

Arizona Administrative REGISTER

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From the Publisher

ABOUT THIS PUBLICATION

The paper copy of the *Administrative Register* (A.A.R.) is the official publication for rules and rulemaking activity in the state of Arizona.

Rulemaking is defined in Arizona Revised Statutes known as the Arizona Administrative Procedure Act (APA), A.R.S. Title 41, Chapter 6, Articles 1 through 10.

The Office of the Secretary of State does not interpret or enforce rules published in the *Arizona Administrative Register* or *Code*. Questions should be directed to the state agency responsible for the promulgation of the rule as provided in its published filing.

The *Register* is cited by volume and page number. Volumes are published by calendar year with issues published weekly. Page numbering continues in each weekly issue.

In addition, the *Register* contains the full text of the Governor's Executive Orders and Proclamations of general applicability, summaries of Attorney General opinions, notices of rules terminated by the agency, and the Governor's appointments of state officials and members of state boards and commissions.

ABOUT RULES

Rules can be: made (all new text); amended (rules on file, changing text); repealed (removing text); or renumbered (moving rules to a different Section number). Rules activity published in the *Register* includes: proposed, final, emergency, expedited, and exempt rules as defined in the APA.

Rulemakings initiated under the APA as effective on and after January 1, 1995, include the full text of the rule in the *Register*. New rules in this publication (whether proposed or made) are denoted with underlining; repealed text is stricken.

WHERE IS A "CLEAN" COPY OF THE FINAL OR EXEMPT RULE PUBLISHED IN THE REGISTER?

The *Arizona Administrative Code* (A.A.C.) contains the codified text of rules. The A.A.C. contains rules promulgated and filed by state agencies that have been approved by the Attorney General or the Governor's Regulatory Review Council. The *Code* also contains rules exempt from the rulemaking process.

The printed *Code* is the official publication of a rule in the A.A.C. is prima facie evidence of the making, amendment, or repeal of that rule as provided by A.R.S. § 41-1012. Paper copies of rules are available by full Chapter or by subscription. The *Code* is posted online for free.

LEGAL CITATIONS AND FILING NUMBERS

On the cover: Each agency is assigned a Chapter in the *Arizona Administrative Code* under a specific Title. Titles represent broad subject areas. The Title number is listed first; with the acronym A.A.C., which stands for the *Arizona Administrative Code*; following the Chapter number and Agency name, then program name. For example, the Secretary of State has rules on rulemaking in Title 1, Chapter 1 of the *Arizona Administrative Code*. The citation for this chapter is 1 A.A.C. 1, Secretary of State, Rules and Rulemaking

Every document filed in the office is assigned a file number. This number, enclosed in brackets, is located at the top right of the published documents in the *Register*. The original filed document is available for 10 cents a copy.

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SUBSCRIPTIONS **ADMINISTRATIVE REGISTER**

The printed version of the *Administrative Register* is the official publication of Arizona state agency rules.

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(602) 364-3224.

This publication is available online for free at www.azsos.gov.

ADMINISTRATIVE CODE

A price list for the *Arizona Administrative Code* is available online. You may also request a paper price list by mail. To purchase a paper Chapter, contact customer service at
(602) 364-3224.

PUBLICATION DEADLINES

Publication dates are published in the back of the *Register*. These dates include file submittal dates with a three-week turnaround from filing to published document.

CONTACT US

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Participate in the Process

Look for the Agency Notice

Review (inspect) notices published in the *Arizona Administrative Register*. Many agencies maintain stakeholder lists and would be glad to inform you when they proposed changes to rules. Check an agency's website and its newsletters for news about notices and meetings.

Feel like a change should be made to a rule and an agency has not proposed changes? You can petition an agency to make, amend, or repeal a rule. The agency must respond to the petition. (See A.R.S. § 41-1033)

Attend a public hearing/meeting

Attend a public meeting that is being conducted by the agency on a Notice of Proposed Rulemaking. Public meetings may be listed in the Preamble of a Notice of Proposed Rulemaking or they may be published separately in the *Register*. Be prepared to speak, attend the meeting, and make an oral comment.

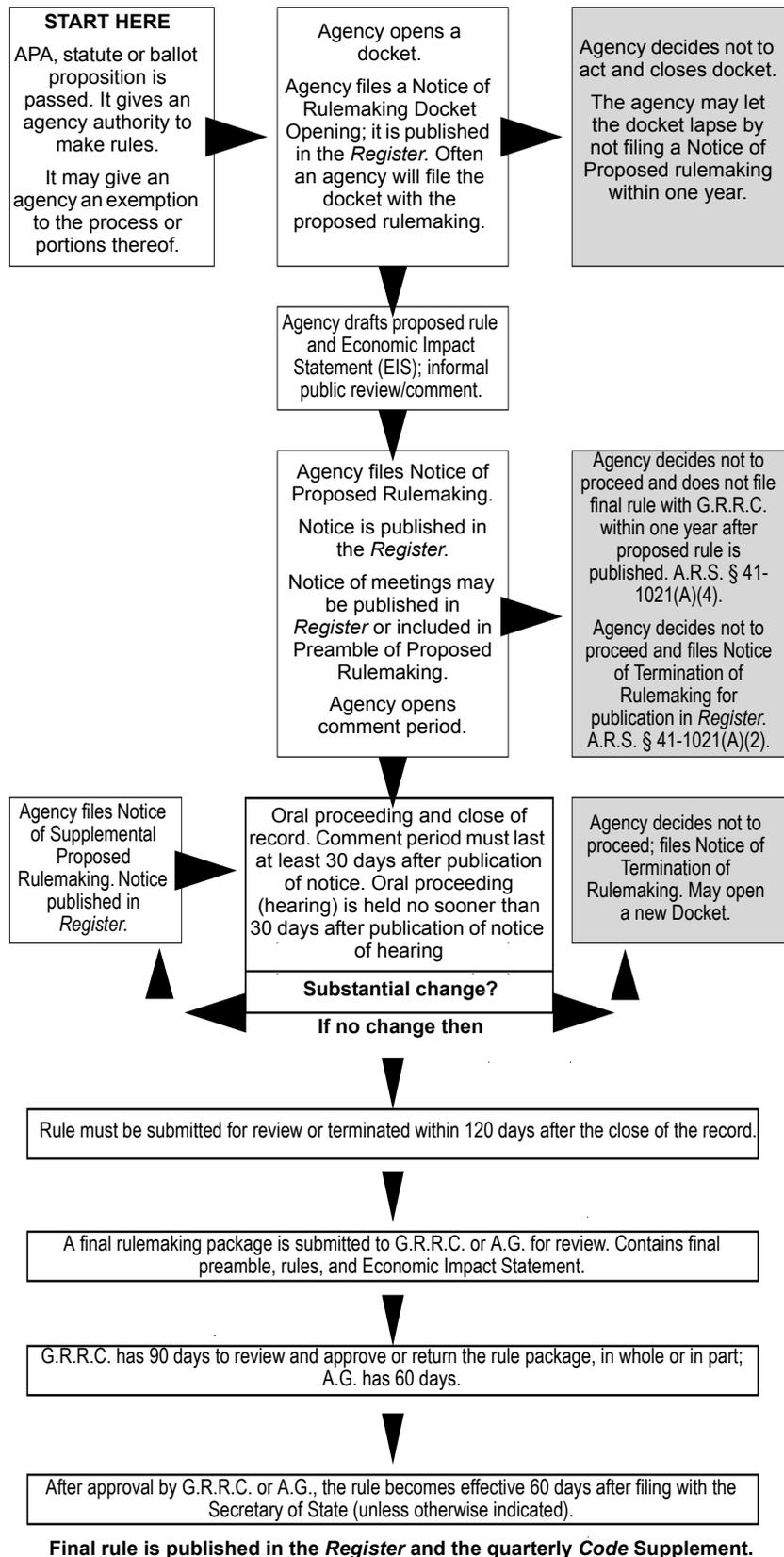
An agency may not have a public meeting scheduled on the Notice of Proposed Rulemaking. If not, you may request that the agency schedule a proceeding. This request must be put in writing within 30 days after the published Notice of Proposed Rulemaking.

Write the agency

Put your comments in writing to the agency. In order for the agency to consider your comments, the agency must receive them by the close of record. The comment must be received within the 30-day comment timeframe following the *Register* publication of the Notice of Proposed Rulemaking.

You can also submit to the Governor's Regulatory Review Council written comments that are relevant to the Council's power to review a given rule (A.R.S. § 41-1052). The Council reviews the rule at the end of the rulemaking process and before the rules are filed with the Secretary of State.

Arizona Regular Rulemaking Process



Definitions

Arizona Administrative Code (A.A.C.): Official rules codified and published by the Secretary of State's Office. Available online at www.azsos.gov.

Arizona Administrative Register (A.A.R.): The official publication that includes filed documents pertaining to Arizona rulemaking. Available online at www.azsos.gov.

Administrative Procedure Act (APA): A.R.S. Title 41, Chapter 6, Articles 1 through 10. Available online at www.azleg.gov.

Arizona Revised Statutes (A.R.S.): The statutes are made by the Arizona State Legislature during a legislative session. They are compiled by Legislative Council, with the official publication codified by Thomson West. Citations to statutes include Titles which represent broad subject areas. The Title number is followed by the Section number. For example, A.R.S. § 41-1001 is the definitions Section of Title 41 of the Arizona Administrative Procedures Act. The "§" symbol simply means "section." Available online at www.azleg.gov.

Chapter: A division in the codification of the *Code* designating a state agency or, for a large agency, a major program.

Close of Record: The close of the public record for a proposed rulemaking is the date an agency chooses as the last date it will accept public comments, either written or oral.

Code of Federal Regulations (CFR): The *Code of Federal Regulations* is a codification of the general and permanent rules published in the *Federal Register* by the executive departments and agencies of the federal government.

Docket: A public file for each rulemaking containing materials related to the proceedings of that rulemaking. The docket file is established and maintained by an agency from the time it begins to consider making a rule until the rulemaking is finished. The agency provides public notice of the docket by filing a Notice of Rulemaking Docket Opening with the Office for publication in the *Register*.

