the licensee attends a Board meeting. During a license period, the Board shall not accept from a licensee more than 10 continuing education hours obtained by attending a Board meeting;~~
7. Serving as a complaint consultant. During a license period, a licensee who serves as a Board complaint consultant to review Board complaints and ~~provide a~~ provides written report reports to the Board or provides expert testimony

on behalf of the Board may receive continuing education hours equal to the actual number of hours served as a complaint consultant to a maximum of 20 hours. A licensee who is paid by the Board for services rendered shall not receive continuing education credit for the time or services for which payment was made;

7. The Board shall allow a maximum of 10 continuing education hours for each of the following during a license period:

a. Attending a Board meeting or serving as a member of the Board. A licensee receives up to six continuing education hours in professional ethics for attending both morning and afternoon sessions of a Board meeting and three continuing education hours for attending either the morning or afternoon session or at least four hours of a Board meeting. A licensee shall complete documentation provided by the Board at the time the licensee attends a Board meeting;

~~8-b.~~ Having an authored or co-authored psychology book, psychology book chapter, or article in a peer-reviewed psychology journal published. A licensee who has an authored or co-authored psychology book, psychology book chapter, or article in a peer-reviewed psychology journal published receives 10 continuing education hours in the year of publication;

~~9-c.~~ Participating in a study group for professional growth and development as a psychologist. A licensee receives one hour of continuing education for each hour of participation to a maximum of 10 continuing education hours for participating in a study group. The Board shall allow continuing education hours for participating in a study group only if the licensee maintains the documentation required under subsection (G)(5);

~~10-d.~~ Presenting a symposium or paper at a state, regional, national, or international psychology meeting. A licensee who presents a symposium or paper receives the same number of continuing education hours as hours of the session, as published in the agenda of the meeting, at which the symposium or paper is presented to a maximum of 10 continuing education hours ~~in a license period;~~

~~11-e.~~ Presenting a poster during a poster session at a state, regional, national, or international psychology meeting. A licensee who presents a poster receives an hour of continuing education for each hour the licensee is physically present with the poster during the poster session, as published in the agenda of the meeting, to a maximum of 10 continuing education hours ~~in a license period;~~ and

~~12-f.~~ Serving as an elected officer of an international, national, regional, or state psychological association or society. A licensee who serves as an elected officer may receive continuing education hours equal to the actual number of hours served to a maximum of 10 continuing education hours ~~in a license period.~~

E. No change

1. No change
2. No change
3. No change

F. Standards for continuing education. To be acceptable for continuing education credit, an activity identified in subsections (D)(1) through (4) shall:

1. Focus on the practice of psychology, as defined at A.R.S. § 32-2061~~(8)~~ (9), for at least 75 percent of the program hours; and
2. Be taught by an instructor who is:
  - a. ~~Currently licensed or certified in the instructor's profession or works at least 20 hours each week as a faculty member at a regionally accredited college or university;~~
  - b. ~~A fellow diplomate, or specialist; or~~
  - e. ~~Readily~~ readily identifiable as competent in the subject of the continuing education by having an advanced degree, teaching experience, work history, published professional articles, or previously presented continuing education on the same subject .

G. The Board shall accept the following documents as evidence of completion of continuing education hours:

1. A certificate of attendance or completion;
2. Statement signed by the provider verifying participation in the activity;
3. ~~Official transcript~~ Copy of transcript of course completed under subsection (D)(1);
4. Documents indicating a licensee's participation as an elected officer or appointed member as specified in subsection ~~(D)(12)~~ (D)(7)(f); or
5. An attestation signed by all participants of a study group under subsection ~~(D)(9)~~ (D)(7)(c) that includes a description of the activity, subject covered, dates, and number of hours .

H. No change

I. No change

J. No change

1. No change
2. No change
3. No change

K. No change



L. No change

**R4-26-208. Time Frames for Processing Applications**

- A. No change
- B. No change
- C. No change
- D. No change
- E. No change
- F. No change
- G. No change
- H. No change
- I. No change
- J. No change
  - 1. No change
  - 2. No change

**H-K.** If the Board denies a license or approval, the Board shall send the applicant or person requesting approval a written notice explaining:

- 1. No change
- 2. No change
- 3. No change
- 4. No change

**I-L.** If the last day of a time frame falls on a Saturday, Sunday, or an official state holiday, the time frame ends on the next business day.

**R4-26-210. Supervised Professional Experience**

- A. No change
  - 1. No change
  - 2. No change
  - 3. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
    - f. No change
    - g. No change
    - h. No change
    - i. No change

- B. No change
  - 1. No change
    - a. No change
    - b. No change
  - 2. No change
  - 3. No change
  - 4. No change
    - a. No change
    - b. No change
    - c. No change
    - d. No change
    - e. No change
  - 5. No change
  - 6. No change

C. Under A.R.S. § 32-2071(G)(5), at least 40 percent of an applicant’s supervised postdoctoral experience shall involve direct client or patient contact. If an applicant’s supervised postdoctoral hours applied toward licensure include less than 40 percent direct ~~contact~~ contact hours, the applicant shall work additional time to achieve the required percentage of direct contact hours. While additional direct contact hours may be obtained to meet this requirement, the Board shall count no more than 1,500 hours of total postdoctoral experience for the purpose of licensure.

## ARTICLE 3. REGULATION

**R4-26-304. Representation before the Board by Attorney Not Admitted to State Bar of Arizona**

An attorney who is not a member of the State Bar of Arizona shall not represent a party before the Board unless the attorney is admitted to practice ~~pro hac vice~~ pro hac vice before the Board under Rule 38(a) of the Rules of the Supreme Court of Arizona.

**R4-26-310. Disciplinary Supervision; Practice Monitor**

- A. If the Board determines, after a hearing conducted under A.R.S. Title 41, Chapter 6, Article 10, after an informal interview under A.R.S. § 32-2081(K), or through an agreement with the Board, that to protect public health and safety and ensure a licensee's ability to engage safely in the practice of psychology, it is necessary to require that the licensee practice psychology for a specified term under ~~the supervision of another licensee~~ who provides supervision or service as a practice monitor, the Board shall enter into an agreement with the licensee or issue an order regarding the disciplinary supervision or practice monitoring.
- B. ~~Payment between a licensee and supervisor and supervisee or practice monitor.~~
1. A licensed psychologist who enters into an agreement with the Board or is ordered by the Board to practice psychology under the supervision of another licensee may pay the supervising licensee for the supervisory service; ~~and~~
  2. A licensed psychologist who provides supervisory service to a licensed psychologist who has been ordered by the Board or entered into an agreement with the Board to practice psychology under supervision may accept payment for the supervisory service;
  3. A licensed psychologist who enters into an agreement with the Board or is ordered by the Board to practice psychology under a practice monitor may pay the practice monitor for the service provided; and
  4. A licensed psychologist who provides practice monitoring to a licensed psychologist who has been ordered by the Board or entered into an agreement with the Board to practice psychology under a practice monitor may accept payment for the service provided.
- C. A licensed psychologist who supervises or serves as a practice monitor for a licensed psychologist who has entered an agreement with the Board or been ordered by the Board to practice psychology under supervision or with a practice monitor is professionally responsible only for work specified in the agreement or order.



NOTICES OF FINAL EXEMPT RULEMAKING

This section of the Arizona Administrative Register contains Notices of Final Exempt Rulemaking.

The Office of the Secretary of State is the filing office and publisher of these rules. Questions about the

interpretation of the final exempt rule should be addressed to the agency proposing them. Refer to Item #5 to contact the person charged with the rulemaking.