Economic, Small Business, and Consumer Impact Statement (EIS): The EIS identifies the impact of the rule on private and public employment, on small businesses, and on consumers. It includes an analysis of the probable costs and benefits of the rule. An agency includes a brief summary of the EIS in its preamble. The EIS is not published in the *Register* but is available from the agency promulgating the rule. The EIS is also filed with the rulemaking package.

Governor's Regulatory Review (G.R.R.C.): Reviews and approves rules to ensure that they are necessary and to avoid unnecessary duplication and adverse impact on the public. G.R.R.C. also assesses whether the rules are clear, concise, understandable, legal, consistent with legislative intent, and whether the benefits of a rule outweigh the cost.

Incorporated by Reference: An agency may incorporate by reference standards or other publications. These standards are available from the state agency with references on where to order the standard or review it online.

Federal Register (FR): The *Federal Register* is a legal newspaper published every business day by the National Archives and Records Administration (NARA). It contains federal agency regulations; proposed rules and notices; and executive orders, proclamations, and other presidential documents.

Session Laws or "Laws": When an agency references a law that has not yet been codified into the Arizona Revised Statutes, use the word "Laws" is followed by the year the law was passed by the Legislature, followed by the Chapter number using the abbreviation "Ch.," and the specific Section number using the Section symbol (§). For example, Laws 1995, Ch. 6, § 2. Session laws are available at www.azleg.gov.

United States Code (U.S.C.): The Code is a consolidation and codification by subject matter of the general and permanent laws of the United States. The Code does not include regulations issued by executive branch agencies, decisions of the federal courts, treaties, or laws enacted by state or local governments.

Acronyms

A.A.C. – *Arizona Administrative Code*

A.A.R. – *Arizona Administrative Register*

APA – *Administrative Procedure Act*

A.R.S. – *Arizona Revised Statutes*

CFR – *Code of Federal Regulations*

EIS – *Economic, Small Business, and Consumer Impact Statement*

FR – *Federal Register*

G.R.R.C. – *Governor's Regulatory Review Council*

U.S.C. – *United States Code*

About Preambles

The Preamble is the part of a rulemaking package that contains information about the rulemaking and provides agency justification and regulatory intent.

It includes reference to the specific statutes authorizing the agency to make the rule, an explanation of the rule, reasons for proposing the rule, and the preliminary Economic Impact Statement.

The information in the Preamble differs between rulemaking notices used and the stage of the rulemaking.



NOTICES OF PROPOSED RULEMAKING

This section of the Arizona Administrative Register contains Notices of Proposed Rulemakings.

A proposed rulemaking is filed by an agency upon completion and submittal of a Notice of Rulemaking Docket Opening. Often these two documents are filed at the same time and published in the same Register issue.

When an agency files a Notice of Proposed Rulemaking under the Administrative Procedure Act (APA), the notice is published in the Register within three weeks of filing. See the publication schedule in the back of each issue of the Register for more information.

Under the APA, an agency must allow at least 30 days to elapse after the publication of the Notice of Proposed Rulemaking in the Register before beginning any proceedings for making, amending, or repealing any rule. (A.R.S. §§ 41-1013 and 41-1022)

The Office of the Secretary of State is the filing office and publisher of these rules. Questions about the interpretation of the proposed rules should be addressed to the agency that promulgated the rules. Refer to item #4 below to contact the person charged with the rulemaking and item #10 for the close of record and information related to public hearings and oral comments.

NOTICE OF PROPOSED RULEMAKING

TITLE 1. RULES AND THE RULEMAKING PROCESS

CHAPTER 1. SECRETARY OF STATE – RULES AND RULEMAKING

[R16-05]

PREAMBLE

- 1. Articles, Parts, or Sections Affected (as applicable) Rulemaking Action
R1-1-107 Amend
2. Citations to the agency's statutory rulemaking authority to include the authorizing statute (general) and the implementing statute (specific):
Authorizing statute: A.R.S. § 41-1011
Implementing statute: A.R.S. §§ 41-1012 and 41-1013
3. Citations to all related notices published in the Register as specified in R1-1-409(A) that pertain to the record of the proposed rule:
Notice of Rulemaking Docket Opening: 22 A.A.R. 121, January 22, 2016 (in this issue)
4. The agency's contact person who can answer questions about the rulemaking:
Name: Scott Cancelosi, Public Services Director
Mailing Address: Arizona Department of State
Office of the Secretary of State
1700 W. Washington St., Fl. 7
Phoenix, AZ 85007
In-Person: Public Services Division
State Capitol, Executive Tower
1700 W. Washington St., Suite 220
Phoenix, AZ
Telephone: (602) 542-0223
E-mail: scancelosi@azsos.gov
Web site: www.azsos.gov
5. An agency's justification and reason why a rule should be made, amended, repealed, or renumbered, to include an explanation about the rulemaking:
The Public Services Division office location is moving. These rules update the physical office location for in-person filings.
6. A reference to any study relevant to the rule that the agency reviewed and proposes either to rely on or not to rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:
The Division did not review and does not propose to rely on any study in its evaluation of or justification for these rules.



- 7. **A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:**
Not applicable
- 8. **The preliminary summary of the economic, small business, and consumer impact:**
Not applicable
- 9. **The agency's contact person who can answer questions about the economic, small business, and consumer impact statement:**
Not applicable
- 10. **The time, place, and nature of the proceedings to make, amend, repeal, or renumber the rule, or if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rule:**
An oral proceeding will not be conducted. Written comments will be accepted at the Office, Monday through Friday from 8 a.m. to 5 p.m. except for state holidays.
- 11. **All agencies shall list other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. Additionally, an agency subject to Council review under A.R.S. §§ 41-1052 and 41-1055 shall respond to the following questions:**
Not applicable
 - a. **Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:**
Not applicable
 - b. **Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law and if so, citation to the statutory authority to exceed the requirements of federal law:**
Not applicable
 - c. **Whether a person submitted an analysis to the agency that compares the rule's impact of the competitiveness of business in this state to the impact on business in other states:**
Not applicable
- 12. **A list of any incorporated by reference material as specified in A.R.S. § 41-1028 and its location in the rules:**
Not applicable
- 13. **The full text of the rules follows:**

TITLE 2. RULES AND THE RULEMAKING PROCESS
CHAPTER 1. SECRETARY OF STATE – RULES AND RULEMAKING

ARTICLE 1. GENERAL PROVISIONS

Section
R1-1-107. Filing Location

ARTICLE 1. GENERAL PROVISIONS

R1-1-107. Filing Location

- A.** ~~An agency, the Council, or the Attorney General shall either file rules in person with the Office at the~~ The Public Services Division is located at State Capitol Executive Tower, 1700 West W. Washington St., 7th Floor 2nd Floor, Suite 220, Phoenix, Arizona; in the State Capitol Executive Tower. or mail the rules to Our mailing address is: Secretary of State, Public Services Division, 1700 West W. Washington St., 7th Floor Fl. 7, Phoenix, Arizona AZ 85007-2888 85007-2808.
- B.** ~~The Office shall accept a~~ Any document for filing filed or for publication only if it shall meets meet the requirements specified in the Act and this Chapter.



NOTICE OF PROPOSED RULEMAKING

TITLE 2. ADMINISTRATION

CHAPTER 8. STATE RETIREMENT SYSTEM BOARD

PREAMBLE

[R16-02]

1. **Articles, Parts, or Sections Affected (as applicable)** **Rulemaking Action**
 R2-8-116 New Section
2. **Citations to the agency’s statutory rulemaking authority to include the authorizing statute (general) and the implementing statute (specific):**
 Authorizing statute: A.R.S. § 38-714(E)(4)
 Implementing statutes: A.R.S. §§ 38-711, 38-766, 38-766.01, 38-766.02
3. **Citations to all related notices published in the Register as specified in R1-1-409(A) that pertain to the record of the proposed rules:**
 Notice of Rulemaking Docket Opening: 21 A.A.R. 2572, October 30, 2015
4. **The agency’s contact person who can answer questions about the rulemaking:**
 Name: Jessica A. Ross, Rule Writer
 Address: Arizona State Retirement System
 3300 N. Central Ave., Suite 1400
 Phoenix, AZ 85012-0250
 Telephone: (602) 240-2039
 E-mail: JessicaR@azasrs.gov
5. **An agency’s justification and reason why a rule should be made, amended, repealed, or renumbered, to include an explanation about the rulemaking:**
 Currently, R2-8-116 is expired. The ASRS needs to establish R2-8-116 as a new section to clarify that pursuant to A.R.S. § 38-766.02, an ASRS employer that employs a retiree must remit contributions to the ASRS at an alternate contribution rate (ACR) for the retiree regardless whether the retiree is directly employed by the employer, either as a direct hire employee or an independent contractor, or leased to the employer by a third party.

 The rule will reflect that employers cannot avoid paying an ACR to the ASRS merely by claiming that a worker is leased; rather, the employer must show that the entire class of positions performing substantially similar functions, to which the retiree belongs, has been properly leased as well. If the employer is unable to show that the *entire* class of positions performing substantially similar functions has been properly leased, then the employer must pay an ACR to the ASRS for all retirees employed in those positions performing substantially similar functions, whether the individual retiree is leased or not. For example, an ASRS employer that directly hires employees to teach students must pay an ACR to the ASRS for any retiree it also hires to teach students, whether the retiree is leased from a third party and whether the retiree is teaching students under an arbitrary status such as “part-time” or “substitute.”
6. **A reference to any study relevant to the rule that the agency reviewed and proposes either to rely on or not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material.**
 None
7. **A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:**
 Not applicable
8. **The preliminary summary of the economic, small business, and consumer impact:**
 There is little to no economic, small business, or consumer impact, other than the minimal cost to the ASRS to prepare the rule package. The rules will have minimal economic impact, if any, because the rulemaking simply clarifies statutory requirements that already exist. If an employer chooses to hire a retired member and claim that the ACR is not owed for the retired member, then there may be some economic impact to provide the documentation necessary for the ASRS to determine whether the employer has properly leased the class of positions, such that an ACR is not owed for the retired member. Clarifying that an employer must pay the ACR for all retired members unless the entire class of positions has been properly leased, will increase understandability of the statutory requirements in A.R.S. § 38-766.02, thereby reducing the regulatory burden imposed on the public. This clarification will



ensure that ASRS employers have notice about which personnel require the employer to remit an ACR to the ASRS. Thus, the economic impact is minimized.