NOTICE OF FINAL EXEMPT RULEMAKING

TITLE 6. ECONOMIC SECURITY

CHAPTER 5. DEPARTMENT OF ECONOMIC SECURITY
SOCIAL SERVICES

[R16-92]

PREAMBLE

- 1. Article, Part, or Section affected (as applicable) Rulemaking Action
Appendix A Repeal
Appendix A New Section
2. Citations to the agency's statutory rulemaking authority to include the authorizing statute (general), the implementing statute (specific), and the statute or session law authorizing the exemption:
Authorizing statute: A.R.S. §§ 41-1954(A)(3) and 46-134(10)
Implementing statute: A.R.S. § 46-809
Statute authorizing the exemption: A.R.S. § 41-1005(A)(24)
3. The effective date of the rule and the agency's reason it selected the effective date:
October 1, 2014 through September 30, 2015. These dates reflect the effective dates for the payment rates and fee schedule contained in the rulemaking. The intent is to provide clarification for the public with regard to the rates and schedules in effect for the 12 month period beginning October 1, 2014.
4. A list of all notices published in the Register as specified in R1-1-409(A) that pertain to the record of the exempt rulemaking:
None
5. The agency's contact person who can answer questions about the rulemaking:
Name: Rod Huenemann
Address: Department of Economic Security
P.O. Box 6123, Mail Drop 1292
Phoenix, AZ 85005
or
Department of Economic Security
1789 W. Jefferson St., Mail Drop 1292
Phoenix, AZ 85007
Telephone: (602) 542-6159
Fax: (602) 542-6000
E-mail: rhuenemann@azdes.gov
6. An agency's justification and reason why a rule should be made, amended, repealed, or renumbered to include an explanation about the rulemaking:
A.R.S. § 41-1005(A)(24) gives the Department an exemption from the Administrative Procedure Act to develop rules under A.R.S. § 46-805. This statute gives the Department the authority to establish payment rates for child care assistance and a sliding fee scale and formula for determining child care assistance. The Department is adopting the Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule to adjust the eligibility limits for child care assistance, to reflect updated Federal Poverty Guidelines. Eligibility for Child Care Assistance is tied to the Federal Poverty Level under A.R.S. § 46-803.



7. **A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**  
Not applicable
8. **A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:**  
Not applicable
9. **The summary of the economic, small business, and consumer impact, if applicable:**  
Because these rules are exempt from the Administrative Procedure Act under A.R.S. § 41-1005(A)(24), the Department did not prepare an economic impact statement.
10. **A description of any changes between the proposed rulemaking, including any supplemental proposed rulemaking, and the final rulemaking, if applicable:**  
Not applicable
11. **An agency's summary of the public or stakeholder comments made about the rulemaking and the agency response to the comments, if applicable:**  
Not applicable
12. **Any other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. When applicable, matters shall include, but not be limited to:**  
No other matters are prescribed.
- a. **Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:**  
Not applicable
- b. **Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law and if so, citation to the statutory authority to exceed the requirements of federal law:**  
Federal Regulation 45 CFR 98.20(a)(2), promulgated under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858), was in effect during the time period covered by this rulemaking and is applicable to the subject of the rule.  
  
The rule is more stringent than 45 CFR 98.20(a)(2). To be eligible for child care assistance, the federal regulation at 45 CFR 98.20(a)(2) provides for a maximum family income of 85 percent of the State's median income and the state statute at A.R.S. § 46-803(D) provides for a maximum family income of 165 percent of the federal poverty level which is less than or equal to 85 percent of the State's median income for most family sizes. A.R.S. § 46-803(D) authorizes the Department to exceed the requirements of federal law.
- c. **Whether a person submitted an analysis to the agency that compares the rule's impact of the competitiveness of business in this state to the impact on business in other states:**  
Not applicable
13. **A list of any incorporated by reference material and its location in the rule:**  
Not applicable
14. **Whether the rule was previously made, amended, repealed or renumbered as an emergency rule. If so, the agency shall state where the text changed between the emergency and the exempt rulemaking packages:**  
Not applicable
15. **The full text of the rules follows:**

## TITLE 6. ECONOMIC SECURITY

### CHAPTER 5. DEPARTMENT OF ECONOMIC SECURITY SOCIAL SERVICES

#### ARTICLE 49. CHILD CARE ASSISTANCE

Section

Appendix A. ~~Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule~~ Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule



ARTICLE 49. CHILD CARE ASSISTANCE

Appendix A. ~~Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule~~ Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule

ARIZONA DEPARTMENT OF ECONOMIC SECURITY  
CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE

EFFECTIVE JULY 1, 2013

Family Size ↓	FEE LEVEL 1 (L1) INCOME- MAXIMUM EQUAL TO OR LESS THAN 85%- FPL**	FEE LEVEL 2 (L2) INCOME- MAXIMUM EQUAL TO OR LESS THAN 100%- FPL*	FEE LEVEL 3 (L3) INCOME- MAXIMUM EQUAL TO OR LESS THAN 135%- FPL*	FEE LEVEL 4 (L4) INCOME- MAXIMUM EQUAL TO OR LESS THAN 145%- FPL*	FEE LEVEL 5 (L5) INCOME- MAXIMUM EQUAL TO OR LESS THAN 155%- FPL*	FEE LEVEL 6 (L6) INCOME- MAXIMUM EQUAL TO OR LESS THAN 165%- FPL*
1	0 — 815	816 — 958	959 — 1,294	1,295 — 1,390	1,391 — 1,485	1,486 — 1,581
2	0 — 1,100	1,101 — 1,293	1,294 — 1,746	1,747 — 1,875	1,876 — 2,005	2,006 — 2,134
3	0 — 1,384	1,385 — 1,628	1,629 — 2,198	2,199 — 2,361	2,362 — 2,524	2,525 — 2,687
4	0 — 1,669	1,670 — 1,963	1,964 — 2,651	2,652 — 2,847	2,848 — 3,043	3,044 — 3,239
5	0 — 1,954	1,955 — 2,298	2,299 — 3,103	3,104 — 3,333	3,334 — 3,562	3,563 — 3,792
6	0 — 2,239	2,240 — 2,633	2,634 — 3,555	3,556 — 3,818	3,819 — 4,082	4,083 — 4,345
7	0 — 2,523	2,524 — 2,968	2,969 — 4,007	4,008 — 4,304	4,305 — 4,601	4,602 — 4,898
8	0 — 2,808	2,809 — 3,303	3,304 — 4,460	4,461 — 4,790	4,791 — 5,120	5,121 — 5,450
9	0 — 3,093	3,094 — 3,638	3,639 — 4,912	4,913 — 5,276	5,277 — 5,639	5,640 — 6,003
10	0 — 3,378	3,379 — 3,973	3,974 — 5,364	5,365 — 5,761	5,762 — 6,159	6,160 — 6,556
11	0 — 3,662	3,663 — 4,308	4,309 — 5,816	5,817 — 6,247	6,248 — 6,678	6,679 — 6,710**
12	0 — 3,947	3,948 — 4,643	4,644 — 6,269	6,270 — 6,733	6,734 — 6,847**	

MINIMUM REQUIRED CO-PAYMENTS

Per child in care	full day = \$1.00 part day = \$.50	full day = \$2.00 part day = \$1.00	full day = \$3.00 part day = \$1.50	full day = \$5.00 part day = \$2.50	full day = \$7.00 part day = \$3.50	full day = \$10.00 part day = \$5.00
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**For families receiving Transitional Child Care (TCC) there is no co-pay assigned beyond the third child in the family**

Full day = Six or more hours; Part day = Less than six hours.

Families receiving Child Care Assistance based on Child Protective Services/Foster Care, the Jobs Program or those who are receiving Cash Assistance (CA) and are employed, may not have an assigned fee level and may not have a minimum required co-payment. However, all families may be responsible for charges above the minimum required co-payments if a provider's rates exceed allowable state reimbursement maximums and/or the provider has other additional charges.

\*Federal Poverty Level (FPL) = US DHHS 2013 poverty guidelines. The Arizona state statutory limit for child care assistance is 165% of the Federal Poverty Level.

\*\*The Federal Child Care & Development Funds statutory limit (for eligibility for child care assistance) is 85% of the 2013 state median income.



ARIZONA DEPARTMENT OF ECONOMIC SECURITY

**CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE**

Effective October 1, 2014 through September 30, 2015

<b>FAMILY SIZE</b>	<b>FEE LEVEL 1 (L1) INCOME MAXIMUM EQUAL TO OR LESS THAN 85% FPL*</b>	<b>FEE LEVEL 2 (L2) INCOME MAXIMUM EQUAL TO OR LESS THAN 100% FPL*</b>	<b>FEE LEVEL 3 (L3) INCOME MAXIMUM EQUAL TO OR LESS THAN 135% FPL*</b>	<b>FEE LEVEL 4 (L4) INCOME MAXIMUM EQUAL TO OR LESS THAN 145% FPL*</b>	<b>FEE LEVEL 5 (L5) INCOME MAXIMUM EQUAL TO OR LESS THAN 155% FPL*</b>	<b>FEE LEVEL 6 (L6) INCOME MAXIMUM EQUAL TO OR LESS THAN 165% FPL*</b>
1	0 – 828	829 – 973	974 – 1,314	1,315 – 1,411	1,412 – 1,509	1,510 – 1,606
2	0 – 1,115	1,116 – 1,311	1,312 – 1,770	1,771 – 1,901	1,902 – 2,033	2,034 – 2,164
3	0 – 1,403	1,404 – 1,650	1,651 – 2,228	2,229 – 2,393	2,394 – 2,558	2,559 – 2,723
4	0 – 1,690	1,691 – 1,988	1,989 – 2,684	2,685 – 2,883	2,884 – 3,082	3,083 – 3,281
5	0 – 1,978	1,979 – 2,326	2,327 – 3,141	3,142 – 3,373	3,374 – 3,606	3,607 – 3,838
6	0 – 2,266	2,267 – 2,665	2,666 – 3,598	3,599 – 3,865	3,866 – 4,131	4,132 – 4,398
7	0 – 2,553	2,554 – 3,003	3,004 – 4,055	4,056 – 4,355	4,356 – 4,655	4,656 – 4,955
8	0 – 2,840	2,841 – 3,341	3,342 – 4,511	4,512 – 4,845	4,846 – 5,179	5,180 – 5,513
9	0 – 3,128	3,129 – 3,680	3,681 – 4,968	4,969 – 5,336	5,337 – 5,704	5,705 – 6,072
10	0 – 3,416	3,417 – 4,018	4,019 – 5,425	5,426 – 5,827	5,828 – 6,228	6,229 – 6,484**
11	0 – 3,703	3,704 – 4,356	4,357 – 5,881	5,882 – 6,317	6,318 – 6,619**	
12	0 – 3,991	3,992 – 4,695	4,696 – 6,339	6,340 – 6,754**		

**MINIMUM REQUIRED COPAYMENTS**

Per child in care	full day = \$1.00 part day = \$0.50	full day = \$2.00 part day = \$1.00	full day = \$3.00 part day = \$1.50	full day = \$5.00 part day = \$2.50	full day = \$7.00 part day = \$3.50	full day = \$10.00 part day = \$5.00
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**For families receiving Transitional Child Care (TCC) there is no co-pay assigned beyond the third child in the family**

Full day = Six or more hours; Part day = Less than six hours

Families receiving Child Care Assistance based on Department of Child Safety Foster Care, the Jobs Program, or those who are receiving Cash Assistance (CA) and are employed, do not have an assigned fee level or a minimum required copayment. However, all families may be responsible for charges above the minimum required copayments if a provider's rates exceed allowable state reimbursement maximums or the provider has other additional charges.

\* Federal Poverty Level (FPL) = U.S. Department of Health and Human Services 2014 poverty guidelines. The Arizona state statutory limit for child care assistance is 165 percent of the Federal Poverty Level.

\*\* The Federal Child Care & Development Fund (CCDF) statutory limit for child care assistance is 85 percent of the Low Income Home Energy Assistance Program State Median Income (SMI) Estimates for Federal Fiscal Year (FFY) 2015, October 1, 2014 through September 30, 2015. 79 FR 42331-42332, July 21, 2014.





- 10. A description of any changes between the proposed rulemaking, including any supplemental proposed rulemaking, and the final rulemaking, if applicable:  
Not applicable
- 11. An agency’s summary of the public or stakeholder comments made about the rulemaking and the agency response to the comments, if applicable:  
Not applicable
- 12. Any other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. When applicable, matters shall include, but not be limited to:  
No other matters are prescribed.
  - a. Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:  
Not applicable
  - b. Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law and if so, citation to the statutory authority to exceed the requirements of federal law:  
Federal Regulation 45 CFR 98.20(a)(2), promulgated under the Child Care and Development Block Grant Act of 1990 (42 USC 9858), was in effect during the time period covered by this rulemaking and is applicable to the subject of the rule. The rule is more stringent than 45 CFR 98.20(a)(2). To be eligible for child care assistance, the federal regulation at 45 CFR 98.20(a)(2) provides for a maximum family income of 85 percent of the State’s median income and the state statute at A.R.S. § 46-803(D) provides for a maximum family income of 165 percent of the federal poverty level which is less than or equal to 85 percent of the State’s median income for most family sizes. A.R.S. § 46-803(D) authorizes the Department to exceed the requirements of federal law.
  - c. Whether a person submitted an analysis to the agency that compares the rule’s impact of the competitiveness of business in this state to the impact on business in other states:  
Not applicable
- 13. A list of any incorporated by reference material and its location in the rule:  
Not applicable
- 14. Whether the rule was previously made, amended, repealed or renumbered as an emergency rule. If so, the agency shall state where the text changed between the emergency and the exempt rulemaking packages:  
Not applicable
- 15. The full text of the rules follows:

TITLE 6. ECONOMIC SECURITY

CHAPTER 5. DEPARTMENT OF ECONOMIC SECURITY  
SOCIAL SERVICES

ARTICLE 49. CHILD CARE ASSISTANCE

Section

Appendix A. ~~Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule~~ Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule

ARTICLE 49. CHILD CARE ASSISTANCE

Appendix A. ~~Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule~~ Child Care Assistance Gross Monthly Income Eligibility Chart and Fee Schedule



ARIZONA DEPARTMENT OF ECONOMIC SECURITY  
**CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE**

Effective October 1, 2014 through September 30, 2015

Family Size	FEE LEVEL 1 (L1) INCOME-MAXIMUM EQUAL TO OR LESS THAN 85% FPL*	FEE LEVEL 2 (L2) INCOME-MAXIMUM EQUAL TO OR LESS THAN 100% FPL*	FEE LEVEL 3 (L3) INCOME-MAXIMUM EQUAL TO OR LESS THAN 125% FPL*	FEE LEVEL 4 (L4) INCOME-MAXIMUM EQUAL TO OR LESS THAN 145% FPL*	FEE LEVEL 5 (L5) INCOME-MAXIMUM EQUAL TO OR LESS THAN 155% FPL*	FEE LEVEL 6 (L6) INCOME-MAXIMUM EQUAL TO OR LESS THAN 165% FPL*
1	0—828	829—973	974—1,314	1,315—1,411	1,412—1,509	1,510—1,606
2	0—1,115	1,116—1,311	1,312—1,770	1,771—1,901	1,902—2,033	2,034—2,164
3	0—1,403	1,404—1,650	1,651—2,228	2,229—2,393	2,394—2,558	2,559—2,723
4	0—1,690	1,691—1,988	1,989—2,684	2,685—2,883	2,884—3,082	3,083—3,281
5	0—1,978	1,979—2,326	2,327—3,141	3,142—3,373	3,374—3,606	3,607—3,838
6	0—2,266	2,267—2,665	2,666—3,598	3,599—3,865	3,866—4,131	4,132—4,398
7	0—2,553	2,554—3,003	3,004—4,055	4,056—4,355	4,356—4,655	4,656—4,955
8	0—2,840	2,841—3,341	3,342—4,511	4,512—4,845	4,846—5,179	5,180—5,513
9	0—3,128	3,129—3,680	3,681—4,968	4,969—5,336	5,337—5,704	5,705—6,072
10	0—3,416	3,417—4,018	4,019—5,425	5,426—5,827	5,828—6,228	6,229—6,484**
11	0—3,703	3,704—4,356	4,357—5,881	5,882—6,317	6,318—6,619**	
12	0—3,991	3,992—4,695	4,696—6,339	6,340—6,754**		