9. The agency's contact person who can answer questions about the economic, small business, and consumer impact statement:

Name: Jessica A. Ross, Rules Writer
 Address: Arizona State Retirement System
 3300 N. Central Ave., Suite 1400
 Phoenix, AZ 85012-0250
 Telephone: (602) 240-2039
 E-mail: JessicaR@azasrs.gov

10. The time, place, and nature of the proceedings for to make, amend, repeal, or renumber the rule, or if no proceeding is scheduled, where, when, and how persons may request and oral proceedings on the proposed rule:

An oral proceeding regarding the proposed rule will be held as follows:

Date: March 9, 2016
 Time: 9:00 a.m.
 Location: Arizona State Retirement System
 10th Floor Board Room
 3300 N. Central Ave.
 Phoenix, AZ 85012-0250

11. All agencies shall list other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. Additionally, an agency subject to Council review under A.R.S. §§ 41-1052 and 41-1055 shall respond to the following questions:

None

a. Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:

None of the rules requires a permit.

b. Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law, and if so, citation to the statutory authority to exceed the requirements of federal law:

Federal law applies to retirement programs, but no federal law specifically applies to this rulemaking.

c. Whether a person submitted an analysis to the agency that compares the rule's impact on the competitiveness of business in this state to the impact on business in other states:

No analysis was submitted.

12. A list of incorporated by reference material as specified in A.R.S. § 41-1028 and its location in the rules:

None

13. The full text of the rules follows:

TITLE 2. ADMINISTRATION

CHAPTER 8. STATE RETIREMENT SYSTEM BOARD

ARTICLE 1. RETIREMENT SYSTEM; DEFINED BENEFIT PLAN

Section

R2-8-116. Alternate Contribution Rate

ARTICLE 1. RETIREMENT SYSTEM; DEFINED BENEFIT PLAN

R2-8-116. Alternate Contribution Rate

A. For purposes of this section, the following definitions apply:

1. "ACR" means an alternate contribution rate pursuant to A.R.S. § 38-766.02, the resulting amount of which is not deducted from the employee's compensation.
2. "Class of positions" means all employment positions of the employer that perform the same, or substantially similar, function or duties, for the employer as determined by the ASRS in subsection (B).
3. "Compensation" has the same meaning as A.R.S. § 38-711(7) and does not include ACR amounts.
4. "Leased from a third party" means:
 - a. The employee is not employed by an employer; and
 - b. A co-employment relationship, as defined in A.R.S. § 23-561(4), does not exist.

B. An employer that employs a retired member shall pay an ACR to the ASRS, unless the employer provides proof that:

1. The retired member is leased from a third party; and



- 9. **The agency's contact person who can answer questions about the economic, small business, and consumer impact statement:**
Not applicable
- 10. **The time, place, and nature of the proceedings to make, amend, repeal, or renumber the rule, or if no proceeding is scheduled, where, when, and how persons may request an oral proceeding on the proposed rule:**
An oral proceeding will not be conducted. Written comments will be accepted at the Office, Monday through Friday from 8 a.m. to 5 p.m. except for state holidays.
- 11. **All agencies shall list other matters prescribed by statute applicable to the specific agency or to any specific rule or class of rules. Additionally, an agency subject to Council review under A.R.S. §§ 41-1052 and 41-1055 shall respond to the following questions:**
Not applicable
 - a. **Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:**
Not applicable
 - b. **Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than federal law and if so, citation to the statutory authority to exceed the requirements of federal law:**
Not applicable
 - c. **Whether a person submitted an analysis to the agency that compares the rule's impact of the competitiveness of business in this state to the impact on business in other states:**
Not applicable
- 12. **A list of any incorporated by reference material as specified in A.R.S. § 41-1028 and its location in the rules:**
Not applicable
- 13. **The full text of the rules follows:**

TITLE 2. ADMINISTRATION

CHAPTER 12. OFFICE OF THE SECRETARY OF STATE

ARTICLE 4. NO TRESPASS PUBLIC NOTICE LIST

Section
R2-12-402. Recording Private Property Rights – Fees

ARTICLE 4. NO TRESPASS PUBLIC NOTICE LIST

R2-12-402. Recording Private Property Rights – Fees

- A. No change
 - 1. No change
 - 2. No change
- B. No change
- C. No change
- D. No change
- E. No change
- F. The form and fees and supporting documents may be mailed or hand-delivered.
 - 1. Mailing address: Secretary of State, Business Services, 1700 W. Washington St., Fl. 7, Phoenix, AZ 85007-2808.
 - 2. In person:
 - a. Phoenix – State Capitol Executive Tower, 1700 W. Washington St., ~~First 2nd~~ Floor, ~~Room 103~~ Suite 220; or
 - b. Tucson – Arizona State Complex Building, 400 W. Congress, ~~Second~~ 1st Floor, ~~Room 252~~ Suite 141.



NOTICES OF FINAL EXEMPT RULEMAKING

This section of the Arizona Administrative Register contains Notices of Final Exempt Rulemaking.

The Office of the Secretary of State is the filing office and publisher of these rules. Questions about the

interpretation of the final exempt rule should be addressed to the agency proposing them. Refer to Item #5 to contact the person charged with the rulemaking.

NOTICE OF FINAL EXEMPT RULEMAKING

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

PREAMBLE

[R16-03]

- 1. Article, Part, or Section Affected (as applicable) Rulemaking Action
R7-2-302.05 Renumber
R7-2-302.05 New Section
R7-2-302.06 Renumber
R7-2-302.07 Renumber
R7-2-302.08 Renumber
R7-2-302.09 Renumber
R7-2-302.10 Renumber
R7-2-302.10 New Section
2. Citations to the agency's statutory rulemaking authority to include the authorizing statute (general) and the implementing statute (specific), and the statute or session law authorizing the exemption:
Authorizing statute: A.R.S. §§ 15-203 (A) (1) and 15-203 (A) (14)
Implementing statute: Not applicable
3. The effective date of the rules and the agency's reason it selected the effective date:
February 25, 2008
4. A list of all notices published in the Register as specified in R1-1-409(A) that pertains to the record of the exempt rulemaking:
Not applicable
5. The agency's contact person who can answer questions about the rulemaking:
Name: Dr. Karol Schmidt, Executive Director
Address: State Board of Education
1700 W. Washington, Suite 300
Phoenix, AZ 85007
Telephone: (602) 542-5057
Fax: (602) 542-3046
E-mail: inbox@azsbe.az.gov
6. An agency's justification and reason why a rule should be made, amended, repealed, or renumbered to include an explanation about the rulemaking:
The rule was passed by the Board at their February 25, 2008 meeting. Although approved by the Board, the rulemaking was not filed with the Secretary of State's Office at the time of approval.
Beginning with the graduating class of 2013 the rules would require all schools to complete for every student in grades 9 - 12 an Education and Career Action Plan ("ECAP"). The ECAP should allow students to enter, track and update information regarding academic, career, postsecondary education and extracurricular goals.
7. A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:
Not applicable



- 8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**
Not applicable
- 9. The summary of the economic, small business and consumer impact, if applicable:**
The rules are not expected to have significant, if any, economic impact on small businesses.
- 10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):**
Not applicable
- 11. A summary of the comments made regarding the rule and the agency response to them:**
Pursuant to the Board's rulemaking procedures, a public hearing was held on January 25, 2008. All comments received, both written and during the public hearing, were supportive of the rules. General themes include:
- Student involvement in the completion of ECAPs will help them complete the work that is necessary to move on to college or the workforce.
 - ECAPs can serve as a valuable means of communication between students, parents, teachers, counselors, higher education institutions and the business community.
 - It is important that ECAPs be developed and implemented in a way that ensures portability between schools and districts.
 - An electronic or online application would be ideal to assist school personnel, students and parents with ECAPs.
 - Resources are available within the education community to assist schools with the implementation of the ECAP requirement. These resources include training, developed models for written and electronic ECAPs and technical assistance.
 - Research supports the implementation of these types of plans.
- 12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:**
Not applicable
- 13. Incorporations by reference and their location in the rules:**
Not applicable
- 14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:**
Not applicable
- 15. The full text of the rule follows:**

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS

Section

~~R7-2-302.05.~~ Arizona Education and Career Action Plan for Students in Grades 9-12

~~R7-2-302.05.~~~~R7-2-302.06.~~ Definitions

~~R7-2-302.06.~~~~R7-2-302.07.~~ AIMS, Additional Credit; Graduation Class of 2010

~~R7-2-302.07.~~~~R7-2-302.08.~~ AIMS, Additional Credit; Graduation Class of 2011

~~R7-2-302.08.~~~~R7-2-302.09.~~ AIMS, Additional Credit; Graduation Class of 2012

~~R7-2-302.09.~~~~R7-2-302.10.~~ AIMS, Additional Credit; Beginning with the Graduation Class of 2013

ARTICLE 3. CURRICULUM REQUIREMENTS AND SPECIAL PROGRAMS

R7-2-302.05. Arizona Education and Career Action Plan for Students in Grades 9-12

- A.** Effective for the graduation class of 2013, schools shall complete for every student in grades 9-12 an Arizona Education and Career Action Plan ("ECAP") prior to graduation. Schools shall develop an Education and Career Action Plan in consultation with the student, the student's parent or guardian and the appropriate school personnel as designated by the school principal or chief administrative officer. Schools shall monitor, review and update each Education and Career Action Plan at least annually. Completion of an Education and Career Action Plan shall be verified by appropriate school personnel.
- B.** An Arizona Education and Career Action Plan shall at a minimum allow students to enter, track and update the following information:



1. Academic Goals that include identifying and planning the coursework necessary to achieve the high school graduation requirements and pursue postsecondary education and career options; analyzing assessment results to determine progress and identify needs for intervention and advisement; and documenting academic achievement;
2. Career Goals that include identifying career plans, options, interests and skills; exploring entry level opportunities; and evaluating educational requirements;
3. Postsecondary Education Goals that include identifying progress toward meeting admission requirements, completing application forms and creating financial assistance plans; and
4. Extracurricular Activity Goals that include documenting participation in clubs, organizations, athletics, fine arts, community service, recreational activities, volunteer activities, work-related activities, leadership opportunities, and other activities.