**MINIMUM REQUIRED CO-PAYMENTS**

Per child in care	full day = \$1.00 part day = \$0.50	full day = \$2.00 part day = \$1.00	full day = \$3.00 part day = \$1.50	full day = \$5.00 part day = \$2.50	full day = \$7.00 part day = \$3.50	full day = \$10.00 part day = \$5.00
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**For families receiving Transitional Child Care (TCC) there is no co-pay assigned beyond the third child in the family**

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Families receiving Child Care Assistance based on Department of Child Safety Foster Care, the Jobs Program, or those who are receiving Cash Assistance (CA) and are employed, do not have an assigned fee level or minimum required copayment. However, all families may be responsible for charges above the minimum required copayments if a provider's rates exceed allowable state reimbursement maximums or the provider has other additional charges.

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\*\* The Federal Child Care & Development Fund (CCDF) statutory limit for child care assistance is 85 percent of the Low Income Home Energy Assistance Program State Median Income (SMI) Estimates for Federal Fiscal Year (FFY) 2015, October 1, 2014 through September 30, 2015. 79 FR 42331-42332, July 21, 2014.



ARIZONA DEPARTMENT OF ECONOMIC SECURITY

**CHILD CARE ASSISTANCE GROSS MONTHLY INCOME ELIGIBILITY CHART AND FEE SCHEDULE**

Effective October 1, 2015

<b>FAMILY SIZE</b>	<b>FEE LEVEL 1 (L1) INCOME MAXIMUM EQUAL TO OR LESS THAN 85% FPL*</b>	<b>FEE LEVEL 2 (L2) INCOME MAXIMUM EQUAL TO OR LESS THAN 100% FPL*</b>	<b>FEE LEVEL 3 (L3) INCOME MAXIMUM EQUAL TO OR LESS THAN 135% FPL*</b>	<b>FEE LEVEL 4 (L4) INCOME MAXIMUM EQUAL TO OR LESS THAN 145% FPL*</b>	<b>FEE LEVEL 5 (L5) INCOME MAXIMUM EQUAL TO OR LESS THAN 155% FPL*</b>	<b>FEE LEVEL 6 (L6) INCOME MAXIMUM EQUAL TO OR LESS THAN 165% FPL*</b>
1	0 – 834	835 – 981	982 – 1,325	1,326 – 1,423	1,424 – 1,521	1,522 – 1,619
2	0 – 1,129	1,130 – 1,328	1,329 – 1,793	1,794 – 1,926	1,927 – 2,059	2,060 – 2,192
3	0 – 1,424	1,425 – 1,675	1,676 – 2,262	2,263 – 2,429	2,430 – 2,597	2,598 – 2,764
4	0 – 1,718	1,719 – 2,021	2,022 – 2,729	2,730 – 2,931	2,932 – 3,133	3,134 – 3,335
5	0 – 2,013	2,014 – 2,368	2,369 – 3,197	3,198 – 3,434	3,435 – 3,671	3,672 – 3,908
6	0 – 2,308	2,309 – 2,715	2,716 – 3,666	3,667 – 3,937	3,938 – 4,209	4,210 – 4,480
7	0 – 2,602	2,603 – 3,061	3,062 – 4,133	4,134 – 4,439	4,440 – 4,745	4,746 – 5,051
8	0 – 2,897	2,898 – 3,408	3,409 – 4,601	4,602 – 4,942	4,943 – 5,283	5,284 – 5,624
9	0 – 3,192	3,193 – 3,755	3,756 – 5,070	5,071 – 5,445	5,446 – 5,821	5,822 – 6,196
10	0 – 3,486	3,487 – 4,101	4,102 – 5,537	5,538 – 5,947	5,948 – 6,357	6,358 – 6,645**
11	0 – 3,781	3,782 – 4,448	4,449 – 6,005	6,006 – 6,450	6,451 – 6,783**	
12	0 – 4,076	4,077 – 4,795	4,796 – 6,474	6,475 – 6,922**		

**MINIMUM REQUIRED COPAYMENTS**

<b>Per child in care</b>	<u>full day = \$1.00</u> <u>part day = \$.50</u>	<u>full day = \$2.00</u> <u>part day = \$1.00</u>	<u>full day = \$3.00</u> <u>part day = \$1.50</u>	<u>full day = \$5.00</u> <u>part day = \$2.50</u>	<u>full day = \$7.00</u> <u>part day = \$3.50</u>	<u>full day = \$10.00</u> <u>part day = \$5.00</u>
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\*Federal Poverty Level (FPL) = US Department of Health and Human Services 2015 poverty guidelines. The Arizona state statutory limit for child care assistance is 165 percent of the Federal Poverty Level.

\*\*The Federal Child Care & Development Fund (CCDF) statutory limit for child care assistance is 85 percent of the Low Income Home Energy Assistance Program State Median Income (SMI) Estimates for Federal Fiscal Year (FFY) 2016, October 1, 2015 through September 30, 2016. 80 FR, Page 32958-32959, June 10, 2015.

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## NOTICES OF RULEMAKING DOCKET OPENING

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This section of the *Arizona Administrative Register* contains Notices of Rulemaking Docket Opening.

A docket opening is the first part of the administrative rulemaking process. It is an “announcement” that the agency intends to work on its rules.

When an agency opens a rulemaking docket to consider rulemaking, the Administrative Procedure Act (APA) requires the publication of the Notice of Rulemaking Docket Opening.

Under the APA effective January 1, 1995, agencies must submit a Notice of Rulemaking Docket Opening before beginning the formal rulemaking process. Many times an agency may file the Notice of Rulemaking Docket Opening with the Notice of Proposed Rulemaking.

The Office of the Secretary of State is the filing office and publisher of these notices. Questions about the interpretation of this information should be directed to the agency contact person listed in item #4 of this notice.

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### NOTICE OF RULEMAKING DOCKET OPENING

#### BOARD OF COSMETOLOGY

[R16-88]

- 1. Title and its heading:** 4, Professions and Occupations  
**Chapter and its heading:** 10, Board of Cosmetology  
**Article and its heading:** 1, General Provisions  
**Section numbers:** R4-10-108 (*Additional Sections may be made, amended, or repealed as needed.*)
- 2. The subject matter of the proposed rule:**  
The national examination provider with which the Board contracts to conduct licensing examination of applicants provides the examination in English, Spanish, Korean, and Vietnamese. The Board is amending its rules to allow applicants to take the written examination in any of these languages. An exemption from Executive Order 2016-03 was provided for this rulemaking by Christina Corieri, Policy Advisor for Health and Human Services in the Governor’s office, in an e-mail dated May 16, 2016.
- 3. A citation to all published notices relating to the proceeding:**  
None
- 4. Name and address of agency personnel with whom persons may communicate regarding the rule:**  
Name: Donna Aune  
Address: Board of Cosmetology  
1721 E. Broadway  
Tempe, AZ 85282-1611  
Telephone: (480) 784-4539  
Fax: (480) 784-4962  
E-mail: daune@azboc.gov  
Web site: www.azboc.gov
- 5. The time during which the agency will accept written comments and the time and place where oral comments may be made:**  
The Board will accept comments during business hours at the address listed in item 4. Information regarding an oral proceeding will be included in the Notice of Proposed Rulemaking.
- 6. A timetable for agency decisions or other action on the proceeding, if known:**  
To be determined



## NOTICE OF RULEMAKING DOCKET OPENING

### DEPARTMENT OF HEALTH SERVICES EMERGENCY MEDICAL SERVICES

[R16-94]

- 1. Title and its heading:** 9, Health Services
- Chapter and its heading:** 25, Department of Health Services - Emergency Medical Services
- Articles and their headings:** 13, Trauma Center Designation  
14, Trauma Registry; Trauma System Quality Assurance
- Section numbers:** R9-25-1301, R9-25-1302, R9-25-1304 through R9-25-1313,  
R9-25-1315, Table 1, Exhibit I, R9-25-1401, R9-25-1402, Table 1,  
R9-25-1403, R9-25-1405, and R9-25-1406 (*The Department may add, delete, or modify other Sections, as necessary.*)

**2. The subject matter of the proposed rules:**

Arizona Revised Statutes (A.R.S.) § 36-2225 requires the Arizona Department of Health Services (Department) to develop and administer a statewide emergency medical services and trauma system to implement the Arizona emergency medical services and trauma system plan, required under A.R.S. § 36-2208. A.R.S. § 36-2225 further requires the Department to adopt rules for the designation of trauma centers and to require trauma centers to submit data to the trauma registry established by the Department under A.R.S. § 36-2208. The Department has implemented these statutes in Arizona Administrative Code (A.A.C.) Title 9, Chapter 25, Articles 13 and 14. In 9 A.A.C. 25, Article 13, the Department specifies the processes by which a health care institution may voluntarily request designation. Any hospital in Arizona that meets applicable American College of Surgeons Committee on Trauma (ACS) or state standards may apply for and receive a designation as a Level I, II, or III trauma center. Any health care institution in Arizona that meets applicable state standards may apply for and receive a designation as a Level IV trauma center. A.R.S. § 36-2225 allows three methods to become a trauma center, but the rules only specify two methods. According to 9 A.A.C. 25, Article 14, all trauma centers are required to report to the trauma registry using ICD-9 codes. At the same time, the Centers for Medicare and Medicaid Services require all Arizona hospitals to use ICD-10 codes when billing for services. This results in an expensive duplicate reporting system. Several issues have arisen with the current system for provisional designation as a trauma center. For example, the rules appear to limit submission to less than 12 consecutive months of data. This is problematic since the Department encourages the submission of data by hospitals that are not trauma centers to obtain a more complete view of trauma services in the state and to enable the Department to provide technical assistance to a hospital that may seek designation as a trauma center in the future. The Department is revising the rules to address these concerns, update application and other requirements, remove obsolete requirements, and improve the effectiveness of the rules. The progress of the rulemaking may be followed on the Department's webpage at: <http://azdhs.gov/director/administrative-counsel-rules/rules/index.php#rulemakings-active-trauma-centers>. The proposed changes will conform to rulemaking format and style requirements of the Governor's Regulatory Review Council and the Office of the Secretary of State. The Department may add, delete, or modify other Sections, as necessary.

**3. A citation to all published notices relating to the proceeding:**

None

**4. The name and address of agency personnel with whom persons may communicate regarding the rules:**

Name: Terry Mullins, Bureau Chief  
Address: Department of Health Services  
Division of Public Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007

Telephone: (602) 364-3150  
Fax: (602) 364-3568  
E-mail: [terry.mullins@azdhs.gov](mailto:terry.mullins@azdhs.gov)

or

Name: Robert Lane, Manager  
Address: Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams St., Suite 203



Phoenix, AZ 85007  
Telephone: (602) 542-1020  
Fax: (602) 364-1150  
E-mail: Robert.Lane@azdhs.gov

**5. The time during which the agency will accept written comments and the time and place where oral comments may be made:**

Written comments will be accepted at the addresses listed in item #4 until the close of record, which has not yet been determined. No oral proceedings have been scheduled at this time.

**6. A timetable for agency decisions or other action on the proceeding, if known:**

To be announced in the Notice of Proposed Rulemaking



NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act (APA) requires the publication of Notices of Substantive Policy Statement issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF ENVIRONMENTAL QUALITY

[M16-146]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Interpretation of "Use" of Toxic Substances in Excess of 10,000 Pounds for the Pollution Prevention Program Plans

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued: May 31, 2016

Effective: June 24, 2016

3. Summary of the contents of the substantive policy statement:

This policy statement explains ADEQ's current interpretation of use for determining when more than 10,000 pounds of a toxic substance is used in the previous calendar year under the Pollution Prevention (P2) Program thresholds.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. § 49-963(D)

5. A statement as to whether the substantive policy statement is a new statement or a revision:

New

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Linda Mariner
Address: ADEQ, 1110 W. Washington St.
Phoenix, AZ 85007
Telephone: (602) 771-4294
Fax: (602) 771-4272
E-mail: mariner.linda@azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

This policy is available on the Department's website: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4380. Cost is \$0.25 per page.



GOVERNOR EXECUTIVE ORDERS

The Administrative Procedure Act (APA) requires the full-text publication of Governor Executive Orders.

With the exception of egregious errors, content (including spelling, grammar, and punctuation) of these orders has been reproduced as submitted.

In addition, the Register shall include each statement filed by the Governor in granting a commutation, pardon or reprieve, or stay or suspension of execution where a sentence of death is imposed.

EXECUTIVE ORDER 2016-03

Internal Review of Administrative Rules; Moratorium to Promote Job Creation and Customer-Service-Oriented Agencies

Editor's Note: This Executive Order is being reproduced in each issue of the Administrative Register until its expiration on December 31, 2016, as a notice to the public regarding state agencies' rulemaking activities.

[M16-29]

WHEREAS, Arizona is poised to lead the nation in job growth;

WHEREAS, burdensome regulations inhibit job growth and economic development;

WHEREAS, small businesses and startups are especially hurt by regulations;

WHEREAS, each agency of the State of Arizona should promote customer-service-oriented principles for the people that it serves;

WHEREAS, each State agency should undertake a critical and comprehensive review of its administrative rules and take action to reduce the regulatory burden, administrative delay, and legal uncertainty associated with government regulation;

WHEREAS, overly burdensome, antiquated, contradictory, redundant, and nonessential regulations should be repealed;

WHEREAS, Article 5, Section 4 of the Arizona Constitution and Title 41, Chapter 1, Article 1 of the Arizona Revised Statutes vests the executive power of the State of Arizona in the Governor;

NOW, THEREFORE, I, Douglas A. Ducey, by virtue of the authority vested in me by the Constitution and laws of the State of Arizona hereby declare the following:

- 1. A State agency subject to this Order, shall not conduct any rulemaking except as permitted by this Order.
2. A State agency subject to this Order, shall not conduct any rulemaking, whether informal or formal, without the prior written approval of the Office of the Governor. In seeking approval, a State agency shall address one or more of the following as justification for the rulemaking:
a. To fulfill an objective related to job creation, economic development, or economic expansion in this State.
b. To reduce or ameliorate a regulatory burden while achieving the same regulatory objective.
c. To prevent a significant threat to the public health, peace, or safety.
d. To avoid violating a court order or federal law that would result in sanctions by a court or the federal government against an agency for failure to conduct the rulemaking action.
e. To comply with a federal statutory or regulatory requirement if such compliance is related to a condition for the receipt of federal funds or participation in any federal program.
f. To comply with a state statutory requirement.
g. To fulfill an obligation related to fees or any other action necessary to implement the State budget that is certified by the Governor's Office of Strategic Planning and Budgeting.
h. To promulgate a rule or other item that is exempt from Title 41, Chapter 6, Arizona Revised Statutes, pursuant to section 41-1005, Arizona Revised Statutes.
i. To address matters pertaining to the control, mitigation, or eradication of waste, fraud, or abuse within an agency or wasteful, fraudulent, or abusive activities perpetrated against an agency.
j. To eliminates rules that are antiquated, redundant or otherwise no longer necessary for the operation of state government.
3. For the purposes of this Order, the term "State agencies," includes without limitation, all executive departments, agencies, offices, and all state boards and commissions, except for: (a) any State agency that is headed by a single elected State official, (b) the Corporation Commission and (c) any board or commission established by ballot measure during or after the November 1998 general election. Those State agencies, boards and commissions excluded



from this Order are strongly encouraged to voluntarily comply with this Order in the context of their own rulemaking processes.