~~R7-2-302.05~~-R7-2-302.06. Definitions

No change

1. No change
2. No change
3. No change
4. No change

~~R7-2-302.06~~-R7-2-302.07. AIMS, Additional Credit; Graduation Class of 2010

A. No change

B. No change

C. No change

1. No change
2. No change
3. No change

D. No change

1. No change
2. No change
3. No change
4. No change
5. No change
6. No change

E. No change

1. No change

a. No change

- i. No change
- ii. No change
- iii. No change
- iv. No change
- v. No change
- vi. No change

b. No change

- i. No change
- ii. No change
- iii. No change
- iv. No change

c. No change

- i. No change
- ii. No change
- iii. No change
- iv. No change

d. No change

e. No change

f. No change

2. No change

3. No change

F. No change

G. No change

~~R7-2-302.07~~-R7-2-302.08. AIMS, Additional Credit; Graduation Class of 2011

A. No change

B. No change

C. No change



1. No change
2. No change
3. No change
- D. No change
 1. No change
 2. No change
 3. No change
 4. No change
 5. No change
 6. No change
- E. No change
 1. No change
 - a. No change
 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
 - v. No change
 - vi. No change
 - b. No change
 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
 - c. No change
 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
 - d. No change
 - e. No change
 - f. No change
 2. No change
 3. No change
- F. No change
- G. No change

~~R7-2-302.08~~ **R7-2-302.09**, AIMS, Additional Credit; Graduation Class of 2012

- A. No change
- B. No change
- C. No change
 1. No change
 2. No change
 3. No change
- D. No change
 1. No change
 2. No change
 3. No change
 4. No change
 5. No change
 6. No change
- E. No change
 1. No change
 - a. No change
 - i. No change
 - ii. No change
 - (1) No change
 - (2) No change
 - (3) No change
 - (4) No change
 - iii. No change
 - iv. No change



- v. No change
- b. No change
 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
- c. No change
 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
- d. No change
- e. No change
- f. No change
- 2. No change
- 3. No change
- F. No change
- G. No change

~~R7-2-302.09~~, **R7-2-302.10**, AIMS, Additional Credit; Beginning with the Graduation Class of 2013

- A. No change
- B. No change
- C. No change
 - 1. No change
 - 2. No change
 - 3. No change
- D. No change
 - 1. No change
 - 2. No change
 - 3. No change
 - 4. No change
 - 5. No change
 - 6. No change
- E. No change
 - 1. No change
 - a. No change
 - i. No change
 - ii. No change
 - (1) No change
 - (2) No change
 - (3) No change
 - (4) No change
 - iii. No change
 - (1) No change
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 - (4) No change
 - (5) No change
 - iv. No change
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 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
 - c. No change
 - i. No change
 - ii. No change
 - iii. No change
 - iv. No change
 - d. No change



- e. No change
- f. No change
- 2. No change
- 3. No change
- F. No change
- G. No change

NOTICE OF FINAL EXEMPT RULEMAKING

TITLE 15. REVENUE

CHAPTER 10. DEPARTMENT OF REVENUE – GENERAL ADMINISTRATION

PREAMBLE

[R16-04]

- | <u>1. Article, Part, or Section Affected (as applicable)</u> | <u>Rulemaking Action</u> |
|--|--------------------------|
| R15-10-105 | Amend |
| R15-10-501 | Amend |
| R15-10-502 | Amend |
| R15-10-504 | Amend |
| R15-10-505 | New Section |
- 2. Citations to the agency’s statutory rulemaking authority to include the authorizing statute (general), the implementing statute (specific), and the statute or session law authorizing the exemption:**
 Authorizing statute: A.R.S. § 42-1005(A)(1)
 Implementing statute: A.R.S. §§ 42-6002, 42-1105(B), 42-5014(H), 42-5015
 Statute or session law authorizing the exemption: Laws 2014, chapter 263, section 25
- 3. The effective date of the rules and the agency’s reason it selected the effective date:**
 January 7, 2016. Because the rules effectuate changes enacted in new legislation that became effective on January 1, 2015, the Department requests that the rules become effective immediately on the date of filing in the Office of the Secretary of State, Public Services Division.
- 4. A list of all notices published in the Register as specified in R1-1-409(A) that pertain to the record of the exempt rulemaking:**
 Not applicable
- 5. The agency’s contact person who can answer questions about the rulemaking:**
 Name: Christie Comanita
 Address: Arizona Department of Revenue
 1600 W. Monroe St., Div. Code 3
 Phoenix, AZ 85007
 Telephone: (602) 716-6791
 Fax: (602) 716-7995
 E-mail: ccomanita@azdor.gov
 Web site: http://www.azdor.gov
- 6. An agency’s justification and reason why a rule should be made, amended, repealed, or renumbered to include an explanation about the rulemaking:**
 The Department’s justifications and reasons for making or amending the rules addressed by this Notice are as follows:
- a. **R15-10-105:** Pursuant to A.R.S. § 42-6002, the Department became the single point of audit for all jurisdictions, including all cities in Arizona. In addition, that section mandates all appeals of audit assessments be directed to the Department. Currently, R15-10-105 outlines the procedure to be followed where a tax assessment is appealed to the Department. The Department is amending this rule, specifically R15-10-105(A) so that a taxpayer may include the jurisdiction(s) from which the assessment is being appealed in his petition. The Department is also amending R15-10-105(C) to permit a taxpayer to file a petition by hand delivering the petition to the appropriate section of the Department to reflect the current procedure.
 - b. **R15-10-501:** R15-10-501 defines terms used in the rule, some of which are now obsolete. In addition, there are some definitions that should be included because of the new electronic filing procedure being implemented by the Department. The Department is therefore amending this rule to add the following defined terms to be consistent with the new electronic filing procedures for transaction privilege and use taxes: “Delegate User,” “Electronic sig-



nature,” “PIN” and “Primary User.” The Department is removing the terms “Security Administrator” and “Security Access” from the defined terms as they are no longer appropriate.

- c. R15-10-502: A.R.S. § 42-1105(E) and (F) were amended in 2003 by Chapter 52 section 2 to provide that electronic return preparers must retain electronically filed documents for certain periods from the later of the due date of the return or the date the return was presented to the taxpayer for signature. R15-10-502 is being amended to be consistent with this statute. R15-10-502 is also being amended to delete subsection (B). That section requires an electronic return preparer to maintain certain documents for transaction privilege taxes pursuant to A.R.S. § 42-1105(F), however, with the new electronic filing procedure, the Department has determined that section is no longer relevant. An electronic return preparer still has to maintain copies of any tax return electronically filed pursuant to A.R.S. § 42-1105(E).
- d. R15-10-504: R15-10-504 is being amended to remove transaction privilege and use tax from the old electronic filing procedures since they are only still applicable to withholding taxes.
- e. R15-10-505: A.R.S. § 42-5015 mandates the Department to administer an electronic filing system to permit taxpayers to report and pay their taxes by electronic means. That section also mandates that the electronic system include a single point for licensing, filing returns and paying transaction privilege and affiliated excise taxes for all state, county and municipal taxing jurisdictions. Thus, the Department is adding R15-10-505 to detail the new procedures for electronically registering and obtaining licenses.

7. A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:

Not applicable

8. A showing of good cause why the rulemaking is necessary to promote a statewide interest if the rulemaking will diminish a previous grant of authority of a political subdivision of this state:

Not applicable

9. The summary of the economic, small business, and consumer impact, if applicable:

Please contact the person listed in item 5 for specifics relating to the EIS.

10. A description of any changes between the proposed rulemaking, including any supplemental proposed rulemaking, and the final rulemaking package (if applicable):

Not applicable

11. An agency’s summary of the public or stakeholder comments made about the rulemaking and the agency response to the comments, if applicable:

Not applicable

12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules. When applicable, matters shall include, but not be limited to:

a. Whether the rule requires a permit, whether a general permit is used and if not, the reasons why a general permit is not used:

Not applicable

b. Whether a federal law is applicable to the subject of the rule, whether the rule is more stringent than the federal law and if so, citation to the statutory authority to exceed the requirements of federal law:

Not applicable

c. Whether a person submitted an analysis to the agency that compares the rule’s impact of the competitiveness of business in this state to the impact on business in other states:

Not applicable

13. A list of any incorporated by reference material and its location in the rule:

Not applicable

14. Whether the rule was previously made, amended, repealed or renumbered as an emergency rule. If so, the agency shall state where the text changed between the emergency and the exempt rulemaking packages:

Not applicable

15. The full text of the rules follows:

TITLE 15. REVENUE

CHAPTER 10. DEPARTMENT OF REVENUE – GENERAL ADMINISTRATION

ARTICLE 1. APPEAL PROCEDURES



Section
R15-10-105. Petition

ARTICLE 5. ELECTRONIC FILING PROGRAM

Section
R15-10-501. Definitions
R15-10-502. Recordkeeping Requirements
R15-10-504. Electronic Signatures for ~~Transaction Privilege, Use, and~~ Withholding Tax
R15-10-505. Electronic Signatures for Transaction Privilege and Use Tax

ARTICLE 1. APPEAL PROCEDURES

R15-10-105. Petition

- A. A taxpayer may protest a tax assessment or a refund denial by filing a petition that includes the following:
1. The taxpayer's name, address, federal identification number, and all applicable state identification numbers;
 2. An explanation of the difference between the taxpayer's name in the notice and the taxpayer's name in the petition, if applicable;
 3. The last known name and address of both individuals if the petition concerns a married-filing-joint return;
 4. A copy of the notice or a statement that references the:
 - a. Tax type,
 - b. Tax period involved, ~~and~~
 - c. The amount of the tax assessment or refund claimed including tax, penalties, interest, and refundable credits; ~~and~~
 - d. The jurisdiction or jurisdictions to which the tax assessment or refund denial relates.
 5. A statement of the amount of the tax assessment or refund denial being protested;
 6. A statement of any alleged error committed by the Department in determining the tax assessment or refund denial being protested;
 7. A statement of facts and legal arguments upon which the taxpayer relies to support the petition;
 8. The relief sought;
 9. The payment for all unprotested amounts of tax, interest, and penalties; and
 10. The petitioner's signature.
- B. A taxpayer may protest a matter other than a tax assessment or refund denial by filing a petition that includes the following:
1. The taxpayer's name, address, federal identification number, and all applicable state identification numbers;
 2. An explanation of the difference between the taxpayer's name in the notice and the taxpayer's name in the petition, if applicable;
 3. A copy of the notice or a statement describing the Department's action, proposed action, or determination for which a hearing is sought;
 4. A statement of any alleged error committed by the Department in its action; including the jurisdiction or jurisdictions to which the alleged error relates;
 5. A statement of facts and legal arguments upon which the taxpayer relies to support the petition;
 6. The relief sought; and
 7. The petitioner's signature.
- C. The petitioner shall file the petition by:
1. Mailing the petition to the applicable section at the Department of Revenue headquarters in Phoenix, Arizona; or
 2. Hand-delivering the petition to the ~~License and Registration Section in any Department of Revenue office applicable section at the Department of Revenue headquarters in Phoenix, Arizona.~~ A petitioner who hand-delivers a petition shall clearly mark the envelope to indicate that it is a petition. The ~~License and Registration Section~~ Department shall provide a receipt to a petitioner who hand-delivers a petition.
- D. The Department shall not charge a fee for filing a petition or any supporting documents.

ARTICLE 5. ELECTRONIC FILING PROGRAM

R15-10-501. Definitions

In addition to the definitions provided in A.R.S. §§ 42-1101.01, 42-1103.01, 42-1103.02, 42-1103.03, and 42-1105.02, unless the context provides otherwise, the following definitions apply to this Article and to A.R.S. Title 42, Chapter 2:

“AZTaxes.gov” means the Department's taxpayer service center web site that provides taxpayers with the ability to conduct transactions and review tax account information over the internet.

“Authorized user” means an individual, primary user or delegate user, including a return preparer or electronic return preparer as defined in A.R.S. § 42-1101.01, granted ~~limited~~ authority by the ~~security administrator taxpayer~~ an owner of the taxpayer or an authorized officer of the taxpayer to access taxpayer information available on the AZTaxes.gov web site.



“Delegate User” means any registered customer of the AZTaxes.gov web site authorized by a taxpayer, an owner of the taxpayer or an authorized officer of the taxpayer to access the taxpayer’s account information on AZTaxes.gov. A Delegate User that uses a PIN to sign and file transaction privilege or use tax returns on behalf of a taxpayer shall be presumed to be authorized by that taxpayer to take such action on behalf of the taxpayer.

“Electronic return, statement or other document” means all data entered into a return, statement, or other document that is prepared using computer software and transmitted electronically to the Department.

“Electronic return transmitter” includes a person who is part of the chain of transmission of an electronic return, statement, or other document from the taxpayer or from an electronic return preparer to the Department even though the person did not receive the transmitted return, statement, or other document directly from the taxpayer or electronic return preparer.

“Electronic signature” means the electronic method or process as defined in A.R.S. § 41-132.

“License” means one or more transaction privilege, use, or withholding tax licenses or registrations obtained from the Department by completing and submitting a mail-in Arizona Joint Tax Application or by completing the online AZTaxes.gov business registration process and, where applicable, submitting an executed AZTaxes.gov Registration Signature Card.

“PIN” means a Self-Select Personal Identification Number made up of a prescribed number of characters and used as an electronic signature to sign returns, statements or other documents submitted to the Department through AZTaxes.gov. or by any other electronic means.

“Primary User” means the taxpayer, an owner of the taxpayer or any authorized officer of the taxpayer who registers to use AZTaxes.gov. A Primary User has the unlimited ability to access the taxpayer’s online accounts, conduct online transactions for the taxpayer, designate Delegate Users, specify the level of access granted to a Delegate User and modify or terminate the access of any Delegate User.

“Registered customer” means ~~a taxpayer~~ any individual that has, by means of providing specific information requested by the Department through its AZTaxes.gov web site registration process, obtained a username and password entitling that taxpayer to conduct transactions and access ~~its account~~ information through the AZTaxes.gov web site.

“Security administrator” means ~~an individual, including a return preparer or electronic return preparer as defined in A.R.S. § 42-1101.01, appointed and authorized to administer security access on the AZTaxes.gov web site for the specified taxpayer. The security administrator is appointed by the individual taxpayer, a partner duly authorized to act for the partnership, a manager duly authorized to act for the limited liability company, or a principal officer of the corporation.~~

“Security access” means ~~the unlimited ability of the taxpayer or the security administrator to access the taxpayer's online accounts, conduct online transactions for the taxpayer, designate authorized users, specify the level of access granted to an authorized user, and modify or terminate the access of any authorized user.~~

R15-10-502. Recordkeeping Requirements

- ~~A.~~ For each electronic return of individual income or withholding tax filed with the Department, the electronic return preparer shall keep the documents listed in A.R.S. § 42-1105(F) for four years following the later of the ~~return’s due date or the date on which the return was due to be filed with the Department or was presented to the taxpayer for signature.~~
- ~~B.~~ For each ~~electronic return of transaction privilege or use tax~~ filed with the Department, the ~~electronic return preparer shall keep the documents listed in A.R.S. § 42-1105(F) for six years following the later of the return’s due date or the date the return was filed with the Department.~~

R15-10-504. Electronic Signatures for ~~Transaction Privilege, Use and Withholding Tax~~

- ~~A.~~ To become a registered customer of the AZTaxes.gov web site a ~~A~~ taxpayer that has obtained a withholding tax license from the Department shall do the following to become a registered customer of the AZTaxes.gov web site:
 1. Provide the following information during the AZTaxes.gov web site registration process:
 - a. The legal name of the registrant and any one of the following numbers:
 - i. The registrant's federal employer identification number, and
 - ii. The registrant's social security number, if the registrant is a sole proprietor, or
 - iii. The Any other identification number assigned to the registrant by the Department ~~if the registrant is not required under federal or international law to obtain either a federal employer identification number or social security number, and or the Internal Revenue Service for the purpose of electronic filing.~~
 - b. ~~The legal name and~~ registrant’s e-mail address ~~of the security administrator, and~~
 - c. Agree to the Department’s Terms of Service, and
 2. Submit to the Department an executed AZTaxes.gov Registration Signature Card as evidence of the following:
 - a. If submitted during web site registration, the information provided during the AZTaxes.gov registration process is true and correct,
 - b. If previously submitted, the information contained in the Arizona Joint Tax Application or submitted during the online business registration is true and correct, and



- c. The signatory is duly authorized to act on behalf of the business, receive confidential information, and waive any rights of confidentiality; ~~and~~
- d. ~~Security access is granted to the taxpayer's security administrator if one is appointed.~~
- B. ~~To become a registered customer of the AZTaxes.gov web site a~~ A taxpayer that has not obtained a withholding tax license from the Department shall do the following to become a registered customer of the AZTaxes.gov web site:
 - 1. Obtain a withholding tax license by completing either the mail-in Arizona Joint Tax Application or the online business registration,
 - 2. Provide the following information during the AZTaxes.gov web site registration process:
 - a. The legal name of the registrant and any one of the following numbers:
 - i. The registrant's federal employer identification number,
 - ii. The registrant's social security number, if the registrant is a sole proprietor, or
 - iii. ~~The Any other~~ identification number assigned to the registrant by the Department if the registrant is not required under federal or international law to obtain either a federal employer identification number or social security number, and or the Internal Revenue Service for the purposes of electronic filing.
 - b. ~~The legal name and e-mail address of the security administrator, and~~
 - 3. Submit to the Department either the executed, mail-in Arizona Joint Tax Application or the AZTaxes.gov Registration Signature Card as evidence of the following:
 - a. If submitted during web site registration, the information provided during the AZTaxes.gov registration process is true and correct,
 - b. The information contained in the Arizona Joint Tax Application or submitted during the online business registration is true and correct, ~~and~~
 - c. The signatory is duly authorized to act on behalf of the business, receive confidential information, and waive any rights of confidentiality; ~~and~~
 - d. ~~Security access is granted to the taxpayer's security administrator if one is appointed.~~
- C. ~~A taxpayer, its security administrator, or authorized user shall use the taxpayer's signature on the document submitted under subsection (B)(3) to electronically sign any of the a taxpayer's electronic transaction privilege, use or withholding tax returns. Use of the taxpayer's signature is the taxpayer's declaration, under penalties of perjury that the electronic return is, to the best of the taxpayer's knowledge and belief, true, correct, and complete.~~
- D. ~~To file an electronic withholding tax return under subsection (C):~~
 - 1. ~~If the taxpayer or security administrator is preparing the taxpayer's electronic return, the taxpayer, or security administrator shall access the AZTaxes.gov web site and electronically file the return.~~
 - 2. ~~If the taxpayer's authorized user is preparing the taxpayer's electronic return, the taxpayer shall:~~
 - a. ~~Access the AZTaxes.gov web site and electronically file the return, or~~
 - b. ~~Authorize, in writing on a form prescribed by the Department, the authorized user to access the taxpayer's account on the AZTaxes.gov web site and electronically file the return on behalf of the taxpayer.~~

R15-10-505. Electronic Signatures for Transaction Privilege and Use Tax

- A. A taxpayer, primary user or delegate user shall do the following to become a registered customer of the AZTaxes.gov web site for transaction privilege and use tax purposes:
 - 1. Provide his legal name and e-mail address:
 - a. Create a unique username and password which shall be used to gain access to AZTaxes.gov web site,
 - b. Select a prescribed number of security questions and submit their answers,
 - c. Create a PIN, and
 - d. Agree to the Department's Terms of Service.
 - 2. By registering as a customer of the AZTaxes.gov website or by continuing to use the AZTaxes.gov website, the taxpayer, primary user or delegate user declares that:
 - a. The information provided during the AZTaxes.gov registration process is accurate and complete, and
 - b. If previously submitted, the information contained in the Arizona Joint Tax Application is accurate and complete.
- B. A taxpayer that has not obtained a transaction privilege or use tax license from the Department shall obtain a license by completing either the mail-in Arizona Joint Tax Application or the online application. From and after January 9, 2016 a taxpayer, primary user or delegate user may use his PIN to electronically sign the taxpayer's online Arizona Joint Tax application.
- C. A Delegate User shall do the following to become associated with a taxpayer on the AZTaxes.gov web site:
 - 1. Provide answers to prescribed questions about the taxpayer if the taxpayer has a license, or
 - 2. Complete the online or mail-in Joint Tax Application and provide answers to prescribed questions about the taxpayer.