4. This Order does not confer any legal rights upon any persons and shall not be used as a basis for legal challenges to rules, approvals, permits, licenses or other actions or to any inaction of a State agency. For the purposes of this Order, “person,” “rule,” and “rulemaking” have the same meanings prescribed in Arizona Revised Statutes Section 41-1001.
5. This Executive Order expires on December 31, 2016.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this Eighth day of February in the Year Two Thousand and Fifteen and of the Independence of the United States of America the Two Hundred and Thirty-Fourth.

**ATTEST:**

**Michele Reagan**  
**Secretary of State**



**GOVERNOR PROCLAMATIONS**

The Administrative Procedure Act (APA) requires the publication of Governor proclamations of general applicability, and ceremonial dedications issued by the Governor.

**ALZHEIMER’S AWARENESS MONTH**

[M16-159]

**WHEREAS**, Arizona is home to 1.6 million people 60 years of age and older; with 120,000 people age 65 and older diagnosed with Alzheimer’s disease in 2015; and

**WHEREAS**, Arizona’s population is expected to increase 80% from 2010 to 2050 at a growth rate of 174% for Arizonans 65 and older; and

**WHEREAS**, in addition to baby boomers aging in place, Arizona attracts large number of seniors from other states as their retirement state; Arizona must prepare for the conventional rate of Alzheimer’s and dementia-related diseases to affect one in nine people age 65+ and one in three people age 85+; in addition to those with young-onset Alzheimer’s and dementia-related diseases; and

**WHEREAS**, numerous organizations statewide are working together for the well-being of Arizona’s and their communities; these alliances are partnering to support the Arizona Alzheimer’s State Plan: A Framework for Action to bring hope to dementia patients, caregivers/care partners, families and communities to delay, prevent and find a cure for this disease; and

**WHEREAS**, it is crucial for Arizona to continue its leadership in research, quality care and support services for Alzheimer’s through networking of scientists, researchers and physicians, trial studies and public awareness and understanding.

**NOW, THEREFORE, I**, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim June 2016 as

**ALZHEIMER’S AWARENESS MONTH**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this twenty-sixth day of May in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**  
**Michele Reagan**  
**SECRETARY OF STATE**

**ARIZONA FAMILY REUNIFICATION MONTH**

[M16-156]

**WHEREAS**, all children need the care, love, security and stability of family unity, including parents, siblings, grandparents, and other extended family members to provide a solid foundation for personal growth, development, and maturity; and

**WHEREAS**, whenever possible and without sacrificing child safety, keeping Arizona families together is an important goal for our communities, and is the best option for a permanent, safe and loving home for many children in foster care; and

**WHEREAS**, reunification takes work, commitment, and investment of time and resources by parents, family members, social workers, foster parents, service providers, attorneys, courts, educators, and the community; and

**WHEREAS**, for many years a number of jurisdictions in the United States have been celebrating the accomplishments of families who have overcome an array of challenges to reunify safely and successfully; and

**WHEREAS**, Family Reunification Day, June 11th, is an opportunity to recognize families who have successfully overcome the challenges that brought their children into out-of-home care.

**NOW, THEREFORE, I**, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim June 2016 as

**ARIZONA FAMILY REUNIFICATION MONTH**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**



**DONE** at the Capitol in Phoenix on this twenty-sixth day of May in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

**ARIZONA MONSOON AWARENESS WEEK**

[M16-157]

**WHEREAS**, it is vital that all citizens be aware of the challenge of living with extreme heat, limited water resources, extreme heat, severe weather, and floods; and

**WHEREAS**, limited water resources may cause hardships in drought stricken areas; and

**WHEREAS**, the extreme summer heat may cause life-threatening conditions among our vulnerable populations, for those who work outdoors, take part in outdoor activities or lack refuge from the heat; and

**WHEREAS**, severe storms threaten the safety of people who live and travel in Arizona with damaging high wind, dangerous dust storms, destructive hail and hazardous lightning; and

**WHEREAS**, these storms along with floodwaters that inundate our land cause property damage and threaten the health and safety of the people in our State; and

**WHEREAS**, the Arizona Departments of Emergency and Military Affairs, Health Services, Homeland Security, Insurance, Public Safety, Transportation and Water Resources have joined with the National Oceanic and Atmospheric Administration's National Weather Service and the Salvation Army to recognize the need to provide periodic urban hydration support, and public education on the advantages of being prepared for drought, dust storms, extreme heat, flash flooding, and severe weather in Arizona.

**NOW, THEREFORE, I**, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim June 12 – 17, 2016 as

**ARIZONA MONSOON AWARENESS WEEK**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this second day of June in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**

**Michele Reagan**  
**SECRETARY OF STATE**

**ARIZONA SCOLIOSIS AWARENESS MONTH**

[M16-158]

**WHEREAS**, scoliosis, an abnormal curvature of the spine, with no known cause (idiopathic), is a condition affecting 2-3 percent of the population, or an estimated 7 million people in the United States. Scoliosis is a condition which strikes without regard to gender, race, age or economic status; and

**WHEREAS**, the primary age of onset for scoliosis is between 10 and 15 with girls being five times more likely to progress to a curve magnitude that requires treatment; and

**WHEREAS**, an estimated 1 million scoliosis patients utilize healthcare yearly, with approximately one of every six children being diagnosed with this condition eventually being required to receive active medical treatment; and

**WHEREAS**, screening programs allow for early detection and treatment opportunities which may alleviate the worst effects of the condition; and

**WHEREAS**, we must increase the public's awareness of scoliosis and help children, parents, adults, and healthcare providers understand, recognize and treat the complexities of spinal deformities such as scoliosis.

**NOW, THEREFORE, I**, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim June 2016 as

**ARIZONA SCOLIOSIS AWARENESS MONTH**

and I further encourage all citizens to continue to work to both raise awareness and fight scoliosis in Arizona.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona



**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this twenty-sixth day of May in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**  
**Michele Reagan**  
**SECRETARY OF STATE**

**ARTHROGRYPOSIS AWARENESS DAY**

[M16-160]

**WHEREAS**, arthrogryposis multiplex congenital is a condition that causes many joints to be stiff and crooked at birth and lack normal range of motion; and

**WHEREAS**, arthrogryposis is an umbrella diagnosis with many syndromes and subtypes and occurs in approximately 1 in 3,000 live births and some individuals never have their type of arthrogryposis identified; and

**WHEREAS**, there are over 400 types of arthrogryposis multiplex congenital and amyoplasia, distal escobar syndrome are the more common types; and

**WHEREAS**, joints that can be affected by arthrogryposis include the hands, feet, hips, knees, elbows, shoulders, wrists, fingers, toes, the jaw and the spine and all joints can be affected but it is possible for some joints to be unaffected; and

**WHEREAS**, arthrogryposis is not curable but is treatable with stretching, various therapies (physical, occupational, speech, etc.) and some surgical interventions that can help to improve independence and quality of life.

**NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim June 30, 2016 as**

**ARTHROGRYPOSIS AWARENESS DAY**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this twenty-sixth day of May in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**  
**Michele Reagan**  
**SECRETARY OF STATE**

**COPA AMERICA MONTH**

[M16-161]

**WHEREAS**, Copa America, international football’s oldest continental competition, celebrates its Centennial this year; and  
**WHEREAS**, for the first time in its 100-year history, the tournament will be hosted outside of South America and played right here on United States soil; and

**WHEREAS**, sixteen teams from the Americas will compete in thirty-two matches across the United States throughout the month of June, including three in the state of Arizona; and

**WHEREAS**, Arizona is proud to have been selected as one of ten hosted sites for this historic event in world football; and

**WHEREAS**, we look forward to welcoming teams and fans from across the Americas, including Mexico, Ecuador, Peru and Uruguay, to compete in the 2016 Copa America Centenario tournament.

**NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim June 2016 as**

**COPA AMERICA MONTH**

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey**  
**GOVERNOR**

**DONE** at the Capitol in Phoenix on this first day of June in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:**  
**Michele Reagan**  
**SECRETARY OF STATE**

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The *Register* is published by volume in a calendar year (See “Information” in the front of each issue for a more detailed explanation).

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Abbreviations for rulemaking activity in this Index include:

**PROPOSED RULEMAKING**

PN = Proposed new Section  
PM = Proposed amended Section  
PR = Proposed repealed Section  
P# = Proposed renumbered Section

**SUPPLEMENTAL PROPOSED RULEMAKING**

SPN = Supplemental proposed new Section  
SPM = Supplemental proposed amended Section  
SPR = Supplemental proposed repealed Section  
SP# = Supplemental proposed renumbered Section

**FINAL RULEMAKING**

FN = Final new Section  
FM = Final amended Section  
FR = Final repealed Section  
F# = Final renumbered Section

**SUMMARY RULEMAKING****PROPOSED SUMMARY**

PSMN = Proposed Summary new Section  
PSMM = Proposed Summary amended Section  
PSMR = Proposed Summary repealed Section  
PSM# = Proposed Summary renumbered Section

**FINAL SUMMARY**

FSMN = Final Summary new Section  
FSMM = Final Summary amended Section  
FSMR = Final Summary repealed Section  
FSM# = Final Summary renumbered Section

**EXPEDITED RULEMAKING****PROPOSED EXPEDITED**

PEN = Proposed Expedited new Section  
PEM = Proposed Expedited amended Section  
PER = Proposed Expedited repealed Section  
PE# = Proposed Expedited renumbered Section

**SUPPLEMENTAL EXPEDITED**

SPEN = Supplemental Proposed Expedited new Section  
SPEM = Supplemental Proposed Expedited amended Section  
SPER = Supplemental Proposed Expedited repealed Section  
SPE# = Supplemental Proposed Expedited renumbered Section

**FINAL EXPEDITED**

FEN = Final Expedited new Section  
FEM = Final Expedited amended Section  
FER = Final Expedited repealed Section  
FE# = Final Expedited renumbered Section

**EXEMPT RULEMAKING****EXEMPT PROPOSED**

PXN = Proposed Exempt new Section  
PXM = Proposed Exempt amended Section  
PXR = Proposed Exempt repealed Section  
PX# = Proposed Exempt renumbered Section

**EXEMPT SUPPLEMENTAL PROPOSED**

SPXN = Supplemental Proposed Exempt new Section  
SPXR = Supplemental Proposed Exempt repealed Section  
SPXM = Supplemental Proposed Exempt amended Section  
SPX# = Supplemental Proposed Exempt renumbered Section

**FINAL EXEMPT RULMAKING**

FXN = Final Exempt new Section  
FXM = Final Exempt amended Section  
FXR = Final Exempt repealed Section  
FX# = Final Exempt renumbered Section

**EMERGENCY RULEMAKING**

EN = Emergency new Section  
EM = Emergency amended Section  
ER = Emergency repealed Section  
E# = Emergency renumbered Section  
EEXP = Emergency expired

**RECODIFICATION OF RULES**

RC = Recodified

**REJECTION OF RULES**

RJ = Rejected by the Attorney General

**TERMINATION OF RULES**

TN = Terminated proposed new Sections  
TM = Terminated proposed amended Section  
TR = Terminated proposed repealed Section  
T# = Terminated proposed renumbered Section

**RULE EXPIRATIONS**

EXP = Rules have expired

*See also “emergency expired” under emergency rulemaking*

**CORRECTIONS**

C = Corrections to Published Rules

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**2016 RULES EFFECTIVE DATES CALENDAR**

A.R.S. § 41-1032(A), as amended by Laws 2002, Ch. 334, § 8 (effective August 22, 2002), states that a rule generally becomes effective 60 days after the day it is filed with the Secretary of State's Office. The following table lists filing dates and effective dates for rules that follow this provision. Please also check the rulemaking Preamble for effective dates.

January		February		March		April		May		June	
Date Filed	Effective Date										
1/1	3/1	2/1	4/1	3/1	4/30	4/1	5/31	5/1	6/30	6/1	7/31
1/2	3/2	2/2	4/2	3/2	5/1	4/2	6/1	5/2	7/1	6/2	8/1
1/3	3/3	2/3	4/3	3/3	5/2	4/3	6/2	5/3	7/2	6/3	8/2
1/4	3/4	2/4	4/4	3/4	5/3	4/4	6/3	5/4	7/3	6/4	8/3
1/5	3/5	2/5	4/5	3/5	5/4	4/5	6/4	5/5	7/4	6/5	8/4
1/6	3/6	2/6	4/6	3/6	5/5	4/6	6/5	5/6	7/5	6/6	8/5
1/7	3/7	2/7	4/7	3/7	5/6	4/7	6/6	5/7	7/6	6/7	8/6
1/8	3/8	2/8	4/8	3/8	5/7	4/8	6/7	5/8	7/7	6/8	8/7
1/9	3/9	2/9	4/9	3/9	5/8	4/9	6/8	5/9	7/8	6/9	8/8
1/10	3/10	2/10	4/10	3/10	5/9	4/10	6/9	5/10	7/9	6/10	8/9
1/11	3/11	2/11	4/11	3/11	5/10	4/11	6/10	5/11	7/10	6/11	8/10
1/12	3/12	2/12	4/12	3/12	5/11	4/12	6/11	5/12	7/11	6/12	8/11
1/13	3/13	2/13	4/13	3/13	5/12	4/13	6/12	5/13	7/12	6/13	8/12
1/14	3/14	2/14	4/14	3/14	5/13	4/14	6/13	5/14	7/13	6/14	8/13
1/15	3/15	2/15	4/15	3/15	5/14	4/15	6/14	5/15	7/14	6/15	8/14
1/16	3/16	2/16	4/16	3/16	5/15	4/16	6/15	5/16	7/15	6/16	8/15
1/17	3/17	2/17	4/17	3/17	5/16	4/17	6/16	5/17	7/16	6/17	8/16
1/18	3/18	2/18	4/18	3/18	5/17	4/18	6/17	5/18	7/17	6/18	8/17
1/19	3/19	2/19	4/19	3/19	5/18	4/19	6/18	5/19	7/18	6/19	8/18
1/20	3/20	2/20	4/20	3/20	5/19	4/20	6/19	5/20	7/19	6/20	8/19
1/21	3/21	2/21	4/21	3/21	5/20	4/21	6/20	5/21	7/20	6/21	8/20
1/22	3/22	2/22	4/22	3/22	5/21	4/22	6/21	5/22	7/21	6/22	8/21
1/23	3/23	2/23	4/23	3/23	5/22	4/23	6/22	5/23	7/22	6/23	8/22
1/24	3/24	2/24	4/24	3/24	5/23	4/24	6/23	5/24	7/23	6/24	8/23
1/25	3/25	2/25	4/25	3/25	5/24	4/25	6/24	5/25	7/24	6/25	8/24
1/26	3/26	2/26	4/26	3/26	5/25	4/26	6/25	5/26	7/25	6/26	8/25
1/27	3/27	2/27	4/27	3/27	5/26	4/27	6/26	5/27	7/26	6/27	8/26
1/28	3/28	2/28	4/28	3/28	5/27	4/28	6/27	5/28	7/27	6/28	8/27
1/29	3/29	2/29	4/29	3/29	5/28	4/29	6/28	5/29	7/28	6/29	8/28
1/30	3/30			3/30	5/29	4/30	6/29	5/30	7/29	6/30	8/29
1/31	3/31			3/31	5/30			5/31	7/30		