NOTICES OF RULEMAKING DOCKET OPENING

This section of the *Arizona Administrative Register* contains Notices of Rulemaking Docket Opening.

A docket opening is the first part of the administrative rulemaking process. It is an "announcement" that the agency intends to work on its rules.

When an agency opens a rulemaking docket to consider rulemaking, the Administrative Procedure Act (APA) requires the publication of the Notice of Rulemaking Docket Opening.

Under the APA effective January 1, 1995, agencies must submit a Notice of Rulemaking Docket Opening before beginning the formal rulemaking process. Many times an agency may file the Notice of Rulemaking Docket Opening with the Notice of Proposed Rulemaking.

The Office of the Secretary of State is the filing office and publisher of these notices. Questions about the interpretation of this information should be directed to the agency contact person listed in item #4 of this notice.

NOTICE OF RULEMAKING DOCKET OPENING

SECRETARY OF STATE - RULES AND RULEMAKING

[R16-07]

- 1. Title and its heading:** 1, Rules and the Rulemaking Process

Chapter and its heading: 1, Secretary of State - Rules and Rulemaking

Articles and their heading: 1, General Provisions

Section numbers: R1-1-107
- 2. The subject matter of the proposed rule:**
This docket opening is being prepared to change an office address in rule.
- 3. A citation to all published notices relating to the proceeding:**
Notice of Proposed Rulemaking: 22 A.A.R. 105, January 22, 2016 (*in this issue*)
- 4. The name and address of agency personnel with whom persons may communicate regarding the rule:**

Name: Scott Cancelosi, Public Services Director

Mailing Address: Arizona Department of State
Office of the Secretary of State
1700 W. Washington St., Fl. 7
Phoenix, AZ 85007

In-Person: Public Services Division
State Capitol, Executive Tower
1700 W. Washington St., Suite 220
Phoenix, AZ

Telephone: (602) 542-0223

E-mail: scancelosi@azsos.gov

Web site: www.azsos.gov
- 5. The time during which the agency will accept written comments and the time and place where oral comments may be made:**
Written comments will be accepted at the Office, Monday through Friday from 8 a.m. to 5 p.m. except for state holidays.
- 6. A timetable for agency decisions or other action on the proceeding, if known:**
None

NOTICE OF RULEMAKING DOCKET OPENING

OFFICE OF THE SECRETARY OF STATE

[R16-08]

- 1. Title and its heading:** 2, Administration

Chapter and its heading: 12, Office of the Secretary of State

Articles and their heading: 4, No Trespass Public Notice List

Section numbers: R2-12-402

**2. The subject matter of the proposed rule:**

This docket opening is being prepared to change office addresses in rule.

3. A citation to all published notices relating to the proceeding:

Notice of Proposed Rulemaking: 22 A.A.R. 109, January 22, 2016 (*in this issue*)

4. The name and address of agency personnel with whom persons may communicate regarding the rule:

Name: Pat Viverto, Business Services Director
Mailing Address: Arizona Department of State
Office of the Secretary of State
1700 W. Washington St., Fl. 7
Phoenix, AZ 85007
In-Person: Business Services
State Capitol, Executive Tower
1700 W. Washington St., Suite 220
Phoenix, AZ
Telephone: (602) 542-3060
E-mail: pviverto@azsos.gov
Web site: www.azsos.gov

5. The time during which the agency will accept written comments and the time and place where oral comments may be made:

Written comments will be accepted at the Office, Monday through Friday from 8 a.m. to 5 p.m. except for state holidays.

6. A timetable for agency decisions or other action on the proceeding, if known:

None



GOVERNOR PROCLAMATIONS

The Administrative Procedure Act (APA) requires the publication of Governor proclamations of general applicability, and ceremonial dedications issued by the Governor.

ARIZONA DATA PRIVACY DAY

[M16-04]

WHEREAS, advances in information technology and the Internet enhance our lives by increasing our abilities to effortlessly communicate, create, learn and do business through the interactive use of such technologies; and

WHEREAS, the proliferation of information in hard copy and electronic formats, compounded by the ease of information access through the interconnected world create a global imperative and call to action for government industry and society to identify data privacy risks and respond proactively to counteract threats to personal data privacy; and

WHEREAS, it is incumbent on private industry, non-profit organizations and government to: (1) continually examine the appropriateness of collecting, securing, managing and disposing of personal identifying information, whether in hard copy and electronic format; (2) abide by responsible and appropriate information management policies and practices; (3) support information privacy education within the organization; and (4) provide individuals with ease of access to the organization’s information management policies and practices; and (5) promote resources which assist individuals to manage the privacy of their personal information; and

WHEREAS, in furtherance of the above, government officials from the United States, Canada, and Europe have joined with privacy professionals, academic communities, legal scholars, educators, business representatives, and others with an interest in raising awareness about data privacy issues to recognize Data Privacy Day; and

WHEREAS, in observance of Arizona Data Privacy Day, schools, businesses, citizens, and other interested groups are encouraged to participate with appropriate events, activities, and initiatives that promote the awareness of data privacy; enlist organizations to employ fair information and privacy practices; and advance responsible information sharing by citizens.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim January 28, 2016 as

ARIZONA DATA PRIVACY DAY

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

**Douglas A. Ducey
GOVERNOR**

DONE at the Capitol in Phoenix on this nineteenth day of January in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

**ATTEST:
Michele Reagan
SECRETARY OF STATE**

ARIZONA MENTORING MONTH

[M16-05]

WHEREAS, every day adults in our state assume vital roles as mentors to local youth, providing the support our children need for brighter futures; and

WHEREAS, mentors make invaluable contributions in the lives of young people, particularly those most vulnerable, and through their service demonstrate the highest level of community engagement; and

WHEREAS, numerous Arizona youth are at a disadvantage and vulnerable to negative influences; and

WHEREAS, the service of mentors to youth in our community means a greater immeasurable impact on the future prospects of the children in the State of Arizona; and

WHEREAS, mentoring means leading by example, it is what all adults are called to do in their daily lives; and

WHEREAS, making an investment in the youth of the State of Arizona with the collaborative efforts of Big Brothers Big Sisters of Central Arizona, mentoring organizations, and the State of Arizona, that make a solid investment in the youth of our community for a greater future reward.



NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim January 2016 as

ARIZONA MENTORING MONTH

and encourage all residents to recognize the contributions of mentors and ask that we all do our part in supporting children in our lives and throughout the community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this nineteenth day of January in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

ARIZONA SCHOOL CHOICE WEEK

[M16-06]

WHEREAS, every student in Arizona should have access to an effective education; and

WHEREAS, citizens across Arizona agree that continuing to improve the quality of education in Arizona is an issue of importance to our state's leaders; and

WHEREAS, Arizona recognizes the critical role that an effective and accountable system of education plays in preparing all children in Arizona to be successful adults; and

WHEREAS, Arizona has a multitude of high-quality traditional public schools, public magnet schools, public charter schools, and non-public schools, as well as families who educate their children in the home; and

WHEREAS, Arizona has many high-quality, dedicated teaching professionals in all types of education environments; and

WHEREAS, it is important for parents in Arizona to explore and identify the best education options available to their children; and

WHEREAS, research demonstrates that providing children with multiple education options improves academic performance; and

WHEREAS, School Choice Week is a national celebration recognized by millions of students, parents, educators, schools, and community leaders, for the purpose of raising public awareness of the importance of effective education options for children.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim January 24 -30, 2016 as

ARIZONA SCHOOL CHOICE WEEK

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this nineteenth day of January in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

JACQUES DE MOLAY DAY

[M16-07]

WHEREAS, Jacques de Molay (c. 1243 – 18 March 1314), was the 23rd and last Grand Master of the Knights Templar, leading the Order from 20 April 1292 until it was dissolved by order of Pope Clement V in 1307; and

WHEREAS, Jacques de Molay's goal as Grand Master was to reform the Order, and adjust it to the situation in the Holy Land during the waning days of the Crusades; and



WHEREAS, European support for the Crusades had dwindled, other forces were at work which sought to disband the Order and claim the wealth of the Templars as their own. King Philip IV of France, deeply in debt to the Templars, had de Molay and many other French Templars arrested in 1307 and tortured into making false confessions; and

WHEREAS, when de Molay later retracted his confession, King Philip IV had him burned upon a scaffold on an island in the River Seine in front of Notre Dame de Paris in March 1314. The sudden end of both the centuries-old order of Templars and the dramatic execution of its last leader turned de Molay into a legendary figure; and

WHEREAS, after the death of de Molay and the dissolution of the Knights Templar, the fraternal order of The Sovereign Military Order of the Temple of Jerusalem emerged, which is an autonomous and independent organization, incorporated in the United States, which seeks to emulate the chivalric and charity traditions of the original Templars; its members apply themselves energetically and selflessly to Christian charitable endeavors; and

WHEREAS, a modern Christian Order of Knighthood dedicated to: seeking God in our lives and promoting love and respect for our community; increasing understanding between religions, helping pilgrims visit holy places, and maintaining a Christian presence in the Holy Land; supporting the poor, sick, and unjustly accused; standing against oppression, and protecting freedom of speech; and encouraging the noble ideas of chivalry; maintaining the monuments, archives, and history of the Knights of the Templar; and

WHEREAS, our guiding lights are the virtues of faith, hope and charity, through which members aspire to serve faithfully as Knights of God’s Temple. The motto of the Order, “Non nobis, Domine, non nobis, sed Nomini Tuo da gloriam” is the Latin version of Psalm 115, verse 1 – “Not unto us, Oh Lord, not unto us, but to Thy Name be given glory.”

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim March 18, 2016 as

JACQUES DE MOLAY DAY

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this nineteenth day of January in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

MUZZLE LOADING RIFLE DAYS

[M16-08]

WHEREAS, the safe enjoyment of shooting sports is a time-honored tradition in Arizona and part of our western heritage; and

WHEREAS, the National Muzzle Loading Rifle Association (NMLRA) has provided guidance and service to individuals and organizations involved in muzzle loading since 1933; and

WHEREAS, many clubs and individuals affiliate with the NMLRA are located in Arizona; and

WHEREAS, the NMLRA is conducting the 25th Annual Western National Shoot, a championship match in the State of Arizona.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim March 1 - 7, 2016 as

MUZZLE LOADING RIFLE DAYS

in Arizona and encourage all participants to enjoy the week of schedule events through your safe and wise use of muzzle loaders.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this fifth day of January in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:
Michele Reagan
SECRETARY OF STATE

**RONALD REAGAN DAY**

[M16-09]

WHEREAS, President Ronald Wilson Reagan, a man of humble background, worked throughout his life serving freedom and advancing the public good, having been employed as an entertainer, union leader, corporate spokesman, Governor of California and President of the United States; and

WHEREAS, Ronald Reagan served with honor and distinction for two terms as the 40th President of the United States of America; the second of which he earned the confidence of 3/5 of the electorate and was victorious in 49 of the 50 states in the general election – a record unsurpassed in the history of American presidential elections; and

WHEREAS, in 1981, when Ronald Reagan was inaugurated as President of the United States, he inherited a disillusioned nation shackled by rampant inflation and high unemployment; and

WHEREAS, President Reagan's commitment to an active social policy agenda for the nation's children helped lower crime and drug use in our neighborhoods; and

WHEREAS, President Reagan's commitment to our Armed Forces contributed to the restoration of pride in America, values cherished by the free world, and prepared America's Armed Forces to meet the challenges of the 21st Century; and

WHEREAS, President Reagan's vision of "peace through strength" led to the end of the Cold War and the ultimate demise of the Soviet Union, guaranteeing human rights for millions of people; and

WHEREAS, February 6, 2016 marks the 105th anniversary of Ronald Reagan's birth and the twelfth since his passing.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, do hereby proclaim February 6, 2016 as

RONALD REAGAN DAY

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey
GOVERNOR

DONE at the Capitol in Phoenix on this fifth day of January in the year Two Thousand and Sixteen and of the Independence of the United States of America the Two Hundred and Fortieth.

ATTEST:

Michele Reagan
SECRETARY OF STATE

REGISTER INDEXES

The *Register* is published by volume in a calendar year (See “Information” in the front of each issue for a more detailed explanation).

Abbreviations for rulemaking activity in this Index include:

PROPOSED RULEMAKING

PN = Proposed new Section
PM = Proposed amended Section
PR = Proposed repealed Section
P# = Proposed renumbered Section

SUPPLEMENTAL PROPOSED RULEMAKING

SPN = Supplemental proposed new Section
SPM = Supplemental proposed amended Section
SPR = Supplemental proposed repealed Section
SP# = Supplemental proposed renumbered Section

FINAL RULEMAKING

FN = Final new Section
FM = Final amended Section
FR = Final repealed Section
F# = Final renumbered Section

SUMMARY RULEMAKING**PROPOSED SUMMARY**

PSMN = Proposed Summary new Section
PSMM = Proposed Summary amended Section
PSMR = Proposed Summary repealed Section
PSM# = Proposed Summary renumbered Section

FINAL SUMMARY

FSMN = Final Summary new Section
FSMM = Final Summary amended Section
FSMR = Final Summary repealed Section
FSM# = Final Summary renumbered Section

EXPEDITED RULEMAKING**PROPOSED EXPEDITED**

PEN = Proposed Expedited new Section
PEM = Proposed Expedited amended Section
PER = Proposed Expedited repealed Section
PE# = Proposed Expedited renumbered Section

SUPPLEMENTAL EXPEDITED

SPEN = Supplemental Proposed Expedited new Section
SPEM = Supplemental Proposed Expedited amended Section
SPER = Supplemental Proposed Expedited repealed Section
SPE# = Supplemental Proposed Expedited renumbered Section

FINAL EXPEDITED

FEN = Final Expedited new Section
FEM = Final Expedited amended Section
FER = Final Expedited repealed Section
FE# = Final Expedited renumbered Section

EXEMPT RULEMAKING**EXEMPT PROPOSED**

PXN = Proposed Exempt new Section
PXM = Proposed Exempt amended Section
PXR = Proposed Exempt repealed Section
PX# = Proposed Exempt renumbered Section

EXEMPT SUPPLEMENTAL PROPOSED

SPXN = Supplemental Proposed Exempt new Section
SPXR = Supplemental Proposed Exempt repealed Section
SPXM = Supplemental Proposed Exempt amended Section
SPX# = Supplemental Proposed Exempt renumbered Section

FINAL EXEMPT RULMAKING

FXN = Final Exempt new Section
FXM = Final Exempt amended Section
FXR = Final Exempt repealed Section
FX# = Final Exempt renumbered Section

EMERGENCY RULEMAKING

EN = Emergency new Section
EM = Emergency amended Section
ER = Emergency repealed Section
E# = Emergency renumbered Section
EEXP = Emergency expired

RECODIFICATION OF RULES

RC = Recodified

REJECTION OF RULES

RJ = Rejected by the Attorney General

TERMINATION OF RULES

TN = Terminated proposed new Sections
TM = Terminated proposed amended Section
TR = Terminated proposed repealed Section
T# = Terminated proposed renumbered Section

RULE EXPIRATIONS

EXP = Rules have expired

See also “emergency expired” under emergency rulemaking

CORRECTIONS

C = Corrections to Published Rules

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Volume 22 Page Guide**

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RULEMAKING ACTIVITY INDEX

Rulemakings are listed in the Index by Chapter, Section number, rulemaking activity abbreviation and by volume page number. Use the page guide above to determine the *Register* issue number to review the rule. Headings for the Subchapters, Articles, Parts, and Sections are not indexed.

THIS INDEX INCLUDES RULEMAKING ACTIVITY THROUGH ISSUE 3 OF VOLUME 22.

<p>Acupuncture Board of Examiners R4-8-411. EXP-14 R4-8-412. EXP-14</p> <p>Corporation Commission - Transportation R14-5-202. EM-5 R14-5-203. EM-5 R14-5-204. EM-5 R14-5-205. EM-5 R14-5-207. EM-5</p>	<p>Economic Security, Department of - Developmental Disabilities R6-6-1401. EXP-14</p> <p>Environmental Quality, Department of - Air Pollution Control R18-2-709. EXP-15 R18-2-711. EXP-15 R18-2-712. EXP-15 R18-2-713. EXP-15 R18-2-717. EXP-15 R18-2-732. EXP-15</p>	<p>Retirement System Board, State R2-8-115. FM-79 R2-8-118. FM-79 R2-8-122. FM-79 R2-8-126. FM-79</p>
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OTHER NOTICES AND PUBLIC RECORDS INDEX

Other notices related to rulemakings are listed in the Index by notice type, agency/county and by volume page number. Agency policy statements and proposed delegation agreements are included in this section of the Index by volume page number.

Public records, such as Governor Office executive orders, proclamations, declarations and terminations of emergencies, summaries of Attorney General Opinions, and county notices are also listed in this section of the Index as published by volume page number.

THIS INDEX INCLUDES OTHER NOTICE ACTIVITY THROUGH ISSUE 3 OF VOLUME 22.

<p><u>Agency Ombudsman, Notices of</u> Game and Fish Commission; pp. 62-63 Transportation, Department of; p. 62</p> <p><u>Governor's Office</u> Executive Order: pp. 19-20 (E.O. #2015-11); 20-21 (E.O. #2015-13); 21-22 (E.O. #2015-01); 84 (E.O. #2016-01); 85 (E.O. #2016-02); 86 (E.O. 2015-06); 87 (E.O. #2015-09); 88 (E.O. #2015-12) Proclamations: pp. 23 (M15-350, M15-349); 24 (M15-348); 25 (M15-347); 64 (M15-354, M15-355); 65 (M15-356, M15-357); 66 (M15-358)</p> <p><u>Governor's Regulatory Review Council</u> Notices of Action Taken at Monthly Meetings: pp. 96, 97-98</p>	<p><u>Public Information, Notices of</u> Arizona Health Care Cost Containment System; p. 49 Environmental Quality, Department of; p. 49</p> <p><u>Rulemaking Docket Opening, Notices of</u> Environmental Quality, Department of - Water Pollution Control; 18 A.A.C. 9; pp. 16-17 Environmental Quality, Department of - Water Quality Standards; 18 A.A.C. 11; pp. 17-18</p> <p><u>Substantive Policy Statement, Notices of</u> Environmental Quality, Department of - Water Pollution Control; pp. 59 Registrar of Contractors; pp. 60-61</p>
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2016 RULES EFFECTIVE DATES CALENDAR

A.R.S. § 41-1032(A), as amended by Laws 2002, Ch. 334, § 8 (effective August 22, 2002), states that a rule generally becomes effective 60 days after the day it is filed with the Secretary of State's Office. The following table lists filing dates and effective dates for rules that follow this provision. Please also check the rulemaking Preamble for effective dates.