July		August		September		October		November		December	
Date Filed	Effective Date										
7/1	8/30	8/1	9/30	9/1	10/31	10/1	11/30	11/1	12/31	12/1	1/30/13
7/2	8/31	8/2	10/1	9/2	11/1	10/2	12/1	11/2	1/1/13	12/2	1/31/13
7/3	9/1	8/3	10/2	9/3	11/2	10/3	12/2	11/3	1/2/13	12/3	2/1/13
7/4	9/2	8/4	10/3	9/4	11/3	10/4	12/3	11/4	1/3/13	12/4	2/2/13
7/5	9/3	8/5	10/4	9/5	11/4	10/5	12/4	11/5	1/4/13	12/5	2/3/13
7/6	9/4	8/6	10/5	9/6	11/5	10/6	12/5	11/6	1/5/13	12/6	2/4/13
7/7	9/5	8/7	10/6	9/7	11/6	10/7	12/6	11/7	1/6/13	12/7	2/5/13
7/8	9/6	8/8	10/7	9/8	11/7	10/8	12/7	11/8	1/7/13	12/8	2/6/13
7/9	9/7	8/9	10/8	9/9	11/8	10/9	12/8	11/9	1/8/13	12/9	2/7/13
7/10	9/8	8/10	10/9	9/10	11/9	10/10	12/9	11/10	1/9/13	12/10	2/8/13
7/11	9/9	8/11	10/10	9/11	11/10	10/11	12/10	11/11	1/10/13	12/11	2/9/13
7/12	9/10	8/12	10/11	9/12	11/11	10/12	12/11	11/12	1/11/13	12/12	2/10/13
7/13	9/11	8/13	10/12	9/13	11/12	10/13	12/12	11/13	1/12/13	12/13	2/11/13
7/14	9/12	8/14	10/13	9/14	11/13	10/14	12/13	11/14	1/13/13	12/14	2/12/13
7/15	9/13	8/15	10/14	9/15	11/14	10/15	12/14	11/15	1/14/13	12/15	2/13/13
7/16	9/14	8/16	10/15	9/16	11/15	10/16	12/15	11/16	1/15/13	12/16	2/14/13
7/17	9/15	8/17	10/16	9/17	11/16	10/17	12/16	11/17	1/16/13	12/17	2/15/13
7/18	9/16	8/18	10/17	9/18	11/17	10/18	12/17	11/18	1/17/13	12/18	2/16/13
7/19	9/17	8/19	10/18	9/19	11/18	10/19	12/18	11/19	1/18/13	12/19	2/17/13
7/20	9/18	8/20	10/19	9/20	11/19	10/20	12/19	11/20	1/19/13	12/20	2/18/13
7/21	9/19	8/21	10/20	9/21	11/20	10/21	12/20	11/21	1/20/13	12/21	2/19/13
7/22	9/20	8/22	10/21	9/22	11/21	10/22	12/21	11/22	1/21/13	12/22	2/20/13
7/23	9/21	8/23	10/22	9/23	11/22	10/23	12/22	11/23	1/22/13	12/23	2/21/13
7/24	9/22	8/24	10/23	9/24	11/23	10/24	12/23	11/24	1/23/13	12/24	2/22/13
7/25	9/23	8/25	10/24	9/25	11/24	10/25	12/24	11/25	1/24/13	12/25	2/23/13
7/26	9/24	8/26	10/25	9/26	11/25	10/26	12/25	11/26	1/25/13	12/26	2/24/13
7/27	9/25	8/27	10/26	9/27	11/26	10/27	12/26	11/27	1/26/13	12/27	2/25/13
7/28	9/26	8/28	10/27	9/28	11/27	10/28	12/27	11/28	1/27/13	12/28	2/26/13
7/29	9/27	8/29	10/28	9/29	11/28	10/29	12/28	11/29	1/28/13	12/29	2/27/13
7/30	9/28	8/30	10/29	9/30	11/29	10/30	12/29	11/30	1/29/13	12/30	2/28/13
7/31	9/29	8/31	10/30			10/31	12/30			12/31	3/1/13



REGISTER PUBLISHING DEADLINES

The Secretary of State's Office publishes the Register weekly. There is a three-week turnaround period between a deadline date and the publication date of the Register. The weekly deadline dates and issue dates are shown below. Council meetings and Register deadlines do not correlate. Also listed are the earliest dates on which an oral proceeding can be held on proposed rulemakings or proposed delegation agreements following publication of the notice in the Register.

Table with 3 columns: Deadline Date (paper only) Friday, 5:00 p.m., Register Publication Date, and Oral Proceeding may be scheduled on or after. Rows list dates from January 22, 2016 to August 5, 2016.



## GOVERNOR'S REGULATORY REVIEW COUNCIL DEADLINES

The following deadlines apply to all Five-Year-Review Reports and any adopted rule submitted to the Governor's Regulatory Review Council. Council meetings and Register deadlines do not correlate. We publish these deadlines as a courtesy.

All rules and Five-Year Review Reports are due in the Council office by noon of the deadline date. The Council's office is located at 100 N. 15th Ave., Suite 402, Phoenix, AZ 85007. For more information, call (602) 542-2058 or visit [www.grrc.state.az.us](http://www.grrc.state.az.us).

### GOVERNOR'S REGULATORY REVIEW COUNCIL DEADLINES FOR 2016

DEADLINE TO BE PLACED ON COUNCIL AGENDA	FINAL MATERIALS DUE FROM AGENCIES	DATE OF COUNCIL STUDY SESSION	DATE OF COUNCIL MEETING
November 17, 2015	December 18, 2015	December 29, 2015	January 5, 2016
December 21, 2015	January 15, 2016	January 26, 2016	February 2, 2016
January 19, 2016 (Tuesday)	February 12, 2016	February 23, 2016	March 1, 2016
February 16, 2016 (Tuesday)	March 18, 2016	March 29, 2016	April 5, 2016
March 21, 2016	April 15, 2016	April 26, 2016	May 5, 2016
April 18, 2016	May 20, 2016	June 1, 2016 (Wednesday)	June 7, 2016
May 23, 2016	June 17, 2016	June 28, 2016	July 6, 2016 (Wednesday)
June 20, 2016	July 15, 2016	July 26, 2016	August 2, 2016
July 18, 2016	August 19, 2016	August 30, 2016	September 7, 2016 (Wednesday)
August 22, 2016	September 16, 2016	September 27, 2016	October 4, 2016
September 19, 2016	October 14, 2016	October 25, 2016	November 1, 2016
October 17, 2016	November 18, 2016	November 29, 2016	December 6, 2016
November 21, 2016	December 16, 2016	December 28, 2016 (Wednesday)	January 4, 2017 (Wednesday)

\*Materials must be submitted by **noon** on dates listed as a deadline for placement on a particular agenda. Placement on a particular agenda is not guaranteed.