January		February		March		April		May		June	
Date Filed	Effective Date										
1/1	3/1	2/1	4/1	3/1	4/30	4/1	5/31	5/1	6/30	6/1	7/31
1/2	3/2	2/2	4/2	3/2	5/1	4/2	6/1	5/2	7/1	6/2	8/1
1/3	3/3	2/3	4/3	3/3	5/2	4/3	6/2	5/3	7/2	6/3	8/2
1/4	3/4	2/4	4/4	3/4	5/3	4/4	6/3	5/4	7/3	6/4	8/3
1/5	3/5	2/5	4/5	3/5	5/4	4/5	6/4	5/5	7/4	6/5	8/4
1/6	3/6	2/6	4/6	3/6	5/5	4/6	6/5	5/6	7/5	6/6	8/5
1/7	3/7	2/7	4/7	3/7	5/6	4/7	6/6	5/7	7/6	6/7	8/6
1/8	3/8	2/8	4/8	3/8	5/7	4/8	6/7	5/8	7/7	6/8	8/7
1/9	3/9	2/9	4/9	3/9	5/8	4/9	6/8	5/9	7/8	6/9	8/8
1/10	3/10	2/10	4/10	3/10	5/9	4/10	6/9	5/10	7/9	6/10	8/9
1/11	3/11	2/11	4/11	3/11	5/10	4/11	6/10	5/11	7/10	6/11	8/10
1/12	3/12	2/12	4/12	3/12	5/11	4/12	6/11	5/12	7/11	6/12	8/11
1/13	3/13	2/13	4/13	3/13	5/12	4/13	6/12	5/13	7/12	6/13	8/12
1/14	3/14	2/14	4/14	3/14	5/13	4/14	6/13	5/14	7/13	6/14	8/13
1/15	3/15	2/15	4/15	3/15	5/14	4/15	6/14	5/15	7/14	6/15	8/14
1/16	3/16	2/16	4/16	3/16	5/15	4/16	6/15	5/16	7/15	6/16	8/15
1/17	3/17	2/17	4/17	3/17	5/16	4/17	6/16	5/17	7/16	6/17	8/16
1/18	3/18	2/18	4/18	3/18	5/17	4/18	6/17	5/18	7/17	6/18	8/17
1/19	3/19	2/19	4/19	3/19	5/18	4/19	6/18	5/19	7/18	6/19	8/18
1/20	3/20	2/20	4/20	3/20	5/19	4/20	6/19	5/20	7/19	6/20	8/19
1/21	3/21	2/21	4/21	3/21	5/20	4/21	6/20	5/21	7/20	6/21	8/20
1/22	3/22	2/22	4/22	3/22	5/21	4/22	6/21	5/22	7/21	6/22	8/21
1/23	3/23	2/23	4/23	3/23	5/22	4/23	6/22	5/23	7/22	6/23	8/22
1/24	3/24	2/24	4/24	3/24	5/23	4/24	6/23	5/24	7/23	6/24	8/23
1/25	3/25	2/25	4/25	3/25	5/24	4/25	6/24	5/25	7/24	6/25	8/24
1/26	3/26	2/26	4/26	3/26	5/25	4/26	6/25	5/26	7/25	6/26	8/25
1/27	3/27	2/27	4/27	3/27	5/26	4/27	6/26	5/27	7/26	6/27	8/26
1/28	3/28	2/28	4/28	3/28	5/27	4/28	6/27	5/28	7/27	6/28	8/27
1/29	3/29	2/29	4/29	3/29	5/28	4/29	6/28	5/29	7/28	6/29	8/28
1/30	3/30			3/30	5/29	4/30	6/29	5/30	7/29	6/30	8/29
1/31	3/31			3/31	5/30			5/31	7/30		



July		August		September		October		November		December	
Date Filed	Effective Date										
7/1	8/30	8/1	9/30	9/1	10/31	10/1	11/30	11/1	12/31	12/1	1/30/13
7/2	8/31	8/2	10/1	9/2	11/1	10/2	12/1	11/2	1/1/13	12/2	1/31/13
7/3	9/1	8/3	10/2	9/3	11/2	10/3	12/2	11/3	1/2/13	12/3	2/1/13
7/4	9/2	8/4	10/3	9/4	11/3	10/4	12/3	11/4	1/3/13	12/4	2/2/13
7/5	9/3	8/5	10/4	9/5	11/4	10/5	12/4	11/5	1/4/13	12/5	2/3/13
7/6	9/4	8/6	10/5	9/6	11/5	10/6	12/5	11/6	1/5/13	12/6	2/4/13
7/7	9/5	8/7	10/6	9/7	11/6	10/7	12/6	11/7	1/6/13	12/7	2/5/13
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7/10	9/8	8/10	10/9	9/10	11/9	10/10	12/9	11/10	1/9/13	12/10	2/8/13
7/11	9/9	8/11	10/10	9/11	11/10	10/11	12/10	11/11	1/10/13	12/11	2/9/13
7/12	9/10	8/12	10/11	9/12	11/11	10/12	12/11	11/12	1/11/13	12/12	2/10/13
7/13	9/11	8/13	10/12	9/13	11/12	10/13	12/12	11/13	1/12/13	12/13	2/11/13
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7/15	9/13	8/15	10/14	9/15	11/14	10/15	12/14	11/15	1/14/13	12/15	2/13/13
7/16	9/14	8/16	10/15	9/16	11/15	10/16	12/15	11/16	1/15/13	12/16	2/14/13
7/17	9/15	8/17	10/16	9/17	11/16	10/17	12/16	11/17	1/16/13	12/17	2/15/13
7/18	9/16	8/18	10/17	9/18	11/17	10/18	12/17	11/18	1/17/13	12/18	2/16/13
7/19	9/17	8/19	10/18	9/19	11/18	10/19	12/18	11/19	1/18/13	12/19	2/17/13
7/20	9/18	8/20	10/19	9/20	11/19	10/20	12/19	11/20	1/19/13	12/20	2/18/13
7/21	9/19	8/21	10/20	9/21	11/20	10/21	12/20	11/21	1/20/13	12/21	2/19/13
7/22	9/20	8/22	10/21	9/22	11/21	10/22	12/21	11/22	1/21/13	12/22	2/20/13
7/23	9/21	8/23	10/22	9/23	11/22	10/23	12/22	11/23	1/22/13	12/23	2/21/13
7/24	9/22	8/24	10/23	9/24	11/23	10/24	12/23	11/24	1/23/13	12/24	2/22/13
7/25	9/23	8/25	10/24	9/25	11/24	10/25	12/24	11/25	1/24/13	12/25	2/23/13
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7/27	9/25	8/27	10/26	9/27	11/26	10/27	12/26	11/27	1/26/13	12/27	2/25/13
7/28	9/26	8/28	10/27	9/28	11/27	10/28	12/27	11/28	1/27/13	12/28	2/26/13
7/29	9/27	8/29	10/28	9/29	11/28	10/29	12/28	11/29	1/28/13	12/29	2/27/13
7/30	9/28	8/30	10/29	9/30	11/29	10/30	12/29	11/30	1/29/13	12/30	2/28/13
7/31	9/29	8/31	10/30			10/31	12/30			12/31	3/1/13



REGISTER PUBLISHING DEADLINES

The Secretary of State's Office publishes the Register weekly. There is a three-week turnaround period between a deadline date and the publication date of the Register. The weekly deadline dates and issue dates are shown below. Council meetings and Register deadlines do not correlate. Also listed are the earliest dates on which an oral proceeding can be held on proposed rulemakings or proposed delegation agreements following publication of the notice in the Register.

Table with 3 columns: Deadline Date (paper only) Friday, 5:00 p.m., Register Publication Date, and Oral Proceeding may be scheduled on or after. Rows list dates from September 4, 2015 to March 18, 2016.



GOVERNOR'S REGULATORY REVIEW COUNCIL DEADLINES

The following deadlines apply to all Five-Year-Review Reports and any adopted rule submitted to the Governor's Regulatory Review Council. Council meetings and *Register* deadlines do not correlate. We publish these deadlines as a courtesy.

All rules and Five-Year Review Reports are due in the Council office by noon of the deadline date. The Council's office is located at 100 N. 15th Ave., Suite 402, Phoenix, AZ 85007. For more information, call (602) 542-2058 or visit www.grrc.state.az.us.

GOVERNOR'S REGULATORY REVIEW COUNCIL DEADLINES FOR 2016

DEADLINE TO BE PLACED ON COUNCIL AGENDA	FINAL MATERIALS DUE FROM AGENCIES	DATE OF COUNCIL STUDY SESSION	DATE OF COUNCIL MEETING
November 17, 2015	December 18, 2015	December 29, 2015	January 5, 2016
December 21, 2015	January 15, 2016	January 26, 2016	February 2, 2016
January 19, 2016 (Tuesday)	February 12, 2016	February 23, 2016	March 1, 2016
February 16, 2016 (Tuesday)	March 18, 2016	March 29, 2016	April 5, 2016
March 21, 2016	April 15, 2016	April 26, 2016	May 3, 2016
April 18, 2016	May 20, 2016	June 1, 2016 (Wednesday)	June 7, 2016
May 23, 2016	June 17, 2016	June 28, 2016	July 6, 2016 (Wednesday)
June 20, 2016	July 15, 2016	July 26, 2016	August 2, 2016
July 18, 2016	August 19, 2016	August 30, 2016	September 7, 2016 (Wednesday)
August 22, 2016	September 16, 2016	September 27, 2016	October 4, 2016
September 19, 2016	October 14, 2016	October 25, 2016	November 1, 2016
October 17, 2016	November 18, 2016	November 29, 2016	December 6, 2016
November 21, 2016	December 16, 2016	December 28, 2016 (Wednesday)	January 4, 2017 (Wednesday)

*Materials must be submitted by **noon** on dates listed as a deadline for placement on a particular agenda. Placement on a particular agenda is not guaranteed.